

**Adhoc Rules for the post of Senior Personal Assistants to Ministers
(G.O.Ms.No.139, Public (Estt.IV) Department, dated 27th January, 1989)**

(The rules hereby made shall come into force on the 27th January 1989.)

The General and the Special Rules applicable to holders of the permanent posts in Class XII of the Tamil Nadu General Service shall apply to the temporary post of Senior Personal Assistants to Ministers, subject to the modifications specified in the following rules:-

2. **Constitution**:- The post shall constitute a distinct class in the Tamil Nadu General Service.

3. **Appointment**:- Appointment to the posts shall be made.

i) By transfer from among full member or approved probationers in the category of Section Officer;

Provided that in Special cases appointment to the posts be made by transfer from any other class or category or by recruitment by transfer from any other service; or

ii) by direct recruitment including recruitment from the service of any local authority.

4. **Appointing authority** - The appointing authority for the post shall be the Additional Secretary to Government or Joint Secretary or the Deputy Secretary to Government as the case may be who is in charge of establishment in the Public Department;

Provided that the selection of candidates for appointment to the posts shall also be made by the Ministers concerned.

5. **Probation** - A person recruited from Government Service or local authority and appointed as Senior Personal Assistant shall count his services as much towards his probation in the post in the Government Service or in the local authority which he held immediately before his appointment as Senior Personal Assistant or in any other post in such service in which he would have acted to the extent he would have acted in such post but his appointment as Senior Personal Assistant.

A Person appointed to the post by direct recruitment as Senior Personal Assistant shall not be regarded as probationer in the Tamil Nadu General Service or in any other service and their appointment as such shall not confer on them any claim for future appointment to any of those services under the Government of Tamil Nadu.

6. **Pay** - (1) There shall be paid to the holders of the post of senior Personal Assistant a monthly pay calculated in the scale of Rs.1160-50-1460-70-1950

permensem plus a duty Special pay of Rs.200/- permensem or the scale applicable to him in his regular line plus special pay of Rs.200/- permensem whichever is advantageous to the individual.

ii) the holders of the post shall be paid the special pay for shorthand and typewriting according to their qualification subject to the conditions laid down by the Government in this regard.

iii) The Senior Personal Assistants shall also be eligible for a conveyance allowance of Rs.50/- per mensem if they do not maintain a scooter or motor cycle and Rs.80/- per mensem if they maintain a scooter or motor cycle.

7. **Tenure** - The services of persons recruited directly shall be terminated when the Minister concerned vacates Office;

Provided that services of such persons may also be terminated at any time by the Minister concerned.

8. **Penalties** - (i) The penalties referred to in rule 8 of the Tamil Nadu Civil Services (Classification control and Appeal) rules may be imposed on the holders of the posts by the Additional Secretary to Government or Joint Secretary to Government or the Deputy Secretary to Government as the case may be in charge of establishment in the Public Department,

ii) The appellate authority against an order of the said Additional Secretary to Government or Joint Secretary to Government or the Deputy Secretary to Government as the case may be in charge of establishment imposing a penalty shall be the Chief Secretary to Government of Tamil Nadu.

9. **Savings** - Nothing contained in these rules shall adversely affect any person holding the post on the date of coming into force of these rules.