



ABSTRACT

Public Services – Tamil Nadu Secretariat Service – Prescription of Computer qualification for Typists / Personal Clerks – Amendment to the Special Rules for Tamil Nadu Secretariat Service – Issued.

Personnel and Administrative Reforms(U2) Department

G.O.(Ms) No: 4

Dated: 03.01.2013

திருவள்ளூர் ஆண்டு 2043

மார்ச்சு 19

Read:

1. G.O.(Ms) No.130, Personnel and Administrative Reforms(S) Department, dated 22.07.2008.
2. G.O.(Ms) No.43, Personnel and Administrative Reforms(S) Department, dated 17.04.2009.
3. Tamil Nadu Public Service Commission's Letter No.1533/RND-D4/2003, dated 07.12.2012.

ORDER:

The following Notification will be published in the Tamil Nadu Government Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the Special Rules for the Tamil Nadu Secretariat Service (Section 29 in vol.III of the Tamil Nadu Services Manual, 1986):-

2. The amendment hereby made shall be deemed to have come into force on and from the 22nd July, 2008.

AMENDMENT

In the said Rules, in rule 16, in sub-rule (1), after clause (iv) and the proviso there under, the following clause shall be added, namely:-

“(V) Every person appointed to the category of Typist and Personal Clerk shall pass the “Certificate Course in Computer on Office Automation” awarded by the

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Directorate of Technical Education within the period of his probation. Otherwise he will be dealt with as per the provision under rule 27 of the General Rules for the Tamil Nadu State and Subordinate Services:

Provided that those who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering as one of the subjects approved by the University Grants Commission (or) All India Council for Technical Education (or) Directorate of Technical Education (or) an equivalent body shall be exempted from passing the "Certificate Course in computer on Office Automation" conducted by the Directorate of Technical Education.

Provided further that the existing employees who are in service as on 22nd July, 2008 shall be exempted from passing the "Certificate Course in Computer on Office Automation".

(BY ORDER OF THE GOVERNOR)

M. KUTRALINGAM
PRINCIPAL SECRETARY TO GOVERNMENT

To

All Secretaries to Government, Secretariat, Chennai-9.

The Works Manager, Government Central Press, Chennai-79. (for Publication of the Notification in the Tamil Nadu Government Gazette)

The Secretary, Tamil Nadu Public Service Commission, Chennai-3.

The Personnel and Administrative Reforms(H) Department, Secretariat, Chennai-9.

The Law (Personnel and Administrative Reforms scrutiny) Department, Secretariat, Chennai-9.

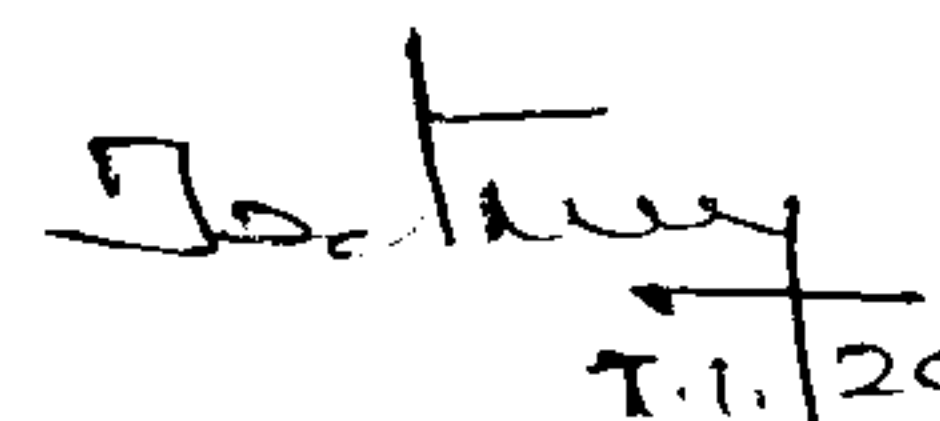
The Personnel and Administrative Reforms(S) Department, Secretariat, Chennai-9.

The Personnel and Administrative Reforms (AR-II) Department, Secretariat, Chennai-9.

The Private Secretary to Principal Secretary to Government, Personnel and Administrative Reforms Department, Secretariat, Chennai-9.

SF/SC

/Forwarded by order/


7.11.2013.

SECTION OFFICER


7/11/13.