



### ABSTRACT

FUNDAMENTAL RULES – FR 56 – retirement order in the event of retirement on Superannuation / Voluntary / Compulsory / on Medical Invalidation - Standard format of retirement order - Issued.

### PERSONNEL AND ADMINISTRATIVE REFORMS (FR-III) DEPARTMENT

G.O. (Ms.) No.193

Dated: 23.12.2019  
விளம்பி வருடம், மார்ச்சு - 7,  
திருவள்ளூர் ஆண்டு 2050.

Read:

From the Principal Secretary / Commissioner of Treasuries and Accounts,  
Chennai-35. Letter No.048220/IFMS/ 2016-36, dated 11.07.2019.

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### ORDER:

Under Fundamental Rule 56, necessary provisions for Retirement on Superannuation / Compulsory Retirement / Voluntary Retirement have been made. Further, in Annexure II – Part-I under Fundamental Rule 74 as per rule 24(b), on the declaration of the medical committee that the Government servant is completely and permanently incapacitated for further service, he may be invalidated from the service, either on the expiration of the leave already granted to him, if he is on leave when examined by the Committee or if he is not on leave, from the date of relief of his duties, which should be arranged without delay on receipt of the Committee's report.

2. In the letter read above, the Principal Secretary / Commissioner of Treasuries and Accounts has stated that a standard form of order for allowing a Government servant who faces disciplinary proceedings to retire from service and to continue the action under rule 9 of Tamil Nadu Pension Rules 1978, by the Appointing Authority, was prescribed in Government Letter Ms.No.35/N/2012-1, Personal and Administrative Reforms (N) Department, Dated 03.04.2013. In Integrated Financial and Human Resource Management System, provisions have been given in the software, for sending pension proposal to Accountant General by the departmental authority online through Integrated Financial and Human Resource Management System portal and for forwarding authorizations for the payment of pension / Commutation / DCRG etc., to the PAO/PPO/TO/ATO of Sub Treasuries concerned and to the concerned DDO (for DCRG) by the Accountant General online. For making payment of pensionary benefits to a retired employee, "No charges pending certificate" is required. Also, "No due certificate" (if specified in AG's authorization) is required. Now, after issue of pension payment order by Accountant General, these certificates are issued separately by the concerned departmental authorities and the same is sent to the Pension Disbursing Officer concerned. Only after receiving the above required certificates, payment of first pension and commutation of pension is made by the Pension Disbursing Officer concerned. This causes much delay in settling the pensionary benefits. It will be  
(p.t.o.)

easier to the Pension Disbursing Officers and helpful to the pensioners, if the required certificates are incorporated in the retirement order itself, in the case of retirement on superannuation, compulsory retirement, voluntary retirement and medical invalidation.

3. He has also stated that, in the case of conditional retirement cases, in which disciplinary action is pending finalization at the time of retirement, a standard form of retirement order was prescribed in the Government letter Ms.No.35/N/2012-1, Personnel and Administrative Reforms (N) Department, Dated 03.04.2013. Similarly, a specimen format of retirement order for the cases of superannuation/retirement / compulsory retirement / Voluntary retirement / retirement on medical invalidation, is drafted and sent for approval. The Principal Secretary / Commissioner of Treasuries and Accounts has therefore requested that the Government may issue orders prescribing standard format of retirement order incorporating the details of No Charges pending / No Dues Certificate / etc.

4. The above proposal of Principal Secretary / Commissioner of Treasuries and Accounts has been examined by the Government and decided to accept it. Accordingly, the Government direct that on implementation of the Integrated Financial and Human Resource Management System in full swing, a standard format of retirement order for the cases of retirement under Fundamental Rule 56 (i.e) superannuation retirement / compulsory retirement / voluntary retirement / retirement on medical invalidation, incorporating the details of No charges pending / No dues certificate etc., as annexed to this order, is prescribed.

(BY ORDER OF THE GOVERNOR)

**S. SWARNA**  
**SECRETARY TO GOVERNMENT**

To

All Secretaries to Government, Secretariat, Chennai – 600 009.

All Departments of Secretariat, Chennai – 600 009.

All Heads of Departments / District Collectors / District Judges / District Magistrates.

The Secretary, Tamil Nadu Public Service Commission, Chennai – 600 003.

The Registrar, High Court of Madras, Chennai – 600 104.

The Registrar, High Court of Madras (Madurai Bench), Madurai – 625 023.

The Principal Accountant General, Chennai – 600 018.

Copy to:

The Principal Private Secretary to Secretary to Government,  
Personnel and Administrative Reforms Department,  
Secretariat, Chennai – 600 009.

All Sections / All Officers in Personnel and Administrative  
Reforms Department, Secretariat, Chennai – 600 009.

The Personnel and Administrative Reforms (AR-II) Department,  
Secretariat, Chennai – 600 009. (to publish in the Government  
web site [www.tn.gov.in](http://www.tn.gov.in) / intranet)

Stock file / Spare copy.

/Forwarded / By Order/

  
**SECTION OFFICER.**

08.01  
23/12/19

Annexure

(to G.O.(Ms) No.193, P&AR(FR-III) Dept., dated 23.12.2019)

Order / Proceedings No. \_\_\_\_\_

Dated: \_\_\_\_\_

<b>Sub:</b>	Public service - .....service - ..... (Thiru / Tmt / Selvi) .....(Designation) – Issuance of retirement order on Superannuation / Voluntary retirement / Compulsory retirement / Medical invalidation – Issued.
<b>Ref:</b>	1. G.O.Ms.No.400, Finance(T&A-III) Department, dated 10.10.2013. 2. G.O.Ms.No.106, Finance(T&A-III) Department, dated 31.03.2016.

**Order:**

It is hereby ordered that Thiru/Tmt/ Selvi.....  
(Employee ID No.....), O/o .....is permitted to retire  
from service under FR 56, on his / her reaching the date of superannuation /  
voluntarily / ordered to retire from service compulsorily under FR 56 / ordered  
to retire from service on medical invalidation under rule 24(b) of rules for  
“Leave procedure in the case of Government servants” made under FR 74 in  
Annexure II-Part I on the forenoon / afternoon of .....

**Certificates:**

1. Certified that no disciplinary action is pending against the retiring  
employee.
2. Certified that no Government dues and Departmental dues are  
pending recovery from the individual / or the following dues /  
recoveries are pending to be recovered from the DCRG payable to  
the individual.
  - i)
  - ii)

(P.T.O)

Pension details ( in the case of superannuation retirement only)

1. PPO No. allotted by AG's Office if authorization is issued by AG
2. If not, the ref, No.& date in which Pension proposal sent to AG
3. Place of payment of pension
  - a) Pension Pay Office, Chennai
  - b) District Treasury, .....
  - c) Sub Treasury.....

(Score off, whichever is not applicable)

**Signature of Appointing Authority**

To

Thiru /Tmt/Selvi.....

(with designation)

.....

Copy to .....

The Pay and Accounts officer / Pension Pay Officer

Treasury Officer / Assistant Treasury Officer of Sub Treasury  
Concerned.

The Accountant General (A&E), Chennai -18.

**Note:-** If any other address is to be added, the authority may add it suitably in the address entries.

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SECTION OFFICER

28/01  
23/12/19