



ABSTRACT

Public Services –Disciplinary Proceedings – Review Committees for Suspension Cases – Constitution - Orders – Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (N) DEPARTMENT

G.O.(Ms) No.30

Dated: 23.2.2012

மாசி-11

திருவள்ளூர் ஆண்டு 2042.

Read:

ORDER:

It is noticed that in many cases, the Government servants are kept under suspension unduly for a long time for the reason that the disciplinary cases have not been finalized. In order to curb the delay in finalizing the suspension of a Government servant in a disciplinary proceeding, the Government have decided to constitute Review Committees at two tier level, one at Government level and another at Heads of Department level.

2. The composition of the Review Committees shall be as follows:-

(1) Review Committee at Government level:- The Review Committee at Government level shall consist of;-

- (1) Principal Secretary / Secretary of the Administrative Department concerned.
- (2) Heads of the Department concerned
- (3) Principal Secretary / Secretary, Personnel and Administrative Reforms (Trg) Department.

(2) Review Committee at Heads of Department level:- The Review Committee at Heads of Department level shall consist of ;-

- (1) Heads of Department
- (2) Regional level Officer
- (3) District level Officer

3. The above Review Committees shall have a meeting to review the suspension cases in disciplinary proceedings under their authority once in three months viz.

- (1) End of March
(31st of March) –1st Quarter
- (2) End of June-
(30th of June) – 2nd Quarter

- (3) End of September
(30th September) – 3rd Quarter
(4) End of December
(31st of December) – 4th Quarter

4. The minutes of the meetings and its progress shall be sent to Government in Personnel and Administrative Reforms Department with a copy marked to Administrative Departments of Secretariat and Vigilance Commission (where Vigilance cases reported).

5. The Heads of Department may be requested to constitute the said committee and issue the orders with immediate effect and it may be informed to the Administrative Departments of Secretariat at the earliest.

(BY ORDER OF THE GOVERNOR)

V. IRAI ANBU
SECRETARY TO GOVERNMENT

To

All Principal Secretaries/ Secretaries to Government, Chennai-9
All Departments of Secretariat, Chennai-9
The Registrar, High Court, Chennai-104
All Heads of Departments (Including District Collectors and District Judges)
The Personnel and Administrative Reforms, (LI, LII and LIII) Department,
Chennai - 9 (5 copies each)
The Secretary, Tamil Nadu Public Service Commission, Chennai-6
The Tamil Nadu Vigilance Commission, Chennai-9
Law (P & A.R /Sty.) Department, Chennai-9

Copy to:

The Secretary to Hon'ble Chief Minister, Chennai-9
The Private Secretary to Chief Secretary to Government, Chennai-
The Private Secretary to Principal Secretary to Government, Personnel and
Administrative Reforms (Trg) Department, Chennai-9.
The Private Secretary to Secretary to Government, Personnel and Administrative
Reforms Department, Chennai-9.
All Officers in Personnel and Administrative Reforms Department, Chennai-9
All Sections in Personnel and Administrative Reforms Department, Chennai-9
The Personnel and Administrative Reforms (AR-II/CC (to upload in Website)
Department, Chennai - 9.
S.F/S.C.

/Forwarded by order /


SECTION OFFICER


22/2/12