



TAMIL NADU SERVICES MANUAL

VOLUME II

STATE SERVICES



SPECIAL RULES

**THIS VOLUME CONTAINS THE SPECIAL RULES
RELATING TO THE STATE SERVICES
(SECTIONS 1 to 51 OF PART III A)**

(Incorporates amendments issued upto 31st August 2012)

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2016**

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2016**



TAMIL NADU SERVICES MANUAL, VOLUME II

PREFACE

This Tamil Nadu Services Manual, Volume II contains various Special Rules pertaining to State Services. This Volume was earlier released in the year 1969. Over the years, several new services were framed and consequently new rules introduced. So, this Department considered it absolute necessary to update the Statutory Manual by constituting a Committee with experts who were senior retired officials of the Personnel and Administrative Reforms Department and for them to be assisted by key officials of the Department.

After a massive effort involving all Departments, the Personnel and Administrative Reforms (S) Department has now updated the Manual with the Assistance of Committee Members, Officers of this Department, all other Departments of Secretariat and the respective Heads of Department. Taking into consideration the massive contribution and involvement of the team in Personnel and Administrative Reforms Department that made this possible, it is fitting to place their names on record in appreciation of the good work done.

The above Volume is also available in the Tamil Nadu Government Website in electronic form and will be updated online as and when changes or alterations happen.

Fort. St. George,
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Dated: 23rd May 2016.

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VOLUME II

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PART III A— SPECIAL RULES.

- (I) The rules in this part shall be called the “ Special Rules”.
- (II) The rules in each section of this part shall apply to the particular service mentioned at the head of that section.

STATE SERVICES.

SECTION 1 – THE TAMIL NADU AGRICULTURAL SERVICE.

1. Constitution.— The service shall consist of the following classes and categories of officers, namely:-

A. Selection Categories

Class I	Dean.
Class II	
Category 1	Principals of Agricultural Colleges.
Category 2	Joint Directors of Agriculture excluding Joint Director of Agriculture (Engineering).
Category 3	Joint Director of Agriculture (Engineering).
Class III	
Category 1	Professors of Agronomy.
Category 2	Professors of Plant Breeding and Genetics.
Category 3	Professors of Plant Pathology.
Class IV	
Category 1	Readers in Soil Science.
Category 2	Readers in Genetics.
Category 3	Readers in Horticulture.
Category 4	Readers in Entomology.
Class V	Agricultural Research Officers -
Category 1	Crop Specialist.
Category 2	Agronomists.
Category 3	Entomologist.
Category 4	Plant Pathologists.
Category 5	Botanists.
Category 6	Agricultural Chemists.
Category 7	Omitted.
Class VI	Deputy Directors of Agriculture including State Cotton and Tobacco Development Officer.

Class VII	
Category 1	Divisional Agricultural Engineer including General Superintendent.
Category 2	Professors of Agricultural Engineering.
B. Ordinary Categories	
Class VIII	
District Agricultural Officers including Gazetted Assistants to Director of Agriculture and Crop and Plant Protection Officer.	
Class IX	
Assistant Research Officers -	
Category 1	Assistant Crop Specialists including Assistant Agronomists (Sugarcane) and Superintendents, Agricultural Research Stations.
Category 2	Assistant Agronomist including Lecturers in Agronomy and Agricultural Meteorologist.
Category 3	Assistant Entomologist including Lectures in Entomology.
Category 4	Assistant Plant Pathologist including Lectures in Plant Pathology and Assistant Plant Virologist.
Category 5	Lectures in Botany including Assistant Cytogeneticists and Assistant Plant Physiologist.
Category 6	Assistant Agricultural Chemists including lecturers in Chemistry, Assistant Soil Chemist, Agricultural Bacteriologist and stores Officer.
Category 7	Omitted.
Category 8	Lecturer in Agricultural Economics.
Category 9	Lecturer in Agricultural Statistics.
Class X	
Category 1	Assistant Agricultural Engineers including Lectures in Civil and Mechanical Engineering.
Category 2	Assistant Agricultural Engineering (Soil Conservation).

2. Appointments.—(a) Appointment to the general classes and categories of the posts in the service shall be made as follows :-

Class and category	Post	Method of recruitment
(1)	(2)	(3)
Class I	Dean	By promotion from the holders of the posts in category 1 in class II.
Class II		
Category 1	Principals of Agricultural Colleges	By promotion from among the holders of posts in class III: Provided that holders of temporary posts in class III shall also be eligible for appointment by promotion.
Category 2	Joint Director of Agriculture	By promotion from the holders of the posts in class VI.
Category 3	Joint Director of Agriculture (Engineering)	By promotion from among the holders of posts in categories 1 and 2 in class VII.

Class III	Professors	By promotion from among the holders of the posts in classes IV and V: Provided that holders of temporary post of Readers in class IV in the service shall also be eligible for appointment by promotion.
Class IV	Readers	By transfer from among the holders of posts in class V; or By promotion from among the holders of posts in class IX.
Class V		
Category 1	Crop Specialist	By promotion from among the holders of post in categories 1 and 2 in class IX.
Category 2	Agronomist	By promotion from among the holders of the posts in categories 2,8 and 9 in class IX.
Category 3	Entomologist	By promotion from among the holders of the posts in category 3 in class IX.
Category 4	Plant Pathologist	By promotion from among the holders of the posts in category 4 in class IX.
Category 5	Botanist	By promotion from among the holders of posts in category 5 in class IX.
Category 6	Agricultural Chemist	By promotion from among the holders of posts in category 6 in class IX.
Category 7	Omitted.	
Class VI	Deputy Director of Agriculture including State Cotton and Tobacco Development Officer.	By promotion from among the holders of posts in class VIII.
Class VII		
Category 1	Divisional Agricultural Engineers including General Superintendent.	By Promotion from among the holders of posts in class X.
Category 2	Professor of Agricultural Engineering.	By transfer from among the holders of the posts in category 1 of the class: Provided that, if no suitable candidate is available by transfer from among the holders of the posts in category 1, appointment to the post shall be made by promotion from among the holders of the posts in class X.

Class VIII	District Agricultural Officers including Gazetted Assistants to the Director of Agriculture and Crop and Plant Protection Officer.	By direct recruitment; or Recruitment by transfer from the category of Upper Subordinates in Agricultural Section in the Tamil Nadu Agricultural Subordinate Service; or By promotion from the holders of the posts in category 2 in class X who have been recruited from among the Upper Subordinates in the Tamil Nadu Agricultural Subordinate Service: Provided that no promotion shall be made unless the holder has reached his turn for appointment as District Agricultural Officer with reference to his seniority in the category of Upper Subordinates in the Tamil Nadu Agricultural subordinate Service.
Class IX	Assistant Research Officers including Lecturers	By direct recruitment; or Recruitment by transfer from the category of Upper Subordinates in Research Section in the Tamil Nadu Agricultural Subordinate Service: Provided that if the senior most candidate in the category of Upper Subordinates in the Research Section in the Tamil Nadu Agricultural Subordinate Service, who is eligible for recruitment by transfer as Lecturer, does not possess the degree of M.Sc., in Agriculture with specialisation in the subject concerned and teaching experience of four years, a member of the category who possess these qualifications may be posted as Lecturer in that subject.
Class X		
Category 1	Assistant Agricultural Engineers including Lectures in Civil and Mechanical Engineering	By direct recruitment; or Recruitment by transfer from the category of Agricultural Engineering Supervisors in the Tamil Nadu Agricultural Subordinate Service.
Category 2	Assistant Agricultural Engineers (Soil Conservation)	By direct recruitment; or Recruitment by transfer for from the category of Agricultural Engineering Supervisors or Soil Conservation Assistants in the Tamil Nadu Agricultural Subordinate Service.

(b) If suitable candidates for appointment by transfer or by promotion to any post in class I to VII are not available, the post shall be filled up by direct recruitment with reference to the age and other qualifications to be specified in consultation with the Tamil Nadu Public Service commission.

(c) When an Upper Subordinate in the Tamil Nadu Agricultural Subordinate Service is appointed by transfer as Assistant Research Officer in class IX, he shall be posted in the concerned Research Section in which he has last put in service as Research Assistants in the Tamil Nadu Agricultural Subordinate Service for a period of not less than three years.

(d) Assistant Research Officer shall be posted to the teaching and research wing by rotation, to enable all of them to acquire the requisite experience both in teaching and research, in accordance with their seniority.

(e) Appointment to substantive vacancies arising in class VIII or in a category in class IX or class X shall be so made as to ensure that the proportion of persons in service in the said class or in the said category in the class, appointed by direct recruitment and those in service appointed by transfer in the said class or in the said category in the class is 1:3.

(f) The posts included in classes I to VII shall be selection posts and promotions to all posts in the said classes shall be made on grounds of merit and ability seniority being considered only where merit and ability are approximately equal.

(g) **Seniority.**— Notwithstanding anything contained in General rule 35 for the Tamil Nadu State and Subordinate Services, the inter-se seniority, for the purpose of promotion to higher class or category in a class, of officers holding the posts in the respective classes or respective categories in a class shall be determined with reference to their rank in the said class or said category in the class, as the case may be and also with reference to the date of their first appointment in the said class or said category in the class.

3. Reservation of appointments.—The principle of reservation of appointments (General rule 22) shall apply to appointments by direct recruitment to posts included in classes VIII to X in the service.

4. Qualification.—No person shall be eligible for appointment by direct recruitment-

(i) to the post of Assistant Research Officers in class IX if he has completed 35 years of age; and

(ii) to the posts of District Agricultural Officers in class VIII and Assistant Agricultural Engineers in class X, if he has completed 30 years of age.

The Age limit prescribed in this rule shall be reckoned with reference to the first day of July of the year in which the selection is made.

5. Other qualifications.—(a) (i) No person shall be eligible for appointment to a class or a category in a class of the service unless he possess the degree of B.Sc.,(Agriculture):

Provided that the pure Science Graduates already in regular service on the date of the issue of these rules in the Agriculture Department, need not possess the degree of B.Sc., (Agriculture) if they are otherwise qualified:

Provided further that the degree of M.Sc.,(Agriculture) in the respective disciplines shall be treated as equivalent to the degree of M.Sc:

Provided also that the degree of B.Sc.,(Agriculture) is not necessary for an officer to be appointed to the posts of Joint Director of Agriculture (Engineering) and Divisional Agricultural Engineers included in class VII and Assistant Agricultural Engineers included in class X.

(ii) Omitted.

(iii) No person shall be eligible for appointment by transfer to the posts in classes VIII and IX unless he has passed the Account Test for the Executive Officers and the Department Test:

Provided that a pass in the Account Test for Executive Officers is not necessary in case the person concerned has already passed the Account Test for Subordinate Officers in Parts I and II.

(iv) No person shall be eligible for appointment by transfer to the posts in class X unless he has passed the Account Test for Public Works Department Offices and subordinates and the Departmental Tests.

(b) No Research Assistant in the Tamil Nadu Agricultural subordinate service is eligible for appointment by transfer as an Assistant Research Officer in class IX unless he has put in service for a total period of not less than three years in the Research Section:

Provided that the Research Assistants appointed upto the 31st December, 1962 in Crop Breeding Section shall be eligible for appointment by transfer as Assistant Agronomist in category 2 under class IX.

(c) No person shall be eligible for appointment to a class or a category in a class in column 1 of the Annexure to these rules by the method specified in column (2) thereof unless he possesses the qualifications prescribed in the corresponding entry in column (3) of the said Annexure:

Provided that a degree in Agricultural Engineering shall be recognised as an alternative qualifications to the B.E. degree of the Madras University for purpose of appointment to the post of Assistant Agricultural Engineers, in categories 1 and 2 under class X.

(d) Wherever service for any specified period of year has been prescribed in the rules as one of the qualifications for appointment, it will mean only service rendered in a regular capacity.

(e) Wherever practical, research or teaching experience prescribed the rules for appointment to any post, it will mean such experience acquired after obtaining the educational qualification prescribed for the post.

(f) The period of study course of M.Sc., (Agriculture) or Ph.D. shall be deemed to be qualifying service or experience in research wherever a lesser qualification is specified as minimum for appointment to a post in the service.

(g) No Assistant Research Officer in the section concerned shall be posted as lecturer in the subject unless he possesses the degree of M.Sc., in the particular subject and also teaching experience for a period of four years.

(h) The research experience prescribed for the posts of Professors and Readers shall be in the subject concerned at the Collegiate level subsequent to the date of the acquisition of prescribed Post-graduate qualification:

Provided that every two years of research experience acquired prior to the date of acquisition of postgraduate qualification shall be deemed to the equivalent to one year in the subject concerned acquired subsequent to the acquisition of the prescribed post graduate qualification.

(i) The Teaching experience prescribed for the posts of Professors and Readers shall be in the subject concerned at the collegiate level, subsequent to the date of the acquisition of the prescribed post graduate qualification:

Provided that teaching experience of over a period of five years and three years prior to the date of acquisition of the post graduate qualification shall be deemed to be equivalent to teaching experience for a period of two years and one year respectively in the subject concerned at the collegiate level acquired subsequent to the acquisition of the post graduate qualification.

(j) No Agricultural Engineering Supervisor or Soil Conservation Assistant in the Tamil Nadu Agricultural Subordinate Service shall be eligible for appointment by recruitment by transfer as an Assistant Agricultural Engineer in class X unless he has put in service for a total period of not less than 3 years if he is a degree holder and not less than 5 years, if he is a diploma holder.

6. Tests and training.— (a) A candidate appointed to the posts in classes VIII and IX by direct recruitment shall within a period of five years of his appointment pass the Account Test for Executive Officers and the Departmental Test failing which his service shall be terminated.

(b) A candidate appointed to the posts in class X by direct recruitment shall within a period of five years of his appointment pass the Account Test for Public Works Department Officers and Subordinates and the Departmental Test failing which his services shall be terminated.

(c) No candidate, appointed by direct recruitment, whose probation is declared without passing the prescribed tests, shall be eligible either for promotion or for confirmation unless he passes the tests.

(d) A candidate who is declared to have completed his probation without passing the departmental test shall not be allowed increments after two years of his service upto a period of five year without cumulative effect.

(e) A person recruited direct to the post of District Agricultural Officer shall within the prescribed period of probation undergo the prescribed training for a period of one year.

(f) A person recruited direct to the post of Assistant Agricultural Engineer shall within the period of probation undergo the practical training for a period of one year in servicing, maintenance and repairs of tractor and allied machinery including maintenance of stores in a workshop connected with the tractors and other Agricultural Machinery.

7. Probation.—(a) Any person appointed to class VIII or in any category in class IX or class X shall from the date on which he join duty, be on probation for a total period two years within a continuous period of three years.

(b) The Director of Agriculture shall be the authority component to declare the satisfactory completion of probation of the holder of the posts in the respective categories in class VIII to X.

(c) The Director of Agriculture shall be competent to extend the period of probation of the holders of the posts in the respective categories in classes VIII to X subject to the condition that the orders of the Government are obtained wherever the relaxation of any rule is involved.

8. Unit of discharge, reappointment of probationers approved probationers and appointment of full members.—Every class or every category in the class in the service for which qualification in a particular subject is prescribed in these rules shall be deemed to be separate unit for the purpose of discharge and reappointment of probationers and approved probationers and for appointment of approved probationers as full members.

9. Postings, transfers and grant of leave.— All postings, transfers and grant of leave shall be made by the appointing authority, namely the Government:

Provided that the Director of Agriculture can order transfer and postings to the holders of the posts in classes VIII and X and also to the holders of the posts in class IX within the respective category in the class:

Provided further that the Director of Agriculture can grant all kinds of leave to all holders of the posts in classes V, VI, VII, VIII, IX and X.

10. Liability to serve in defence services.—Every graduate In engineering appointed on or after the 18th January 1965 by direct recruitment to the posts in class of the said service shall, during the first ten years of service from the date of first appointment to the said posts including the service in any category to which he may be appointed, be liable to serve for a minimum period of four years (including the period spent on training) in the armed forces or on works relating to defence efforts any where in India or abroad if so required:

Provided that the rule shall not apply to the holder of the said post who is above 40 years of age.

ANNEXURE

Class and category	Method of recruitment	Qualification
Class III Professors	By promotion	<p>(i)The degree of Ph.D., in Agriculture with specialisation in the subject in which the professorship is sought;</p> <p>(ii)Research experience in the subject concerned for a period of not less than ten years; and</p> <p>(iii)Teaching experience at the collegiate level for a period of five years.</p>
Class IV Readers	By promotion	<p>(i)The degree of M.Sc, in Agriculture with specialisation in the subject in which the Readership is sought;</p> <p>(ii)Research experience in the subject concerned for a period of not less than five years; and</p> <p>(iii)Teaching experience at the collegiate level for a period of three years.</p>
Class VIII District Agricultural Officer including Gazetted Assistants to Director of Agriculture and Crop and Plant Protection Officers.	Direct recruitment	<p>The degree of M.Sc.,(Agriculture) in Extension or Agronomy or Agricultural Economics.</p> <p>Preference shall however be given to those who possess the degree in Extension.</p>
	Recruitment by transfer; or	
	By promotion from the holders of the posts in category 2 in class X who have been recruited from the Upper Subordinates (Now Deputy Agricultural Officers) in the Tamil Nadu Agricultural Service.	<p>(i)Service as Extension Officer (Agriculture) in the blocks in the Tamil Nadu Agricultural Subordinate Service for a total period of not less than two years; and</p> <p>(ii)Service as Farm Manager in the State Seed Farm for a total period of not less than two years.</p>

Class IX

Category 1 Assistant Crop Specialists including Assistant Agronomist (Sugarcane) and Superintendents Agricultural Research Station	Direct recruitment	The degree of M.Sc.,(Agriculture) with specialisation in Plant Genetics.
Category 2 Assistant Agronomist including Lecturers in Agronomy and Agricultural Meteorologist	Direct recruitment	The degree of M.Sc. (Agriculture) in Agronomy.
Category 3 Assistant Entomologist, including Lecturers in Entomology	Direct recruitment	The degree of M.Sc.,(Agriculture) With specialisation in Entomology.
Category 4 Assistant Plant Pathologist including Lecturers in Plant Pathology and Assistant Plant Virologist	Direct recruitment	The degree of M.Sc.,(Agriculture) with specialisation in Plant Pathology.
Category 5 Lecturer in Botany including Assistant Cytogeneticist and Assistant Plant Physiologist	Direct recruitment	The degree of M.Sc.,(Agriculture) with special emphasis in Botany or Plant Genetics or Agronomy.
Category 6 Assistant Agricultural Chemist including Lecturer in Chemistry, Assistant Soil Chemist, Agricultural Bacteriologies and Stores Officer	Direct recruitment	The degree of M.Sc., in Agricultural Chemistry.
Category 7 Omitted.		
Category 8 Lecturers in Agricultural Economics	Direct recruitment	(i)A degree or diploma in Economics of a University; and (ii)Experience in teaching for a period of two years
Category 9 Lecturers in Agricultural Statistics	Direct recruitment	(i)A post-graduate degree in Agricultural Statistics; and (ii)Teaching experience of two years in Agricultural Statistics

Class X

Category 1

Assistant Agricultural Engineer including Lecturers in Civil and Mechanical Engineering

Direct recruitment

The degree of Civil or Mechanical.

Preference shall however be given to a person having a Master's degree in Engineering.

Recruitment by transfer

The degree of B.E. (Mechanical) or B.E. (Civil) or B.E. (Agricultural Engineering) or Diploma in L.C.E. or L.M.E. or L.A.E.

Category 2

Assistant Agricultural Engineer (Soil Conservation)

By direct recruitment

The degree of Civil or Mechanical other things being equal preference shall be given to a person who in addition to possessing the qualifications specified above, has undergone special training for a period of not less than six months in any of the Soil Conservation training centres run by the Government of India.

Recruitment by transfer

(i) The degree of B.E. (Mechanical) or B.E. (Civil) or B.E. (Agricultural Engineering) or B.Sc., (Agriculture) or diploma in L.C.E; or L.M.E; or L.A.E.

(ii) Training in Soil Conservation for a period of not less than six months in any of the Soil Conservation Training Centres set up by the Government of India.

SECTION 2 —THE TAMIL NADU ANIMAL HUSBANDRY SERVICE.

1. Constitution.— The service shall consist of the following classes and categories of posts, namely:-

Class I

Director of Animal Husbandry / Director of Veterinary Services.

Class II

Category 1	Additional Director of Animal Husbandry.
Category 2	Director, Institute of Veterinary Preventive Medicine, Ranipet.
Category 3	Joint Director of Animal Husbandry.
Category 4	Joint Director of Animal Husbandry(Statistics).
Category 5	Senior Research Officer, Institute of Veterinary Preventive Medicine, Ranipet.

Class III

Category 1	Deputy Director of Animal Husbandry.
Category 2	Research Officer, Institute of Veterinary Preventive Medicine, Ranipet.

Class IV

Category 1	Assistant Director of Animal Husbandry, Specialists (Livestock) including Assistant Director of Animal Husbandry, Specialists (Disease Investigation), Superintendent of Farms, Clinicians, Veterinary Officers, Officer in-charge of Regional Artificial Insemination Centre, Dairy Extension Officer and Veterinary Surgeon.
Category 2	Assistant Research Officer, Institute of Veterinary Preventive Medicine, Ranipet.
Category 3	Forest Veterinary Officer.
Category 4	Bio-chemist, Institute of Veterinary Preventive Medicine, Ranipet.

Class V

Category 1	Veterinary Assistant Surgeon, Junior Research Statistician.
Category 2	Research Assistants, Institute of Veterinary Preventive Medicine, Ranipet.

2.Appointment.—(a) Appointment to the several classes and categories of posts in the service shall be made as follows:-

Class	Category	Posts	Method of recruitment
(1)	(2)	(3)	(4)
I		Director of Animal Husbandry / Director of Veterinary Services.	By promotion from among the holders of the post in category 1 of class II (Additional Director of Animal Husbandry).
II	1	Additional Director of Animal Husbandry.	By promotion from among the holders of the posts in categories 3 and 4 of class II (Joint Director of Animal Husbandry and Joint Director of Animal Husbandry (Statistics)).

	2	Director, Institute of Veterinary Preventive Medicine, Ranipet.	By promotion from among the holders of the post of category 5 of class II (Senior Research Officers).
	3	Joint Director of Animal Husbandry.	By promotion from among the holders of the post in category 1 of class III (Deputy Director of Animal Husbandry).
	4	Joint Director of Animal Husbandry (Statistics).	By promotion from among the holders of the post in category 1 of class III (Deputy Director of Animal Husbandry).
	5	Senior Research Officer, Institute of Veterinary Preventive Medicine, Ranipet.	By promotion from among the holders of post of Research Officer in category 2 of class III.
III	1	Deputy Director of Animal Husbandry.	By promotion from among the holders of the posts in categories 1 and 3 of class IV (Assistant Director of Animal Husbandry, etc; and Forest Veterinary Officer).
	2	Research Officers, Institute of Veterinary Preventive Medicine, Ranipet.	By promotion from among the holders of the posts in categories 2 and 4 of class IV in the ratio of 10:1, respectively.
IV	1	Assistant Director of Animal Husbandry, Specialists (Livestock) including Assistant Director of Animal Husbandry, Specialists (Disease Investigation), Superintendent of Farms; Clinicians, Veterinary Officers, Officer in-charge of Regional Artificial Insemination Centre, Dairy Extension Officer and Veterinary Surgeon.	By promotion from among the holders of the posts in category 1 of class V; or By transfer from among the holders of the post of Forest Veterinary Officers in category 3 of class IV; or By direct recruitment.
	2	Assistant Research Officers, Institute of Veterinary Preventive Medicine, Ranipet.	By promotion from among the holders of the post in category 2 (Research Assistants) in class V in the Institute of Veterinary Preventive Medicine, Ranipet; or By direct recruitment.
	3	Forest Veterinary Officer.	By promotion from category 1 of class V; or By transfer from among the holders of the post in the category 1 of class IV; or By direct recruitment.
	4	Bio-Chemist, Institute of Veterinary Preventive Medicine, Ranipet.	By promotion from among the holders of post in category 2 (Research Assistant in class V); or By transfer from among the holders of the post in category 2 of class IV; or By direct recruitment.

V	1	Veterinary Assistant Surgeon and Junior Research Statistician.	By direct recruitment; or By recruitment by transfer from among the holders of the post of Livestock Inspector, Grade I or Grade II, if no qualified person is available for appointment from Livestock Inspector, Grade I in the Tamil Nadu Animal Husbandry Subordinate Service.
	2	Research Assistants, Institute of Veterinary Preventive Medicine, Ranipet.	By direct recruitment.

(b) Promotion to classes I, II, III and IV shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Proportion of direct recruitment and by transfer.—The proportion of substantive vacancies among posts in all the categories of class IV with the exclusion of Forest Veterinary Officer under category 3 of class IV to be filled or reserved to be filled by transfer from class IV and by promotion from class V shall be 1:3:

Provided that if no qualified and suitable candidates are available for filling any substantive vacancy by recruitment by promotion from class V, then such vacancy shall be filled by the method of direct recruitment.

Provided further that the proportion of substantive vacancies among the posts of Veterinary Assistant Surgeons and Junior Research Statistician under category 1 in class V to be filled or reserved to be filled by direct recruitment and by recruitment by transfer shall be 10:1.

Provided also that if no qualified and suitable candidate is available for filling any substantive vacancy by recruitment by transfer from among the holders of the post of Livestock Inspector, Grade I or Grade II, then such vacancy shall be filled by the method of direct recruitment.

4. Reservation of appointments.—General rule 22 relating to reservation of appointments shall apply to the appointment made to all the posts in classes IV and V by direct recruitment.

5. Qualification— Age.— No person shall be eligible for appointment by direct recruitment, if he has completed or will complete thirty years of age on the first day of July of the year in which the selection for appointment is made.

6. Other qualifications.—No person shall be eligible for appointment to the post and by the method specified in columns (1) and (2), respectively of the table below, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Method of recruitment (2)	Qualifications (3)
Class I		
Director of Animal Husbandry / Director of Veterinary Services	By promotion from class II, category 1 (Additional Director of Animal Husbandry)	A degree in Veterinary Science
Class II		
Category 1		
Additional Director of Animal Husbandry.	By promotion from categories 3 and 4 of class II (Joint Director of Animal Husbandry and Joint Director of Animal Husbandry (Statistics).	A degree in Veterinary Science.

<p>Category 2 Director, Institute of Veterinary Preventive Medicine, Ranipet.</p>	<p>By promotion from category 5 of class II (Senior Research Officer.)</p>	<p>(a) A degree of Ph.D., in Micro-biology or Dairy Microbiology or Bacteriology or Virology or Preventive Medicine or Bio-Chemistry or Pathology or Animal Bio- Technology. (b) Experience in the manufacture of Biological products for a period of five years. The period worked in the Institute of Veterinary Preventive Medicine, Ranipet, shall be taken into account as experience in the manufacture of Biological products; and (c) Two years service as Senior Research Officer.</p>
<p>Category 3 Joint Director of Animal Husbandry.</p>	<p>By promotion from Deputy Director of Animal Husbandry in category 1 of class III.</p>	<p>A degree in Veterinary Science.</p>
<p>Category 4 Joint Director of Animal Husbandry (Statistics).</p>	<p>By promotion from Deputy Director of Animal Husbandry in category 1 of class III.</p>	<p>(a) A degree in Veterinary Science. (b) Experience in the Tamil Nadu Animal Husbandry Department for a total period of ten years of which, not less than five years in A or B group posts; and (c) Experience in the field of investigation, control prevention or eradication of livestock diseases in the Animal Husbandry Department for a period of not less than five years. Explanation.—Service in any of the posts in category 1 of class IV shall count as experience specified in item (c) above.</p>
<p>Category 5 Senior Research Officer, Institute of Veterinary Preventive Medicine, Ranipet.</p>	<p>By promotion from Research Officer in category 2 of class III.</p>	<p>(a) A degree of Ph.D., in Micro-biology or Dairy Micro-biology or Bacteriology or Virology or Preventive Medicine or Bio-chemistry or</p>

- Pathology or Animal Bio-technology.
- (b) Experience in the manufacture of Biological products for a period of not less than five years; and
- (c) Two years service as Research Officer.

Class III

Category 1

Deputy Director of Animal Husbandry.

By promotion from Assistant Director of Animal Husbandry and Forest Veterinary Officer in categories 1 and 3, respectively of class IV.

- (a) A degree in Veterinary Science; and
- (b) Experience in the Tamil Nadu Animal Husbandry Department for a period of not less than ten years.

Category 2

Research Officers.

By promotion from categories 2 and 4 of class IV in the ratio of 10:1

- (a) B.V.Sc., degree;
- (b) A degree of Ph.D or M.Sc., or M.V.P.H or M.V.Sc in Micro-biology including Dairy Micro-biology, Bacteriology, Virology, Pathology, Parasitology Preventive Medicine, Bio-chemistry, Pharmacology, Animal Bio-technology; and Animal Genetics with Dairy Micro-biology forming part of Dairy Science;
- (c) Three years service as Assistant Research Officer or Bio-chemist; and
- (d) Must have passed the Account Test for Executive Officers.

Class IV

Category 1

Assistant Director of Animal Husbandry, Specialists (Livestock) including Assistant Director of Animal Husbandry, Specialist (Disease Investigation) Superintendent of Farm, Clinician, Veterinary Officer, Officer in-charge of Regional Artificial Insemination Centre and Dairy Extension

By promotion from category 1 in class V; or

By transfer from among the officers in category 3 of class IV; or

By direct recruitment

- (a) B.V.Sc., degree;
- (b) Experience in the Tamil Nadu Animal Husbandry Department for a period of not less than five years; and
- (c) Must have passed the Account Test for Executive Officers.

B.V.Sc., degree.

Officer and Veterinary Surgeon.

Category 2

Assistant Research Officers, Institute of Veterinary Preventive Medicine, Ranipet.

By promotion from category 2 (Research Assistants) in class V in the Institute of Veterinary Preventive Medicine, Ranipet; or

- (a) B.V.Sc., degree;
- (b) M.V.Sc., degree in any subject;
- (c) Experience in the Tamil Nadu Animal Husbandry Department for a period of not less than five years of which atleast two years in the Institute of Veterinary Preventive Medicine, Ranipet; and
- (d) Must have passed the Account Test for Executive Officers.

By direct recruitment

- (a) B.V.Sc., degree;
- (b) M.V.Sc., degree in any subject.

Category 3

Forest Veterinary Officer.

By promotion from category 1 of class V; or
By transfer from among officers in category 1 of class IV.

- (a) B.V.Sc., degree;
- (b) Experience in the Tamil Nadu Animal Husbandry Department for a period of not less than five years of which atleast two years must have been spent as Veterinary Assistant Surgeon in-charge of Veterinary Institutions and not less than one year as an understudy to the Forest Veterinary Officer in gaining experience in the cadre and maintenance of elephants and practical knowledge in the treatment of disease of elephants; and
- (c) Must have passed the Account Test for Executive officers.

B.V.Sc degree.

By direct recruitment.

Category 4

Bio-Chemist.

By promotion from among the Officers in category 2 (Research Assistant in class V); or
By transfer from category 2 of class IV.

- (a) A degree of M.V.Sc., or M.Sc or Ph.D in the subject of Bio-Chemistry:
Provided that if no candidate is available with the qualifications mentioned above, for

appointment by any one of the methods, a holder of a first or second class B.V.Sc., with a degree in B.Sc. in Chemistry or a holder of M.V.Sc., in Physiology or Pharmacology working in Tamil Nadu Animal Husbandry Department in a regular basis shall be selected and sent for obtaining a degree in M.Sc., in Bio-Chemistry at Government cost prior to his appointment to the post. He shall be appointed as Bio-Chemistry only after he has obtained the M.Sc., degree in Bio-Chemistry; and

- (b) Must have passed the Account Test for Executive Officers.

A degree of M.V.Sc., or M.Sc., or Ph.D in the subject of Bio-Chemistry.

	By direct recruitment.	
Class V		
Veterinary Assistant Surgeon, Junior	By direct recruitment; or	B.V.Sc., degree.
Research Statistician.	By recruitment by transfer	(a) B.V.Sc., degree; and (b) Service for a period not less than ten years as Livestock Inspector, Grade I or Grade II or in both.
Category 2		
Research Assistant, Institute of Veterinary Preventive Medicine, Ranipet.	By direct recruitment	B.V.Sc. degree.

6A. Registration.— No person shall be eligible for appointment to any post for which B.V.Sc., degree is prescribed as a qualification, unless he is a Registered Practitioner within the meaning of the Tamil Nadu Registration of Veterinary Practitioner Act 1957 (Tamil Nadu Act XXI of 1957).

7. Probation.— Every person appointed to a post in a class or category in this service by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to the post of Veterinary Assistant Surgeon, Junior Research Statistician by recruitment by transfer shall from the date on which, he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

8. Training to persons appointed by promotion or transfer.— Every person appointed by promotion or transfer to a post in class IV, shall undergo the Foundational “A” Course Training, for a period of not less than eight weeks at the Civil Services Training Institute, Bhavanisagar and pass the examination conducted at the end of the training. If he does not pass such examination, he shall not be eligible to draw increments in the time scale of pay applicable to him, until he passes the said examination, but such ineligibility to draw increments shall not have the effect of postponing his future increments after he has passed the said examination.

9. Training and tests to persons appointed by direct recruitment.—(a) Every person appointed by direct recruitment to a post in class IV shall on and from the date on which he joins duty, undergo practical training under an officer not below the rank of a Deputy Director of Animal Husbandry, for a period of not less than three months. The period of such training shall count for probation and increment. The pay admissible during the period of training shall be the minimum of the scale of pay applicable to the post.

(b) Every person appointed by direct recruitment to a post in classes IV and V, shall within the period of his probation, pass the Animal Husbandry Department Test and the Account Test for Executive Officers.

(c) Every person appointed by direct recruitment to a post in class IV, shall undergo the Foundational ‘A’ Course Training, for a period of not less than eight weeks at the Civil Services Training Institute, Bhavanisagar and pass the examination conducted at the end of the training within the period of his probation and every person appointed to a post in class V shall undergo the Foundational ‘B’ course training for a period of not less than three weeks at the Civil Services Training Institute, Bhavanisagar and pass the examination conducted at the end of the training within the period of his probation.

(d) Subject to the provisions contained in General rule 26(b), if any person does not pass the tests and the examination prescribed in sub-rules (b) and (c) within the period of his probation, he shall not be deemed to have completed his probation satisfactorily and increments in the time scale of pay applicable to him shall be stopped without cumulative effect.

(e) Every person appointed to the post of Veterinary Assistant Surgeon, Junior Research Statistician in category 1 in class V, by recruitment by transfer, shall within the period of his probation, pass the Animal Husbandry Departmental Test.

(f) Every person appointed to the post of Veterinary Assistant Surgeon, Junior Research Statistician in category 1 of class V by recruitment by transfer, shall within the period of his probation, pass the following tests / examination:-

- (a) Animal Husbandry Departmental Test;
- (b) Account Test for Executive Officers; and
- (c) Examination conducted by the Civil Services Training Institute, Bhavanisagar at the end of the Foundational Course Training given at the Institute for class V Officers:

Provided that the existing incumbents in category 1 in class V already appointed by recruitment by transfer shall pass the test / examination within a period of two years from the date of issue of these rules.

10. Private practice.—(i) Members of the service shall not be entitled to engage in private professional practice as of right but may ordinarily do so, subject to such conditions as shall be laid down by the Government from time to time. The Government may at any time, prohibit any member of the service from engaging in private professional practice, if in their opinion, such private professional practice interferes with the efficient discharge of his official duties.

(ii) Veterinary Assistant Surgeons are entitled to do private practice and may charge fees subject to the conditions that such practice does not interfere with their legitimate duties and subject to other restrictions as may be imposed from time to time.

11. Postings and transfers.—All postings and transfers among the Veterinary Assistant Surgeons (class V) within the Region shall be done by the Joint Director of Animal Husbandry concerned, subject to guidelines prescribed. The Director of Animal Husbandry shall have full power.

12. Military duty by Veterinary Assistant Surgeons.—Notwithstanding anything to the contrary contained in these rules or any other rules any period of active service, while on military duty by any member of the service in class V shall for the purpose of probation and increments of pay, count as duty in a post borne on the cadre of the said class for twice that period.

Note.—For the purpose of this rule, all service in the Army with ‘general service liability’ shall be regarded as “active service” whether the officer concerned was actually posted to an operational unit or not.

13. Appointing authority.—Appointing authority for the posts in class V is the Director of Animal Husbandry.

14. Preparation of annual list of approved candidates.— For preparation of the annual list of approved candidates for appointment to the posts in this service by promotion or by transfer or by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualifications shall be 1st July of every year.

15. Savings.— Nothing contained in these rules shall adversely affect any person holding the post on the date on which these rules shall be deemed to have come into force.

SECTION 2A — THE TAMIL NADU ARMED POLICE SERVICE.

(Deleted)

SECTION 3 —THE TAMIL NADU BOILER SERVICE.

1. Constitution.—The service shall consist of the following categories of posts, namely:-

Category 1	Director of Boilers
Category 2	Deputy Director of Boilers
Category 3	Senior Assistant Director of Boilers
Category 4	Junior Assistant Director of Boilers

2. Appointments.—(a) Appointments to the posts specified in column (1) of the table below shall be by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Posts (1)	Method of appointment (2)
Category 1 Director of Boilers	(i) by promotion from among the holders of the post of Deputy Director of Boilers in category 2; or (ii) by recruitment by transfer from any other service; or (iii) by recruitment by transfer from among the holders of the post of Superintending Engineer in the Tamil Nadu Engineering Service or the Tamil Nadu Highways Engineering Service on tenure basis for a Period of not exceeding three years; or (iv) by direct recruitment, if no qualified and suitable person is available for appointment by the above methods.
Category 2 Deputy Director of Boilers	(i) by promotion from among the holders of the post of Senior Assistant Director of Boilers in category 3; or (ii) by recruitment by transfer from any other service; or (iii) by recruitment by transfer from among the holders of the post of Executive Engineers in the Tamil Nadu Engineering Service or Divisional Engineers in the Tamil Nadu Highways Engineering Service on tenure basis for a period of not exceeding three years; or (iv) by direct recruitment, if no qualified and suitable person is available for appointment by the above methods.
Category 3 Senior Assistant Director of Boilers	(i) by promotion among the holders of the post of Junior Assistant Director of Boilers in category 4; or (ii) by recruitment by transfer from any other service; or (iii) by recruitment by transfer from among the holders of the post of Assistant Executive Engineer of the Tamil Nadu Engineering Service or Assistant Divisional Engineer of the Tamil Nadu Highways Engineering Service on

- tenure basis for a period of not exceeding three years; or
- (iv) by direct recruitment, if no qualified and suitable person is available for appointment by the above methods.

Category 4

- Junior Assistant (i) by direct recruitment; or
- Director of Boilers (ii) by recruitment by transfer from any other service; or
- (iii) by recruitment by transfer from among the holders of the post of Engineer of the Tamil Nadu Engineering Service on tenure basis for a period of not exceeding three years:
- Provided that recruitment by transfer from any other service and recruitment by transfer on tenure basis shall be resorted to only in exceptional circumstances and if no qualified or suitable person is available for appointment by direct recruitment.

(b) Promotion to the categories of Director of Boilers, Deputy Director of Boilers and Senior Assistant Director of Boilers shall be made on the grounds of merit and ability seniority being considered only where merit and ability are approximately equal.

(c) Notwithstanding anything contained in rule 6 of the General rules for the Tamil Nadu State and Subordinate Services, direct recruitment shall be made against any vacancy, either substantive or temporary to any of the categories of posts in this service.

(d) The number of vacancies in any of the categories to be filled up by direct recruitment at any time shall be determined by the State Government.

(e) The concurrence of the Tamil Nadu Public Service Commission shall not be necessary, if appointment to the categories in this service is made on tenure.

3. Appointing authority.—The Chief Engineer, Public Works Department (General) shall be the appointing authority for the post of Junior Assistant Director of Boilers.

4. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 15th January of every year.

5. Qualification (a) Age.— No person shall be eligible for appointment to the posts in column (1) of the table below by direct recruitment, if he has completed or will complete the age specified in the corresponding entries in column (2) thereof on the first day of July of the year in which the selection is made.

TABLE

Post (1)	Age (2)
Director of Boilers	50
Deputy Director of Boilers	40
Senior Assistant Director of Boilers	35
Junior Assistant Director of Boilers	30

(b) **Other qualifications.**—No person shall be eligible for appointment to the posts specified in column (1) of the table below by the methods specified in corresponding entries in column (2) of the said table, unless he possesses the qualifications specified in corresponding entries in column (3) thereof:-

TABLE

Posts	Method of appointment	Qualification
(1)	(2)	(3)
Director of Boilers	By Promotion	(i) Must possess a degree in Mechanical Engineering or a pass in the Associate Membership Examination of the Institution of Engineers, India with the Mechanical Engineering as the subject; and (ii) Must have rendered service as Deputy Director of Boilers for a period of not less than five years.
	By recruitment by transfer from any other service and by recruitment by transfer from the Tamil Nadu Engineering service and Tamil Nadu Highways Engineering Service.	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with the Mechanical Engineering as the subject.
	By direct recruitment	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with the Mechanical Engineering as the subject.
Deputy Director of Boilers	By promotion	Must have rendered service as Senior Assistant Director of Boilers for a period of not less than four years.
	By recruitment by transfer from any other service or by recruitment by transfer from the Tamil Nadu Engineering service or Tamil Nadu Highways Engineering Service.	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with the Mechanical Engineering as the subject.
	By direct recruitment	(i) Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with Mechanical Engineering as the subject; and (ii) Must possess experience as Engineer on high pressure boilers or a Boiler House for a period of not less than ten years.
Senior Assistant Director of Boilers	By promotion	Must have served as Junior Assistant Director of Boilers for a period of not less than four years.
	By recruitment by transfer from any other service or by recruitment by transfer from the Tamil Nadu Engineering service or Tamil Nadu Highways Engineering Service.	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with the Mechanical Engineering as the subject.

By direct recruitment	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with Mechanical Engineering as the subject.
	Must have undergone training as a practical Engineer in the design, construction, operation or maintenance of boilers for a period of not less than two years during which should have held responsible charge of a Steam Generation Plant or a Boiler Plant comprising of a battery of Boilers, the total capacity of either plant being not less than 15,000 Lbs/Hr.
Junior Assistant Director of Boilers	By recruitment by transfer from any other service or by recruitment by transfer from the Tamil Nadu Engineering service or by direct recruitment.
	Must possess a degree in Mechanical Engineering or a pass in Associate Membership Examination of the Institution of Engineers, India with Mechanical Engineering as the subject.

6. Probation.—(a) Every person appointed to any category in the service by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to any category in the service, by recruitment by transfer, shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(c) Every person appointed to any category in the service by direct recruitment shall undergo the foundational course B conducted by the Civil Services Training Institute, Bhavanisagar and shall pass the said test conducted by the said Institute at the end of the training. A pass in the said test is a pre-condition for the declaration of probation and for the drawal of second or subsequent increments for those who are to be placed on probation and for sanction of second or subsequent increments for those who are not required to be placed on probation, but such stoppage will not operate to postpone future increments after the test has been passed. The period spent on this training shall be treated as duty for all practical purposes.

7. Test.— Every person appointed as Senior Assistant Director of Boilers and as Junior Assistant Director of Boilers by direct recruitment shall within the period of probation, pass the Account Test for Public Works Department Officers and Subordinates. The penalty for failure to pass the test is stoppage of increment, but the stoppage will not operate to postpone future increments after the test has been passed.

8. Training.—Every person appointed to any category in this service, other than by promotion shall undergo training in the annual inspection of boilers and inspection during repairs and erection of boilers, pipelines and other accessories for a period of thirty days before assumption of regular charge of the post. The period spent on training will be treated as duty and will count for purpose of increment.

9. Postings and transfers.—The Chief Engineer, Public Works Department (General) shall be the competent authority to order the transfer and posting of Senior Assistant Director of Boilers and Junior Assistant Director of Boilers.

SECTION 4 — THE TAMIL NADU APPROVED SCHOOLS SERVICE.

(Deleted).

**SECTION 4A — THE TAMIL NADU CHEMICAL EXAMINERS LABORATORY
SERVICE.**

(Deleted)

SECTION 4B — THE TAMIL NADU CINCHONA SERVICE.

(Deleted)

SECTION 5 — THE TAMIL NADU CIVIL SERVICE.

1. Constitution.— The Service shall consist of the following categories of officers, namely:-

- | | |
|---------------|---------------------------|
| 1. Category 1 | District Revenue Officers |
| 2. Category 2 | Deputy Collector |

Explanation.— Deputy Collectors shall mean and include Deputy Collectors, Special Deputy Collectors, Revenue Divisional Officer, Assistant Secretaries of Board of Revenue, where such posts are filled by Members of the Tamil Nadu Civil Service, Personal Assistant to the Collectors, Additional Personal Assistant to Collectors, District Backward Classes Welfare Officers, Assistant Commissioners of Agricultural Income Tax, Personal Assistant to the Director of Survey and Settlement, Chennai District Supply Officers, Assistant Secretary to Commissioner of Civil Supplies, Chennai and Personal Assistant to the Commissioner of Agricultural Income Tax.

2. Appointment.—(a) (i) Appointment to category 1 (District Revenue Officers) shall be made by promotion from a panel of Officers in Category 2 (Deputy Collectors) approved by the State Government.

(ii) The panel referred to in clause (i) shall be drawn up and the names therein shall be arranged in the order of preference by the Chief Secretary to Government in consultation with the Board of Revenue.

(iii) The panel shall be prepared or revised, ordinarily on the 1st of April every year and shall be submitted for the approval of the State Government. The panel so prepared shall be in force for a period of 1 year and shall lapse at the expiry of 1 year.

(iv) The posts of District Revenue Officers shall be selection posts and promotion to the posts shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal :

Provided that no member in category 2 shall be considered for inclusion in the panel of officers fit for promotion as District Revenue Officer unless he is an approved probationer in category 2 as on the first day of April of the year for which the panel is prepared and whose inter-se-seniority in category 2 is fixed by applying rule (aa) of the General rules for the Tamil Nadu State and Subordinate Services:

Provided further that no member in category 2 shall be considered for inclusion in the panel of officers fit for promotion as District Revenue Officers unless he shall have a minimum of one year of service before superannuation as on the first day of April of the year for which the panel is prepared.

(b) Appointment as Deputy Collectors shall be made by recruitment by transfer from the Tamil Nadu Revenue Subordinate Service and from among the Superintendents of the Office of the Board of Revenue, the Director of Survey and Settlement, Chennai, the Director of Harijan Welfare, Chennai, the Commissioner of Civil Supplies, Chennai, the Director of Land Reforms, Chennai and the Section Officers of the Secretariat or by Director Recruitments Appointments shall be made in the following cyclical order :-

- (i) Direct recruitment
- (ii) Recruitment by transfer
- (iii) Recruitment by transfer

Explanation.— This cyclical order shall not apply to the appointment made through special direct recruitment for Scheduled Caste/Scheduled Tribe.

(c) The qualifications for special direct recruitment whenever such recruitment is made with reference to first proviso to rule 2A, shall be the same as prescribed for appointment for direct recruitment to category 2 (Deputy Collector).

2A. The rule of reservation of appointments.—(General rule 22) shall apply separately to direct recruitment and to recruitment by transfer for category 2.

Provided that when the vacancies by transfer for category 2 (Deputy Collector) from among Scheduled Caste/Scheduled Tribe candidates for a year are not filled up for want of suitable candidates

belonging to those communities, such vacancies shall be filled up by resorting to a special direct recruitment, limited to Scheduled Caste/ Scheduled Tribe candidates for that year:

Provided further that when such special direct recruitment is resorted to, to make good the deficiency in the reserved vacancies of Scheduled Caste/Scheduled Tribe candidates to be recruited among transferees, they shall be placed below the transferee Deputy Collectors of that year.

Explanation I.— The carry forward rule and the cycle of rotation specified in Schedule III indicated in rule 22 (c) of the General rules shall not apply to the candidates selected through the Special direct recruitment for Scheduled Caste/Scheduled Tribe. Only after the required number of candidates are selected by the special direct recruitment exclusively for Scheduled Caste/Scheduled Tribe, the cyclical order specified in Schedule III of rule 22 of the General rules shall commence for the candidates recruited through the normal methods of direct recruitment and recruitment by transfer. At no point of time, the total vacancies reserved for Scheduled Caste/Scheduled Tribe shall exceed 18% of the total vacancies estimated for the recruitment in a particular year.

Explanation II.—For purpose of confirmation in substantive posts, persons recruited through the Special direct recruitment shall wait for their turn along with other transferee Deputy Collectors according to their seniority.

Explanation III.— If a contingency of ousting a Deputy Collector appointed by the Special direct recruitment for want of vacancy arises, supernumerary post shall be created to avoid ousting.

2B. List of approved candidates for appointment by recruitment by transfer.— The list of approved candidates for appointment by recruitment by transfer shall be prepared annually and the crucial date on which a candidate should be qualified shall be 31st December of the preceding year.

2C. The Board of Revenue (Land Revenue) shall prepare a combined seniority list of persons eligible for appointment as Deputy Collectors by recruitment by transfer. The inter-se-seniority of Tahsildars in various districts, Section Officers of the Secretariat and Superintendents of City Officers specified in rule 2(b) shall be fixed in the combined seniority list so prepared by the Board of Revenue (Land Revenue) with reference to the date on which they continued to act without any break for a period of three months as Tahsildar, after commencement of their regular service as Tahsildars:

Provided that where a senior in a district unit commences to act as Tahsildar on regular basis, later than his juniors, then for the purpose of preparing the combined seniority list, the date on which a junior commenced to act as Tahsildar first among his juniors shall be the date of commencement of acting of such senior:

Provided further that the Collector or the appointing authority shall certify that such senior could not commence to act as Tahsildar earlier due to administrative reasons.

3. Qualifications.—(a) A candidate for appointment of Deputy Collector in the manner specified in column (1) of the Annexure to these rules shall possess the qualifications prescribed in the corresponding entry in column (2) thereof : -

(b) No member of the Tamil Nadu Revenue Subordinate service shall be eligible for recruitment by transfer to category 2 unless his name has been included in a list of persons approved by the State Government, in consultation with the Tamil Nadu Public Service Commission as suitable for such transfer. Persons in such list shall be arranged by the State Government in the order of preference under each of the following groups and appointments to the service shall be made in such order.—

- (i) Open Competition.
- (ii) Scheduled Castes and Scheduled Tribes; and
- (iii) Backward Classes.

Provided that the order of preference laid down in the rule will not apply to the special recruitment made for Scheduled Caste/ Scheduled Tribe candidate under rule 2A.

4. Probation.—(a) Every person appointed to category 2 in the service shall, from the date on which he joins duty, be on probation for a total period of two years, on duty within a continuous period of three years.

(aa) The services rendered by Deputy Collectors in the following institutions shall count towards probation as it would have counted in the regular line:-

1. Tamil Nadu Civil Supplies Corporation.
2. Tamil Nadu Warehousing Corporation.
3. Tamil Nadu Tourism Development Corporation.
4. Tamil Nadu Transport Development Finance Corporation.
5. Tamil Nadu Small Industries Development Corporation.
6. Tamil Nadu State Industries Promotion Corporation.
7. Tamil Nadu Industrial Investment Corporation.
8. Tamil Nadu Textile Finance Corporation.
9. Tamil Nadu Sugar Corporation.
10. Tamil Nadu Handicrafts Development Corporation.
11. Tamil Nadu Poultry Development Corporation.
12. Tamil Nadu Agro Industries Corporation.
13. Tamil Nadu Salt Corporation.
14. Tamil Nadu Small industries Corporation.
15. Tamil Nadu Slum Clearance Board.
16. Tamil Nadu Housing Board.
17. The Madras Metropolitan Water Supply and Sewerage Board.
18. Tamil Nadu Wakf Board.
19. Tamil Nadu Bhoodan Board.
20. Tamil Nadu Khadi and Village Industries Board.
21. The Repatriate Co-operative Finance and Development Bank.
22. Tamil Nadu Co-operative Milk Produces Federation Ltd.,
23. Tamil Nadu Adi-Dravidar Housing and Development Corporation Ltd.,
24. Tamil Nadu Text Book Society.
25. Tamil Nadu Electricity Board; and
26. The Chennai Metropolitan Development Authority.

(b) The Board of Revenue shall be competent to declare the satisfactory completion of probation of Deputy Collectors, irrespective of their service under any other Head of a Department for the time being and to extend the period of their probation in cases of failure to pass the Departmental Tests.

5. Tests.—(a) Probationer recruited otherwise than by transfer from the Tamil Nadu Revenue Subordinate Service shall within his probation, pass the examination in Division 'B', 'C' and 'D' prescribed for junior civilians by the Lower and Higher Standard.

His probation shall be extended by one year, if he fails to pass the tests within the period of his probation:

Provided that a candidate shall be deemed to have passed —

- (1) The examinations in Division B - Criminal Procedure Code and in Division D - Law of evidence, in lower standard if he has obtained the degree of Bachelor of laws or a degree equivalent thereto; and
- (2) The examination in Division D - Law of evidence in Lower Standard, if he has obtained the degree of Bachelor of General Laws.

(b) **Training.**— Such probationer shall also undergo within his probation such training as may be prescribed by the Government or the Board of Revenue. The period of training shall count for the purpose of probation.

(c) During the period of training, the probationer shall begin to draw pay at the minimum of the time scale of pay applicable to the post. The period of training shall count for increments in the time scale of pay. The probationer shall be given the first increment in the time scale of pay on completion of one year service provided he has completed the district training and passed the Lower Standard Examination.

(d) A Deputy Collector directly recruited shall pass the examination in Division B prescribed for Junior Civilians by the Higher Standard for drawal of his second increment.

6. Order of discharge for want of vacancies.—(a) Probationer and approved probationer shall be discharged from the service for want of vacancies in the following order, instead of in the order prescribed in the General rules [General rule 8(a)] :-

- Firstly Probationers recruited by transfer in order of juniority.
- Secondly Probationers recruited direct in order of juniority.
- Thirdly Probationers recruited direct in order of juniority; and
- Fourthly approved probationers recruited direct in order of juniority:

Provided that the order of discharge laid down in this sub-rule may be departed from in cases where such order would involve excessive expenditure on travelling allowance or exceptional administrative inconvenience.

(b) **Order of re-appointment.**—Approved probationer and probationer who have been discharged for want of vacancies shall be re-appointed as vacancies arise in the inverse of the order laid down in sub-rule (a):

Provided that the said order may be departed from in cases where such order would involve excessive expenditure on travelling allowance or exceptional administrative in convenience.

7. Transfers and postings.—The Deputy Collectors, other than a Deputy Collector posted to work as Revenue Divisional Officer, shall not ordinarily be transferred from a post unless they complete at least two years in a particular post. However, Government may transfer them at any time for administrative reasons.

ANNEXURE

[referred to rule 3(a)]

(1)	(2)
1. Direct recruitment including the special direct recruitment for SC/ST	<ul style="list-style-type: none"> (i) Must have completed 21 years of age and must not have completed 30 years of age on the first day of June of the year in which the selection for appointment is made : Provided that in respect of the candidates belonging to Scheduled Castes, Scheduled Tribes and Backward Classes, the maximum age limit shall be 35 years. (ii) Must have obtained the Degree of B.A. or B.Sc: Provided that other things being equal, preference shall be given to candidates who have in addition obtained the B.L. or B.G.L. Degree. (iii) Must satisfy a Medical Board in Tamil Nadu as to his physique, fitness and capacity for active outdoor work.
2. Recruitment by Transfer	<ul style="list-style-type: none"> (i) Must not have completed 57 years of age on the first day of July of the year in which the report to the Commission about his fitness for inclusion in the list becomes due. (ii) Must have passed the following tests:- <ul style="list-style-type: none"> (1) The Revenue Test Parts I, II and III. (2) The Criminal Judicial Test excluding the paper on Medical Jurisprudence or any other test recognised as its equivalent. (iii) (a) Must have acted as Tahsildar satisfactorily for a period of not less than one year. (b) Must have been on deputation for a total period of two years in the Tamil Nadu Revenue Subordinate Service of which one year shall have been as Deputy Tahsildar during which period –

- (i) He should have exercised the powers of Magistrate of the Second Class for a period of not less than six months to the satisfaction of the Chief Judicial Magistrate; or
- (ii) Must have exercised the powers of a Magistrate of the third class for a period of not less than six months, before the coming into force of the code of Criminal procedure, 1973 (Central Act 2 of 1974) and the powers of a Magistrate of the second class for another period of six months, to the satisfaction of the District Magistrate (Judicial); or
- (iii) Must have exercised the powers of a Magistrate of the Third Class for three months before the coming into force of the Code of Criminal Procedure, 1973 (Central Act 2 of 1974) and the power of a Magistrate of the second class for another three months continuously under the revised system of Magisterial training; or
- (iv) Must have exercised the powers of a Special Judicial Magistrate under Section 13 of the Code of Criminal Procedure, 1973 (Central Act 2 of 1974) for a continuous period of six months to the satisfaction of the Chief Judicial Magistrate of the District and one year as Tahsildar in charge of a Taluk.

SECTION 6 — THE TAMIL NADU COMMERCIAL TAXES SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

Category	1 Additional Commissioner of Commercial Taxes, including Departmental Member, Sales Tax Appellate Tribunal.
	2 Joint Commissioners of Commercial Taxes including Additional Departmental Members, Sales Tax Appellate Tribunal and State Representative, Sales Tax Appellate Tribunal.
	3 Deputy Commissioners of Commercial Taxes including the Additional State Representative to the Sales Tax Appellate Tribunal, Appellate Deputy Commissioners and Secretaries to Sales Tax Appellate Tribunal.
	4 Assistant Commissioners including the Departmental Representatives before the Appellate Deputy Commissioners and Personal Assistants to the Joint Commissioners of Commercial Taxes.

2. Appointment.— (a) Appointment to the category specified in column (1) of the table below shall be made by the method or methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of recruitment (2)
1. Additional Commissioner of Commercial Taxes, including Departmental Member, Sales Tax Appellate Tribunal.	Promotion from the category of Joint Commissioners of Commercial Taxes, Additional Departmental Members of Sales Tax Appellate Tribunal and State Representative, Sales Tax Appellate Tribunal.
2. Joint Commissioners of Commercial Taxes including Additional Departmental Members, Sales Tax Appellate Tribunal and State Representative, Sales Tax Appellate Tribunal.	Promotion from the category of Deputy Commissioners of Commercial Taxes including the Additional State Representative to the Sales Tax Appellate Tribunal, Appellate Deputy Commissioners and Secretaries to Sales Tax Appellate Tribunal.
3. Deputy Commissioners of Commercial Taxes including the Additional State Representative to the Sales Tax Appellate Tribunal, Appellate Deputy Commissioners and Secretaries to Sales Tax Appellate Tribunal.	Promotion from the category of Assistant Commissioners including the Departmental Representatives before the Appellate Deputy Commissioners and Personal Assistants to the Joint Commissioners of Commercial Taxes.
4. Assistant Commissioners including the Departmental Representatives before the Appellate Deputy Commissioners and Personal Assistants to the Joint Commissioners of Commercial Taxes.	(i) Direct recruitment or (ii) Recruitment by transfer from the category of Commercial Tax Officers in the Tamil Nadu Commercial Taxes Subordinate Service including the Manager in the Office of the Sales Tax Appellate Tribunal; or (iii) Recruitment by transfer from the category of Section Officers of the Tamil Nadu Secretariat in category 3 in class XII of the Tamil Nadu General Service.

(aa) (i) Every twentieth of the estimated vacancy for appointment by recruitment by transfer to category 4 shall be filled in by the Section Officers of the Tamil Nadu Secretariat in category 3 in Class XII of the Tamil Nadu General Service:

Provided that under General rule 22, if no Section Officer of the Tamil Nadu Secretariat in the above said category and the said class is available to be appointed against the twentieth vacancy, the vacancy shall be filled by Commercial Tax Officer in the Tamil Nadu Commercial Taxes Subordinate Service and the Section Officer in the Tamil Nadu Secretariat so left out shall be appointed against next subsequent vacancy, subject to General rule 22.

(ii) Notwithstanding anything contained in Clause (i) of this sub-rule the Section Officer of the Tamil Nadu Secretariat in the said category and the said class belonging to Scheduled Caste or Scheduled Tribes, if available, shall be appointed against the unfilled vacancy intended for the category of the Commercial Tax Officer belonging to Scheduled Caste and Scheduled Tribe and he shall be placed next to the last Scheduled Caste or Scheduled Tribe candidate from the category of Commercial Tax Officer, subject to the overall ceiling of 5 per cent of estimated vacancy reserved for Section Officers of the Tamil Nadu Secretariat in the said category and the said class of the Tamil Nadu General Service. If Section Officer of the Tamil Nadu Secretariat belonging to Scheduled Caste or Scheduled Tribes is also not available, then the procedure as laid down in sub-rule (d) of rule 22 of the General Rules for the Tamil Nadu State and Subordinate Services shall be followed;

(iii) When no Section Officer of Tamil Nadu Secretariat belonging to the Tamil Nadu General Service is available for appointment to category 4, against the vacancy estimated as specified in this sub-rule, the vacancy shall not be carried forward and it shall be made available for appointment from the category of Commercial Tax Officer belonging to the Tamil Nadu Commercial Taxes Subordinate Service.

(b) All promotions shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) Appointment to permanent vacancies in the posts included in category 4 shall be made in the following cyclical order, namely:-

- (i) Recruitment by transfer;
- (ii) Recruitment by transfer;
- (iii) Direct recruitment.

(d) Notwithstanding anything contained in the Tamil Nadu State and Subordinate Service Rules, all transfers and postings of the Assistant Commissioners of the Tamil Nadu Commercial Taxes Service shall be made by the Commissioner of Commercial Taxes.

3. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply separately to direct recruitment and recruitment by transfer to the posts of Assistant Commissioners only.

4. Qualifications.—(a) A candidate for appointment to the service in the manner specified in column (1) of the Annexure shall possess the qualifications prescribed in the corresponding entry in column (2), thereof:-

(b) No Member of the Tamil Nadu Commercial Taxes Subordinate Service or the Tamil Nadu General Service shall be eligible for recruitment by transfer unless his name has been included in a list of persons approved by the State Government in consultation with the Tamil Nadu Public Service Commission as suitable for such transfer. Persons in such list shall be arranged by the State Government in consultation with the Commission in the order of preference under each community and appointment to the service shall be made in such order.

(c) No person shall be eligible for promotion as Deputy Commissioners of Commercial Taxes unless he is an approved probationer in the category of Assistant Commissioner on the 1st January of the year for which the list for such promotion is drawn.

(d) For appointment as Joint Commissioner of Commercial Taxes one must not have completed 57 years of age on the first date of July of the year for which the list is drawn.

5. Probation.—(a) Every person appointed to category 4 shall in the case of direct recruitment and in the case of recruitment by transfer from the Tamil Nadu General Service from the date on which he joins

his training and in the case of recruitment by transfer, from the Tamil Nadu Commercial Taxes Subordinate Service from the date on which he joins duty, be on probation for a total period of not less than two years on duty within a continuous period of three years of which a period of not less than one year shall be in the post of Assistant Commissioner engaged in assessment work.

(b)(i) Notwithstanding anything contained in the General Rules, at the end of the prescribed period of probation of an Assistant Commissioner or at the end of the period, if any, upto which his probation has been extended under sub-rule (ii) in the category of Assistant Commissioners—

If the Commissioner of Commercial Taxes considers that a probationer in the category of Assistant Commissioner is suitable for full membership, it shall as soon as possible issue an order declaring the probationer to have satisfactorily completed his probation on the date of the expiry of the prescribed or extended period of probation, as the case may be.

Explanation I.—The decision of the Commissioner of Commercial Taxes that the probationer is not suitable for full membership may be based also on his work and conduct till the date of decision inclusive of the period subsequent to the prescribed or extended period or probation.

Explanation II.— An opportunity to show cause may be given, after the Government arrive at a provisional conclusion on the suitability or otherwise of the probationer for full membership of the service, either by Government themselves or by the Commissioner of Commercial Taxes.

(ii) Notwithstanding anything contained in the General rules, the Commissioner of Commercial Taxes may extend the period of probation of an Assistant Commissioner for failure to pass the Departmental Tests, for a period not exceeding one year.

6. Tests.—A probationer appointed by direct recruitment to category 4 shall acquire the following qualifications within the period of his probation:

- (1) A pass or diploma in the first examination in Registered Accountancy conducted by the Central Accountancy Board or a pass in the Government Technical Examination in Book-keeping by the Lower Grade or any equivalent qualification which may hereafter be prescribed.
- (2) A pass in the Account Test for Executive officers.
- (3) A pass in the Departmental Test in Commercial Taxes Acts, Parts I, II and III.
- (4) A pass in the District Office Manual Test.

7. Training.— (a) A Probationer appointed by direct recruitment or recruitment by transfer from category 3 in class XII of the Tamil Nadu General Service to category 4 shall undergo such training as may be prescribed by the State Government or the Commissioner of Commercial Taxes.

(b) Such probationer appointed by direct recruitment shall be eligible to draw the pay at minimum of the time scale of pay of the post during the period of training. He shall be eligible to draw the second and subsequent increments in the time scale of pay of the post, only after he completes the training and acquires the qualifications prescribed in rule 6.

(c) Such probationers recruited by recruitment by transfer from the category of Section Officers borne on the Tamil Nadu General Service shall draw during the training such pay, as fixed under FR 22-B in the category of Assistant Commissioner. The period of training will count for probation and increment.

8. Suspension of probation.— (a) Without prejudice to the provisions of General rule 26(a), the State Government may, at any time before the expiry of the prescribed period of probation, suspend the probation of a probationer, otherwise than for want of a vacancy, and discharge him from the service after giving him a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

(b) A probationer shall be entitled to appeal against the order of suspension of probation passed in his case under sub-rule (a) as if it were an order of reduction.

(c) A probationer discharged from the service under sub-rule (a) may, at the discretion of the State Government, be re-appointed to the service at any time. But he shall, notwithstanding anything contained in General rule 8, have no claim to be so re-appointed. Such re-appointment shall be done only on the basis of first appointment and in consultation with the Tamil Nadu Public Service Commission.

9. Savings.—(a) Notwithstanding anything contained in these rules, a person who has been working either in category 2 or in category 4 on the 1st April 1948 shall not be adversely affected solely because of his not possessing any of the special qualifications prescribed in these rules.

(b) Notwithstanding anything contained in these rules, the recruitment by transfer of persons from the Tamil Nadu Commercial Taxes Subordinate Service, to category 4 from the year 1987 to 1991 made in accordance with the then existing rules, shall not be affected by the amendment to these rules.

ANNEXURE

[See rule 4(a)]

Method of recruitment (1)	Qualifications (2)
Assistant Commissioners.	
1. Recruitment by transfer from the category of Section Officer of the Tamil Nadu Secretariat, in category 3 of class XII of the Tamil Nadu General Service.	<ul style="list-style-type: none"> (i) Should not have completed 57 years of age on the 1st July of the year for which the list relates. (ii) Must have put in not less than eight years of service in all including a minimum service of two years as Section Officer in the Tamil Nadu Secretariat within a continuous period of three years. (iii) Must have worked for two years in the Commercial Taxes Wing of the Commercial Taxes and Religious Endowment Department of the Secretariat either in the category of Assistant Section Officer or Section Officer. (iv)(a) A pass or diploma in the first examination in Registered Accountancy conducted by the Central Accountancy Board or a pass in the Government Technical Examination in Book-Keeping by the Lower Grade or any equivalent qualification prescribed by the Government: <ul style="list-style-type: none"> Provided that a person who has passed the Commercial Book-keeping of the Local Fund Audit Department Test conducted by the Tamil Nadu Public Service Commission on or before May 1983 need not pass the above test; (b) A pass in the Account Test for Executive Officers; (c) A pass in the Departmental Test in Commercial Taxes Acts Parts I, II and III; and (d) A pass in the District Office Manual Test.

Note.—The qualification mentioned in item (ii) to (iv) above should be acquired before the 1st day of January of the year in which the report to the Commission about the fitness for inclusion in the list becomes due.

1A. Recruitment by transfer from the Tamil Nadu Commercial Taxes Subordinate Service.

- (i) Must have passed-
 - (a) The Account Test for Executive Officer.
 - (b) Departmental Test in Commercial Taxes Acts Part I, II and III.
 - (c) Book-keeping.
- (ii) Must not have completed 57 years of age. This age limit shall be applied with reference to the first day of July of the year in which the report to the Commission about his fitness for inclusion in the list become due.
 - (prior to 1.7.1971 – 47 years).
 - (prior to 25.4.1979 – 50 years).
 - (prior to 27.6.1991 – 55 years).
- (iii) Must have not less than two years of service in all as Commercial Tax Officers engaged in assessment work.

Note.—(1) The qualification mentioned in items (i) and (iii) above should be acquired before the 1st day of January of the year in which the report to the Commission about the candidate's fitness for inclusion in the list becomes due.

(2) A person who was holding the post of Manager in the Office of the Tamil Nadu Sales Tax Appellate Tribunal on 9th March 1960, is entitled to count his service in such post prior to that date towards service as Commercial Tax Officer engaged in assessment work.

2. Direct recruitment

- (i) Must possess a degree-

Preference shall be given first to candidates who hold both B.Com. degree and B.L. degree together with a diploma in Taxation Laws, secondly to candidates who hold both B.Com., and B.L. degree, thirdly to candidates who hold either B.Com. degree or B.L. degree together with a Diploma in Taxation Laws and fourthly, to candidates who hold either B.Com. degree or B.L. degree.
- (ii) Must have completed or will complete the age of twenty-one years and must not have completed or will not complete the age of thirty years on the first day of July of the year on which the selection for appointment is made:

Provided that for candidates possessing B.L. degree, the upper age limit shall be thirty-one year:

Provided further that for candidates –

 - (i) belonging to Scheduled Casts, Scheduled Tribes, Most Backward Classes / Denotified communities or Backward class; or
 - (ii) who are destitute widows, irrespective of the community to which they belong, the upper age limit shall be thirty five years:

Provided also that for candidates possessing B.L degree –

(i) belonging to Scheduled Casts, Scheduled Tribes, Most Backward Classes/ Denotified communities or Backward class; or

(ii) who are destitute widows, irrespective of the community to which they belong, the upper age limit shall be thirty six years.

SECTION 7 — THE TAMIL NADU CO-OPERATIVE SERVICE.

1. Constitution.—(a) The service shall consist of—

- (i) Additional Registrars of Co-operative Societies;
- (ii) Joint Registrars of Co-operative Societies; and
- (iii) Deputy Registrars of Co-operative Societies.

(b) The Personal Assistant to Registrar of Co-operative Societies, District Co-operative Audit Officer, Project Officer (Agricultural Refinance Corporation Schemes), Principal in a Co-operative Training Institute, Lecturer in a Co-operative Training Institute and in any of the Universities within this State and Deputy Chief Audit Officer and other Officers to be notified by an order of Government, from time to time, shall be construed as belonging to category (ii) or (iii) of sub rule (a) as the case may be to which they would belong but for their appointment as Personal Assistant to Registrar of Co-operative Societies, Project Officer (Agricultural Refinance Corporation Scheme), Principal in a Co-operative Training Institute, Lecturer in a Co-operative Training Institute and in any of the Universities within this State and Deputy Audit Officer; etc.

2. Appointment.—(a) Appointment to the post of Deputy Registrar shall be made by direct recruitment or by recruitment by transfer from the category of Co-operative Sub-Registrars in the Tamil Nadu Co-operative Subordinate Service. Twenty five per cent of the substantive vacancies shall be filled or reserved to be filled by direct recruitment.

(b) The post of Joint Registrar shall be a selection post and shall be filled by promotion from the Deputy Registrars. Such promotion shall be made on grounds of merit and ability, seniority being taken into consideration only where merit and ability are approximately equal:

Provided that no Deputy Registrar shall be eligible for promotion as Joint Registrar, unless he possesses the following qualifications, namely:-

- (i) the minimum general educational qualification prescribed in Schedule I to the General rules for the Tamil Nadu State and Subordinate Services; or the certificate of eligibility for college course of studies in the Universities of Madras, Madurai and Annamalai, issued by the Board of Secondary Education or by any other competent authority;
- (ii) must have passed—
 - (a) the examinations in Co-operation, Auditing, Banking, and Book-keeping conducted by the Central Co-operative Institute, Chennai, or the Tamil Nadu Public Service Commission; and
 - (b) the Account Test for Subordinate Officers, Part I.
- (iii) Must have put in a minimum period of three years of service as Deputy Registrar of Co-operative Societies including the period of probation, the periods spent on foreign service or on deputation, the period of training but excluding periods spent on leave, suspension; etc:

Provided further that the Deputy Registrars appointed by direct recruitment who possess the qualifications prescribed in rule 3 and who have passed the tests prescribed in rule 6, need not pass the examinations mentioned above.

(bb) The post of Additional Registrar of Co-operative Societies shall be selection post and shall be filled by promotion from the category of Joint Registrar of Co-operative Societies, such promotion shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) For the purpose of these rules, a person who has passed the examinations specified in column (1) of the table below shall be deemed to have passed the examinations conducted by the Central Co-operative Institute, Chennai, or the Tamil Nadu Public Service Commission in the subject specified in the corresponding entries in column (2) thereof:-

TABLE

Examinations (1)	Corresponding examinations of the Tamil Nadu Public Service Commission (2)
1. Government Technical Examination in — Book-keeping (Lower Grade) Banking (Lower Grade) Accountancy (Lower Grade)	Book-Keeping. Banking. Book-Keeping.
2. Omitted.	
3. B.Com. or B.Com.(Hons.) or M.Com. degree of any University or Institution recognized by the University Grants Commission for purposes of its grant.	Book-keeping.
4. (a) B.Com.(Hons.) degree of the Madras or Annamalai University with Co-operation as one of the subjects.	Co-operation, Auditing, Banking and Book-keeping.
(b) M.Com. degree of the Madras, Madurai or Annamalai University with Co-operation as one of the subjects.	Co-operation and Book-keeping.
5. A pass in the Accountancy and General Commercial knowledge of the Intermediate Examination of the Andhra University.	Book-keeping.
6. A pass in the G.D.A. or R.A. or ACA diploma Final Examination.	Book-keeping and Auditing.
7. A pass in the examination for the certified Associate ship of the Indian Institute of Bankers.	Banking.
8. A pass in the Elements of Commerce and Accountancy in the Intermediate examination of the Madras University.	Book-keeping.
9. A pass in the Government Technical Examination in Accountancy (Lower Grade).	Book-keeping.
10. Post graduate diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education.	Co-operation, Auditing, Banking and Book-keeping.
11. M.A. (Co-operation); or B.A. (Co-operation).	Co-operation and Book-keeping.
12. A pass in the Elements of Commerce in the Higher Secondary Examination conducted by the Board of Higher Secondary Examination, Tamil Nadu.	Book-keeping.

(d) **Preparation of annual list of approved candidates.**— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer/promotion, the crucial date on which the candidates should have acquired the prescribed qualifications shall be the 1st October of every year.

3. Qualification.—(a) No person shall be eligible for appointment to the post of Deputy Registrar by the method specified in column (1) of the table below unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

TABLE

Method of appointment	Qualifications
(1)	(2)
Direct recruitment	<p>(a) A degree of any of the university incorporated by an Act of the Central or State Legislature in India or other educational institution established by an Act of Parliament or declared to be deemed as University under section 3 of the University Grants Commission Act, 1956 (Central Act 3 of 1956).</p> <p>(b) Must have completed twenty one years of age and must not have completed thirty-five years of age for candidates belonging to SC/ST, MBC, DNC and Backward classes and thirty years of age for others on the first day of July of the year in which the selection for appointment is made.</p>
By recruitment by transfer from the category of Co-operative Sub-Registrars.	<p>Must possess the following qualifications, as on the first day of October of the year in which the selection for appointment is made:-</p> <p>(i) The minimum general educational qualification prescribed in Schedule I to the General rules for the Tamil Nadu State and Subordinate Services; or the certificate of eligibility for college course of Studies in the Universities of Madras, Madurai and Annamalai issued by the Board of Secondary education or by any other competent authority; and</p> <p>(ii) Must have passed –</p> <p>(a) the examinations in Co-operation, Auditing, Banking, and Book-keeping conducted by the Tamil Nadu Public Service Commission, Chennai ; and</p> <p>(b) the Account Test for Subordinate Officers, Part I;</p> <p>(iii) Omitted.</p> <p>(iv) Must have put in a minimum period of three years of service as Co-operative Sub-Registrars including the period of probation, periods spend on foreign service or on deputation but excluding the period of training and periods spend on leave, suspension; etc:</p> <p>Provided that a person who is not required to pass the examination in Co-operation, Auditing, Banking and Book-keeping conducted by the Central Co-operative Institute, Chennai or the Tamil Nadu Public Service Commission according to Notes (1) and (2) under sub- rule (a) of rule 11 of the Special rules for the Tamil Nadu Co-operative subordinate service need not pass the examinations in Co-operation, Auditing, Banking and Book-keeping conducted by the Tamil Nadu Service Commission.</p>

(b) For the purpose of these rules, a person who has passed the examinations specified in column (1) of the table below shall be deemed to have passed the examination conducted by the Tamil Nadu Public Service Commission in the subjects specified in the corresponding entries in column (2) thereof:-

TABLE

Examination (1)	Corresponding examination of the Tamil Nadu Public Service Commission (2)
1. Government Technical Examinations in — Book-keeping (Lower Grade) Banking (Lower Grade) Accountancy (Lower Grade)	Book-keeping. Banking. Co-operation.
2. Omitted.	
3. B.Com. degree of the Andhra, Madras, Annamalai or Kerala University or B.Com.(Hons,) degree of the Andhra University.	Book-keeping.
4. (a) B.Com.(Hons.) degree of the Madras or Annamalai University with Co-operation as one of the subjects. (b) M.Com. degree of the Madras, Madurai, or Annamalai University with Co-operation as one of the subjects.	Co-operation, Auditing, Banking and Book-keeping. Co-operation and Book-keeping.
5. A pass in the Accountancy and General Commercial knowledge of the Intermediate examination of the Andhra University.	Book-keeping.
6. A pass in the G.D.A. or R.A. or ACA Diploma Final Examination.	Book-keeping and Auditing.
7. A pass in the examination for the certified Associateship of the Indian Institute of Bankers.	Banking.
8. A pass in the Elements of Commerce and Accountancy in the Intermediate examination of the Madras University.	Book-keeping.
9. A pass in the Government Technical Examination in Accountancy (Lower Grade).	Book-keeping.
10. Post Graduate Diploma in Agricultural Economics, and Co-operation awarded by the National Council for Rural Higher Education.	Co-operation, Auditing, Banking and Book-keeping.
11. M.A. (Co-operation) ; or B.A. (Co-operation).	Co-operation and Book-keeping,
12. A pass in the Elements of Commerce in the Higher Secondary Examination conducted by the Board of Higher Secondary Examination, Tamil Nadu.	Book-keeping.

4. Reservation of appointments.— The rule of reservation of appointments (General rule 22) shall apply to the appointment by direct recruitment of Deputy Registrars.

5. Probation.— Every person appointed to the post of Deputy Registrar shall, from the date on which he joins duty, be on probation -

- (i) If recruited direct, for a total period of three years on duty; and
- (ii) If recruited otherwise, for a total period of two years on duty within a continuous period of three years.

6. Tests and training.—(a) Every person appointed to the post of Deputy Registrar by direct recruitment shall undergo and pass the following training and tests, within the period of his probation, namely:-

- (i) Training in the General Basic Course at any of the Institutes of Co-operative Management in Tamil Nadu imparting the course of Higher Diploma in Co-operative Management through correspondence for a period of 36 weeks including 4 weeks of classroom training on the subjects prescribed by the respective Institute of Co-operative Management;
- (ii) Practical study of such Co-operative organizations as may be specified by the Registrar of Co-operative Societies for 8 weeks;
- (iii) Practical training in such departments as may be specified by the Registrar of Co-operative Societies, for 10 weeks;
- (iv) Foundational Training Course 'A' at Civil Services Training Institute, Bhavanisagar for 5 weeks and passing of all tests conducted by the said institute at the end of the course;
- (v) Holding of independent charge of the post of Co-operative Sub-Registrar for 29 weeks in such societies as may be allotted by the Registrar of Co-operative Societies:

Provided that during the period of such postings as Co-operative Sub-Registrars, the candidate shall also undergo 4 weeks of class room training, in the Institute of Co-operative Management imparting the course of Higher Diploma in Co-operative Management through correspondence course mentioned in clause (i) above;

- (vi) Account Test for Executive Officers;
- (vii) Examinations in Co-operation, Auditing, Book Keeping and Banking conducted by the Tamil Nadu Public Service Commission; and
- (viii) Tamil Nadu Government Office Manual Test conducted by the Tamil Nadu Public Service Commission:

Provided that persons who hold M.Com., degree of the Madras, Madurai or Annamalai University with Co-operation as one of the subjects need not pass the examination in Co-operation and Book-keeping:

Provided further that persons who hold post graduate diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education need not undergo the Institutional training for 36 weeks at any of the Co-operative Training Colleges in Tamil Nadu and also need not pass the departmental examinations in Co-operation, Auditing, Banking and Book-keeping:

Provided further that persons who hold M.A., (Co-operation) or B.A.(Co-operation) degree need not undergo theoretical training i.e. instruction class conducted for the candidates recruited through the Tamil Nadu Public Service Commission prescribed in this sub-rule.

(b) (i) A Probationer while undergoing the training referred to in item (i) and item (ii) of sub rule (a) and while holding charge of the office of a Co-operative Sub-Registrar in accordance with item (iii) of the said sub-rule, shall be entitled to draw the minimum of the time scale of pay applicable to the post of Deputy Registrar of Co-operative Societies in addition to dearness allowance and other allowances admissible under the rules.

(ii) The period of training and the period of holding charge of the office of the Co-operative Sub-Registrar referred to in sub rule (a) will count for increment in the time-scale of pay applicable to the post of Deputy Registrar of Co-operative Societies.

The third and subsequent increments shall be granted only after completion of the prescribed period of training and holding the charge of the office of the Co-operative Sub-Registrar and

passing the prescribed tests and declaration of probation in the post of Deputy Registrar of Co-operative Societies.

(c) Deputy Registrars of Co-operative Societies appointed by recruitment by transfer from the category of Co-operative Sub-Registrars who have not completed 53 years of age should undergo the Foundational Training Course 'A' for a period of 5 weeks at the Civil Services Training Institute at Bhavanisagar, and pass all the tests at the end of the training course within the period of probation. If they do not undergo the said training and pass the said tests their second and subsequent increments shall be stopped till they undergo the training and pass the said tests, but such stoppage shall not have the effect of postponing their future increments after they have undergone the training and have passed the said tests. The period of training will count for increment and probation and the Deputy Registrars of Co-operative Societies shall be entitled to draw their usual pay and allowances and also travelling allowance and daily allowance as admissible under the rule.

(d) If for any reason whatsoever including illness of any bodily infirmity, a probationer while undergoing the prescribed course of training in a Co-operative Training College either leaves the College without previous permission in writing, in that behalf of the Principal or any other person in charge of the college or discontinues the course of training or absents himself from the college on account of leave of any kind, including casual leave, on one or more occasions, for a total period exceeding one tenth of the total number of working days of the course of training, he shall not be allowed to rejoin the said course of training and shall be deemed to have been discharged from service with effect from the date of such leaving the college or the date on which he discontinues the course of training on the date on which his absence exceeded the aforesaid one-tenth of the total number of working days as the case may be.

6A. Bonds.— Every person appointed as Deputy Registrar of Co-operative Societies by direct recruitment shall, before undergoing the course of training referred to in rule 6, execute a bond in the prescribed form with two sureties binding himself.—

- (i) to undergo the entire course of training;
- (ii) to serve in the Co-operative Department for a period of not less than five years after completion of such course of training;
- (iii) (a) in case he fails to fulfill the conditions specified in clause (i) or in case his selection is cancelled due to his fault or if he is discharged under sub-rule (d) of rule 6, to refund to the State Government the total amount drawn by him as pay and allowances excluding travelling allowance, during such course of training plus the expenditure incurred by the State Government, if any; and
- (b) in case he fails to fulfill the condition specified in clause (ii), to refund to the State Government the total amount drawn by him as pay and allowances excluding travelling allowance, during such course of training plus the expenditure incurred by State Government, if any, in proportion to the period which fall short of the period of service specified in clause (ii) above:

Provided that no refund under clause (iii) shall be made so long as such person continues to remain in the service of the State Government and the liability for such refund shall cease when such person completes a total service of five years under the State Government, after the completion of the course of training undergone by him.

SECTION 8 – THE TAMIL NADU EDUCATIONAL SERVICE.

1. Constitution.— The service shall consist of the following section, classes and categories of officers, namely :-

Class (1)	Category (2)	Designation (3)
Section A – Administrative posts.		
I		Director of Technical Education.
II	1-5	Omitted.
	6	Curator, Oriental Manuscripts Library I and II Grades.
	7	Librarian, Connemara Public Library I and II Grades.
	8-10	Omitted.
Section B – Posts in Colleges.		
III		Omitted.
IV		Omitted.
V	1	Principals, Engineering Colleges.
	2	Professors, Engineering Colleges.
	3	Assistant Professors in Engineering subjects, Engineering Colleges.
	4	Assistant Professors in Non- Engineering subjects, Engineering Colleges.
Section C- Miscellaneous posts.		
VI		Omitted.
VII		Omitted.
VIII	1.	Principal, Institute of Printing Technology, Chennai.
	2.	Head of Section in Printing Technology, Institute of Printing Technology, Chennai.
	3.	Principal, Government College of Arts and Crafts, Chennai.
IX	1.	Principal, Institute of Leather Technology, Chennai.
	2.	Tanning Assistant and Footwear Assistant, Institute of Leather Technology, Chennai.
	3.	Senior Lecturer and Section Head in Applied Chemistry, Institute of Leather Technology, Chennai.

2. Appointment to the service.—(a) Appointment to the several classes and categories of the service shall be made as follows:—

Class and category (1)	Method of recruitment (2)
Class I Director of Technical Education.	(i) Promotion from the post of Additional Director of Technical Education; or (ii) Promotion from category 1, class V in the service and from the Dean of Post Graduate Studies and Research, College of Engineering, Guindy.

Class II

Categories 1-5 Omitted.

Category 6

Curator, Oriental Manuscripts
Library

I Grade

Promotion in accordance with sub-rule (e)(iii) of this rule.

II Grade

- (i) Recruitment by transfer from Librarian, Oriental Manuscripts Library, in the Tamil Nadu Ministerial Service;
- (ii) If no suitable person is available for appointment by method (i) above—
 - (a) Recruitment by transfer from Assistant Professors and Assistant Lecturers (other than Assistant Lecturers in Training Colleges and Assistant Professors in Engineering), Assistant Lecturers in Training Colleges and Deputy Inspectors of Schools, School Assistant, Headmasters and Headmistresses in Tamil Nadu School Educational Subordinate Service or from Superintendents of the office of the Director of School Education and Sub-Librarian, Connemara Public Library, in the Tamil Nadu Ministerial Service; or
 - (b) Omitted.
 - (c) Transfer from any post on an identical scale of pay in the class.
 - (d) If no qualified and suitable person is available for appointment by methods (a) to (c) above, direct recruitment.

Category 7

Librarian, Connemara Public
Library.

I Grade

Promotion in accordance with sub-rule(e) (iii) of this rule.

II Grade

- (i) Recruitment by transfer from Deputy Librarian, Connemara Public Library, in the Tamil Nadu General Subordinate Service;
- (ii) If no qualified and suitable person is available for appointment by method (i) above-
 - (a) Recruitment by transfer from Assistant Professors and Assistant Lecturers (other than Assistant Lecturers in Training Colleges and Assistant Professors in Engineering), Assistant Lecturers in Training Colleges and Deputy Inspectors of Schools, School Assistants, Headmasters and Headmistresses in the Tamil Nadu School Educational

Subordinate Service or from Superintendents of the office of the Director of School Education and Librarian, Oriental Manuscripts Library, in the Tamil Nadu Ministerial Service; or

(b) Recruitment by transfer from Librarian, office of the Director of School Education in the Tamil Nadu General Subordinate Service or from among graduate Librarians employed in Government Colleges in the Education Department ; or

(c) Transfer from any post on an identical scale of pay in the class.

(d) If no qualified and suitable person is available for appointment by methods (a) to (c) above, direct recruitment.

Category 8-10 Omitted.

Class III Omitted.

Class IV Omitted.

Class V

Category 1

Principals, Engineering Colleges.

(i) Promotion from category 2 in the class ;

(ii) If no qualified and suitable person is available for appointment by method (i) above, direct recruitment.

Category 2

Professors, Engineering Colleges.

(i) Promotion from Assistant Professors in Engineering subjects in Engineering Colleges; or

(ii) Recruitment by transfer from Superintending Engineers in the Tamil Nadu Engineering Service or from equivalent class or category in any other Service; or

(iii) Direct recruitment.

Category 3

Assistant Professor in Engineering subjects in Engineering Colleges.

Direct recruitment.

Category 4

Assistant Professor in Non-Engineering subjects in Engineering Colleges.

Direct recruitment.

Class VI Omitted.

Class VII Omitted.

Class VIII

Category 1

Principal, Institute of Printing Technology, Chennai.

(i) Promotion from category 2; or
(ii) Recruitment by transfer from any service; or
(iii) Direct recruitment.

Category 2

- | | | |
|---|------|-----------------------------|
| Head of Section in Printing Technology,
Institute of Printing Technology, Chennai. | (i) | Recruitment by transfer; or |
| | (ii) | Direct recruitment. |

Category 3

- | | | |
|--|-------|--|
| Principal, Government
College of Arts and Crafts,
Chennai. | (i) | Promotion from among the holders of the posts of Vice-Principal in Government College of Arts and Crafts, Chennai / Vice Principal, School of Arts and Crafts, Kumbakonam (re-designated as Principal and College of Arts and Crafts, Kumbakonam with effect from 15.04.75 and 18.12.75 respectively; or |
| | (ii) | Transfer from any other class of category; or |
| | (iii) | Recruitment by transfer from any other service, or |
| | (iv) | Direct recruitment. |

Class IX

Category 1

- | | | |
|---|------|---|
| Principal, Institute of Leather
Technology, Chennai. | (i) | Promotion from Tanning Assistant and Footwear Assistant in the Institute of Leather Technology, Chennai; or |
| | (ii) | Direct recruitment. |

Category 2

- | | | |
|---|------|---|
| Tanning Assistant and Footwear
Assistant, Institute of Leather Technology,
Chennai. | (i) | Recruitment by transfer from the posts of Lecturer in Leather Manufacture, Glue Chemist and Technologist and Designer in the Institute of Leather Technology, Chennai; or |
| | (ii) | Direct recruitment. |

Category 3

- | | | |
|--|------|--|
| Senior Lecturer and Section Head
in Applied Chemistry, Institute of
Leather Technology, Chennai. | (i) | Recruitment by transfer from the posts of Junior Chemist and Lecturer in Chemistry in the Institute of Leather Technology, Chennai and Associate Lecturers in Science in the Government Polytechnics; or |
| | (ii) | Direct recruitment. |

(b) Omitted.

(c) Promotion to all posts in the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(d) Omitted.

(e) (i) Omitted.

(ii) Omitted.

(iii) Substantive vacancies arising in the I grade of categories 6 and 7 of class II shall be regarded as constituting one unit and filled from among the officers in the II grade of categories 6 and 7 of the said class.

(f) (i) Omitted.

(ii) Omitted.

(iii) Omitted.

3. Reservation of appointments.—The principle of reservation of appointments (General rule 22) shall apply to appointments to the service by direct recruitment to all categories in the service, the appointments to each category being treated as one Unit:

Provided that for purpose of reservation of appointments the following post shall be treated as separate unit.

1. Omitted.
2. Omitted.
3. Assistant Professors in Engineering Colleges.

4. Appointments in institutions and establishments specially provided for women.— (a) General rule 21 shall apply to appointments to the service in institutions and establishments specially provided for women.

(b) A vacancy in a grade or category in an institution or establishment specially provided for women shall be filled by the transfer of any woman member of the same grade or category who may be employed, at the time of the vacancy, in an institution or establishment not specially provided for women. When such transfer is not possible, a woman may be appointed by any method admissible under sub-rule (a) of rule 2, but she will not acquire by reason only of such appointment any right in the matter of seniority or full membership in such grade or category, or transfer to a vacancy in such grade or category in an institution or establishment not specially provided for women, or promotion to a higher grade or category.

(c) A man appointed under the proviso to General rule 21, to a grade or category in a vacancy in an institution or establishment specially provided for women shall not by reason only of such appointment acquire any right in the matter of seniority or full membership in such grade or category or promotion to higher grade or category and shall be replaced at the earliest opportunity by a qualified and suitable woman.

5. Qualification as to age.— (a) No person shall be eligible for appointment by direct recruitment to any post specified in column (1) of the table below if he has completed the age prescribed in the corresponding entry in column (2) thereof :-

TABLE		
(1)	Post	Age
(1)	(1)	(2)
(1)	Omitted.	
(2)	Omitted.	
(3)	Curator, Oriental Manuscripts Library, and Librarian, Connemara Public Library.	Thirty years
(4) – (8)	Omitted.	
(9)	Principal and Professors, Engineering Colleges.	Forty five years
(10)	Omitted.	
(11)	Assistant Professors in Engineering subjects, Engineering Colleges and Assistant Professors in Non-Engineering subjects in Engineering Colleges.	Fifty seven years
(12)	Principal, Institute of Printing Technology, Chennai.	Forty years
(13)	Head of Section in Printing Technology, Institute of Printing Technology, Chennai.	Thirty six years
(14)	Principal, Institute of Leather Technology, Chennai.	Forty years

(15)	Tanning Assistant and Footwear Assistant, Institute of Leather Technology, Chennai.	Thirty six years
(16)	Senior Lecturer and Section Head in Applied Chemistry, Institute of Leather Technology, Chennai.	Thirty six years
(17)	Principal, Government College of Arts and Crafts, Chennai.	Forty five years

Note.— The age-limits prescribed shall apply with reference to the 1st July of the year in which the Selection is made.

(b) No person shall be eligible for appointment by recruitment by transfer to the post specified in column (1) of the table below if he has completed the age specified in the corresponding entry in column (2) thereof :-

TABLE

	Post (1)	Age (2)
(1)	Omitted.	
(2)	Curator, Oriental Manuscripts Library, and Librarian, Connemara Public Library, II Grade	(a) Fifty years; (b) Fifty-two years in the case of appointment of the Librarian, Oriental Manuscripts Library, and the Deputy Librarian, Connemara Public Library, as Curator, Oriental Manuscripts Library, and Librarian, Connemara Public Library, respectively.

(c) No member of the service shall be eligible for promotion or transfer to a post mentioned in column (1) of the table in sub-rule (b) if he was first appointed to the service after he had attained the age specified in the corresponding entry in column (2) thereof:-

6. Other qualifications.—(a) Essential (i) No person shall be eligible for appointment to the service in the class, category and posts and by the method specified in columns(1), (2), (3) and (4) of the Annexure, unless he possesses the qualifications prescribed in the corresponding entry in column (5) thereof:-

(ii) No person whose mother-tongue is not one of the following language, viz., Tamil, Malayalam, and Kannada, or who has not acquired knowledge of one of those languages in his high school course shall be eligible for appointment to any post in categories 6 and 7 of class II.

(iii) Omitted.

(b) Preferential.— (i) Omitted.

(ii) In making appointments to the service in the posts specified in column (1) of the table below, preference shall be given to persons who, in addition to the prescribed qualifications, have knowledge of one or more of the languages specified in the corresponding entry in column (2) thereof:-

TABLE

Posts (1)	Languages (2)
Curator, Oriental Manuscripts Library, Chennai.	(1)For a person qualified in Sanskrit – Tamil, Telugu, Malayalam, Kannada, Arabic and Persian. (2)For a person qualified in a language, than Sanskrit - Sanskrit.
Librarian, Connemara Public Library, Chennai.	Sanskrit and Hindi.

7. Training of direct recruits.— Omitted.

8. Probation.—(a) Every person who has been appointed by direct recruitment or by recruitment by transfer to any category, shall from the date on which he joins duty, be on probation in such category for a total period of two years on duty within a continuous period of three years:

Provided that no fresh probation is necessary in respect of a direct recruit, if he has already completed probation in a category of the service.

(b) Omitted.

(c) Omitted.

(d) The Director of Technical Education shall be competent to issue orders declaring satisfactory completion of probation or extending the period of probation for failure to pass the prescribed tests, in respect of the members of the service under his control in the categories, the maximum of the scales of pay of which do not exceed Rs.500.

Exception.— Omitted.

9. Tests.—(a) The following tests are prescribed to the categories of persons mentioned below:-

- | | | |
|------|--|--|
| (i) | A person appointed to the post of Principals, Engineering Colleges Principal, Institute of Printing Technology, Chennai and Principal Government College of Fine Arts, (except those appointed otherwise than by direct recruitment who have already passed the Account Test for Subordinate Officers, Part I, or have completed the age of 45 years on the date of such appointment). | Account Test for Executive Officers. |
| (ii) | Any person appointed to the Service . | Special Language Test in Tamil for Officers of the Education Department. (Higher Standard) |

Explanation.—Person who have studied Tamil in their Secondary School Courses and have passed the S.S.L.C. or equivalent with Tamil as one of the subjects shall not be required to pass the Special Language Test in Tamil.

(b) **Penalty for not passing the tests.—**Failure to pass the tests prescribed in sub-rule (a) shall entail extension of probation in the case of probationers and stoppage of increment other than the first increment without cumulative effects in the case of others. Such eligibility to draw increments shall not have the effect of postponing his future increments after he has passed the tests.

10. Training of probationers.— (a) Omitted.

(b) A person appointed to the post of Curator, Oriental Manuscripts Library, shall be required to undergo, during the period of his probation training in the Madras Record Office for not less than two months and in such manner as may be prescribed by the Director of School Education and acquire knowledge of the technique of mending and preservation of records in addition to carrying out his normal duties in the Library.

11. Unit for discharge, re-appointment and confirmation.— For the purposes of discharge for want of vacancies, re-appointment and appointment of full members—

(1) every post or group of posts—

(a) Omitted.

(b) of Professors, Assistant Professors in Engineering subjects in Engineering Colleges and Assistant Professors in non-Engineering subjects in Engineering Colleges; for which qualifications in a particular subject or language prescribed in these rule; and

(2) Omitted.

12. Seniority.— (a) Omitted.

(b) Omitted.

(c) Notwithstanding anything contained in rule 2 (a) of these rules, no member of the categories of Curator, Oriental Manuscripts Library, and Librarian, Connemara Public Library, in class II, who was appointed from among Assistant Professors and Assistant Lecturers (other than Assistant Lecturers in Training Colleges and Assistant Professors in Engineering) in the Tamil Nadu School Educational Subordinate Service or transferred from among Lecturers in Arts Colleges in Tamil Nadu School Educational Service, shall be promoted unless his turn for such promotion or transfer would have been reached if he had continued as an Assistant Professor or Assistant Lecturer in the Tamil Nadu School Educational Subordinate Service or as a Lecturer in an Arts College, as the case may be.

(d) Omitted.

13. Transfers and postings.—Transfers of officers within each of the classes in Section B and postings, other than transfers and postings of Principals and of officers on scales of pay higher than the scales of pay applicable to the District Educational Officers, shall be made by the Director of Technical Education:

Provided that in respect of the post of Professor in Government Engineering College, transfer and posting shall be made by the Director of Technical Education.

14. Omitted.

15. Omitted.

16. Omitted.

17. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidates should be qualified shall be the first March of every year.

ANNEXURE

[referred to in rule 6(a)]

Class	Category	Posts	Method of recruitment	Qualifications
(1)	(2)	(3)	(4)	(5)
II	6	Curator, Oriental Manuscripts Library	Recruitment by transfer otherwise than from Librarian, Oriental Manuscripts Library, Promotion, transfer and direct recruitment	<p>(i) A first or second class degree of M.A. or Honours in Sanskrit of the Madras or Annamalai University.</p> <p>(ii) If a candidate possessing item (i) above is not available, a first or second class degree of M.A. or Honours in Tamil, Telugu, Malayalam, Kannada Arabic or Persian of the Madras or Annamalai University.</p> <p>Preference shall be given to a person who, in addition, possesses previous experience in the work of Oriental Manuscripts Libraries or Oriental Research Institutions.</p>

II	7	Librarian, Connemara Public Library	Recruitment by transfer, promotion, transfer and direct recruitment	<ul style="list-style-type: none"> (i) A first or second class degree of M.A. or Honours of the Madras or Annamalai University; and (ii) A diploma in Library Science of the Madras University. <p style="margin-left: 20px;">Preference shall be given to a person who, in addition, possesses previous experience for a period of not less than two years in the general care, supervision and organisation of a library on modern lines:</p> <p style="margin-left: 20px;">Provided that for recruitment by transfer from Deputy Librarian, Connemara Public Library, item (i) above shall not apply:</p> <p style="margin-left: 20px;">Provided further that if a suitable person possessing item (ii) above is not available, a person not possessing it may be appointed by promotion or transfer as prescribed in sub-rule (a) of rule 2, but such a person shall acquire the qualification before the expiry of the period of his probation.</p>
V	1	Principals, Engineering Colleges.	Direct recruitment	<ul style="list-style-type: none"> (i) <ul style="list-style-type: none"> (a) A Doctorate degree in any branch of Engineering; and (b) Minimum experience for a period of not less than five years in design, construction, production research or teaching in any particular branch of specialisation in a position not below the rank of Professor in an Engineering College or of equivalent grades that is, posts with comparable status and pay in other Institutions; or (ii) <ul style="list-style-type: none"> (a) A Master's degree in any branch of Engineering; and (b) Minimum experience for a period of not less than twelve years in design, construction,

				production, research or teaching in any particular branch of specialization, in a position not below the rank of Assistant Professor in an Engineering college or of equivalent grades that is posts with comparable status and pay in other Institutions out of which, experience for a period of not less than, five years shall be in a position not below the rank of Professor in an Engineering College or of equivalent grades, that is, posts with comparable status and pay in other Institutions.
2	Professors, Engineering Colleges	Direct recruitment, promotion and recruitment by transfer	(i)	<p>(a) A Doctorate degree in the branch of Engineering relating to the post concerned ; or</p> <p>(b) A Master's degree with first class or 60 percent of marks aggregate of the subjects in the entire course in the branch of Engineering relating to the post concerned; and</p>
			(ii)	Experience for a period of not less than seven years after obtaining Post graduate degree (in the branch of Engineering relating to the post concerned) in a responsible position in design, construction, production, research or teaching in the branch of Engineering relating to the post concerned; and
			(iii)	Experience for a period of not less than two years in teaching out of the total period of seven years referred to in item (ii) in a position not below the rank of Assistant Professors in Engineering Colleges

or of equivalent grades, that is, posts with comparable status and pays in other Institutions:

Provided that while making appointment to the posts by promotion, the requirement of first class in the Master's degree shall not be insisted in the case of persons already holding the posts of Assistant Professors regularly on 27th April 1984, if they possess in addition to Master's Degree in the branch relating to the posts concerned total experience in a responsible position for a period of 10 years of which 5 years must be in the rank of Assistant Professors in the Engineering Colleges.

Explanation.—1.Responsible position referred to in clause(ii) and the proviso means service in posts not below the rank of Lecturer in an Engineering Colleges or of equivalent grades in other Institutions / Organizations.

2.The experience in the posts of Assistant Executive Engineer (formerly Assistant Engineer) in the Tamil Nadu Engineering Service and equivalent categories in private and public sector organizations shall be considered as equivalent to that of Assistant Professor in Engineering Colleges.

3.The experience in the post of Executive Engineer in the Tamil Nadu Engineering Service and equivalent categories in private and public sector organizations shall be considered as equivalent to that of Assistant Professors in Engineering Colleges.

3.	Assistant Professor in Engineering subjects in Engineering College	Direct recruitment		B.E or B.Tech and M.E or M.Tech in the relevant branch of Engineering or Technology with First Class or its equivalent either in B.E. or B.Tech or M.E.
4.	Assistant Professor in Non-Engineering subjects in Engineering Colleges	Direct recruitment	(1)	Master's degree in the relevant subject with good academic record of not less than 55% of marks or an equivalent Cumulative Grade Point Average (CGPA) from an Indian University or an equivalent degree from a foreign University; and

				(2)	<p>Pass in the National Eligibility Test (NET) for Lecturers conducted by the UGC, Council for Scientific and Industrial Research (CSIR) or similar test accredited by University Grants Commission:</p> <p>Provided that holders of Ph.D. degree are exempted from passing the said Test.</p>
VIII	1	Principal, Institute of Printing Technology, Chennai	Promotion from category 2 or recruitment by transfer or direct recruitment	(i)	A diploma in Printing Technology awarded by the State Board of Technical Education and Training, Tamil Nadu ; and
				(ii)	<p>Experience for a period of not less than ten years in teaching or production in the field of Printing Technology of which at least five years must be in a position not below the rank of Head of Section in the Institute of Printing Technology, Chennai; or equivalent grades in other Institutions :</p> <p>Provided that other things being equal preferences shall be given to those who have obtained a degree in Science in addition to the diploma in Printing Technology.</p>
	2	Head of Section in Printing Technology, Institute of Printing Technology, Chennai	By recruitment by transfer or direct recruitment	(a)	<p>A diploma in Printing Technology awarded by the State Board of Technical Education and Training Tamil Nadu.</p> <p>Preference shall be given to such of these candidates who possess in addition, a degree in science or a certificate in Technical Teachers Training.</p>
				(b)	Minimum total experience of 6 years

				<p>in teaching and/or production in the field of Printing Technology.</p> <p>(c) Atleast 3 years experience out of the total period of six years in teaching in a position not below the rank of Lecturer in the Institute of Printing technology or of equivalent grades; and</p> <p>(d) Specialised knowledge in the subject of Lithography or Letter Press as may be specified at the time of recruitment.</p>
3	Principal, Government College of Arts and Crafts, Chennai.	By promotion	<p>(i) A first class diploma in Fine Arts (Painting / Commercial Arts/ Sculpture / Modelling); and</p> <p>(ii) Experience as Vice Principal, in the Government College of Arts and Crafts, Chennai or as Principal Government College of Arts and Crafts, Kumbakonam for a period of not less than three years.</p>	
		Recruitment by transfer, transfer and direct recruitment	<p>(i) A first class diploma in Fine Arts (Painting/ Commercial Arts/ Sculpture/ Modelling); and</p> <p>(ii) Teaching experience in a recognized Fine Arts Institution including participation in Art Exhibition of all India character or interest and or in the exhibitions conducted by the Lalit Kala Academy, New Delhi for a period of not less than seven years with distinction Commendation in such exhibition and application of Art and Design.</p>	
IX	1	Principal, Institute of Leather Technology,	Promotion or direct recruitment	(i) A degree in Leather Technology ;

Chennai.	(ii)	Minimum experience for a period of not less than seven years in production or teaching in the field of Leather Technology with special reference to Tannery or Footwear and Leather Goods Manufacture.
	(iii)	Atleast three years experience out of the total period of seven years in a position, not below the rank of Tanning Assistant or Footwear Assistant in the Institute of Leather Technology, Chennai or of equivalent grades; and
	(iv)	Atleast two years experiences out of the three years period mentioned above in teaching.
2	Tanning Assistant, Institute of Leather Technology, Chennai.	By recruitment by transfer or direct recruitment
	1(i)	A degree in Leather Technology.
	(ii)	Minimum experience for a period of not less than three years in production or teaching in the field of Leather Technology with special reference to Tannery in a position, not below the rank of Lecturer, in the Institute of Leather Technology, Chennai or of equivalent grades; and
	(iii)	Atleast two years experience, out of the total period of three years period mentioned above in teaching; or
	2(i)	A diploma in Leather Technology awarded by the State Board of Technical Education and Training, Tamil Nadu;
	(ii)	Minimum experience for a period of not less than ten years in production or teaching in the field of Leather

			(iii)	Technology with special reference to Tannery; and Atleast three years experience out of the total period of ten years mentioned above in teaching in a position not below the rank of Lecturer in the Institute of Leather Technology or of equivalent grades.	
Footwear Assistant, Institute of Leather Technology, Chennai.	By recruitment by transfer or direct recruitment	1	(i)	A degree in Leather Technology.	
			(ii)	Minimum experience for a period of not less than three years in production or teaching in the field of Leather Technology, with special reference to Footwear and Leather goods Manufacturer in a position, not below the rank of Lecturer, in the Institute of Leather Technology, Chennai or of equivalent grades; and	
			(iii)	Atleast two years experience out of the total period of ten years mentioned above in teaching; or	
			2	(i)	A diploma in leather Technology awarded by the State Board of Technical Education and Training, Tamil Nadu;
			(ii)	Minimum experience for a period of not less than ten years in production or teaching in the field of Leather Technology with special reference to Footwear and Leather goods Manufacturer; and	
			(iii)	Atleast three years experience out of the total period of ten years mentioned above in teaching in a position not below the rank of Lecturer in the	

Institute of Leather Technology or of equivalent grades:

Provided that no candidate holding the diploma shall be eligible for appointment if a suitable candidate holding the degree is available for such appointment.

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|---|--|--|--|
| 3 | Senior Lecturer and Section Head in Applied Chemistry, Institute of Leather Technology, Chennai. | By recruitment by transfer or direct recruitment | <p>(i) A Master's degree in Chemistry; or Associateship diploma of the Institution of Chemists, (India) by examination.</p> <p>(ii) Minimum experience for a period of not less than three years practical or teaching; in Chemistry in a position not below the rank of Lecturer in the Institute of Leather Technology, Chennai or of equivalent grades; and</p> <p>(iii) At least two years experience out of the total period of three years mentioned above, in teaching:</p> |
|---|--|--|--|

Provided that a candidate possessing the Master's degree in Chemistry shall not be eligible for appointment to the post unless he has secured not less than fifty per cent of marks in the Master's degree examinations:

Provided further that in the case of appointment to the post by recruitment transfer, the stipulation of fifty per cent of marks in the Master's degree examination shall not be insisted upon in the case of persons who are already holding regular appointment as Associate Lecturer or equivalent grades in Government Polytechnics and Special Institutions as on 12th October 1976, and who have put in service in the respective category for a period of not less than five years:

Provided that if sufficient number of Schedule Castes / Scheduled Tribes candidates possessing the Master's degree with not less than 50 per cent of marks in the subject concerned are not available, for appointment to the vacancies in the post reserved for them, Scheduled Castes / Scheduled Tribes candidates with 'C' plus (i.e., 45 percent to 49 percent) grade shall also be considered for appointment to the reserved vacancies.

SECTION 8a — THE TAMIL NADU EDUCATIONAL SERVICE (B- Wing).

(Deleted)

SECTION 8A — THE TAMIL NADU SCHOOL EDUCATIONAL SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers, namely:-

Section A - Administrative Posts

Class I Director of School Education and Director of Government Examinations.

Class II Joint Directors of School Education.

Class III Deputy Directors of School Education; and Chief Educational Officers.

Class IV

Category 1 District Educational Officers, Inspectress of Girls Schools, Inspector of Anglo-Indian Schools, Assistant Director of School Education (Libraries) and Readers in the State Council of Educational Research and Training, Chennai.

Category 2 Assistant Director of School Education (Visual Education).

Class V Headmasters and Headmistress including Headmasters and Headmistresses in the Model High School attached to Training Colleges in the Collegiate Education Department.

Section B - Specialists Posts

Class VI

Category 1 Chief Inspector of Physical Education.

Category 2 Chief Inspectress of Physical Education.

2. Appointment.—(a) Appointment to several classes and categories of the service shall be made as follows :-

Class and category (1)	Method of recruitment (2)
I. Director of School Education Director of Government Examinations	Promotion from class II of the service
II. Joint Director of School Education	Promotion from class III of the service
III. Deputy Directors of School Education; and Chief Educational officers	Promotion from class IV of the service
IV.(1) District Educational Officers, Inspectress of Girls Schools, Inspector of Anglo-Indian Schools, Assistant Director of School Education (Libraries) and Readers in the State Council of Educational Research and Training, Chennai.	(i) Direct recruitment; or (ii) Promotion from class V of the service; or (iii) Omitted. (iv) Recruitment by transfer from the category of Headmaster or Headmistresses of Government Higher secondary Schools borne on class I of the Tamil Nadu Higher Secondary Educational Service including Headmasters or Headmistresses of Government Higher Secondary Schools appointed by recruitment by transfer from the post of Headmasters or Headmistresses of Government High Schools who opt to be so appointed.

(2) Assistant Director of School
Education (Visual Education)

- (i) Recruitment by transfer from the category of Film Librarian in the office of the Director of School Education, Chennai; or
- (ii) Promotion from class V of the service; or
- (iii) Transfer from category (1); or
- (iv) If no qualified and suitable candidate is available for appointment by any of the methods specified in items (i) to (iii) above, by direct recruitment.

V. Headmasters and Headmistresses
including Headmasters and
Head-mistresses in the Model High
Schools attached to Training Colleges in
the Collegiate Education Department

Recruitment by transfer from Deputy Inspectors of School, School Assistants, Career Masters, Pandit and Munshis, Grade I, Secretarial Assistants, Engineering Instructors, Agricultural Instructors, Physical Directors in the Tamil Nadu Educational subordinate service and Assistant Elementary Educational Officers in the Tamil Nadu Elementary Educational Subordinate Service:

Provided that appointments made on or after 1st April 1978 to the categories of Headmasters and Headmistresses following the special rules for the Tamil Nadu Educational Subordinate Service shall be regularized after obtaining the concurrence of the Tamil Nadu Public Service Commission:

Provided further that three percent of the vacancies shall be filled up from among the holders of the post of Assistant Elementary Educational Officer in category of Class I of the Tamil Nadu Elementary Educational Subordinate Service.

VI.(1) Chief Inspector of Physical
Education

- (i) Recruitment by transfer from Regional Inspectors of Physical Education in the Tamil Nadu Educational Subordinate Service; or
- (ii) If no qualified and suitable candidate is available for appointment by recruitment by transfer, by direct recruitment.

(2) Chief Inspectors of Physical
Education

- (i) Recruitment by transfer from Regional Inspectresses of Physical Education in the Tamil Nadu Educational Subordinate Service; or
- (ii) If no qualified and suitable candidate is available for appointment by recruitment by transfer, by direct recruitment.

(b) Promotion to all categories in the service shall be made on grounds of merit and ability seniority being considered only where merit and ability are approximately equal.

(c) Appointment to the substantive vacancies existing in category 1 of class IV shall be made so as to ensure that the proportion in the service in the said category by direct recruitment or by promotion or by recruitment by transfer shall be as follows:-

I. Direct recruitment	(i) From Open market. (ii) From among the teachers of the recognised aided Secondary Schools or Higher Secondary Schools	20 percent 05 percent
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II. Promotion	Promotion from the category of Headmasters or Headmistresses of Government High Schools in class V including Headmasters or Headmistresses of Government Higher Secondary Schools appointed by recruitment by transfer from the post of Headmasters or Headmistresses of Government High Schools who opt to be so appointed as Headmasters and Headmistresses of Government High Schools .	40 percent
III. Recruitment by transfer	Recruitment by transfer from the category of Headmasters and Headmistresses of Government Higher Secondary Schools borne on class I of the Tamil Nadu Higher Secondary Educational service including Headmasters and Headmistresses of Government Higher Secondary Schools who, by exercising their option, have been appointed to that post by recruitment by transfer from the post of Headmasters and Headmistresses of Government High Schools in class V.	35 percent

(d) (i) The Headmasters or Headmistresses of Government High Schools who are to be appointed by recruitment by transfer to the post of Headmasters or Headmistresses of Government Higher Secondary Schools and also the existing Headmasters or Headmistresses of Government Higher Secondary Schools who were already appointed by recruitment by transfer from the posts of Headmasters or Headmistresses of Government High Schools shall exercise their option as to whether they desire to work as Headmasters or Headmistresses of Government High Schools or they desire to join as Headmaster or Headmistress of Government Higher Secondary School and according to which alone their further promotion to the post of District Educational Officer or equivalent post will be made. The option so exercised shall be final and shall not be modified under any circumstances.

(ii) The seniority of Headmasters or Headmistresses of Government Higher Secondary Schools appointed by recruitment by transfer from the post of Headmasters or Headmistresses of Government High Schools who opt to work as Headmasters or Headmistresses of Government High Schools, shall be as per their original seniority in the post of Headmasters or Headmistresses of Government High Schools. The seniority of the Headmasters and Headmistresses of Government Higher Secondary Schools promoted from the post of Post Graduate Assistants in Academic subjects, Post Graduate Assistant in Languages and Post Graduate (State Council of Educational Research and Training, Post Graduate Teachers Certificate Course) Teachers in Academic subjects and Physical Directors and Physical Directresses in Government Higher secondary Schools including those Headmasters or Headmistresses of Government Higher Secondary Schools appointed by recruitment by transfer from the post of Headmasters or Headmistresses of Government High Schools who opt to work as Headmasters or Headmistresses in the Government Higher Secondary Schools, shall be as per their seniority in the post of Headmasters or Headmistresses of Government Higher Secondary Schools.

(iii) The vacancies in the category 1 of class IV to be filled up by promotion and by recruitment by transfer shall be in the cyclical manner specified in the following table:-

TABLE

Vacancy	Category
I	Headmaster or Headmistress, Government High School
II	Headmaster or Headmistress, Government Higher Secondary School
III	Headmaster or Headmistress, Government High School
IV	Headmaster or Headmistress, Government Higher Secondary School
V	Headmaster or Headmistress, Government High School
VI	Headmaster or Headmistress, Government Higher Secondary School

VII	Headmaster or Headmistress, Government High School
VIII	Headmaster or Headmistress, Government Higher Secondary School
IX	Headmaster or Headmistress, Government High School
X	Headmaster or Headmistress, Government Higher Secondary School
XI	Headmaster or Headmistress, Government High School
XII	Headmaster or Headmistress, Government Higher Secondary School
XIII	Headmaster or Headmistress, Government High School
XIV	Headmaster or Headmistress, Government Higher Secondary School
XV	Headmaster or Headmistress, Government High School

(iv) Where a person does not take up the appointment in a turn, such vacancy shall be filled up from another person belonging to the same category in the order of seniority.

2A.Appointing authority.—The appointing authority for the posts of Headmasters and Headmistresses including Headmasters and Headmistresses in the Model High Schools attached to Training Colleges in class V shall be the Director of School Education.

2B.Mode of appointment to the posts of Headmasters and Headmistresses.—All substantive vacancies existing or that may arise on and from the 2nd November, 1978 in the category of Headmasters and Headmistresses which are to be filled up by recruitment by transfer, shall be filled or reserved to be filled from among the holders of the post of Deputy Inspectors of Schools, School Assistants, Career Masters, Pandit and Munshis, Grade I, Secretarial Assistants, Engineering Instructors, Agricultural Instructors, Physical Directors and Assistant Elementary Educational Officers both in the 'A' and 'B' wings of the School Education department as per the combined seniority list drawn up as on the 1st November 1978 in the ratio of 2:3.

Explanation I.—For the purpose of preparation of combined seniority list of 'A' and 'B' wings the cycle of 5 (2:3) shall be followed as indicated below:-

A wing	1
B wing	1
A wing	1
B wing	1
B wing	1

	5

Explanation II.— For the purpose of fixing the inter-se-seniority among the categories eligible for appointment to posts of Headmasters and Head mistresses , the date of regular appointment in the cadre shall be taken into account in the case of Deputy Inspectors of Schools, School Assistants and Career Masters and the date of passing of B.T. or B.Ed.; or the date of appointment after passing the B.T. or B.Ed; whichever is later, shall be taken into account in respect of other categories.

3. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to appointments by direct recruitment to all the categories in the service, the appointments to each category being treated as one unit.

4. Appointments in institutions and establishments specially provided for Women (a) General rule 21 shall apply to appointments to the service in institutions and establishments specially provided for Women;

(b) A vacancy in a category in an institution or establishment specially provided for women shall be filled by the transfer of any woman member of the same category who may be employed, at the time of the vacancy, in an institution or establishment not specially provided for women. When such transfer is not

possible, a woman may be appointed by any method admissible under sub-rule (a) of rule 2, but she will not acquire by reason only of such appointment any right in the matter of seniority or full membership in such category or transfer to a vacancy in such category in an institution or establishment not specially provided for women or promotion to a higher category.

(c) A man appointed under the proviso of General rule 21 to a category in a vacancy in an institution or establishment specially provided for woman shall not, by reason only of such appointment acquire any right in the matter of seniority or full membership in such category or promotion to a higher category and shall be replaced at the earliest opportunity by a qualified and suitable woman.

(d) **Appointments in institutions for minority languages.**— A vacancy in the post of Headmaster / Headmistress in an institution or establishment specially provided for linguistic minority shall be filled by transfer or any member of the same grade who is in possession of the respective language qualification and who may be employed at the time of vacancy in an institution not specially provided for linguistic minority. When such transfer is not possible, a member who is in possession of the respective qualification may be appointed by any method admissible under sub-rule (a) of rule 2 but he will not acquire by reason of such appointment any right in the matter of seniority or full membership in such grade or transfer to a vacancy in such a grade in an institution or establishment not specially provided for linguistic minority or promotion to a higher grade or category.

Explanation.—There is no bar to appoint women against vacancies in institutions not specially provided for women.

5. Qualification as to age.—(a) No person shall be eligible for appointment by direct recruitment to any of the categories specified in column (1) of the table below, if he/she has completed the age specified in the corresponding entries in column (2) thereof :-

TABLE

Name of the category (1)	Age (2)
1. District Educational Officers, Inspectress of Girls Schools, Inspector of Anglo-Indian Schools, Assistant Director of School Education (Libraries) and Readers in the State Council of Educational Research and Training, Chennai.	(a) 40 years for teachers employed in recognised aided Secondary Schools; (b) 30 years for others.
2. Assistant Director of School Education (Visual Education)	30 years
3. Chief Inspector of Physical Education; and	35 years.
4. Chief Inspectress of Physical Education.	35 years.

Explanation.— The age limit prescribed shall apply with reference to the 1st day of July of the year in which selection for appointment is made.

(b) Omitted.

(c) Omitted.

(d) No person shall be eligible for appointment by promotion to class I unless the period between the date of appointment to the post in class I and the date of retirement on superannuation of such persons is not less than one year:

Provided that those who do not have the above period of service but are otherwise found to be fully qualified, fit to promotion to class I and deserving recognition on the crucial date of preparation of panel shall be appointed as officer on special duty with the specific assignment in the scale of pay applicable to class I.

6. Other qualifications.—(i) No person shall be eligible for appointment to the categories specified in column (1) of the Annexure by the methods specified in column (2) against each, unless he possess the qualifications specified in the corresponding entries in column (3) thereof:

Provided that a candidate possessing a Master's degree of any University in the State of Tamil Nadu awarded under the New or Revised Regulations or a degree of an equivalent standard shall not be eligible for appointment to any category in the service for which such a Master's degree is prescribed as a qualification, unless he has secured in the Master's degree examination not less than 50 per cent of marks in the subject; or Language in respect of which recruitment is made:

Provided further that the first or second class degree of M.O.L. of the Annamalai University shall be deemed to be an alternative qualification to the first or second class degree M.A. or B.A.(Honours) of any University in the State for purpose of appointment to posts in the service for which a first or second class degree of M.A. or B.A (Honours) in languages other than English is prescribed or for which such a degree is prescribed without specifying the subject thereof, only if the candidate has secured in the M.O.L. degree examination of the Annamalai University not less than 50 per cent of marks:

Provided also that a candidate possessing a degree of M.A. or M.Sc. or an equivalent degree awarded under the grading system shall not be considered eligible for appointment to any category in the service for which such degree is prescribed as a qualification unless he has obtained the said degree with grade 'O' or 'A' or 'B'.

(ii) No person, whose mother tongue is other than Tamil or who has not acquired knowledge of Tamil language in his High School course or who has not passed the second class language test (full test) in Tamil or who has not passed the special Language Test for officers of Education Department (Higher Standard) in Tamil shall be eligible for appointment to any category in the service, except to category 1 of class IV (District Educational Officer, etc.,) to whom qualification regarding study of Tamil has been prescribed in the Annexure.

(iii) No person who does not possess the degree of B.T or B.Ed., of any University in the State or a degree of equivalent standard shall be appointed to any category in classes III to V.

7. Training of direct recruit.— (a) Every person who has been selected for appointment by direct recruitment to class IV shall, before his appointment, undergo administrative training for a period not exceeding six months in such a manner as may be prescribed by the Director of School Education. While undergoing such training, he shall be paid the minimum of the time scale applicable to the post for which he has been selected with the allowances admissible under the rules and orders in force:

Provided that the period of administrative training shall count both for probation and for increment.

(b) Every person who is required to undergo the training specified in sub-rule (a) shall, before he commences the training, execute an agreement in the proper Form, with sureties binding himself –

- (1) To undergo successfully the training in full;
- (2) To serve in the school education department for a period of not less than five years; and
- (3) To refund the Government the entire amount drawn by him during the period of training if he fails to fulfill either of the conditions in clauses (1) and (2).

(c) Omitted.

8. Probation.—(a) Every person appointed to any category by direct recruitment or by recruitment by transfer shall, be on probation in such a category for a total period of two years on duty within a continuous period of three years:

Provided that no fresh probation is necessary in respect of a direct recruit, if he has already completed probation in a category of the service:

Provided further that persons appointed to class V at any time during the period from the 1st April 1978 to the 1st January 1980 following the method of recruitment by transfer from Headmasters and Headmistresses in the Tamil Nadu Educational Subordinate Service need not undergo fresh probation:

Provided also that any person appointed to any category in class IV from among persons appointed in class V of the service at any time during the period from 1st April 1978 to the 1st January 1980 shall from the date on which he joins duty in such category be on probation in that category for a period of two years on duty, within a continuous period of three years:

Provided also that the Headmasters or Headmistresses of Government Higher Secondary Schools in the Tamil Nadu Higher Secondary Educational Service appointed to category 1 of class IV by recruitment by transfer need not undergo fresh probation in the service.

(b) Every probationer, when transferred from one category or class to another category or class carrying the same scale of pay in the service shall be entitled to count towards his probation in that category the period of service in that category or class to which he is so transferred and if he is an approved probationer in the category or class from which he is transferred, he shall be treated as an approved probationer in the category or class to which he is so transferred.

(c) The Director of School Education is competent to issue orders declaring the satisfactory completion of probation in respect of the members of the service in all categories in classes IV, V and VI.

(d) Every probationer in any category in the service who is on deputation as commissioned officer in the National cadet corps Units shall be entitled to count towards his probation in the category concerned the period of duty performed by him in the National Cadet Corps Units during which he would have actually held a post in the category concerned or a higher category but for his absence on deputation.

(e) Probationers in classes IV and V who are on foreign service as Educational Officers of the Corporation of Chennai shall be entitled to count towards their probation, the period of their duty performed on such foreign service during which they would held a post in class IV or V, as the case may be, or a higher post but for their absence on such foreign service.

9. Tests.— (a) Every person appointed on probation to any of the categories specified in column (1) of the table below, shall within the period of his probation, and every other person appointed to the categories for whom no probation is prescribed shall, within a period of two years from the date on which he joins duty, pass the tests specified in the corresponding entries in column (2) thereof :-

TABLE

Category (1)	Test (2)
(1) All categories in the service (except those appointed in class V and those appointed otherwise than by direct recruitment who have already passed either the Account Test for the Subordinate Officers, Part 1 or Account Test for the Executive Officers or who have completed the age of forty five years on the date of such appointment).	Account Test for Executive Officers.
(2) All categories in class IV (except those who have already passed the Tamil Nadu Government office Manual Test).	Tamil Nadu Government office Manual Test.
(3) Any person appointed to any category by direct recruitment whose mother tongue is other than Tamil or who has not studied Tamil in any school or college.	Special Language Test in Tamil for Officers of the Education Department (Higher Standard).

(b) If, within the period specified in sub-rule (a) above, a person appointed otherwise than on probation fails to pass the tests prescribed thereon, his increments other than first increment shall be stopped without cumulative effect till he passes the test and such ineligibility to draw increment shall not have the effect of postponing his future increments after he has passed the tests:

Provided that persons appointed to class V at any time during the period from the 1st April 1978 to the 1st January 1980 shall pass Tamil Nadu Government Office Manual test within a period of two years from the date of issue of orders regularising their services as Headmasters/Headmistress in class V, If they fail to pass the test within the said two years, the next increment shall be stopped without cumulative effect till he passes the test and such ineligibility to draw increment shall not have the effect of postponing their future increments after they have passed the test.

10. Unit for discharge, reappointment and confirmation.— For the purposes of discharge for want of vacancies, reappointment and appointment of full members, categories of District Educational Officers, Inspectress of Girls Schools, Inspector of Anglo Indian Schools, Assistant Director of School Education (Libraries), Readers in the State Council of Educational Research and Training and Assistant Director of School Education (Visual Education), Chennai, in class IV shall be a unit.

11. Omitted.

12. Transfers and postings.— (a) Transfers and postings of all officers in classes I, II, III and IV shall be made by the Government.

(b) Transfers and postings of all officers in the classes specified in column (1) below shall be made by the authorities specified in the corresponding entries in column (2) thereof:-

Officers (1)	Authority (2)
Class V Headmasters and Headmistresses.	(i) Transfers within a Revenue District-Chief Educational Officer. (ii) Transfer from one Revenue District to another. Joint Director of School Education or Deputy Director of School Education as the case may be who deals with the subject Personnel.
Class VI - (1) Chief Inspector of Physical Education } (2) Chief Inspectress of Physical Education }	Director of School Education

13. Pension.—Every person appointed to the service by direct recruitment to category 1 of class IV of the service from among the teachers of recognized, aided and Municipal Secondary schools shall count for purposes of the superannuation pension in Government service the period of service counting for pension in the recognised aided and municipal secondary schools:

Provided that every such person shall surrender to the Government, the managements as well as the Government contribution, if any, paid to his Provident Fund together with interest thereon.

14. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or promotion, the crucial date on which the candidates should be qualified shall be 1st January of every year.

ANNEXURE

[referred to in rule 6 (i)]

Category (1)	Method of recruitment (2)	Qualification (3)
Deputy Director of School Education and Chief Educational Officer.	By Promotion	Experience in the post of District Educational Officer or in any equivalent post for a period of not less than three years.
District Educational Officers, Inspectress of Girls Schools, Inspector of Anglo-Indian Schools, Assistant Director of School Education (Libraries) and Readers in the State Council of Educational Research and Training, Chennai.	Direct recruitment (otherwise than from among teachers employed in Recognised Aided Secondary Schools)	<ul style="list-style-type: none"> (i) A Master's degree of any university in the State or a degree of equivalent standard in such subject or language as may be specified by the State Government; and (ii) Should have studied Tamil under part I or Part II of their intermediate or Pre-University course or Higher Secondary Course; and (iii) B.T. or B.Ed of any recognised University in the State or a degree of equivalent standard.
	Direct recruitment from among teachers employed in Recognised Aided Secondary Schools	<ul style="list-style-type: none"> (i) A Master's degree of any university in the State or a degree of equivalent standard in such subject or language as may be specified by the State Government; and (ii) Should have studied Tamil under part I or Part II of their intermediate or Pre-University course or Higher Secondary Course; and (iii) Teaching experience for a period of not less than twelve years in a recognised school after acquiring the degree of B.T or equivalent qualification.
	Promotion	<ul style="list-style-type: none"> (i) A degree of any University in the State or a degree of equivalent standard; and (ii) Teaching experience in a training or secondary school for a period of not less than two years.
	Recruitment by transfer	<ul style="list-style-type: none"> (i) A Master's degree of any University in the State or a degree of equivalent standard; and (ii) Teaching experience in a Training, Secondary, or Higher Secondary school for a period of not less than two years.

Assistant Director of School Education (Visual Education)	Recruitment by transfer	<ul style="list-style-type: none"> (i) A degree in Science of any University in the State or a degree of equivalent standard; and (ii) Experience in handling Educational Television, Audio Visual Equipment like films projectors, cameras, tape recorders and other teaching aids for a period of not less than one year.
	Direct recruitment	<ul style="list-style-type: none"> (i) A Master's degree of any University in the State or a degree of equivalent standard; and <ul style="list-style-type: none"> (a) Should have undergone any of the training courses in Educational Television and Audio-Visual Education conducted by the Government of India; or (b) Should have experience in use of the various type of the Audio-Visual aids for a period of not less than one year.
Headmasters and Headmistresses including Headmasters and Headmistresses in Model High Schools attached to Training Colleges in the Collegiate Education Department.	Recruitment by transfer	<ul style="list-style-type: none"> (i) A Bachelor's degree in the subject or language of any University in the State or a degree of equivalent standard. (ii) B.T. or B.Ed of any University in the State or a degree of equivalent standard. (iii) Experience in teaching for a period of not less than five years: Provided that in the case of Tamil Pandits, the teaching experience acquired before or after obtaining a degree in teaching shall be taken into account. Provided further that for appointment from the post of Assistant Elementary Educational Officer, must have served for a period of not less than five years in the post. (iv) Must have passed – <ul style="list-style-type: none"> (a) Account Test for Executive Officers; (b) Deputy Inspector's Test (3 papers) (c) Tamil Nadu Government Office Manual Test.
Chief Inspector of Physical Education and Chief Inspectress of physical Education	Direct recruitment	<ul style="list-style-type: none"> (i) A degree of any University in the State or a degree of equivalent standard; (ii) A degree in physical Education; and (iii) Experience of physical training work for a period of not less than three years.

SECTION 8B — THE TAMIL NADU COLLEGIATE EDUCATIONAL SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers, namely:—

Class	Category	Designation
(1)	(2)	(3)
I	-	Director of Collegiate Education.
IIA	1	Joint Director of Collegiate Education.
	2	Principal, Presidency College, Chennai.
IIIA	1	Deputy Director of Collegiate Education.
	2	Principals of Post Graduate Colleges.
	3	Principal, College of Education, Saidapet.
	4	Principals of Arts Colleges.
	5	Principals of Government College of Education.
IIIB	-	Chief professors.
IV	-	Omitted.
V	-	Omitted.
VI	1	Professors of Arts Colleges.
	2	Professors of Training Colleges.
VII	1	Assistant Professors of Arts Colleges
	2	Assistant Professors of Training Colleges.
VIII	-	Director of Physical Education including Director of Physical Education in Law, Medical and Veterinary colleges.
IX	-	College Librarian.

Explanation.—Post graduate colleges referred to herein shall mean a Post graduate college with two or more Post graduate courses.

2. Appointment.—(a) Appointment to the several classes and categories of the service shall be made as follows:—

Class and category (1)	Method of recruitment (2)
Class I Director of Collegiate Education	Promotion from class II of the service.
Class II	
1. Joint Director of Collegiate Education	(i) Promotion from class III A and IIIB of the service; or (ii) Transfer from category 2 of the class.
2. Principal, Presidency College, Chennai	(i) Promotion from class III A and IIIB of the service; or (ii) Transfer from category 1 of the class
Class III A	
1. Deputy Director of Collegiate Education	(i) Promotion from class VI of the service; or (ii) Transfer from categories 2 to 5 of the class.
2. Principal of Post Graduate Colleges	(i) Promotion from class VI of the service; or (ii) Transfer from categories 1,3 to 5 of the class.
3. Principal of Government College of Education, Saidapet, Chennai, 15	(i) Promotion from class VI of the service; or (ii) Transfer from categories 1,2, 4,5 of the class.
4. Principal of Arts Colleges	(i) Promotion from class VI of the service; or (ii) Transfer from categories 1 to 3 and 5 of the class.
5. Principal of Government College of Education	(i) Promotion from class VI of the service; or (ii) Transfer from categories 1 to 4 of the class.
Class III B	
Chief Professors	Direct recruitment.
Class IV	Omitted.
Class V	Omitted.
Class VI	
1. Professor of Arts Colleges	(i) Direct recruitment; or (ii) Promotion from class VII of the service; or (iii) Transfer from category 2 of the class.
2. Professors of Training Colleges	(i) Direct recruitment; or (ii) Promotion from class VII of the service; or (iii) Transfer from category 1 of the class.
Class VII	
1. Assistant Professors of Arts Colleges	(i) Direct recruitment; or (ii) Recruitment by transfer from among Tutors and Demonstrators in the Tamil Nadu Educational Subordinate Service; or (iii) Recruitment by transfer from the category of Headmaster in the Tamil Nadu Educational Subordinate Service; or

	(iv) Transfer from category 2 of the class; or
	(v) Recruitment by transfer from any other service, if no qualified and suitable candidates are available for appointment by methods (i) to (iv) above.
2. Assistant Professors of Training Colleges	(i) Direct recruitment; or (ii) Recruitment by transfer from among Tutors and Demonstrators in the Tamil Nadu Educational Subordinate Service; or (iii) Recruitment by transfer from the category of Headmaster in the Tamil Nadu Educational Subordinate Service; or (iv) Transfer from category 1 of the class; or (v) Recruitment by transfer from any other service, if no qualified and suitable candidates are available for appointment by methods (i) to (iv) above.
Class VIII	
Director of Physical Education including Director of Physical Education in Law, Medical and Veterinary Colleges	(i) Direct recruitment; or (ii) Recruitment by transfer from the post of Physical Training Instructor in category 2 of the Tamil Nadu Collegiate Educational Subordinate Service.
Class IX	
College Librarian	Direct recruitment.

(b) Notwithstanding anything contained in sub-rule (14) of rule 2 in Part I Preliminary of the Tamil Nadu State and Subordinate Services Rules, persons belonging to the categories and classes specified in column (1) of the table below shall also be eligible to be recruited direct to the service to the categories and classes specified in the corresponding entries in column (2) thereof :-

TABLE

(1)	(2)
categories 1 and 2 of the class VI and categories 1 and 2 of the Class VII of the service	class IIIB of the service (Chief Professor).
categories 1 and 2 of the class VII of the service.	categories 1 and 2 of class VI of the service.
Tutors and Demonstrators in the Tamil Nadu Educational Subordinate Service.	categories 1 and 2 of class VII of the service.

(c) Promotion to all posts in the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(d) In making appointments to the posts in categories 1 and 2 of class VI and categories 1 and 2 of class VII, posts connected with a particular subject or language in each category shall be regarded as constituting one unit. Appointments to substantive vacancies arising in each such unit and in the post in class VIII shall be made so as to ensure that the following proportion is maintained for persons in service in the said categories appointed by different methods of recruitment:-

Categories	Direct recruitment	Other methods of recruitment
1 and 2 of class VI	1	2
1 and 2 of class VII	1	1
class VIII	1	1

(e) The Tamil Nadu Public Service Commission shall be consulted for appointment by promotion to class VI of the service.

3. Reservation of appointment.—The rule of reservation of appointment (General rule 22) shall apply to appointments by direct recruitment to all the categories in the service, the appointments to each category being treated as one unit.

4.Appointments in institutions and establishments specially provided for women.— (a) General rule 21 shall apply to appointment to the service in institutions and establishments specially provided for women.

(b) A vacancy in a grade or category in an institution or establishment specially provided for women shall be filled by the transfer of any women of the same grade or category who may be employed, at the time of vacancy, in an institution or establishment not specially provided for women. When such transfer is not possible, a woman may be appointed by any method admissible under sub-rule (a) of rule 2 but she will not acquire by reason only of such appointment any right in the matter of seniority or full membership in such grade or category, or transfer to a vacancy in such grade or category in an institution or establishment not specially provided for women for promotion to a higher grade or category.

(c) A man appointed under the proviso to General rule 21 to a grade or category in a vacancy in an institution or establishment specially provided for women shall not by any reason only of such appointment acquire any right in the matter of seniority or full membership in such grade or category or promotion to a higher grade or category and shall be replaced at the earliest opportunity by a qualified and suitable women.

Explanation.—There is no bar to appoint women against the vacancies in the institutions not specially provided for women.

5. Qualification as to age.—(a) No person shall be eligible for appointment by direct recruitment to any post specified in column (1) of the table below, if he has completed the age specified in the corresponding entry in column (2) thereof:-

TABLE

Post	Age
1.(a) Professors of Arts Colleges	35 years
(b) Professors of Training Colleges	35 years
	Provided that no age limit shall apply to persons competing for the post under sub-rule (b) of rule 2.
2.Chief Professors	45 years
3.(a) Assistant Professors of Arts Colleges	35 years
(b) Assistant Professors of Training Colleges	35years

- | | |
|---|----------|
| 4. Director of Physical Education including Director of physical education in Law, Medical and Veterinary Colleges. | 35 years |
| 5. College Librarian | 35 years |

Explanation.—The age limit prescribed shall apply with reference to the first day of July of the year in which the selection for appointment is made.

(b) Omitted.

6. Other qualifications.—(a) No person shall be eligible for appointment to the posts specified in column (1) of the Annexure, by the methods specified in column (2) against each, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:

Provided that the degree of B.O.L of the Madras University in the first or second class in part II or III awarded under the old or Transitory Regulations shall be deemed to be equivalent to the first or second class degree of B.O.L (Honours) of the Madras University:

Provided further that a candidate possessing a first or second class degree of M.A or M.Sc of a University in the State awarded under the New Revised Regulations of a degree of an equivalent standard shall not be eligible for appointment to any post in the service for which such degree is prescribed as a qualification unless he has secured in the University Examination not less than fifty percent of marks in the subject of language in respect of which recruitment is made:

Provided also that the first or second class degree of M.O.L of the Annamalai University shall be deemed to be an alternative qualification to a first or second class degree of M.A or B.A (Honours) of a University in the State for purposes of appointments to posts in the service for which a first or second class degree of M.A or B.A. (Honours) in language other than English is prescribed or for which such a degree is prescribed without specifying the subjects thereof, only if the candidate has secured in the M.O.L degree examinations of the Annamalai University not less than fifty percent of marks:

Provided also that candidates possessing the first or second class Master's degree of Mathematical Economics of Madurai University shall, for purposes of appointment as Assistant Professor and Professor in Economics, be considered on par with holders of the degree of M.A or Honours in Economics of a University in the State:

Provided also that no member of the teaching staff in colleges who has not put in teaching experience for a period of not less than three years in the parent department before proceeding to some other department on deputation or on foreign service terms need be considered eligible for paper promotion to the category in the parent department, except where the nature of duties on other duty is similar to the post held by him in his parent department and he has put in a total service of not less than three years in both the parent department as well as foreign service put together:

Provided also that for the purpose of appointment by recruitment by transfer to the post of Assistant Professors in languages other than English, if suitable persons possessing the qualifications prescribed are not available, persons with language in respect of which recruitment is necessary and who have had experience in teaching in colleges in the language for a period of not less than ten years shall be eligible:

Provided also that if sufficient number of Scheduled Castes / Schedules Tribes candidates possessing Master's degree with not less than fifty percent of marks in the subjects of language are not available for appointment by direct recruitment to the vacancies in the post of Assistant Professors reserved for them under General rule 22 whenever recruitment is made then the Scheduled Castes / Scheduled Tribes candidates with 'C' plus (i.e. 45-49 per cent) grade also be considered for appointment to the reserved vacancies:

Provided also that if sufficient number of Scheduled Castes / Scheduled Tribes candidates possessing M.Ed. degree are not available for appointment by direct recruitment to category 2 of class VI and category 2 of class VII, Scheduled Castes / Scheduled Tribes candidates with a degree in teaching shall be considered.

(b) Notwithstanding anything contained in these rules, Assistant Professors, Tutors and Demonstrators in Government Colleges who were possessing a Master's degree under the New Regulations with marks ranging from 45 per cent to 49 per cent (i.e. C-Plus) were holding regular appointments as on 3rd December 1969 shall be eligible to apply for the posts of Professors in Government colleges by direct recruitment with effect on and from 2nd March 1970.

7. Probation.— (a) Every person appointed to any category by direct recruitment or by recruitment by transfer shall, from the date on which he joins duty, be on probation in such category for a total period of two years on duty within the continuous period of three years:

Provided that there shall be no probation for a fresh appointment by direct recruitment if he has already completed the probation in any other category in the service:

Provided further that a member of the service appointed by transfer from one category to another carrying the same scale of pay if he is already a probationer in the category from which he is transferred, shall be entitled to count the period of service in the category to which he is so transferred towards probation in the category from which he was transferred.

(b) The Director of Collegiate Education shall be competent to issue orders declaring satisfactory completion of probation or extending the period of probation for failure to pass the prescribed test in respect of the member of the service under his control in the categories under Classes VI to IX.

(c) A Probationer in any category in the service who is on deputation as Commissioned Officer in the National Cadet Corps Unit shall be entitled to count towards his probation in the category concerned the period performed by him in the National Cadet Corps during which he would have actually held a post in the category concerned or a higher post but for his absence on deputation.

8. Tests.— (a) Every person appointed on probation to any of the categories specified in column (1) of the table below shall, within the period of his probation and every other person for whom no probation is prescribed within a period of two years from the date on which he joins duty, pass the tests specified in the corresponding entries in column (2) thereof:—

TABLE

Categories (1)	Tests (2)
Categories in Classes II, IIIA, IIIB, VI and VII	Account tests for Executive Officers.
Any category of the service by direct recruitment whose mother tongue is other than Tamil or who has not studied Tamil in any School or College.	Special language test in Tamil for Officers of the Education Department (Higher Standard):

Provided that every person appointed to the service otherwise than by direct recruitment and who has already passed the Account test for Subordinate Officers, Part I or who has completed the age of 53 years on the date of such appointment need not pass the Account test for Executive Officers.

(b) If within the period specified in sub-rule (a) above, any person appointed otherwise than on probation fails to pass the test prescribed thereon, his increments other than the first increment shall be stopped without cumulative effect till he passes the tests and such ineligibility to draw increment shall not have the effect of postponing his future increments after he has passed the test.

9. Unit for discharge, re-appointment and confirmation.— For the purpose of discharge for want of vacancies, re-appointment and appointment of full members, every post shall be deemed to be a separate unit:

Provided that in the case of following posts for which qualifications in a particular subject or language are prescribed in these rules, the post in a particular subject or language shall be deemed to be a separate unit, namely :-

- (a) Professor of Arts College;
- (b) Professors of Training Colleges;
- (c) Assistant Professors of Arts College;
- (d) Assistant Professors of Training Colleges.

10. Seniority.—For the purpose of promotion to a post in the service the seniority of a person shall be determined by the date on which he was first appointed to any one of the categories from which he is eligible for promotion.

11. Transfers and postings.—Transfer and postings of all officers in classes VI, VII, VIII and IX shall be made by the Director of Collegiate Education or the Commissioner of Collegiate Education, as the case may be:

Provided that reposting to the same post not involving transfer of officers in classes II, IIIA, and IIIB, VI, VII, VIII and IX who are returning from leave shall also be made by the Director of Collegiate Education or the Commissioner of Collegiate Education, as the case may be.

12. Contributory Provident Fund.—(a) Every person appointed to the service by direct recruitment other than those in service on the 9th February 1949, shall be admitted to the Contributory Provident Fund (Tamil Nadu) instead of being governed by the Pension Insurance Rules, 1950, if, before such appointment, he was not governed by either of the said rules and if he has completed 40 years of age on the date of such appointment;

(b) Every person appointed to the post of Chief Professors shall, if he has completed 40 years of age at the time of his appointment and if he is not already governed by the Pension Insurance Rules, 1950, be admitted to Contributory Provident Fund (Tamil Nadu) instead of being governed by the Pension Insurance Rules, 1950.

13. Savings.— Nothing contained in these rules shall adversely affect the persons who have already been appointed and holding the post of Director of Physical Education including Director of Physical Education in Law, Medical and Veterinary colleges on 26th March 2002 and the persons who have already been appointed and holding the post of College Librarian in Government Colleges on 18th May 2009.

ANNEXURE

[referred to in rule 6 (a)]

Name of the posts (1)	Method of recruitment (2)	Qualification (3)
Principal, Presidency College, Chennai	Promotion and transfer	A Doctorate degree.
Principal, College of Education, Saidapet	Promotion	A degree of M.A or M.Sc., of a University in the State or a degree of equivalent standard and in addition B.T. or B.Ed. degree of a University in the State or a degree of equivalent Standard.
Chief Professors	Direct recruitment	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in the subject in respect of which recruitment is made; (ii) A Doctorate in the subject; and (iii) Teaching experience for a period of not less than eight years in degree classes in the subject in respect of which recruitment is made.

Professors in Arts Colleges	Direct recruitment	<ul style="list-style-type: none"> (i) M.A. or M.Sc. degree of a University in the State or a degree of equivalent standard in the subject in respect of which recruitment is made; (ii) Doctorate in the subject in respect of which recruitment is made; and (iii) Teaching experience for a period of not less than four years in degree classes in the subject in respect of which recruitment is made.
	Transfer and promotion	<ul style="list-style-type: none"> (i) M.A. or M.Sc. degree of a University in the State or a degree of equivalent standard in the subject or language in respect of which recruitment is made; and (ii) Teaching experience for a period of not less than four years in degree classes in the subject in respect of which recruitment is made.
Professors in Training Colleges (except Professors of Education)	Direct recruitment	<ul style="list-style-type: none"> (i) M.A. or M.Sc. degree of a University in the State or a degree of equivalent standard in the subject or language in respect of which recruitment is made; (ii) Doctorate in the subject or language in respect of which recruitment is made; (iii) M.Ed. degree; and (iv) Teaching experience for a period of not less than four years in degree classes in the subject in respect of which recruitment is made.
	Promotion and transfer	<ul style="list-style-type: none"> (i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in the subject or language in respect of which recruitment is made; (ii) A teaching degree; and (iii) Teaching experience for a period of not less than four years in degree classes in the subject in respect of which recruitment is made.
Professors of Education in Training Colleges	Direct recruitment	<ul style="list-style-type: none"> (i) M.A. degree of a University in the State or a degree of equivalent standard in Psychology or Philosophy with Psychology as one of the subjects; (ii) M.Ed. degree; (iii) Doctorate in Psychology or Education; and (iv) Teaching experience for a period of not less than four years in degree classes in the subject in respect of which recruitment is made: <p style="margin-left: 40px;">Provided that, if persons possessing the qualifications in the subjects mentioned in item (1) above are not available, persons possessing the qualifications in any subject shall be considered.</p>
	Promotion and transfer	<ul style="list-style-type: none"> (i) M.A. or M.Sc. degree of a University in the State or a degree of equivalent standard in the subject;

		(ii) M.Ed. degree; and (iii) Teaching experience for a period of not less than four years in degree classes: Provided that Assistant Professors in Logic possessing M.A or M.Sc. degree in Philosophy shall not be required to possess M.Ed., degree in addition, if they possess a teaching experience in degree classes.
Assistant Professors of Arts Colleges (Except Assistant Professor of Music)	Direct recruitment, recruitment by transfer and transfer	M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in the subject or language in respect of which recruitment is made. Note. —For Assistant Professors of house hold Art and Logic, the subjects in the Master’s degree should be “Home Science’ and “Philosophy”, respectively.
Assistant Professors of Music in Colleges	Direct recruitment; recruitment by transfer and transfer	A degree in Indian Music of a University in the State or a degree of equivalent standard.
Assistant Professors of Education in Training Colleges	Direct recruitment	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Psychology or in Philosophy with Psychology as one of the subjects; and (ii) M.Ed. degree: Provided that if persons possessing the qualifications specified in item (i) above are not available, persons possessing M.A or M.Sc. degree of a University in the State or a degree of equivalent standard in any subject may be appointed instead.
	Recruitment by transfer and transfer	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Psychology or in Philosophy with Psychology as one of the subjects; and (ii) A teaching degree: Provided that if persons possessing the qualifications specified in item (i) above are not available, persons possessing M.A or M.Sc. degree of a University in the State or a degree of equivalent standard in any subject and M.Ed. degree of a University in the State or a degree of equivalent standard shall be appointed instead.
Assistant Professors of Physical Science in Training Colleges	Direct recruitment	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Physics or Chemistry as the main subject; and (ii) M.Ed. degree.
	Recruitment by transfer and transfer	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Physics or Chemistry as the main subject; and (ii) A teaching degree.

Assistant Professors of Natural Science in Training Colleges.	Direct recruitment	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Botany or Zoology or Physiology ; and (ii) M.Ed., degree.
	Recruitment by transfer and transfer.	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard in Botany or Zoology or Physiology; and (ii) A teaching degree.
Assistant Professors of Mathematics in Training Colleges.	Direct recruitment	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard; and (ii) M.Ed. degree.
	Recruitment by transfer and transfer	(i) M.A. or M.Sc degree of a University in the State or a degree of equivalent standard; and (ii) A teaching degree.
Assistant Professors of Humanities in Training Colleges	Direct recruitment	(i) M.A degree in History or M.A., or M.Sc. degree in Geography of a University in the State or a degree of equivalent standard; and (ii) M.Ed. degree.
	Recruitment by transfer and transfer	(i) M.A degree in History or M.A., or M.Sc. degree in Geography of a University in the State or a degree of equivalent standard; and (ii) A teaching degree.
Assistant Professors of English and Tamil in Training Colleges	Direct recruitment	(i) M.A. degree in English or Tamil of a University in the State or a degree of equivalent standard; and (ii) M.Ed. degree.
	Recruitment by transfer and transfer	(i) M.A. degree in English or Tamil of a University in the State or a degree of equivalent standard; and (ii) A teaching degree.
Director of Physical Education including Director of Physical Education in Law, Medical and Veterinary colleges	Direct recruitment and recruitment by transfer	(i) Master's degree in Physical Education (two years' course) or Master's degree in Sports or an equivalent degree with atleast 55 percent of marks or its equivalent grade of 'B' in the University Grants Commission's 7 (Seven) point scale plus a consistently good academic record; (ii) Record of having represented the University / College at the inter-University / inter collegiate competitions or the State in National Championships; (iii) Passed the Physical fitness test; and (iv) Qualifying in the National Test conducted for the purpose by the University Grants Commission or any other agency approved by the University Grants Commission:

Provided that the candidates who took M.Phil / Ph.D degree in Physical Education before the 31st December 1993 or on and from any date as may be prescribed by the University Grants Commission from time to time, shall be exempted from appearing for the above test.

College
Librarian
in Government
Colleges

Direct
recruitment

- (i) Master's degree in Library Science or Information Science or Documentation or an equivalent professional degree with not less than fifty five percentage of marks or its equivalent grade where grading system is practised and a consistently good academic record with knowledge on computerization of Library; and
- (ii) Pass in the National Eligibility Test (NET) or other accredited test like State Level Eligibility Test (SLET) in Library Science conducted for the purpose by the University Grants Commission or any other agency approved by the University Grants Commission:

Provided that a person who is or has been awarded a Ph.D. degree through a process of admission, registration, course work and external evaluation as laid down in the University Grants Commission (Minimum standards and procedure for award of Ph.D. degree) Regulation 2009 is exempted from passing the above tests.

SECTION 9 — THE TAMIL NADU ELECTRICAL SERVICE.

(Deleted)

SECTION 9A —THE TAMIL NADU EMPLOYMENT AND TRAINING SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

- Category I Joint Director (Craftsmen Training)
 Category II Deputy Director of Training and
 Deputy Apprenticeship Adviser.
 Category III Principal, Industrial Training Institute and
 Assistant Director of Training.

2. Appointment.— (a) Appointment to posts specified in column (1) of the table below shall be made by the methods specified in column (2) thereof:-

Posts (1)	TABLE	Methods (2)
I. Joint Director (Craftsmen Training)		(i) Promotion from the holders of the post in the grade of Deputy Director of Training; or (ii) For special reasons by recruitment by transfer from any other service.
II. Deputy Director of Training and Deputy Apprenticeship Advisor.		(i) Promotion from among the holders of the post of Principals of Industrial Training Institutes and Assistant Director of Training; or (ii) Recruitment by transfer from any other service.
III. Principal, Industrial Training Institute and Assistant Director of Training		(i) Recruitment by transfer from any other service; or (ii) Direct recruitment : Provided that the proportion in which the vacancies in the post of Principals of Industrial Training Institutes / Assistant Directors of Training are to be filled up by direct recruitment and recruitment by transfer shall be in the ratio of 1:4 and in the following cyclical order:- 1. Direct recruitment 2. Transferee 3. Transferee 4. Transferee 5. Transferee Provided further that direct recruitment shall be made only against substantive vacancies: Provided also that two substantive vacancies shall be reserved for persons who have rendered military service during the National Emergency.

(b) **Preparation of annual list of approved candidates.**—For the purpose of drawing up the annual lists of approved candidates for appointment to the posts in the service, by promotion or by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 15th May of every year.

3. Selection category.— Promotion to the posts in categories I and II shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Reservation of appointment.—The rule relating to reservation of appointment (General rule 22) shall apply to appointments to the posts of Principal, Industrial Training Institutes and Assistant Director of Training by direct recruitment.

5. Qualification as to age.—No person shall be eligible for appointment as Principal, Industrial Training Institute or Assistant Director of Training by direct recruitment if he has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made.

6. Other qualifications.—(1) No person shall be eligible for appointment to any of the categories specified in column (1) of the Annexure by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

(2) In the matter of appointment by direct recruitment other things being equal preference shall be given to persons who have completed one year apprenticeship under the Government of India Scheme or one year training under the State Government Apprenticeship Scheme sanctioned in G.O. Ms. No. 1546, Labour and Employment, Dated 16th October 1970.

7. Probation.—(a) Every person appointed to any category under any method, shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years:

Provided that it shall not be necessary for a person appointed to any category by promotion to be on probation, if he is an approved probationer in the lower category.

(b) The Director of Employment and Training shall be competent to declare the probation of officers in categories II and III and also extend the probation of the above officers for failure to pass the prescribed test within the period of probation.

7A. Training.—(1) Every person appointed by direct recruitment to the post of Principal, Industrial Training Institute or Assistant Director of Training shall be required to undergo a course of training as may be prescribed by the Director of Employment and Training for a period of three weeks during the period of probation.

(2) Every person appointed by direct recruitment on or after 1st July 1975 or recruitment by transfer on or after 1st July 1976 as Principals, Industrial Training Institutes or Assistant Director of Training shall be required to undergo Foundation Course 'B' at the Civil Services Training Institute, Bhavanisagar as prescribed by the Government during the period of probation:

Provided that in the case of persons appointed by recruitment by transfer if they are above 53 years of age on the date of such transfer need not undergo the Foundation Course 'B'.

(3) Every person appointed by recruitment by transfer on or after 5th June 1978 as Principal, Industrial Training Institute or as Assistant Director of Training shall be required to undergo a course of "in service" training at the Headquarters of the Director of Employment and Training on the Craftsmen Training Scheme and Apprentices Act as prescribed by the Director of Employment and Training, for a week during the period of probation.

(4) There shall be paid to every probationer recruited directly undergoing the course of training referred to in sub-rules (1) and (2), a pay calculated in the minimum of the scale of pay applicable to the post. In respect of others referred to in sub-rules (2) and (3), the pay they are drawing prior to the date of commencement of training shall be paid. The period of training shall be treated as duty for all purposes.

(5) Every person appointed as Principal, Industrial Training Institute or Assistant Director of Training by direct recruitment or by recruitment by transfer should pass the test conducted after the completion of the Foundational Course 'B' at Bhavanisagar as prescribed by the Government and a pass in that test will be precondition for the declaration of probation.

8. Test.—Every person appointed to a category shall within a period of his probation, pass the Account Test for Executive Officers:

Provided that a person, who has already passed the Account Test for Subordinate Officers Part I need not pass the Account Test for Executive Officers.

9.(a) Postings and transfers.— Postings and transfers of the members holding the posts in categories II and III shall be made by the Director of Employment and Training, Chennai.

(b) **Leave and re-posting.**—The Director of Employment and Training shall be competent to grant leave and issue orders re-posting members holding the posts in categories II and III.

10. Liability for military service.—All Graduate Engineers recruited to categories, I, II and III in future, shall be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Forces or on work relating to Defence effort anywhere in India or abroad, if so required. The liability to serve in the Armed Force shall be limited to the first ten years of service from the date of the first appointment and shall not ordinarily apply to Graduate Engineers above forty years of age.

ANNEXURE
(referred to in rule 6)

Category (1)	Method of appointment (2)	Qualification (3)
Joint Director	Promotion	(1) A degree in Mechanical, Electrical, Automobile or Civil Engineering or in Textile Technology of any University or Institution recognised by the University Grants Commission for the purpose of its grants or Diploma in automobile Engineering of the Madras Institute of Technology; and (2) Experience in a Gazetted post in the administration of Craftsmen Training Scheme and the Apprenticeship Training Scheme or experience in a supervisory capacity in the administration of any educational Institution imparting technical education to students for a period of not less than seven years.
	By recruitment by transfer from any other service.	(i) A degree in Mechanical, Electrical, Automobile or Chemical Engineering or a Degree in Mining or Metallurgy; or (ii) A diploma in Automobile Engineering of the Madras Institute of Technology. (iii) Experience in a Gazetted post in the administration of Craftsmen Training Scheme and the Apprenticeship Training Scheme or experience in a supervisory capacity in the administration of any educational Institution imparting technical education to students for a period of not less than seven years.
Deputy Director of Training and Deputy Apprenticeship Adviser.	Promotion	Service as Principal of Industrial Training Institute or Assistant Director of Training for a period of not less than two years.
	Recruitment by transfer from any other service.	(1) A degree in Mechanical, Electrical or Automobile Engineering; or (2) A diploma in Automobile Engineering of the Madras Institute of Technology; and Organising and administrative ability; and

(3) In the case of diploma holders experience in a factory or workshop of technical establishment for a period not less than five years, of which two years shall be in teaching students and preparing them for the examination leading to the diploma in Electrical, Automobile or Mechanical Engineering of the Technological Diploma Examination Board, Chennai or Certificate in Engineering Trades.

Principal, Industrial Training Institute, and Assistant Director of Training.

Recruitment by transfer

(1) A degree in Mechanical, Electrical, Automobile Engineering or Civil Engineering or Printing Technology of any University and practical experience in a workshop or factory for a period of not less than three years.

(2) A diploma in Automobile Engineering of the Madras Institute of Technology and practical experience in a workshop or factory for a period of not less than three years ; or

(3) A diploma in Mechanical, Electrical, Automobile or Civil Engineering or Printing Technology of the Technological Diploma Examination Board, Chennai and practical experience in a workshop or factory for a period of not less than seven years; or

(4) A degree or diploma in Textile Technology :

Provided that the holders of degree or diploma in Textile Technology shall be eligible for appointment only as Assistant Director of Training in-charge of Apprentices Act:

Provided further that in respect of candidates, who have appeared privately and passed the diploma in Mechanical, Electrical, Automobile or Civil Engineering or Printing Technology or Textile Technology of the Technological Diploma Examination Board, Chennai. The practical experience shall not be insisted.

Direct recruitment

A degree in Mechanical, Electrical or Automobile Engineering and practical Experience in a workshop or factory for a period of not less than three years.

Explanation.—A factory or workshop shall mean a factory as defined in Section 2(m) of the Factories Act, 1948 (Central Act 63 of 1948).

SECTION 9B — THE TAMIL NADU ELECTRICAL INSPECTORATE SERVICE.

1.Constitution.— The service shall consist of the following classes and categories of posts, namely:-

Class I	Chief Electrical Inspector to Government
Class II -	Category 1 Senior Electrical Inspector Category 2 Electrical Inspector Category 3 Assistant Electrical Inspector Category 4 Junior Electrical Inspector
Class III	Chief Accountant / Administrative Officer

2.Appointment.—(a) Appointment to the posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

	Posts (1)	Method of appointment (2)
Class I	Chief Electrical Inspector to Government	Direct recruitment; or promotion from among the holders of the post of Senior Electrical Inspector in category I in class II.
Class II -		
category 1	Senior Electrical Inspector	Promotion from among the holders of the post of Electrical Inspector in category 2.
category 2	Electrical Inspector	Promotion from among the holders of the post of Assistant Electrical Inspector in category 3.
category 3	Assistant Electrical Inspector	Direct recruitment; or promotion from among the holders of the post of Junior Electrical Inspector in category 4.
category 4	Junior Electrical Inspector	1. Recruitment by transfer from among the holders of the post of – (a) Electrical Draughtsman in Tamil Nadu Electrical Inspectorate Sub-ordinate Service; and (b) Tester and Instrument Mechanic Grade I in Tamil Nadu Electrical Inspectorate Operation Sub-ordinate Service; or 2. Direct recruitment if no qualified and suitable person is available for appointment by recruitment by transfer.
Class III	Chief Accountant / Administrative Officer	Recruitment by transfer from among the holders of the category of Superintendent in the Tamil Nadu Ministerial Service working in the Electrical Inspectorate.

(b) Promotions to all categories shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) Notwithstanding anything contained in rule 6 of the General rules for the Tamil Nadu State and Subordinate Services, direct recruitment may be made against any vacancy, either substantive or temporary, in the post in class I and any of the posts in categories 3 and 4 under class II.

(d) The number of vacancies in any of the categories to be filled up by direct recruitment at any time shall be determined by the State Government.

(e) Notwithstanding anything contained in rule 8 of the General rules, when probationers and approved probationers have to be discharged for want of vacancies, those who are appointed by promotion and by recruitment by transfer shall be discharged in the order of juniority in preference to those who were recruited direct.

(f) Nothing contained in rule 31(b) of the General rules shall apply to the Assistant Electrical Inspectors recruited direct, in the matter of their appointment as full members in the said post.

2A.Appointing authority.—The appointing authority for the posts of Junior Electrical Inspector and Chief Accountant/Administrative Officer shall be the Chief Electrical Inspector to Government.

3.Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st November of every year.

4.Reservation of appointment.—Rule 22 of the General rules relating to reservation of appointment shall apply to the appointment made by direct recruitment to the post of Assistant Electrical Inspector and Junior Electrical Inspector.

5.Qualifications (a) Age.— No person shall be eligible for appointment by direct recruitment to the posts in column (1) of table below if he has completed or will complete the age specified in the corresponding entries in column (2) thereof on the first day of July of the year in which the selection is made:-

TABLE

Post (1)	Age (2)
1. Chief Electrical Inspector to Government	.. 53 years
2. Assistant Electrical Inspector	.. 39 years
3. Junior Electrical Inspector	.. 30 years

(b)**Other qualifications.**—No person shall be eligible for appointment to the posts specified in column (1) of the table below by the methods specified in corresponding entries in column (2) of the said table, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Method of appointment (2)	Qualifications (3)
Chief Electrical Inspector to Government	(i) Direct recruitment	1. Must possess a degree in Electrical Engineering. 2. Must have been regularly engaged in the practice of Electrical Engineering and must have had varied and responsible practical experience in generation, transmission and distribution in Electrical and Mechanical Engineering Workshops and in the administration of Indian Electricity Act, 1910 (Central Act IX of 1910) and the Rules made thereunder for a period of not less than twenty-five years.
	(ii) Promotion	Must have on the date of promotion not less than one year minimum period of left over service in the post of Senior Electrical Inspector before retirement.

Senior Electrical Inspector	Promotion	Must have served as Electrical Inspector for a period of not less than five years.
Electrical Inspector	Promotion	Must have served as Assistant Electrical Inspector for a period of not less than four years.
Assistant Electrical Inspector	Direct recruitment	1. Must possess a degree in Electrical Engineering. 2. Must have had practical experience in large electricity supply undertakings or the Tamil Nadu Electricity Board including experience in design office for a period of not less than three years.
	Promotion	Must have served as Junior Electrical Inspector for a period of not less than three years.
Junior Electrical Inspector	(i) Direct recruitment	Must possess a degree in Electrical Engineering: Provided that other things being equal, preference shall be given to those who have undergone apprenticeship training under the Government of India Scheme or State Government Apprenticeship Scheme for a period of one year.
	(ii) Recruitment by transfer	1. Must possess a degree in Electrical Engineering; 2. Must possess experience for a period of not less than two years in the Tamil Nadu Electrical Inspectorate Operation Sub-ordinate Service
Chief Accountant/ Administrative Officer	Recruitment by transfer.	1. Must possess the minimum general educational qualification. 2. Must have passed the Account Test for Sub-ordinate Officers, Part I; and 3. Must possess experience in office work in Electrical Inspectorate for a period of 15 years of which must have held independent charge of section in the Electrical Inspectorate as a Superintendent for a period of not less than three years

6. Probation.—(a) Every person appointed to any category in the service by direct recruitment or by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) The Chief Electrical Inspector to Government shall be competent to declare the satisfactory completion of probation of a probationer in the post of Assistant Electrical Inspector, where no relaxation of rule is involved. He shall also be competent to extend the period of probation upto one year of an Assistant Electrical Inspector, in case of failure to pass the prescribed tests.

7. Tests.— Every person appointed to any of the categories in classes I and II shall within the period of probation pass the Account Test for Public Works Department Officers and Sub-ordinates.

8. Postings and transfers.—Postings and transfers of Assistant Electrical Inspector, Junior Electrical Inspector, Chief Accountant, Administrative Officer shall be made by the Chief Electrical Inspector to Government (Postings and transfers of Electrical Inspector shall be made by the Government).

9. Liability to serve in Defence Service.—Every person appointed to any of the categories in class I or class II on or after the 12th December 1964 shall be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Forces or in works relating to Defence efforts anywhere in India or abroad, if so required. The liability shall be limited to the ten years of service of an officer including service rendered in higher category to which he may be appointed and shall not ordinarily, apply to graduate Engineers above 40 years of age.

SECTION 10 — THE TAMIL NADU ENGINEERING SERVICE.

Part I

The service shall consists of the following branches, namely:-

Branch I	Public Works.
Branch II	Workshops and Stores.
Branch III	Omitted.
Branch IV	Radio.
Branch V	Electrical.
Branch VI	Government Press.
Branch VII	Mechanical.

Part II

Branch I – Public Works.

1. Constitution.—This branch shall consists of the following categories of officers:-

Category 1	Chief Engineers.
Category 2	Superintending Engineers including Senior Deputy Chief Engineers.
Category 3	Executive Engineers including Deputy Chief Engineers.
Category 4	Assistant Executive Engineers.
Category 5	Assistant Engineers.
Category 6	Head Draughting Officer.

2. Appointment.—(a) Appointment to the several categories of this branch shall be made as follows:-

Category (1)	Method of recruitment (2)
1. Chief Engineers	Promotion from Superintending Engineers.
2. Superintending Engineers	Promotion from Executive Engineers.
3. Executive Engineers	Promotion from Assistant Executive Engineers.
4. Assistant Executive Engineers	(i) Direct recruitment; or (ii) Promotion from Assistant Engineers; or (iii) Recruitment by transfer from Junior Engineers, Special Grade, Draughting Officer or Senior Draughting officer of the Tamil Nadu Engineering Subordinate service.
5. Assistant Engineers	(i) Direct recruitment; or (ii) Recruitment by transfer from Junior Engineers, Overseers, Special Grade Draughting Officer or Civil Draughtsman of Tamil Nadu Engineering Subordinate Service.
6. Head Draughting Officer	Recruitment by transfer from among the members of the Tamil Nadu Engineering Subordinate Service.

(b) Promotion as Chief Engineers, Superintending Engineers, Executive Engineers and Assistant Executive Engineers shall be made on grounds of merit and ability seniority being considered only where merit and ability are approximately equal.

(c) (i) Such number of substantive vacancies among Assistant Executive Engineers as the State Government may from time to time determine shall be filled or reserved to be filled by direct recruitment on the results of a competitive examination.

(ii) So far as qualified and suitable candidates are available out of every four vacancies successively arising among Assistant Executive Engineers, the first three vacancies shall be filled or reserved to be filled by promotion from among Assistant Engineers and the fourth vacancy shall be filled or reserved to be filled by recruitment by transfer from among Junior Engineers, Special Grade Draughting officer and Senior Draughting officer.

(iii) So far as qualified and suitable candidates are available, out of every five vacancies successively reserved to diploma holders in the category of Assistant Executive Engineers, the first four vacancies shall be filled or reserved to be filled by recruitment by transfer from among Junior Engineers of the Tamil Nadu Engineering Subordinate Service and the fifth vacancy shall be filled or reserved to be filled by recruitment by transfer from among Special Grade Draughting officer and Senior Draughting Officer of Tamil Nadu Engineering Subordinate Service.

(d) **Preparation of annual list of approved candidates.**—For the purpose of drawing up the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidate should have acquired the prescribed qualification shall be the 1st April of every year.

(e) The candidates appointed as Assistant Engineers by recruitment by transfer on acquiring degree qualification shall be assigned rank below the last Assistant Engineer in the list of candidates selected by the Tamil Nadu Public Service Commission in that calendar year. If no selection has been made by Tamil Nadu Public service Commission to the category of Assistant Engineers in the calendar year, the Assistant Engineer so re-designated shall be assigned rank below the last Assistant Engineer in the list last communicated. For this purpose, the date of communication of the list by Tamil Nadu Public Service Commission shall be the criterion to decide the calendar year to which the list belongs. The concurrence of the Tamil Nadu Public Service Commission shall not be necessary for such an appointment.

(f) Appointment to the post of Assistant Executive Engineer by any method shall be made in consultation with the Tamil Nadu Public Service Commission.

2A. Appointing authority for Assistant Engineers.—The appointing authority for the post of Assistant Engineers shall be the Chief Engineer, Public Works Department (General).

3. Deleted

4. Reservation of appointment.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment by direct recruitment to all the posts, if the cadre strength of which is more than one. The roster prescribed in Schedule III to the General rules for the Tamil Nadu State and Subordinate Services shall be followed.

5. Qualification.—No person shall be eligible for appointment to the category and by the method mentioned in columns (1) and (2) of the table below unless he possesses the qualifications prescribed in the corresponding entry in column (3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
Chief Engineer	Promotion	Must have minimum period of one year of left over service before retirement at the time of actual promotion.
Superintending Engineer	Promotion	Must possess a degree in Engineering (Civil or Mechanical)
Executive Engineer	Promotion	(i) Must have rendered service as Assistant Executive Engineer for not less than

- five years, if recruited by transfer or by promotion; or
- (ii) Six years, if recruited direct;
 - (iii) Must have passed the tests prescribed in rule 9, if recruited direct; and
 - (iv) (i) Must possess the B.E. degree (Civil, Mechanical, Electrical or Hydraulics) of the Madras or Annamalai University or the Diploma in Engineering (Civil, Mechanical, Electrical or Hydraulics) of the College of Engineering, Guindy; and
 - (ii) Must have shown exceptional merit as sub – divisional officer:

Provided that an Assistant Executive Engineer who possesses the qualification mentioned in sub-item (i) above but has completed 50 years of age shall possess also the qualification mentioned in sub-item (ii) above.

Explanation.— Such of the incumbents of the post of Executive Engineers as are promotees from the rank of Assistant Executive Engineers recruited direct, but who have not passed the tests mentioned in item (iii) above should pass the tests within a period of two years from the 30th June 1956 or within the period mentioned in rule 9 below if such period, reckoned the date of appointment as Assistant Executive Engineer by direct recruitment, has not lapsed in any case, whichever is later.

The penalty for failure to pass the tests is stoppage of increments but the stoppage will not operate to postpone future increments after the tests have been passed.

Assistant Executive Engineer	Direct recruitment	<ul style="list-style-type: none"> (i) Must possess the B.E. degree (Civil, Mechanical or Electrical): Provided that other things being equal, preference shall be given to the released emergency commissioned officers, released short service commissioned officers or other Ex-servicemen released from the Armed Force. (ii) Must not have completed or will not complete 30 years of age on the first day of July of the year in which the recruitment is made: Provided that in the case of candidates possessing post graduate degree in Engineering from any Indian University the age limit shall be increased by two years.
	Promotion	<ul style="list-style-type: none"> (i) Must possess the B.E. degree (Civil, Mechanical or Electrical); (ii) Must have rendered service as Assistant Engineer for a period of not less than five years on duty; and (iii) Must have passed the Account test for Public Works Department Officers and Subordinates.
	Recruitment by transfer from Junior Engineers of the Tamil Nadu Engineering Subordinate Service.	Must have served as Junior Engineers for a period of not less than ten years.

Assistant Engineer	<p>Recruitment by transfer from Special Grade Draughting Officer and Senior Draughting Officer of the Tamil Nadu Engineering Subordinate Service.</p>	<p>Must have put in twenty three years of service, out of which three years must have been spent as junior Engineer in Tamil Nadu Engineering Subordinate Service</p>
	<p>Direct recruitment</p>	<p>(1) Must possess the B.E. degree in Civil Engineering or Civil and Structural Engineering.</p> <p>(2) (I) Must have passed in Sections A and B of the Institution Examinations under Civil Engineering Branch, subject to the following further conditions, namely:-</p> <p>(i) should furnish evidence of having undergone practical training in surveying for a period of not less than one year; or</p> <p>(ii) should have put in service for a period not less than one year in Public Works Department as Overseer or Junior Engineer; or</p> <p>(iii) should hold the Upper subordinate or L.C.E diploma of the College of Engineering, Guindy or L.C.E diploma awarded by the State Board of Technical Education and Training, Chennai; and</p> <p>(II) Omitted.</p> <p>(3) Must not have completed or will not complete 30 years of age on the first day of July of the year, in which selection for appointment is made: Provided that other things being equal, preference shall be given to those who have undergone one year of apprenticeship training under the Government of India scheme or the State Government Apprenticeship scheme: Provided further that other things being equal, preference shall be given to released Emergency commissioned officers, released short service commissioned officers or other Ex-servicemen released from the Armed Forces.</p>
	<p>Recruitment by transfer</p>	<p>Must have acquired the following qualifications after entering service as Junior Engineer, namely:-</p> <p>(1) Degree in Civil Engineering; or</p> <p>(2) (I) A pass in Sections A and B of the Institution Examinations under Civil Engineering branch subject to the following further conditions, namely:-</p> <p>(i) should furnish evidence of having undergone practical training in surveying for a period of not less than one year; or</p> <p>(ii) should have put in service for a period of not less than one year in the Public Works</p>

Department as Overseer or Junior Engineer; or
 (iii) should hold the upper subordinate or LCE Diploma of the college of Engineering, Guindy, or LCE Diploma awarded by the State Board of Technical Education and Training, Chennai; and

(II) should have put in service for a period of not less than 10 years or should have put in service for a period of three years after acquiring the qualifications specified in (i) above, whichever is earlier.

Note.—The above provision in respect of Assistant Engineer shall come into force from 11th September 1985.

Head Draughting Officer of the office of the Chief Engineer (Irrigation)	Recruitment by transfer	(1) Must have rendered service for a period of not less than six years as Special Grade Draughting Officer or Senior Draughting Officer. (2) Must have rendered service for not less than twenty three years in all as Draughtsman in the Tamil Nadu Engineering Subordinate Service.
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Note.—The amendment relating to the category of Head Draughting Officer shall be deemed to have come into force on and from 21st September 1977.

Head Draughting Officer of the Office of the Chief Engineer Public Works Department (General)	Recruitment by transfer	Must have rendered service for not less than six years as Special Grade Draughting Officer or Senior Draughting Officer in the Office of the Chief Engineer, Public Works Department (General); or Must have rendered service for not less than twenty years in all as Draftsman in the Tamil Nadu Engineering Subordinate Service.
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6. Temporary provisions.— For so long as the State Government consider necessary:-

- (i) An Assistant Executive Engineer who is considered to be suitable for promotion as Executive Engineer may, notwithstanding anything contained in items (1) and (2) of the qualifications prescribed in column (3) of the table under rule 5 for promotion as Executive Engineers be promoted as Executive Engineer; and
- (ii) An Assistant Engineer of this service or a Draughtsman possessing the degree qualification or a Junior Engineer or Draughtsman (without the degree qualification) of the Tamil Nadu Engineering Subordinate Service may, notwithstanding anything contained in the qualifications prescribed in column (3) of table under rule 5 for appointment by promotion and for recruitment by transfer as Assistant Executive Engineer be appointed as Assistant Executive Engineer by promotion or by transfer if he otherwise considered to be suitable for such appointment.

7. Probation.—(a) Every person appointed as Assistant Executive Engineer otherwise than by promotion or Assistant Engineer or Head Draughting Officer shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) A Probationary Assistant Executive Engineer shall be entitled to count towards his probation the service rendered by him in a corresponding post in any other service or department or under the Government of India or any undertaking sponsored by the State Government or the Government of India or as Lecturer in any of the private Engineering Colleges or Polytechnic in the State or as Research Officer in the Soil Mechanics and Research Division, Chepauk, or in the Institute of Hydraulics and Hydrology, Poondi,

if, but for such service, he would have rendered service as Assistant Executive Engineer in this branch counting towards his probation.

(c) A probationary Assistant Engineer shall be entitled to count towards his probation the services rendered by him in a corresponding post in any of the service or department or under the Government of India undertaking sponsored by the State Government or by the Government of India or as Associate Lecturer in any of the Private Engineering Colleges or Polytechnics in the State, if but for such service, he would have rendered service as Assistant Engineer in this branch counting towards his probation.

(d) The Chief Engineer, Public Works department (General) shall be competent to declare the satisfactory completion of probation of a probationer in the post of Assistant Executive Engineer or Assistant Engineer where no relaxation of rule is involved. He shall also be competent to extend the period of probation upto one year of an Assistant Executive Engineer in case of failure to pass the prescribed tests.

8. Training.—(1) A directly recruited probationary Assistant Executive Engineer and an Assistant Executive Engineer appointed from among Government Overseas Scholars, shall during the first year of his probation, undergo training in works and accounts for one year or such shorter period as may be fixed in each individual case. Within the said period of training he shall also undergo training in the Revenue Department for a period of two months:

Provided that in cases where the period of training fixed is shorter than one year the period of training in the Revenue Department shall be one sixth of such shorter period.

(2) During the period of training, the trainee shall be paid the minimum of the time scale of pay applicable to the post and the period of training shall count for increment.

(3) Every person appointed as Assistant Executive Engineer shall undergo the foundation course B conducted by the Civil Services Training Institute, Bhavanisagar and shall pass the test conducted by the said institute at the end of the training. A pass in the said test is a pre-condition for declaration of probation and for the drawal of second and subsequent increments for those who are to be placed on probation or for sanction of second or subsequent increments for those who are not required to be placed on probation but such stoppage will not operate to postpone future increments after the test has been passed. The period actually spent on this training shall be treated as duty for all purposes.

9. Test for Assistant Executive Engineers recruited direct.—A candidate appointed as Assistant Executive Engineer by direct recruitment shall pass the Account Test for Public Works Department Officers within a period of four years from the date of his appointment. The penalty for failure to pass the test is stoppage of increments, but the stoppage will not operate to postpone future increments after the test has been passed.

9A. Test for Assistant Executive Engineers recruited by transfer.—A person appointed as Assistant Executive Engineer by recruitment by transfer from the category of Junior Engineers or Draftsman in the Tamil Nadu Engineering Subordinate Service shall pass the Account Test for Public Works Department Officers and Subordinates within the period of the probation in the category of Assistant Executive Engineer. If he does not pass the test within the time allowed, he shall be reverted to the Tamil Nadu Engineering Subordinate Service.

10. Tests for Assistant Engineers.—Every person appointed as Assistant Engineer shall, within the period of his probation pass the Account Test for Public Works Department Officers and Subordinates. He shall not be liable to be discharged or reverted for failure to pass the said test within the period of his probation but his probation shall be extended upto a maximum period of five years and his second and subsequent increments shall be stopped without cumulative effect till he passes the said test. The probationer who has passed the said test within the above stipulated period shall be eligible for sanction of the second and subsequent increments on normal dates irrespective of the fact that no formal orders for the declaration of satisfactory completion of probation after having passed the said test have been issued. If he does not pass the said test even within the maximum period of five years, he shall be reverted in the case of appointment by recruitment by transfer and his probation shall be terminated, in the case of appointment by direct recruitment.

10A. Liability to serve in Defence Services.—Every person appointed as Assistant Executive Engineer by direct recruitment on or after the 12th December 1964 shall during his service, including service

in any higher category to which he may be appointed be liable to serve for a minimum period of four year(including the period spent on training) in the Armed Forces or on works relating to Defence effort anywhere in India or abroad, if so required. The liability to serve in the Armed Forces shall be limited to the first ten years of service from the date of his first appointment as Assistant Engineer and shall not ordinarily apply to a candidate who is above 40 years of age.

10B. Military duty in connection with National Emergency.—(i) Notwithstanding anything to the contrary contained in these rules or any other rules, the following provisions shall apply to the persons appointed to the service and who have been deputed for military duty in connection with the National Emergency proclaimed on the 26th October 1962 and to those non-service persons who joined the Armed Forces during the said National Emergency and are subsequently appointed to this service and for candidates discharged from military service.

One year satisfactory field service rendered by the member of this service will count as two years civil service for probation and increment:

Provided that this concession shall not apply to such personnel who have joined the military service on or after the 10th January 1968.

(ii) Supernumerary posts shall be created in the category of Assistant Executive Engineer to accommodate those deputed for military duty and by non-service persons who have rendered military service in connection with the National Emergency and are appointed to this service by direct recruitment, on discharge from military service:

Provided that these concessions shall not apply to such personnel deputed for military duty on or after the 10th January 1968.

(iii) Assistant Engineer, shall be eligible, notwithstanding anything contained in the rule relating to age and rule 2 (14) in Part I of the Tamil Nadu State and Subordinate Service Rules to apply for the post of Assistant Executive Engineer by direct recruitment on his discharge from military service provided that he is otherwise fully qualified.

10C. Fixation of pay and seniority of graduate Engineers discharged from military service.—

(a) For the purpose of fixation of pay and seniority of all such candidates appointed as Assistant Executive Engineer by direct recruitment shall rank below the successful competition candidates of the year to which they are allotted. The year of allotment shall be the year in which they joined defence forces or the year of selection by the Tamil Nadu Public Service Commission whichever is earlier, provided that in the case of candidate who had joined the defence forces earlier than 1962, the year of allotment shall be taken as 1962. If no recruitment is made to the post after the declaration of the Emergency, the initial pay of the candidates joining the civil service against vacancies after his release from the armed forces shall be fixed taking into account the length of his entire military service after the declaration of the Emergency and treating each year of such military service as equivalent to one year of civil service. The qualifying military service shall also be counted towards his qualifying civil service for the purpose of pension and gratuity.

(b) Seniority of such persons allotted to a particular year shall be determined according to merit, the merit list being prepared on the basis of their academic and service records.

(c) All such persons shall rank below all the other candidates selected by other methods of recruitment for the year to which they are allotted.

(d) The particular date in which the candidate shall be deemed to have been appointed to the post concerned shall be decided by the appointing authority in each case.

11.Appointment as full members.—The provisions of General rule 31 regulating appointment of full members shall apply separately as regards-

- (i) Substantive vacancies against which direct recruitment is made; and
- (ii) the other substantive vacancies.

12. Posting and transfers.—(a) The Chief Engineer, Public Works Department (General) shall be the authority competent to transfer the Assistant Engineer and Assistant Executive Engineers within the State.

- (aa) Transfer of Assistant Engineers shall be made -
- (i) by the Chief Engineer, Public Works Department(General) throughout the state;
 - (ii) by the Superintending Engineer of the Circle within the Circle; and
 - (iii) by the Executive Engineer of the Division within the Division.

(b) The Chief Engineer(General) shall be the competent authority to sanction leave and to order the posting and transfer of the Head Draughting Officer in the Offices of the Chief Engineers.

13.Savings.— Nothing contained in these rules shall adversely affect the appointments made from the category of Assistant Engineer to Assistant Executive Engineer from 17th February 1971 to the date of issue of these amendments.

Branch II – Workshops and Stores.

1.Constitution.— This branch shall consist of the following categories of officers, namely:-

Category 1 General Superintendent, Public Works Workshops and Stores.

Category 2 Assistant Superintendent.

2. Appointment .— Appointment to the two categories shall be made as follows:-

Category (1)	Method of recruitment (2)
General Superintendent, Public Works Workshops and Stores	(i) Direct recruitment or for special reasons, recruitment by transfer from any other service; or (ii) Promotion from category 2
Assistant Superintendent	(i) Direct recruitment; or (ii) Transfer from Assistant Engineer in category 4 of Branch 1; or (iii) Recruitment by transfer from Junior Engineers in Branch 1 of the Tamil Nadu Engineering Subordinate Service.

2A. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply for appointments by direct recruitment to all the posts, if the cadre strength of which is more than one. The roster prescribed in Schedule III to the General rules for the Tamil Nadu State and Subordinate Services shall be followed.

3.Qualifications.—No person shall be eligible for appointment to the categories mentioned in column (1) of the table below, unless he possesses the qualifications mentioned in the corresponding entry in column (2) thereof:-

Category (1)	Method of recruitment (2)
1.General Superintendent, Public Works Workshops and Stores	(i) A degree in Mechanical Engineering; (ii) Experience for a period of not less than ten years in workshops; and (iii) Must not have completed 45 years of age, if appointed by direct recruitment.

2. Assistant Superintendent
- (i) A degree in Mechanical Engineering;
 - (ii) Experience for a period of not less than five years in workshops in the case of those recruited direct and experience of actual charge of workshops or erection or operation of mechanical plant or both for a period of not less than two years in the case of others; and
 - (iii) Must not have completed 40 years of age, if appointed by direct recruitment.

4. Probation.— Every person appointed to a category shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that a person appointed to the category of Assistant Superintendent by transfer from Assistant Engineers in category 4 of Branch 1 need not undergo probation. The Chief Engineer, Public Works Department (General) shall be competent to declare satisfactory completion of probation of probationer in category 2 where no relaxation of rule is involved and also to extend the period of probation up to a period of one year in case of failure to pass the prescribed test.

5. Test.—A probationer in either category shall, within the period of the probation pass the Account test for Public Works Workshops Officers.

6. Postings and transfers.—Postings and transfers of members shall be made by the Chief Engineers in-charge of Establishment.

Branch III – Sanitary and Public Health.

Omitted

Branch IV – Radio

1. Constitution.— This branch shall consist of the following categories of officers, namely:-

- Category 1 Radio Engineer.
- Category 2 Assistant Radio Engineers.

2. Appointment .—Appointment to the two categories shall be made as follows:-

Category (1)	Method of recruitment (2)
Radio Engineer	(i) Direct recruitment; or (ii) Promotion from among Assistant Radio Engineers (State Broadcasting). Promotion from among Assistant Radio Engineers to the post of Radio Engineers shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
Assistant Radio Engineers	(i) Recruitment by transfer from among Radio Supervisors of the State Broadcasting Department in accordance with the rule of reservation of appointment (General rule 22). (ii) Direct recruitment. If a qualified and suitable candidate belonging to any of the Scheduled Castes, Scheduled Tribes or Backward Classes entitled to appointment according to the rule of reservation for appointments is not available for appointment by transfer from among Radio Supervisors, a candidate belonging to that community shall be appointed by direct recruitment

2A. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment by direct recruitment to all the posts, if the cadre strength of which is more

than one. The roster prescribed in Schedule III to the General rules for the Tamil Nadu State and Subordinate Services shall be followed.

3. Qualification.—(a) No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in the corresponding entry in column (2) thereof, unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualification (3)
1. Radio Engineer	Direct recruitment	(a) A degree in Radio Engineering or Telecommunication of the University of Madras, or the degree of B.Sc.(Hons) or M.Sc. in Physics or Applied Physics with Wireless as special subject of any Indian University; and (b) Practical experience for a period of not less than eight years in the repair and maintenance of receivers, amplifiers and other similar equipments in a radio laboratory or broadcasting station or a radio manufacturing concern. Note. — Preference will be given to a candidate possessing research qualification and having good knowledge of all or any of the languages of the State.
	Promotion from among Assistant Radio Engineers	Must have rendered service as Assistant Radio Engineers (State Engineers Broadcasting) for a period of not less than eight years.
2. Assistant Radio Engineers	Direct recruitment	(1) Must not have completed or will not complete 35 years of age on the first day of July of the year in which the selection is made. (2) (i) Any of the qualifications specified in clause(a) of the qualifications prescribed for direct recruitment of Radio Engineers; and (ii) Must have practical experience for a period of not less than three years in a radio laboratory or Broadcasting station or a radio manufacturing concern, subsequent to the taking of the degree referred to in clause (i) Note. —Preference will be given to those who possess in addition research or manufacturing experience and who have good knowledge of all or any of the languages of the State.
	Recruitment by transfer	Must have rendered service as Radio Supervisor in the State Broadcasting Department for a period of not less than five years on duty.

(b) Nothing in sub-rule (a) of this rule shall adversely affect any person who has been appointed to any of the posts in category 2 on contract before the 10th September 1949.

4. Probation.—Every person appointed to a category shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

5. Test.—Every person appointed to either category shall, within the period of his probation pass the Account Test for Executive Officers.

6. Postings and transfers.—Postings and transfers of Assistant Radio Engineers shall be made by the Chief Engineer, Public Works Department in charge of the State Broadcasting Department.

7. Pension.—Members of the service in this branch shall on confirmation be eligible for pension:

Provided that Radio Engineer who on the 2nd April 1945 or an Assistant Radio Engineer who on the 10th September 1949 was enjoying the benefits of the Contributory Provident Fund shall continue to be eligible to subscribe to the contributory Provident Fund (Tamil Nadu) and to exercise the option allowed in rule 28 of the Contributory Provident Fund(Tamil Nadu) Rules at the time of his confirmation.

Branch V – Electrical.

1. Constitution.—This branch shall consist of the following categories of officers, namely:-

- Category 1 Electrical Engineer
- Category 2 Assistant Executive Engineer (Electrical)
- Category 3 Assistant Engineer (Electrical)

2. Appointment.— (a) Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in column (2) thereof:-

TABLE

Category (1)	Method of recruitment (2)
1. Electrical Engineer	(i) By Promotion from Assistant Executive Engineer (Electrical) in category 2; (ii) By recruitment by transfer from the category of Electrical Inspector in the Tamil Nadu Electrical Inspectorate service.
2. Assistant Executive Engineer (Electrical)	(i) By promotion from Assistant Engineer (Electrical) in category 3; or (ii) By recruitment by transfer from the category of Junior Engineer (Electrical) in the Tamil Nadu Engineering Subordinate Service or from the category of Assistant Electrical Inspector in the Tamil Nadu Electrical Inspectorate service; or (iii) By direct recruitment, if qualified hand are not available for appointment by the above methods.
3. Assistant Engineer (Electrical)	(i) By direct recruitment; or (ii) By recruitment by transfer from the category of Junior Engineer (Electrical) in the Tamil Nadu Engineering Subordinate Service or from the category of Junior Electrical Inspector in the Tamil Nadu Electrical Inspectorate Service; or

(b) Promotion to the category of Electrical Engineer shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) So far as qualified and suitable candidates are available out of every four vacancies successively arising in the category of a Assistant Executive Engineer (Electrical), the first three vacancies shall be filled in or reserved to be filled in by promotion from among the category to Assistant Engineer possessing B.E.degree (Electrical) and the fourth vacancy shall be filled in or reserved to be filled by recruitment by transfer from the category of Junior Engineer (Electrical) possessing a diploma in Electrical Engineering.

3. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment by direct recruitment to all the posts, if the cadre strength of which is more

than one. The roster prescribed in Schedule III to the General rules for the Tamil Nadu State and Subordinate Services shall be followed.

4.Appointing authority.—The appointing authority for the post of Assistant Engineer(Electrical) shall be the Chief Engineer, Public Works Department(General), Chennai.

5.Qualifications.—(a) No person shall be eligible for appointment to the category and by the method specified in columns (1) and (2) of the table below, unless he possesses the qualifications specified in the corresponding entry in column(3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualification (3)
1. Electrical Engineer	By Promotion	Must have rendered service as Assistant Executive Engineer (Electrical) for a period of not less than - (i) Five years, if appointed on promotion or by recruitment by transfer; or (ii) Six years, if recruited direct.
	By recruitment by transfer from the category of Electrical Inspector, in the Tamil Nadu Electrical Inspectorate Service.	Must possess a degree in Electrical Engineering.
2.Assistant Executive Engineer (Electrical)	By Promotion	Must have rendered service as Assistant Engineer(Electrical) for a period of not less than five years in category 3.
	By recruitment by transfer from the category of Junior Engineer (Electrical) in the Tamil Nadu Engineering Subordinate Service.	(i) Must possess a Diploma in Electrical Engineering; (ii) Must have rendered service as Junior Engineer (Electrical) for a period of not Less than ten years.
	By recruitment by transfer from the category of Assistant Electrical Inspector in the Tamil Nadu Electrical Inspectorate Service.	Must possess a degree in Electrical Engineering.
	By direct recruitment	(i) Must not have completed or will not complete thirty years of age on first day of July of the year in which the selection for appointment is made. (ii) Must possess a degree in Electrical Engineering or Electronics and Communication Engineering. (iii) Must have practical experience in factory workshop or electrical undertaking for a period of not less than three years.

3. Assistant Engineer (Electrical)	By direct recruitment	<p>(i) Must not have completed or will not complete thirty years of age on the first day of July of the year in which selection for appointment is made;</p> <p>(ii) Must possess a degree in Electrical Engineering or Electronics and Communication Engineering; or a pass in Sections A and B of the Institution Examination with electrical Engineering as a subject, with three years practical experience as Junior Engineer in the Public Works Department or Tamil Nadu Electricity Board, either before or after passing Sections A & B of the Institution Examinations:</p> <p style="padding-left: 40px;">Provided that with effect from the 1st August 1981 no practical experience as Junior Engineer in the Public Works Department or Tamil Nadu Electricity Board, either before or after passing Sections A & B of the Institution Examinations is necessary:</p> <p style="padding-left: 40px;">Provided that on and from the 4th October 1985 for appointment as Assistant Engineer (Electrical) by direct recruitment, other things being equal, preference shall be given to those who have undergone one year Apprenticeship training under the Government of India scheme or one year training under the Government of Tamil Nadu Special Apprenticeship Training Scheme.</p>
	By recruitment by transfer from Junior Electrical Inspector in the Tamil Nadu Electrical Inspectorate Service.	Must possess a degree in Electrical Engineering.

(b) Junior Engineer acquiring a B.E. Degree(Electrical) qualification or its equivalent in the calendar year and getting re-designated as Assistant Engineer (Electrical) shall be assigned ranks below the last Assistant Engineer (Electrical) in the list of candidates selected by the Tamil Nadu Public Service Commission in that calendar year. If no selection is made by the Tamil Nadu Public Service Commission to the category of Assistant Engineer (Electrical) in that calendar year the Junior Engineer so re-designated as Assistant Engineer(Electrical)shall be assigned rank below the last Assistant Engineer (Electrical) in the list last communicated. For this purpose, the date of communication of the list by the Tamil Nadu Public Service Commission shall be the criterion to decide the calendar year to which the list belongs. The concurrence of the Tamil Nadu Public Service Commission shall not necessary for such an appointment.

(c) Appointment to the post of Assistant Executive Engineer (Electrical) by any method, including by promotion from Assistant Engineer (Electrical) shall be made in consultation with the Tamil Nadu Public Service Commission.

6. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in this branch by recruitment by transfer or by promotion, the crucial date on which the candidate should have acquired the prescribed qualification shall be the first April of every year.

7. Probation.—(i) Every person appointed as Electrical Engineer by recruitment by transfer or as Assistant Executive Engineer (Electrical) and Assistant Engineer (Electrical) by direct recruitment and by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(ii) The Chief Engineer, Public Works Department (General) shall be competent to declare the probation of every member of the categories under this branch where no relaxation of rule is involved. He shall also be competent to extend the probation of Assistant Engineer (Electrical) for failure to pass the prescribed test.

8. Tests.—Every person appointed as Assistant Executive Engineer (Electrical) or as Assistant Engineer (Electrical) by direct recruitment or recruitment by transfer shall, within the period of his probation, pass the Account test for Public Works Department Officers and Subordinates. He shall not be liable to be discharged or reverted for failure to pass the said test within the period of his probation, but his probation shall be extended upto a maximum period of five years and his second and subsequent increments shall be stopped without cumulative effect till he passes the said test. The probationer who has passed the said test within the above stipulated period shall be eligible for sanction of the second and subsequent increments on normal dates irrespective of the fact that no formal orders for the declaration of satisfactory completion of probation after having passed the said test have been issued. If he does not pass the said test even within the maximum period of five years, he shall be reverted, in the case of appointment by recruitment by transfer and his probation shall be terminated, in the case of appointment by direct recruitment.

9. Training.—(a) A directly recruited Assistant Executive Engineer (Electrical) shall, during the first year of his probation, undergo a course of training in works and accounts for six months or such shorter period as may be fixed in each individual case. His pay during the period of training shall be fixed at the minimum of the time scale of pay applicable to the post and the said period shall count for increments in the time scale of pay for Assistant Executive Engineer (Electrical).

(b) Every person appointed as Assistant Executive Engineer (Electrical) shall undergo the Foundation Course B conducted by the Civil Services Training Institute, Bhavanisagar and shall pass the test conducted by the said institute at the end of the training. A pass in the said test is a pre condition for declaration of probation and for the drawal of subsequent increments for those who are to be placed on probation or for sanction of second or subsequent increments for those who are not required to be placed on probation but such stoppage will not operate to postpone future increments after the test has been passed. The period actually spent on this training shall be treated as duty for all purposes.

10. Liability to serve in defence service.—Every person appointed as Assistant Executive Engineer (Electrical) and as Assistant Engineer (Electrical) by direct recruitment on or after 12th December 1964 shall during his service including service in any higher category to which he may be appointed, be liable to serve for a minimum period of four years (including the period spent on training) in the Armed forces or on works, relating to Defence effort anywhere in India or abroad if so required. The liability to serve in the Armed forces, shall be limited to the first ten years of service from the date of his first appointment and shall not ordinarily apply to him if he is above forty years of age.

11. Postings and transfers and leave.—(a) The Chief Engineer, Public works Department (General) shall be the authority competent to order postings and transfers and the grant of leave to the Electrical Engineer, Assistant Executive Engineer (Electrical) and Assistant Engineer (Electrical).

(b) The Superintending Engineer shall be competent to transfer the Assistant Engineer (Electrical) if the transfer is made from one division to another within the circle and the Electrical Engineer/Executive Engineer of Divisions shall be competent to transfer the Assistant Engineer (Electrical) within the Division.

12. Savings.—Nothing contained in these rules shall adversely affect the appointments made to posts included in the said rules by any of the methods on and from the 17th February 1971 till the 4th October 1985.

Branch VI – Government Press.

1. Constitution.— This branch shall consist of the post of Electrical and Mechanical Engineer.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from Junior Engineers and Supervisors in the Tamil Nadu Engineering Subordinate Service or by transfer from the post of Assistant Engineer (Electrical) category 3 in Branch V.

3. Qualifications.— No person shall be eligible for appointment to the post specified in column(1) of the table by the method mentioned in column(2) unless he possesses the qualifications specified in column (3) thereof:-

Category (1)	Method of recruitment (2)	Qualifications (3)
Electrical and Mechanical Engineer	Recruitment by transfer	(i) Must possess a degree or Diploma in Electrical or Mechanical Engineering; (ii) Must have practical experience in Factory, Workshop or Electric workshop for a period of not less than three years.

4. Probation.—Every person appointed to the post shall, from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

5. Test.—Every person appointed to the post shall, within the period of probation, pass the Departmental Test for Government Press Officers and the Account Test for Executive Officers.

6. Postings and transfers and leave.—The Chief Engineer, Public Works Department (General) shall be the authority competent to order postings and transfers and grant of leave.

7. Military duty in connection with the national emergency.—Notwithstanding anything to the contrary contained in these rules or in any other rules, the following provisions shall apply to the members of the service who have been deputed for military duty in connection with the National Emergency proclaimed on the 26th October 1962.

Any period of "Field Service" rendered by a member of the service who has been deputed for military service shall for the purposes of probation and increment count as duty in the post borne on the service for twice the period.

Explanation.—For purposes of this clause "Field Service" shall mean military duty in any area declared as "Field Area" by the Defence Department.

Branch VII – Mechanical.

1. Constitution.— This branch shall consist of the following categories of officers, namely:-

- Category 1 Superintending Engineer (Mechanical)
- Category 2 Executive Engineer (Mechanical)
- Category 3 Assistant Executive Engineer (Mechanical)
- Category 4 Assistant Engineer (Mechanical)

2. Appointment.—(a) Appointment to the categories specified in column (1) of the table below shall be made as specified in column (2) thereof:-

Category (1)	Method of appointment (2)
Superintending Engineer (Mechanical)	(i) By promotion from Executive Engineers(Mechanical) in category 2; or (ii) By transfer from any other branch in the service.

Executive Engineer (Mechanical)	(i) By promotion from Assistant Executive Engineers (Mechanical) in category 3; or (ii) By transfer from any other branch in the service.
Assistant Executive Engineer(Mechanical)	(i) By promotion from Assistant Engineer(Mechanical) in category 4;or (ii) By recruitment by transfer from Junior Engineer (Mechanical) in theTamil Nadu Engineering Subordinate Service; or (iii) By transfer from any other branch in the service; or (iv) For special reasons, by recruitment by transfer from any service. (v) By direct recruitment, if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.
Assistant Engineer (Mechanical)	(i) By direct recruitment; or (ii) By recruitment by transfer from Junior Engineer (Mechanical) in the Tamil Nadu Engineering Subordinate Service who possess a degree in Mechanical Engineering.

(b) Promotion to categories 1 and 2 shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) So far as qualified and suitable candidate are available, out of every four vacancies successively arising in the category of Assistant Executive Engineer(Mechanical) the first three vacancies shall be filled in or reserved to be filled in by promotion from among the Assistant Engineers(Mechanical) possessing B.E. degree(Mechanical) and the fourth vacancy shall be filled in or reserved to be filled in by recruitment by transfer from the Junior Engineers (Mechanical) possessing the diploma in Mechanical Engineering:

Provided that the Tamil Nadu Public Service Commission shall be consulted for making appointment as Assistant Executive Engineer (Mechanical) also by promotion from the post of Assistant Engineer(Mechanical)

(d) The Chief Engineer, Public Works Department (General) shall be the appointing authority for the post of Assistant Engineer (Mechanical).

(e) The candidates appointed as Assistant Engineers (Mechanical) by recruitment by transfer shall take rank below the last Assistant Engineer in the list of candidates selected by the Tamil Nadu Public Service Commission in that calendar year. If no selection has been made by the Tamil Nadu Public Service Commission to the category of Assistant Engineer (Mechanical) in that calendar year, the Assistant Engineer (Mechanical) recruited by transfer shall take rank below the last Assistant Engineer(Mechanical) in the list last communicated. For this purpose, the date of communication of the list by the Tamil Nadu Public Service Commission, shall be criterion to decide the calendar year to which the list belongs.

(f) For the purpose of drawing up of the annual list of approved candidates for appointment to the post in the Branch by recruitment by transfer or promotion, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st April of every year.

3.Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment by direct recruitment to all the posts, if the cadre strength of which is more than one. The roster prescribed in Schedule III to the General rules for the Tamil Nadu State and Subordinate Services shall be followed.

4. Qualification.—No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in the corresponding entry in column (2) of the said table unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

TABLE

Category	Method of recruitment	Qualifications
(1)	(2)	(3)
1. Superintending Engineer (Mechanical)	(i) By Promotion	(i) Must not have completed 55 years of age; and (ii) Must possess a degree in Mechanical Engineering.
	(ii) By transfer	Must possess a degree in Mechanical Engineering.
2. Executive Engineer (Mechanical)	(i) Promotion	(i) Must have rendered service as Assistant Executive Engineer (Mechanical) in this Branch for not less than five years, if appointed by recruitment by transfer or by promotion or six years if appointed by direct recruitment; and (ii) Must have passed the Account Test for Public Works Department Officers and Subordinates, if recruited direct as Assistant Executive Engineer (Mechanical): Provided that in the case of Mechanical Engineering degree holders above 50 years of age and in the case of Mechanical Engineering diploma holders their record of service must be exceptionally good.
	(ii) By transfer	Must possess a degree in Mechanical Engineering.
3. Assistant Executive Engineer (Mechanical)	(i) Direct recruitment	(i) Must not have completed or will not complete 30 years of age on the first day of July of the year in which the selection for appointment is made. (ii) Must possess the B.E.degree (Mechanical); and (iii) Must have acquired practical experience in workshops and/or Erection/ Operation of Mechanical plants for a period of not less than three years, after obtaining the degree in Mechanical Engineering.
	(ii) Promotion	Must have rendered service for a period of not less than five years as Assistant Engineer (Mechanical) under this Branch.
	(iii) By recruitment by transfer from Junior Engineer (Mechanical) in the Tamil Nadu Engineering Subordinate Service.	(i) Must possess a diploma in Mechanical Engineering; and (ii) Must have served as Junior Engineer (Mechanical) for a period of not less than ten years.

	(iv) By transfer from any other branch in the service or by recruitment by transfer from any other service.	A degree in Mechanical Engineering.
4. Assistant Engineer (Mechanical)	Direct recruitment	<p>(i) (a) A degree in Mechanical Engineering or in Production Engineering.</p> <p>(b) A pass in Sections A and B of the Institution Examinations with Mechanical Engineering; and</p> <p>(ii) Deleted.</p> <p>(iii) Must not have completed or will not complete 30 years of age on the first day of July of the year in which the selection for appointment is made:</p> <p style="padding-left: 40px;">Provided that, other things being equal, preference shall be given to the persons who have completed the one year Apprenticeship Training under the Government of India Scheme or one year Training under the Tamil Nadu Special Apprenticeship Training scheme.</p>

5.Probation.— (i) Every person appointed as Assistant Executive Engineer (Mechanical) by direct recruitment or by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(ii) Every person appointed as Assistant Engineer (Mechanical) shall, from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

(iii) The Chief Engineer, Public works Department (General) shall be competent to declare the satisfactory completion of probation of a probationer in the post of Assistant Executive Engineer (Mechanical) where no relaxation of rule is involved. He shall also be competent to extend the period of probation of such Assistant Executive Engineer in cases of failure to pass the prescribed tests.

(iv) The Chief Engineer, Public Works Department (General) shall be the competent authority to declare the satisfactory completion of probation of a probationer in the post of Assistant Engineer (Mechanical) where no relaxation of rule is involved. He shall be competent to extend the period of probation of an Assistant Engineer appointed direct in cases of failure to pass the prescribed tests.

6.Test.—Every person appointed as Assistant Executive Engineer (Mechanical) or as Assistant Engineer (Mechanical) by direct recruitment or recruitment by transfer shall, within the period of his probation pass the Account test for Public Works Department Officers and Subordinates. He shall not be liable to be discharged or reverted for failure to pass the said test within the period of his probation, but his probation shall be extended upto a maximum period of five years and his second and subsequent increments shall be stopped till he passes the said test. The probationer who has passed the said test within the above stipulated period shall be eligible for sanction of the second and subsequent increments on normal dates irrespective of the fact that formal orders for the declaration of satisfactory completion of probation after having passed the said test have been issued. If he does not pass the said test even within the maximum period of five years, he shall be reverted in the case of appointment by recruitment by transfer and his probation shall be terminated in the case of appointment by direct recruitment.

7. Training .—(a) A directly recruited Assistant Executive Engineer (Mechanical) shall, during the first year of his probation, undergo training in works and accounts for one year or such shorter period as may be fixed, in each individual case by the Chief Engineer, Public Works Department (General). Within the said period of training, he shall undergo training in the Revenue Department for a period of two months. His pay during the period of training shall be fixed at the minimum of the time scale of pay applicable to the post and the said period shall count for increments in the time scale of pay for Assistant Executive Engineer (Mechanical).

(b) Every person appointed as Assistant Executive Engineer (Mechanical) shall undergo the Foundational Course B conducted by the Civil Services Training Institute, Bhavanisagar and shall pass the test conducted by the said Institute at the end of the training. A pass in the said test is a pre condition for declaration of probation and for the drawal of second or subsequent increments for those who are to be placed on probation or for sanction of second or subsequent increments for those who are not required to be placed on probation but such stoppage will not operate to postpone future increments after the test has been passed. The period actually spent on this training shall be treated as duty for all purposes.

8. Liability to serve in defence service.—Every person appointed as Assistant Executive Engineer (Mechanical) and as Assistant Engineer (Mechanical) by direct recruitment on or after the 12th December 1964, shall during his service, including service in any higher category to which he may be appointed, be liable to serve for the minimum period of four years (including the period spent on training) in the Armed Forces or on works relating to defence effort anywhere in India or abroad, if so required, the liability to serve in the Armed Forces shall be limited to the first ten years of service from the date of his first appointment and shall not ordinarily apply to him if he is above forty years of age.

9. Military duty in connection with the national emergency.—(i) Notwithstanding anything to the contrary contained in these rules or any other rules, the following provisions shall apply to the persons appointed to the service and who have been deputed for military duty in connection with the national emergency proclaimed on the 26th October 1962 and to those non-service persons who joined the Armed Forces during the said national emergency and are subsequently/appointed to this service, and for candidates discharged from military service. One year of satisfactory military duty rendered by the member of this service will count as two years civil service for probation and increment:

Provided that this concession shall not apply to such personnel who have joined the military service on or after the 10th January, 1968.

(ii) Supernumerary posts shall be created in the category of Assistant Executive Engineer (Mechanical) and Assistant Engineer (Mechanical) to accommodate those deputed for military duty and non-service persons who have rendered military service in connection with the National Emergency and are appointed to this service, by direct recruitment on discharge from military service:

Provided that these concessions shall not apply to such personnel deputed for military duty on or after the 10th January 1968.

(iii) An Assistant Engineer (Mechanical) shall be eligible notwithstanding anything contained in rule relating to age 2(14) in Part I of the Tamil Nadu State and Subordinate Services Rules, to apply for the post of Assistant Executive Engineer (Mechanical) by direct recruitment on his discharge from military service, provided that he is/otherwise fully qualified.

10. Fixation of pay and seniority of graduate engineers discharged from military service.—(a) For the purpose of fixation of pay and seniority, all such candidates appointed as Assistant Executive Engineer (Mechanical) or Assistant Engineer (Mechanical) by direct recruitment shall rank below the successful competition candidates of the year to which they are allotted. The year of allotment shall be the year in which they joined the defence forces or the year of selection by Tamil Nadu Public Service Commission, whichever is earlier, provided that in the case of candidates, who has joined the defence forces earlier than 1962, the year of allotment shall be taken as 1962. If no recruitment is made to the post after the declaration of the emergency, the initial pay of the candidate joining the civil service against vacancies, after his release from the Armed Forces shall be fixed, taking into account the length of his entire military service after the declaration of the Emergency and treating each year of such military service as equivalent to one year of civil service. The qualifying military service shall also be counted towards his qualifying civil service for purpose of pension and gratuity.

(b) Seniority of such persons allotted to a particular year shall be determined according to merit, the merit list being prepared on the basis of their academic and service records.

(c) All such persons shall rank below all other candidates selected by other methods of recruitment for the year to which they are allotted.

(d) The particular date in which the candidate should be deemed to have been appointed to the post concerned shall be decided by the appointing authority in each case.

11. Postings and transfers and leave.—(i) The Chief engineer, Public Works Department (General), shall be the authority competent to order postings and transfers and the grant of leave to the Executive Engineer (Mechanical) and Assistant Executive Engineer (Mechanical).

(ii) The Superintending Engineer of Circles shall be competent to transfer the Assistant Executive Engineer (Mechanical) within their respective circles.

(iii) The Chief Engineer, Public Works Department (General), shall be the competent authority to transfer the Assistant Engineer (Mechanical) if the transfer is made from one circle to another or from one circle to the offices of the Chief Engineers and vice versa.

(iv) The Superintending Engineers shall be competent to transfer the Assistant Engineer (Mechanical), if the transfer is made from one division to another, within the circle and the Executive Engineers of Divisions shall be competent to transfer the Assistant Engineer (Mechanical) within the Division.

SECTION 11 — THE TAMIL NADU EXCISE SERVICE.

(Deleted)

SECTION 12 — THE TAMILNADU FACTORY SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

1. Chief Inspector of Factories;
- 1A. Joint Chief Inspector of Factories;
2. Deputy Chief Inspector of Factories;
3. Inspector of Factories; and
4. Assistant Inspector of Factories.

2. Appointment.—(a) Appointment to the categories of posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Chief Inspector of Factories.	By promotion from the category of Joint Chief Inspector of Factories.
1A. Joint Chief Inspector of Factories	By promotion from the category of Deputy Chief Inspector of Factories.
2. Deputy Chief Inspector of Factories	By promotion from the category of Inspector of Factories.
3. Inspector of Factories	By promotion from the category of Assistant Inspector of Factories.
4. Assistant Inspector of Factories	By direct recruitment.

(b) Promotions to categories 1, 1A, 2 and 3 shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

No person shall be eligible for appointment to the post of Chief Inspector of Factories, unless he has not less than one year period of service before retirement and those who do not have such a minimum period of left over service but are otherwise found to be fully qualified, fit for promotion and deserving recognition on the crucial date of preparation of panel shall be compensated by appointing them as "Officer on Special Duty" with a specific assignment and with the same scale of pay as that of the Chief Inspector of Factories.

(c) Omitted.

(d) For the purpose of drawing up of the annual list of approved candidates for appointment to the posts of Inspector of Factories, Deputy Chief Inspector of Factories, Joint Chief Inspector of Factories and Chief Inspector of Factories in the said service by promotion the crucial date shall be 15th April of every year.

3. Qualifications (a) Age.— No person shall be eligible for appointment to the posts specified in column(1) of the table below by the method specified in column (2) if he has completed or will complete the age specified in the corresponding entry in column (3) thereof on the first day of July of the year in which the selection for appointment is made:-

TABLE

Post (1)	Method of appointment (2)	Age (3)
1. Inspector of Factories	By Promotion	55 years
2. Assistant Inspector of Factories	By direct recruitment	30 years

(b) **Other qualification.**—No person shall be eligible for appointment by direct recruitment to the post of Assistant Inspector of Factories, unless he possesses a degree in Mechanical Engineering or Production Engineering or Industrial Engineering or Electrical Engineering or Chemical Engineering or Textile Technology .

(c) No person shall be eligible for appointment to the post of Inspector of Factories, Deputy Chief Inspector of Factories, Joint Chief Inspector of Factories and Chief Inspector of Factories by promotion unless he has passed the following tests:-

- (1) The Account Test for Executive Officers or the Account Test for Sub-ordinate Officers, Part I,
- (2) The Labour and Factories Department Test Parts A and B; and
- (3) The Tamil Nadu Government Office Manual Test.

(d) Omitted.

4. Omitted.

5. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply separately for appointment to the post of Assistant Inspector of Factories.

6. Probation.— (a) Every person appointed by direct recruitment to the posts of Inspector of Factories or Assistant Inspector of Factories, shall be on probation for a total period of two years on duty within a continuous period of three years.

(b) The Chief Inspector of Factories shall be competent to consider and decide whether or not a probationer in the category of Inspector of Factories or Assistant Inspector of Factories, as the case may be, is suitable for full membership of the respective category and to declare such probationer to have satisfactorily completed his probation. In case where extension or termination of probation is considered necessary, the authority concerned shall recommend the same to the Government.

7. Training.—(a) A probationer recruited direct to the post of Inspector of Factories or Assistant Inspector of Factories who commenced probation on or after the 1st July 1975 and persons appointed on promotion to the post of Inspector of Factories on or after the 1st July 1976 who have not completed the age of 53 years on the date of commencement of the course of Foundational Training should undergo a course of Foundational Training for a period of 8 weeks at Bhavanisagar or at any other centre that may be prescribed by the Government. During the period of training he will be eligible to draw pay and allowances and also travelling and daily allowances as prescribed. Test will be conducted at the end of the training and his performance assessed and graded and an appropriate entry made in his Personal File. The period of training shall count for probation and increment.

(b) A probationer recruited direct to the post of Inspector of Factories or Assistant Inspector of Factories shall also undergo training under the Chief Inspector of Factories for a period of one month.

(c) In addition he shall undergo field training for a period of six days as directed by the Chief Inspector of Factories.

(d) The money spent on a direct recruitment during the training period and during the course of instruction shall be recovered in case he does not serve this Government for atleast five years.

He shall also within the period of his probation, undergo a course of instruction in the principles of sanitation at the Chennai Medical College, Chennai and pass the prescribed test for the award of certificate.

During the period of training and during such course of instructions, he shall draw the minimum of the time scale of pay applicable to the post. The period of such training and instruction shall count for probation and increment.

8. Tests.—(a) Every person appointed as Inspector of Factories or Assistant Inspector of Factories by direct recruitment shall pass the Tamil Nadu Government Office Manual Test, Account Test for Executive Officers and Labour and Factories Department Test Parts A and B within the period of probation:

Provided that a person who has already passed the Account Test for Subordinate Officers, Part I, need not pass Account Test for Executive Officers.

(b) Persons already appointed as Inspector of Factories and Assistant Inspector of Factories and who have not passed the tests prescribed in sub-rule (a) of rule 8 shall pass the tests within a specified period of two years from the date of publication of this notification. Failure to pass the tests within the specified period shall entail stoppage of further increments until he passes the tests.

9.Postings and transfers.—The Chief Inspector of Factories shall be the competent authority to order postings and transfers in respect of Inspectors of Factories and Assistant Inspectors of Factories.

SECTION 13 — THE TAMIL NADU FIRE SERVICE.

1. Constitution.— The service shall consist of the following classes and categories of officers, namely:-

- Class I Director of Fire Service
- Class II -
 - Category 1 Deputy Director of Fire Service
 - Category 2 Divisional Fire Officer.

2. Appointment.— Appointment to the classes and categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entry in column (2) thereof:-

TABLE

Class and category (1)	Methods of recruitment (2)
Class I Director of Fire Service	Filling from the cadre of Indian Police Service Officers in the rank of Additional Director General of Police.
Class II - Category 1 Deputy Director of Fire Service	Promotion from among the holders of the post of Divisional Fire Officers. Promotion shall be made on ground of merit and ability, seniority being considered where merit and ability are approximately equal: Provided that if no qualified and suitable candidate is available for promotion, appointment shall be made by direct recruitment or by recruitment by transfer from any other service.
Category 2 Divisional Fire Officer	(a) Direct recruitment or recruitment by transfer from among the holders of the posts of Assistant Divisional Fire Officers of the Tamil Nadu Fire Subordinate Service. (b) The proportion in which substantive vacancies shall be filled or reserved to be filled by direct recruitment or recruitment by transfer shall be 1:2, the first vacancy being filled by direct recruitment and the next two vacancies by recruitment by transfer.

2A. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to any of the posts in the service by recruitment by transfer or promotion, the crucial date on which the candidate should possess the qualification shall be the 15th July.

3. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to the appointment of Divisional Fire Officers (class II category 2), by direct recruitment.

4. Qualifications.— No person shall be eligible for appointment to the category specified in column (1) of the table below by the methods specified in the corresponding entry in column (2) of the table unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

TABLE

Class and categories	Method of recruitment	Qualification
(1) Class II – Category 1	(2)	(3)
Deputy Director of Fire Service	By Promotion	(1) Must have put in service for a period of not less than five years as Divisional Fire Officer; and (2) Must have successfully undergone the Divisional Fire Officers' Course at the National Fire Service College, Nagpur.
	Direct recruitment or recruitment by transfer from any other service	(1) Must be below 35 years of age on the first day of July of the year in which the selection for appointment is made: Provided that in the case of a member of Scheduled Tribes or a member of Scheduled Castes or a member of Backward Classes, the age limit shall be 40 years. (2) In the case of direct recruitment, must hold a degree of B.E (Fire Engineering) of the National Fire Service College, Nagpur and in the case of recruitment by transfer must hold a degree of B.A or B.Sc., of any University; (3) Must possess at least the following minimum physical standards:- (a) Height (without boots or shoes) 165 cms (b) Chest (Normal) 84 cms (c) Chest (Expanded) 89 cms (d) Difference (Chest Expansion) 5 cms (e) Weight (without boots or shoes) 50 kgs (4) Must satisfy a Medical Board in Tamil Nadu as to his physique, fitness and capacity for active outdoor work and is certified by the Superintendent of the Government Ophthalmic Hospital, Chennai that his vision comes upto the requirements specified below without the use of contact glasses (‘Contact glass’ or ‘lens’ is a glass shell, the concavity of which is in contact with the globe of the eye, a layer of liquid being interposed between the lens and the cornea. The meaning of the word “glasses” wherever used in this rule is to be interpreted as not covering contact glasses). (a)The examination for determining the acuteness of vision includes two tests, one for distant and the other for near vision. Snellen’s test types will be used for the test for distant vision, without glasses at a distance of 20 feet and for the test for near vision without glasses at any distance selected by the candidate. The standards of the minimum acuteness of vision, which will be used for guidance in the examination of a candidate are as follows:—

Standard I

Right Eye :	Left Eye :
Distant Vision, V-6/6	V – 6/6
Near Vision, Reads 0.6	Reads 0.6

Standard II

Better Eye : Distant Vision, V-6/6	Worse Eye : V, without glasses not below 6/60; and after correction with glasses, not below 6/24
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Near Vision Reads 0.6	Reads I.
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Standard III

Better Eye : Distant Vision V, without glasses, not below 6/24 and after correction with glasses not below 6/6 Near Vision Reads 0.8	Worse Eye : V, Without glasses not below 6/24 and after correction with glasses not below 6/12
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Reads I.

- (b) Each eye must have a full field of vision as tested by hand movements.
- (c) Squint or any morbid condition of the eyes or of the lids of either eye, liable to the risk of aggravation or recurrence, shall be deemed to be disqualification.
- (d) Each eye will be examined separately and the lids must be kept wide open during the test.
- (e) Inability to distinguish the principal colours will not be regarded as a cause for rejection, but the fact will be noted in the proceedings and the candidate will be informed.
- (f) The degree of acuteness of vision of all candidates for appointment will be entered in the proceedings in the following manner :—
V.R; with glasses : Reads
V.L; with glasses : Reads

Note.—Preference shall be given to candidates who have successfully undergone any of the courses at the National Fire Service College, Nagpur, provided they possess the educational, physical and other qualifications prescribed in the rule.

- (5) Must have put in a minimum whole time service of ten years in any recognized Fire Service of which atleast five years should have been as Divisional Fire Officer or in an equivalent rank.
- (6) Must have successfully undergone the Divisional Officers' Course at the National Fire Service College, Nagpur.

Category 2

Divisional Direct recruitment
Fire
Officer

- (i) Must have completed the age of 21 years and must not have completed or will not complete the age of 30 years on the first day of July of the year in which the selection for appointment is made:

Provided that in the case of a member of the Scheduled Tribes or a Scheduled Castes or a member of the Backward Classes, the age limit shall be 35 years:

Provided further that for the selection made in 1976 against the vacancies estimated for 1975-76 the age limit will be reckoned with reference to 1st July 1975.

- (ii) Must possess a degree;
- (iii) Must possess physical standards and satisfy the medical tests required in respect of persons to be appointed to the post of Deputy Director in Category I above by direct recruitment or recruitment by transfer from any other service:

Provided that in the case of women candidates, the minimum height shall be 155 cms. The chest measurement and 50 Kgs in weight prescribed for male candidates will not apply to them.

Recruitment by transfer from Assistant Divisional Fire Officer of the Tamil Nadu Fire Subordinate Service.

Must have passed the S.S.L.C or Matriculation Examination.

5. Probation.—(i) Every person appointed to the post of Deputy Director of Fire Service by direct recruitment or by recruitment by transfer from any other service shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(ii) Every person appointed to the post of Divisional Fire Officer both by direct recruitment and recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

6. Tests.— Every person appointed to the post of Divisional Fire Officer, by direct recruitment or by recruitment by transfer shall pass the following tests within the period of probation:-

- (i) Manual of Firemanship (Two papers);
- (ii) The Tamil Nadu Fire Service Manual;
- (iii) St. John Ambulance Examination in First-Aid; and
- (iv) Account Test for Executive Officers.

7. Training.— A probationer recruited direct to the post of Divisional Fire Officer, shall during the prescribed period of probation, successfully undergo—

- (1) (i) a course of training in the Tamil Nadu Fire Service State Training School, Chennai for a period of four months.
- (ii) A course of practical training under a Divisional Fire Officer for a period of four months.

During the period of training he shall draw the pay at the minimum of the time scale of pay applicable to the post. The period of training shall count for probation and increment:

Provided that those who have successfully undergone the Divisional and Assistant Divisional Fire Officers' Course at the National Fire Service College, Nagpur will not be required to undergo the course of training prescribed in item (1) above:

Provided further that a person appointed by recruitment by transfer to the post of Deputy Director of Fire Service shall undergo and pass the Divisional Fire Officer Course at the National Fire Service College, Nagpur within a period of five years from the date of his appointment, otherwise he shall be reverted back to his parent department.

(2) A probationer recruited direct or appointed by recruitment by transfer from Tamil Nadu Fire Subordinate Service to the post of Divisional Fire Officer shall successfully undergo Foundational Training Course A at the Civil Services Training Institute, Bhavanisagar or any other centre that may be specified by the Government for a period of 8 weeks during the period of their probation:

Provided that in the case of officers appointed by recruitment by transfer from the Tamil Nadu Fire Subordinate Service they shall be below 53 years of age on the date of commencement of the said course. At the end of the training, a test shall be conducted and a pass in the test is a pre-condition for declaration of probation. The period of training shall count for probation and increment. It shall be treated as on tour for purposes of travelling allowance. During the training period they shall continue to draw the pay and allowances, including Dearness Allowance to which they are entitled preceding their deputation.

8. Grant of uniform.—Uniform and kit is free and will be issued in accordance with the scale approved by Government.

9. Quarters.—Members of the service shall be eligible for free quarters or for a house rent allowance in lieu of free quarters.

10. Postings and transfers.—All postings and transfers of Divisional Fire Officers shall be made by the Director of Fire Service.

SECTION 14 — THE TAMIL NADU FISHERIES SERVICE.

1. Constitution.— The service shall consist of the following categories and posts, namely:-

Category 1	Director of Fisheries
Category 1(a)	Additional Director of Fisheries
Category 2	Joint Director of Fisheries
Category 3	Deputy Director of Fisheries
Category 4	Deputy Director of Fisheries (Engineering)
Category 5	Assistant Director of Fisheries
Category 6	Fisheries Refrigeration Engineer

2. Appointment.—(a) Appointment to the categories of posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Director of Fisheries	By promotion from among the holders of the post of Joint Director of Fisheries.
1(a) Additional Director of Fisheries	By promotion from among the holders of the post of Joint Director of Fisheries
2. Joint Director of Fisheries	By Promotion from among the holders of the post of Deputy Director of Fisheries
3. Deputy Director of Fisheries	By promotion from among the holders of the post of Assistant Director of Fisheries.
4. Deputy Director of Fisheries (Engineering)	(i) By direct recruitment; or (ii) By promotion from among the holders of the post of Works Manager, Boat Building Yard or Automobile Engineer or Fisheries Refrigeration Engineer; or (iii) By recruitment by transfer from any other service.
5. Assistant Director of Fisheries	(i) By recruitment by transfer from among the holders of the post of Research Assistant, Inspector of Fisheries and Curator in the Tamil Nadu Fisheries Subordinate Service; or (ii) By direct recruitment: Provided that out of every four substantive vacancies in the category of Assistant Director of Fisheries, one vacancy shall be reserved to be filled up by direct recruitment and the other three vacancies shall be filled up by recruitment by transfer from the Tamil Nadu Fisheries Subordinate Service in the following cyclical order, namely:- (1) Direct recruitment; (2) Recruitment by transfer; (3) Recruitment by transfer; and (4) Recruitment by transfer.
6. Fisheries Refrigeration Engineer	(i) By direct recruitment; or (ii) By recruitment by transfer from the Tamil Nadu Engineering Service; or (iii) By recruitment by transfer from among the holder of the post of Junior Refrigeration Engineer in the Tamil Nadu Fisheries Subordinate Service.

(b) **Selection categories.**—Promotion to the posts of Director of Fisheries, Additional Director of Fisheries, Joint Director of Fisheries, Deputy Director of Fisheries and Deputy Director of Fisheries (Engineering) shall be made on grounds of merit and ability, seniority being considered only where merits and ability are approximately equal.

(c) Notwithstanding anything contained in sub-rule (14) of rule 2 in part I Preliminary of the Tamil Nadu State and Subordinate Services Rules, regular members in the service shall also be eligible for direct recruitment to the post of Assistant Director of Fisheries.

(d) **Preparation of annual list of approved candidates.**—For the purpose of drawing up of annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidate should be qualified shall be the first August of every year.

(e) **Appointing authority.**—The Appointing authority mentioned in column (2) of the table below shall be the competent authority for appointment in respect of the categories mentioned column (1) there of:-

TABLE

Category (1)	Competent authority for appointment (2)
Director of Fisheries	Government
Additional Director of Fisheries	Government
Joint Director of Fisheries	Government
Deputy Director of Fisheries	Government
Deputy Director of Fisheries (Engineering)	Government
Assistant Director of Fisheries	Director of Fisheries
Fisheries Refrigeration Engineer	Director of Fisheries

3. Reservation of appointment.— The rule of reservation of appointment (General rule 22) shall apply for appointment by direct recruitment to each category separately.

4. Qualification.— (a) **Age.**—No person shall be eligible for appointment by direct recruitment to any of the categories of the posts specified in column (1) of the table below, if he has completed or will complete the age specified in the corresponding entries in column (2) thereof on the first day of July of the year in which the selection for appointment is made:-

TABLE

Category (1)	Age (2)
1. Deputy Director of Fisheries (Engineering)	40 years
2. Assistant Director of Fisheries	33 years
3. Fisheries Refrigeration Engineer	35 years

(b) **Other qualifications.**— No person shall be eligible for appointment to the categories specified in column (1) of the table below, by the methods specified in the corresponding entries in the column (2) unless he possess the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method of appointment (2)	Qualification (3)
1. Director of Fisheries	By promotion	Must have put in a service of not less than two years as Joint Director of Fisheries.
1(a) Additional Director of Fisheries	By promotion	Must have put in a service of not less than three years as Joint Director of Fisheries
2. Joint Director of Fisheries	By promotion	Must possess a degree in Zoology or Chemistry or Botany or Marine Biology or Fisheries Science or diploma in Fisheries Technology and Navigation or Licentiate in Fisheries Technology and Navigation with a service of not less than one year as Deputy Director of Fisheries.
3. Deputy Director of Fisheries	By promotion	Must have put in a service of not less than six years as Assistant Director of Fisheries
4. Deputy Director of Fisheries (Engineering)	By direct recruitment	(1) Must possess a degree in Mechanical Engineering; and
		(2) Must possess experience in a workshop dealing with marine diesel engines for a period not less than five years.
	By promotion	(1) Must possess a degree in Mechanical Engineering; and
		(2)(a) Must have put in a service of not less than six years as Works Managers, Boat Building Yards; or
		(b) Must have put in a service of not less than eight years as Fisheries Refrigeration Engineer; or
		(c) Must have put in a service of not less than eight years as Automobile Engineer.
By recruitment by transfer	(1) Must possess a degree in Mechanical Engineering; and	
	(2) Must possess experience of actual charge of workshop or erection or operation of Mechanical Plant or both for a period of not less than two years.	
5. Assistant Director of Fisheries	By recruitment by transfer	(1)(a) (i) Must possess a first or second class degree of B.Sc., in Zoology or Chemistry or Botany or Marine Biology; or
		(ii) Must have successfully completed the All India Fisheries Training Course; or
		(iii) Must possess a diploma in Fisheries Technology and Navigation Course of a Polytechnic in the State; and
		(b) Must have put in a total service of not less than eight years in the Fisheries Department of which three years must be in the category from which the appointment is made; or
		(2)(a) Must possess a first or second class degree of M.Sc., in Zoology or Chemistry or Marine Biology; and

- (b) Must have put in a service of not less than three years in the post from which the appointment is made:

Provided that the qualification specified in items 1(a) and 2(a) above shall not apply to the persons who were probationers in the categories of Inspector of Fisheries or Curator or Research Assistant on the date of coming into force of these rules.

By direct
recruitment

Must possess a M.F.Sc. degree or a Doctorate in Zoology or Marine Biology; or M.Sc.,(Bio-Technology) with a basic B.F.Sc. degree; or

A first class degree in M.A / M.Sc., in Zoology or Marine Biology, with a minimum of three years of Research experience as evidenced by published scientific papers:

Provided that, preference shall be given to the candidates possessing M.F.Sc. degree or M.Sc. Bio Technology with basic B.F.Sc degree and only if sufficient number of candidates possessing M.F.Sc, degree or M.Sc (Bio-Technology) with a basic B.F.Sc degree are not available, the candidates possessing other qualifications shall be considered.

6. Fisheries
Refrigeration
Engineer

By direct
recruitment

1. Must possess a degree in Mechanical or Electrical Engineering with three years of experience in Refrigeration Plants; or
- 2.(i) Must possess a degree in Refrigeration and Air Conditioning of any University or Institution recognized by the University Grants Commission for the purpose of its grants or a diploma in Refrigeration and Air Conditioning awarded by the State Board of Technical Education and Training, Tamil Nadu; and
- (ii) Must have practical experience in the erection and maintenance of Cold Storage Plant for a period of not less than one year

By recruitment by
transfer from the
Tamil Nadu
Engineering
Service

Must possess a degree in Mechanical Engineering with experience in the working of compressor and coolers for a period of not less two years.

By recruitment by
transfer from the
category of Junior
Refrigeration
Engineer in Tamil
Nadu Fisheries
Subordinate
Service.

Must have put in a service of not less than two years in the case of persons holding a degree in Mechanical or Electrical Engineering or a Post diploma in Refrigeration and Air Conditioning.

Provided that other things being equal preference shall be given to persons who have completed the apprenticeship or training under the Government Apprenticeship Scheme while making appointments by direct recruitment to the categories of posts of Deputy Director of Fisheries (Engineering) and Fisheries Refrigeration Engineer.

5. Probation.—(a) Every person appointed to any of the categories of posts in the services by direct recruitment and recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that, in the case of probationer in the category of Assistant Director of Fisheries appointed as Works Manager, the services rendered by him in the post of Works Manager shall count towards his probation in the category of the Assistant Director of Fisheries.

(b) The authority competent to declare the satisfactory completion of probation shall be the Director of Fisheries in the case of Assistant Director of Fisheries and Fisheries Refrigeration Engineer.

6. Training.—(a) Every person selected for appointment to the post of Assistant Director of Fisheries by direct recruitment shall, if he has not undergone the departmental training previously, undergo the departmental training in the Staff Training Institute for twelve months or for such periods as may be prescribed by Government from time to time or to the extent necessary, if he has undergone departmental training in the Fisheries Department previously. During the period of such training he will be treated as “Officer Trainee” and will be entitled to get Traveling Allowances as admissible to Gazetted Officers besides pay less than the minimum of the scale of pay applicable by an amount equal to one increment at the start to the scale per mensem with usual allowances admissible under the orders in force:

Provided that money spent on direct recruits during the training period shall be recovered from them in case they do not serve the Government for at least five years.

(b) On completion of the departmental training the officer trainee shall commence his probation from the date of joining the departmental training course at the Staff Training Institute. On completion of the departmental training he shall undergo:-

(i) Foundational Course ‘B’ for three weeks at the Civil Services Training Institute, Bhavanisagar or any other center that may be specified by the Government. At the end of the training, a test will be conducted and a pass in the said test is a pre-condition for declaration of probation; and

(ii) In-service training in the Department of Fisheries for a period of one year as follows:-

(a) independent charge as Sub-Inspector of Fisheries for four months;

(b) independent charge as Inspector of Fisheries for four months; and

(c) as supernumerary to an Assistant Director of Fisheries for four months.

(c) Every person who is required to undergo the trainings specified in sub rules (a) and (b) shall, before undergoing the training execute an agreement in the prescribed form.

(d) Every person who is called upon to undergo a course of training in the interest of the Government work shall undergo course or training as may be prescribed by the Government from time to time and shall also execute a bond to serve the Government for such periods as may be prescribed by the Government.

7. Tests.— Every person appointed to the categories of posts specified in column (1) of the table below shall pass the tests specified in the corresponding entries in column (2) thereof within a period of two years from the date of appointment failing which the third and subsequent increments shall be stopped

without cumulative effect until he passes such tests. Such stoppage shall not have the effect of postponing the increment after the tests are passed.

TABLE

Category (1)	Tests (2)
Deputy Director of Fisheries (Engineering)	Account Test for Executive Officers.
Assistant Director of Fisheries	(i) Account Test for Executive Officers; (ii) Fisheries Departmental Test I; and (iii) Fisheries Departmental Test II Parts A, B and C only.
Fisheries Refrigeration Engineer	(i) Account Test for Executive Officers; and (ii) Fisheries Departmental Tests I.

Provided that a person appointed by recruitment by transfer from the Tamil Nadu Engineering Service to the category of Deputy Director of Fisheries (Engineering), or to the category of Fisheries Refrigeration Engineer need not pass the Account Test of Executive Officers, if he has already passed the Account Test for Public Works Departmental Officers and Subordinates.

8. Postings and transfers.—The authority competent to make postings, transfers and additional charge arrangements for the post of Deputy Director of Fisheries, Assistant Director of Fisheries and Fisheries Refrigeration Engineer shall be the Director of Fisheries, Chennai.

Explanation.—The Director of Fisheries shall make first appointment of the officers below the rank of Deputy Director of Fisheries from the panel approved by the Government.

9. Liability of service.— All Engineering Graduates appointed to the post of Deputy Director of Fisheries (Engineering), and Fisheries Refrigeration Engineer shall be liable to serve for a period of not less than four years (including the period spent on training) in the Armed Forces or work relating to defence effort anywhere in India or abroad if so required. The liability to serve in the Armed Forces or work relating to Defence effort will be limited to the first ten years of service of an officer and will not ordinarily apply to the Engineering graduates who are above 40 years of age.

SECTION – 14a

(Deleted).

SECTION 15 – THE TAMIL NADU FOREST SERVICE.

1. Constitution.— The service shall consist of the following categories of officers, namely:-

- Category 1 Deputy Conservator of Forests.
(herein-after referred to as Deputy Conservators)
- Category 2 Assistant Conservator of Forests.
(herein-after referred to as Assistant Conservators)
- Category 3 Assistant Director of Statistics.

2. Appointment.—(a) Appointment to the several categories of the service shall be made as follows:-

Category (1)	Method of recruitment (2)
Deputy Conservators	Promotion from Assistant Conservator.
Assistant Conservators	Direct recruitment or recruitment by transfer from Rangers of the Tamil Nadu Forest Subordinate Service.
Assistant Director of Statistics	Recruitment by transfer from among the holders of the post of Statistical Officers in the Tamil Nadu Forest Subordinate Service in the Tamil Nadu Forest Department.

So far as qualified and suitable candidates are available direct recruitment and recruitment by transfer of Assistant Conservator shall be made in the proportion of 1:2.

(b) No Assistant Conservator shall ordinarily be eligible for promotion as Deputy Conservator unless he has completed four years of service as Assistant Conservator of Forests reckoned from the date on which he draws pay in the time scale in that post.

(c) The posts of Deputy Conservator shall be selection posts and promotion to these posts shall be by merit and ability, seniority being considered only where merit and ability are approximately equal.

(d) No person shall be eligible for appointment to the post of Assistant Director of Statistics, unless he has worked for a period of not less than five years in the post of Statistical Officer in the Tamil Nadu Forest Department. Appointment to the post of Assistant Director of Statistics shall be made on the basis of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Reservation of appointments.—The rule of reservation of appointment (General rule 22) shall apply to the appointment of Assistant Conservators by direct recruitment.

4. Qualification.—(1) A candidate for appointment by direct recruitment as Assistant Conservator –

(a) Must have completed or will complete the age of twenty one years and must not have completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made:

Provided that in the case of candidates belonging to Scheduled Castes, Scheduled Tribes, Most Backward classes, Denotified communities and Backward classes the upper age limit shall be thirty five years:

Provided further that in the case of candidates working as Rangers, who have secured Honours during Rangers' training and who have not completed 45 years of age shall be eligible for exemption of age limit for two times to appear for direct recruitment.

(b) Must hold Bachelor's degree in Forestry, Botany, Zoology, Physics, Chemistry, Mathematics, Statistics, Geology, Agriculture or Engineering (Mechanical, Civil or Chemical) of any

University or Institution recognised by the University Grants Commission for purpose of its grant, provided that in the case of post-graduates with Mathematics or Statistics, they must have taken one of the following subjects in their P.U.C. Examination, namely:-

- (i) Biology (ii) Physics and (iii) Chemistry:

Provided that other Science graduates with Economics and Mathematics as subsidiary or ancillary subjects will also eligible for appointment.

Note.—In selecting Engineering Graduates (Mechanical, Civil or Chemical) preference shall be given to those who have undergone one year of apprenticeship under the Government of India scheme or one year of training under the State Government apprenticeship scheme.

- (c) (i) Must possess the following minimum physical standards:-

	Height (cm)	Chest Girth (cm)	
		Normal	Expansion
Male candidate	163	84	05
Female candidate	150	79	05

The following minimum height standards may be allowed in case of candidates belonging to Scheduled Tribes and races such as Assamese, Bhutanese, Garhwalis, Gorkhas, Kumaonis, Ladakhese, Mizo, Naga, Nepalese, Sikkimese and those from Arunachal Pradesh, Lahaul and Spiti and Meghalaya.

Male Candidate 152 cm

Female Candidate 145 cm

- (ii) Male / Female candidates must pass a physical test covering a distance of 25 / 16 kilometers within four hours on foot, respectively.

(d) Must satisfy a Medical Board in Chennai as to his physique, fitness and capacity for rough out-door work in the Forest Department.

(2) No person shall be eligible for appointment by recruitment by transfer as Assistant Conservator of Forests unless he has passed the Account Test for Executive Officers and Departmental Test in Forest Revenue and has completed 8 years of service as Ranger.

(3) No Forest Range Officer shall be eligible for appointment by recruitment by transfer as Assistant Conservator of Forests unless he has put in service for a period of not less than one year, in anyone of the following Units, namely :-

- (i) Tamil Nadu Tea Plantation Corporation Limited;
- (ii) Tamil Nadu Forest Plantation Corporation Limited (upto 01.09.92);
- (iii) Arasu Rubber Corporation Limited;
- (iv) Outside the Forest Department on deputation.

(4) No person shall be eligible for appointment to the post of Assistant Director of Statistics, unless he has passed the Account Test for Sub-ordinate Officers, Part I and Part II or the Account Test for Executive Officers.

5. Probation.—(1) Every person appointed –

- (i) If recruited direct, shall be on probation for a total period of three years and six months on duty within a continuous period of four years and six months and the period of training mentioned in sub-rule (a) of rule 6 shall be counted for probation;
- (ii) If recruited by transfer for a total period of two years on duty within a continuous period of three years.

(2) In the case of Assistant Conservator of Forests, the Chief Conservator of Forests shall be the competent authority to declare the completion of probation or to extend the period of probation in case of failure to pass the prescribed tests mentioned in rule 7 below, subject to the condition that it will not involve relaxation of rules.

(3) Every person who has not attained the age of 54 years, appointed to the post of Assistant Conservator of Forests by recruitment by transfer, shall undergo six weeks' promotion linked compulsory training course in the Training Institutions under the control of Ministry of Environment and Forests or the State Training Institutions or other established Training Institutions in the country within the period of probation i.e., within the total period of two years on duty within a continuous period of three years.

(4) Every person appointed to the post of Assistant Director of Statistics shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years. The authority competent to declare the completion of probation shall be the Chief Conservator of Forests.

6.Training.—(a) (i) A candidate recruited as Assistant Conservator of Forests by direct recruitment shall, undergo the Course of study in any one of the Central Academy of State Forest College in India (notified by Government of India) for a period of two years. After completion of initial 16 months (First Phase) of the course, the 'Officer Trainee' shall go back to the State to undergo "Field Training" for a period of four months. Thereafter, the 'Officer Trainee' shall report to the College for subsequent training for a period of four months (Second Phase). There shall be a term break of 30 days during the Course, which may be fixed by the concerned Principal. The period of term break shall count towards earned leave. If the candidate is prevented by sickness or other adequate cause from appearing at the final examination at the above college, the State Government may, allow him to appear for the next final examination;

(ii) After completion of First Phase of Training in the concerned Central Academy of State Forest Service College, the 'Officer Trainee' shall be attached to the following functionaries of the State for exposure for a period four months. The 'Officer Trainee' shall be considered to be on "Field Training".

Sl. No	Attached to / Issue to be covered	Duration in weeks
1.	Forest Range Officer:	Five
	(i) Land Records	
	(ii) Silvicultural systems	
	(iii) Tree improvement	
	(iv) Grafting	
	(v) High Technology Nursery	
	(vi) Colonial Propagation	
	(vii) Voucher preparation	
	(viii) Cash Handling	
	(ix) Accounts	
	(x) Range Management	
	(xi) Enquiry of Forest Offences	
	Marking and Enumeration	
2.	Divisional Forest Officer:	Five
	(i) Establishment matters	
	(ii) Office Management	
	(iii) Budget	
	(iv) Audit	
	(v) Legal Matters	
	(vi) Co-ordination with District Administration	
	(vii) People's participation, PRA, RRA, Agro forestry, VFC	

3. Forest Corporation:	Two
(i) Harvesting	
(ii) Logging	
(iii) Transport	
(iv) Depot Management	
(v) Volume and Royalty Calculation	
(vi) Marketing	
4. Revenue Authorities:	One
(i) Land Records	
(ii) Rural Development Programmes	
5. Law Enforcement authorities in the district and Tahsil Level:	One
(i) Enforcement of Laws and Policies	
(ii) Integrated Effort	
(iii) Co-operation	
(iv) Interaction	
6. Public Prosecutor, Government Counsels:	Two
(i) Application of Law	
(ii) Filing of cases	
(iii) Follow up Action	
Total	Sixteen weeks

After completion of the above Field Training, the 'Officer Trainee' should report before the concerned Central Academy of State Forest Service College as per schedule notified by the College for the Second Phase of Training; and

(iii) On obtaining the certificate of satisfactory completion of the course of study in any one of the Central Academy of State Forest Service Colleges in India, the 'Officer Trainee' shall be given practical training for a period of twelve months in various functionaries of the State for exposure in the field as well as in administration, as indicated below:-

(i) Practical and Office training under the Divisional Forest Officer	3 months
(ii) Training in the Office of the Conservator of Forests.	1 month
(iii) Practical training in Police, Revenue and Judicial Departments (Three weeks each in Police and Revenue Departments and two weeks in judicial Department.)	2 months
(iv) Range training (Independent Charge)	6 months
Total	12 months

Provided that the State Government may, in exceptional circumstances, exempt any candidate from undergoing the preliminary practical training or in cases where any candidate is unable to undergo the prescribed period of the preliminary practical training, condone the deficiency in the period of such training.

(b) During the period of training mentioned in sub-rule (a), he shall be entitled to the minimum in the time scale of pay applicable to the post of Assistant Conservator of Forests as the State Government may from time to time prescribe. He shall be granted, in respect of journeys performed by him while undergoing the course of study, actual expenses as authorised by the rules relating to the said course of study and also travelling allowance for joining duty in the State on successful completion of the course of study limited to a single first class railway fare and in addition a single mileage for any journey by road.

The entire college fees for the two years course of study at the State Forest Service College shall be met by the State Government. He shall execute a bond with two sureties for all sums which, in any way may be expended, paid or incurred by the State Government in respect of his education at the State Forest Service Colleges and also separate agreement in such form as may be prescribed by the Government from time to time undertaking to serve the State Government in the Forest Department for a period of five years after successful completion of his training for the award of Diploma in Forestry.

Explanation.—A directly recruited Assistant Conservator of Forests already holding a degree or diploma in Forestry considered equivalent to the diploma awarded by the Indian Forest College, Dehradun or State Forest Service Colleges, but will be directly posted for practical training under a Divisional Forest Officer.

(c) A candidate recruited as Assistant Conservator of Forests (Officer Trainee) by direct recruitment, shall be granted a sum, as notified by the Central Academy of State Forest Service College from time to time as Equipment Allowance towards the purchase of equipments during the two years' course of study in any one of the Central Academy of State Forest Service Colleges in India. 34% (thirty four percent) of the amount sanctioned shall be treated as outright grant and the remaining 66% (sixty six percent) of the sanctioned amount shall be treated as interest free loan. The loan amount shall be recovered in 30 equal monthly instalments from the candidate, after he joins duty on completion of above said training course. The 'Officer Trainee' who has been granted loan shall execute an agreement with two sureties for repayment of the loan.

7. Tests.—Every person appointed to the post of Assistant Conservator of Forests by the methods specified in column (1) of the table below shall, within the period his probation, pass the tests specified in the corresponding entries in column (2) thereof :-

TABLE	
Method of appointment (1)	Tests (2)
Direct recruitment	1. Departmental test in Forest Law. 2. Departmental test in Forest Revenue 3. Test on Code and Accounts 4. Test on Fundamental Rules, State Service Rules, etc.,

Provided that a person who has attained the age of forty five years on the date of his appointment as Assistant Conservator of Forests by direct recruitment and by recruitment by transfer shall be required to pass the Departmental Test in Forest Revenue.

8. Seniority.—(a) Save as provided in sub-rule (b), the seniority of a directly recruited Assistant Conservator shall be determined by the date of his passing the examination held by the Indian Forest College, Dehradun or State Forest Service College-cum-Research Centre, Burnihat or State Forest Service College, Coimbatore. Where such date is the same in the case of two or more such members, their seniority inter-se shall be determined by their rank in the pass list issued by the College.

(b) The relative seniority of the Assistant Conservators (recruited direct and by recruitment by transfer) shall be determined by the date on which an Assistant Conservator of Forests whether recruited direct or by recruitment by transfer, begins to draw for the first time the pay in the time scale sanctioned for the post; provided that this provision shall not apply to persons who commenced their probation before the 1st October 1956 or to persons who were selected by the Tami Nadu Public Service Commission before that date whose seniority shall be determined by rule 35 of the General rules for the Tamil Nadu State and Subordinate Services and sub rule (a) of this rule.

9. Increment.—A probationary Assistant Conservator appointed by direct recruitment shall draw his first increment at the end of the first year course of study in a State Forestry Service College and the second increment on satisfactory completion of the course. He shall draw his third increment at the end of first year after the satisfactory completion of two years course in a State Forest College. He shall draw his fourth

increment on completion of fourth year and after satisfactory completion of his probation of three years and six months within a continuous period of four years and six months. If his probation is extended beyond four years and six months, his fourth increment shall be postponed to that extent but it shall not affect his future increments:

Provided that in the case of those who reported for training in a State Forest Service College, prior to the 26th December 1979, only the period from the 26th December 1979 shall count for increment and they shall be eligible to draw the first increment on 26th December 1980 and their subsequent increments shall get postponed correspondingly.

10. Omitted.

11. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post by promotion or by recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 15th August of every year.

SECTION 16 — THE TAMIL NADU GENERAL SERVICE.

PART I

The service shall consist of the following classes of officers, namely :-

Class I

Accounts Officer in the Tamil Nadu Electricity System (*Deleted*).

Class II

Chief Accountants in the Electricity Department (Excluding the Office of the Chief Electrical Inspector to Government) (*Deleted*).

Class III

Deputy Chief Accountant in the Electricity Department (*Deleted*).

Class IV

Chief Accountant in the Electrical Inspectorate (*Deleted*).

Class V

Joint Director of Town-Planning.

Class VI

Junior Town-Planning Expert.

Class VII

Chief Architect and Assistant Chief Architect (*Deleted*).

Class VIII

Officers of the Cinchona Department (*Deleted*).

Class IX

Deputy Commissioner of Archives.
Assistant Commissioner of Archives.
Research Officer of Archives.

Class X

Director of Information and Public Relations and
Deputy Director of Information and Public Relations.

Class XI

Officers of the Government Museums.

Class XII

Deputy Secretaries to Government in all departments of the Secretariat, other than Finance, not borne on the Indian Civil Administrative Cadre and Under Secretaries to Government, etc;

Class XII A

Deputy Secretary to Government, Finance Department, not borne on the Indian Civil Administrative Cadre.

Class XII B

Joint Secretary to Government (Non-IAS) in the departments of Secretariat other than Law and Finance including Planning Development and Special Initiatives departments.

Class XII B(1)

Senior Principal Private Secretary in the departments of Secretariat other than Finance including Planning Development and Special Initiatives departments.

Class XII C

Additional Secretary to Government (Non-IAS) in the departments of Secretariat other than Law and Finance including Planning Development and Special Initiatives departments.

Class XII D

Joint Secretary to Government (Non-IAS) in Finance including Planning Development and Special Initiatives departments.

Class XII D(1)

Senior Principal Private Secretary in Finance including Planning Development and Special Initiatives departments.

Class XIII

Director of Translations, Deputy Director of Translations, Assistant Director of Translations and Translation Officer.

Class XIV

Statistical Officer and Assistant Statistical Officer (*Deleted*).

Class XV

Officers of the Department of Local Fund Audit. (*Deleted*)

Class XVI

First Assistant, Board of Revenue (*Deleted*).

Class XVII

Personal Assistant to the Joint Development Commissioner and Personal Assistants (Panchayat Development) to the Collectors (*Deleted*).

Class XVIII

Deputy Administrator-General and Deputy Official Trustee.

Class XIX

Secretary to Government, Law Department and Remembrancer of Legal Affairs.

Class XX

Assistant to the Director of Medical Services (Accounts), Assistant to the Director of Medical Services (Administration) and Manager, Office of the Director of Medical Services (*Deleted*).

Class XXI

<p>Joint Director, Deputy Director, Chief Administrative Officer, Assistant Director,</p>	<p>Administrative Officer and Junior Administrative Officer in the Departments of Medical and Rural Health Services, Medical Education, Indian Medicine and Homoeopathy, Drugs Control Administration and Family Welfare.</p>
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Class XXII

Deputy Director (Personnel) and Administrative Officer in Animal Husbandry Department.

Class XXIII

Assistant Engineer for Marine Works at Minor Ports other than Tuticorin (*Deleted*).

Class XXIV

Administrative Officers, Public Works Department.

- Class XXV
Assistant Commissioner, Revenue Administration not included in the Cadre of the Tamil Nadu Civil Service.
- Class XXVI
State Examiner of Questioned Documents, Chennai (*Deleted*).
- Class XXVII
Officers of the Labour Department (*Deleted*).
- Class XXVIII
Assistant Comptroller, Governor's Household (*Deleted*).
- Class XXIX
Personal Assistant (Administration) in the Police Department
- Class XXX
Deputy Director of Rural Development (*Deleted*).
- Class XXXI
Khadi Special Officer (*Deleted*).
- Class XXXII
Personal Assistant to the Director of Agriculture (*Deleted*).
- Class XXXIII
Police Radio Officer and
Technical Assistant to the Police (*Deleted*).
Radio Officer.
- Class XXXIV
Chief Assistant State Prosecutor (*Deleted*).
- Class XXXV
Accounts Officer, Office of the Director of Agriculture (*Deleted*).
- Class XXXVI
Inspecting Dredging Engineer, Chennai Port Department (*Deleted*).
- Class XXXVII
Personal Assistant to the Director of Industries and Commerce (*Deleted*).
- Class XXXVIII
Superintendent, Government Estate.
- Class XXXIX
Chief Personnel Officer in the Office of the Chief Engineer (Highways) and Administrative Officer in the Office of the Chief Engineers of various branches including the Office of the Director, Highways Research Station in the Highways Department and in the Offices of the Superintending Engineers of the various branches in the Highways Department.
- Class XL
Director, Finger Print Bureau, Vellore (*Deleted*).
- Class XLI
Personal Assistant, Forest Department.
- Class XLIA
Deputy Director in the Office of the Principal Chief Conservator of Forests.

Class XLIB

Joint Director in the Office of the Principal Chief Conservator of Forests.

Class XLII

Public Relations Officer, Rural
Development and Local Administration Department (Deleted).

Class XLIII

Manager, Office of the Director of Public Health.

Class XLIIIA

Administrative Assistant in the Office of the Chief Engineer for Irrigation (Deleted).

Class XLIV

Legal Advisor to the Deputy Inspector-General of Police (C.I.D)., Chennai.

Class XLIVA

Personal Assistant, Prison Department.

Class XLV

Assistant Commissioner, Land Administration Department (Not included in the Cadre of Tamil Nadu Civil Service).

Class XLVI

Personal Assistant in Fisheries Department.

Class XLVII

Chief Radio Officer and Regional Radio Officer in the Panchayat Radio Maintenance Organisation (Deleted).

Class XLVIII

Officers of the Employment and Training Department.

Class XLIX

Assistant Public Prosecutor, Grade I and Assistant Public Prosecutor, Grade II.

Class L

Administrative Officers, Agriculture Department.

Class LI

Motor Vehicles Maintenance Department.

Class LII

Non-Technical Personal Assistant to the Principals of Government Engineering Colleges, Polytechnics and Special Institutions and Bursar in the Technical Education Department.

Class LIII

Director of Tamil Development.

Class LIV

Administrative Officer in the Training wing of the Department of Employment and Training.

Class LV

Accounts Officer and Financial Advisor to Chief Engineer (Highways and Rural Works) and Deputy Accounts Officer, Highways and Rural Works Department.

Class LVI

Assistant Commissioner of Agricultural Income Tax not included in the Tamil Nadu Civil Service (Deleted).

- Class LVII
Deputy Director (Administration) and Administrative Officer in the Department of Public Health and Preventive Medicine.
- Class LVIII
Deputy Director (Administration), Town and Country Planning Department.
- Class LIX
Administrative Personal Assistant to the Director of Fire Service.
- Class LX
Additional Personal Assistant to the Director of Survey and Land Records.
- Class LXI
Personal Assistant to Director of School Education and District Educational Officer.
- Class LXII
Personal Assistant to the Director of Collegiate Education.
- Class LXIII
Selection Grade Superintendent in the Office of the Commissioner of Civil Supplies-Civil Supplies Department (*Deleted*)
- Class LXIV
Manager, Office of the Commissioner of Economics and Statistics.
- Class LXV
Deputy Commissioner of Civil Supplies, Assistant Secretary to the Commissioner of Civil Supplies / Assistant Commissioner of Civil Supplies–Civil Supplies Department.
- Class LXVI
Personal Assistant to the Director of Legal Studies.
- Class LXVII
Personal Assistant to the Director of Approved Schools and Vigilance Service.
- Class LXVIII
Assistant Secretary, Board of Revenue (Land Reforms) re-designated as Assistant Commissioner in the Office of the Director of Land Reforms.
- Class LXIX
Assistant Commissioner (Settlement), Land Administration Department not included in the Cadre of Tamil Nadu Civil Service(Executive Branch).
- Class LXX
Chief Accounts Officer in the Public Works Department.
- Class LXXI
Personal Assistant to the Director of Adi-Dravidar and Tribal Welfare.
- Class LXXII
Under Secretary to the Governor, Personal Assistant to the Governor and Section Officer, Governor's Secretariat.
- Class LXXIII
Personal Assistant (Administration) to the Director of Forensic Sciences Department.
- Class LXXIV
Law Officers in the Directorate of Vigilance and Anti-Corruption.

Class LXXV

Superintending Engineer, Directorate of Vigilance and Anti-Corruption, Chennai.

Class LXXVI

Reception Officer, Tamil Nadu House, New Delhi.

Class LXXVII

Tamil Nadu Higher Secondary Backward Classes Service (*Deleted*).

Class LXXVIII

Accounts Officer to Governor, Governor's Household.

Class LXXIX

Deputy Director of Tourism and Tourist Officer.

Class LXXX

Deputy Director of Government Examinations; Secretary to the Director of Government Examinations; Additional Secretary to the Director of Government Examinations; Personal Assistant to the Director of Government Examinations; Custodian of Mark Registers.

Class LXXXI

Chief Audit Officer, Deputy Chief Audit Officer, Regional Audit Officer, Assistant Audit Officer.

Class LXXXIA

District Backward Classes and Minorities Welfare Officers.

Class LXXXII

Personal Assistant (Administration) in the Directorate of Vigilance and Anti-Corruption.

PART II

CLASS I —ACCOUNTS OFFICER IN THE TAMIL NADU ELECTRICITY SYSTEM.

(Deleted)

**CLASS II —CHIEF ACCOUNTANTS IN THE ELECTRICITY DEPARTMENT
(EXCLUDING THE OFFICE OF THE CHIEF ELECTRICAL
INSPECTOR TO GOVERNMENT).**

(Deleted)

**CLASS III —DEPUTY CHIEF ACCOUNTANTS IN THE ELECTRICITY
DEPARTMENT.**

(Deleted).

CLASS IV —CHIEF ACCOUNTANT IN THE ELECTRICAL INSPECTORATE.

(Deleted)

CLASS V — JOINT DIRECTOR OF TOWN-PLANNING.

1. Constitution.—This class shall consist of Joint Director of Town-Planning.

2. Appointment.—Appointment shall be made by direct recruitment or by promotion from the post of Deputy Director of Town-Planning.

3. Qualification.—A candidate for appointment as Joint Director of Town-Planning shall possess the following qualifications:-

- (i) Must be a Member or Associate Member of Town-Planning Institute, London or must possess an equivalent degree or diploma in Town- Planning with a minimum experience of three years in Town-Planning work; or
- (ii) Must be a Fellow or Associate of the Royal Institute of British Architects, London or must possess an equivalent degree or diploma of a recognized Architectural Institute or Association with a minimum experience of three years in Town-Planning work; or
- (iii) Must be an Engineering graduate of a University in the State with experience of not less than ten years of Town-Planning work in Municipalities or must have rendered service under a Town-Planning Department or Town Improvement Trust for a period of not less than five years:

Provided that no person shall be eligible for appointment from the post of Deputy Director of Town-Planning, unless he has served in such capacity either in a regular or on contract basis for a period of not less than two years.

- (iv) If recruited direct, a candidate must not have attained the age of 45 years on the first day of July of the year in which the selection for appointment is made.

3A. Liability to serve in the defence services.—All graduate Engineers recruited direct on or after the 15th February 1965 shall be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Forces or on works relating to defence efforts anywhere in India or abroad, if so required. The liability to serve in the Armed Forces shall be limited to the first ten years of service of an Officer and shall not ordinarily apply to graduate Engineers above forty years of age.

4. Probation.—A person appointed as Joint Director of Town- Planning shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

CLASS VI – JUNIOR TOWN-PLANNING EXPERT.

1. Constitution.— This class shall consist of the Junior Town-Planning Expert.

2. Appointment.— Appointment to the post shall be made -

- (i) By direct recruitment; or
- (ii) For special reasons, by recruitment by transfer from any other class or service.

Appointment by direct recruitment and recruitment by transfer shall be made in the ratio of 2 : 1.

3. Qualifications.— No person shall be eligible for appointment to the post unless he possesses the following qualifications:-

- (i) He must be a Member or Associate Member of the Town-Planning Institute, London or must possess an equivalent degree or diploma in Town-Planning; or
- (ii) He must be a Fellow or Associate of the Royal Institute of British Architects, London or must possess an equivalent degree or diploma of a recognized Architectural Institute or Association with a minimum experience of two years in Town-Planning work; or
- (iii) He must be an Engineering graduate of the Madras or Annamalai University with experience of not less than five years in Town-Planning work in Municipalities or must have rendered service in a Town-Planning Department or under a Town-Improvement Trust for a period of not less than three years.

4. Age.— No person shall be eligible for appointment to the post by direct recruitment if he has completed or will complete the age of 35 years on the first day of July of the year in which the selection for the appointment is made.

5. Probation.— A person appointed to the post shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

CLASS VII —CHIEF ARCHITECT AND ASSISTANT CHIEF ARCHITECT.

(Deleted)

CLASS VIII —OFFICERS OF THE CINCHONA DEPARTMENT.

(Deleted)

CLASS IX - DEPUTY COMMISSIONER OF ARCHIVES, ASSISTANT COMMISSIONER OF ARCHIVES AND RESEARCH OFFICER OF ARCHIVES.

1. Constitution.— This class shall consist of the following categories of officers, namely:-

Category 1	Deputy Commissioner of Archives.
Category 2	Assistant Commissioner of Archives.
Category 3	Research Officer of Archives.

2. Appointment.—(a) Appointment to the category mentioned in column (1) of the table below shall be made by the method specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Deputy Commissioner of Archives	(i) Promotion from among the holders of the post of Assistant Commissioner of Archives in category 2; or (ii) Recruitment by transfer from any other service, if no suitable person is available for promotion ; or (iii) Direct recruitment, if no suitable and qualified person is available for appointment by the methods (i) and (ii) above.
2. Assistant Commissioner of Archives	(i) Promotion from among the holders of the post of Research Officer in category 3; or (ii) Recruitment by transfer from among the holders of the post of Superintendent (Grade A) of the Tamil Nadu Archives in the Tamil Nadu Ministerial Service.
3. Research Officer of Archives	(i) Recruitment by transfer from among the holders of the post of Research Assistant in the Tamil Nadu Archives in the Tamil Nadu Ministerial Service or from any other service; or (ii) Direct recruitment, if no suitable and qualified person is available for appointment by the method (i) above.

(b) The appointment to the category of Assistant Commissioner of Archives shall be made by selection on merit from among the holders of the posts of Research Officers and Superintendents (Grade A).

(c) The appointment to the category of Research Officer of Archives between direct recruitment and recruitment by transfer shall be made in the ratio of 1:2 respectively:

Provided that if no person possessing the prescribed qualification is available to fill a vacancy reserved for appointment by recruitment by transfer then such vacancy shall be filled by direct recruitment.

(d) The ratio in respect of appointment to the category of Research Officer of Archives shall be deemed to have been discontinued with effect on and from the 1st February, 1990.

3. Appointing authority.—The appointing authority in respect of category 3 shall be the Commissioner of Archives and Historical Research.

4. Qualifications.— No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in the corresponding entries in column (2), unless he possesses the qualification specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method of appointment (2)	Qualifications (3)
1. Deputy Commissioner of Archives	(i) Promotion from among the holders of the post of Assistant Commissioner of Archives	Must have completed three years of service in the category of Assistant Commissioner of Archives.
	(ii) Recruitment by transfer from any other Service.	(i) Must have completed five years of service in a category not less than that of Assistant Commissioner of Archives. (ii) Must possess post graduation in History; and (iii) A degree or diploma in Library Science.
	(iii) Direct recruitment	(i) Must possess a Ph.D., with M.A. or B.A (Hons) degree in Modern History; (ii) P.G. diploma in Archival Studies; and (iii) Must have completed twenty five years of age but not forty years of age on the 1 st day of July of the year in which the selection for appointment is made.
2. Assistant Commissioner of Archives.	Promotion from the post of Research Officer in category 3 or Recruitment by transfer from the post of Superintendent (Grade A) of the Tamil Nadu Archives in the Tamil Nadu Ministerial Service.	Must possess administrative experience and ability to control a large staff.
3. Research Officer of Archives.	(i) Recruitment by transfer from the post of Research Assistant in the Tamil Nadu Archives in the Tamil Nadu Ministerial Service or from any other service not lower in rank than Research Assistant.	A Master's Degree preferably, post graduation in History or any other Social Sciences with flair for writing in English: Provided that the Research Officer to be appointed in Indexing and cataloguing should possess a degree or a diploma in Library Science in addition to the Master's degree aforesaid: Provided further that for the appointment as Research Officer of Research Hall of Archives, minimum general education qualification will be sufficient, if the candidate has five years of experience in research work in the Tamil Nadu Archives.

(ii) Direct recruitment

(i) A Master's Degree preferably, post graduation in History or any other Social Sciences with flair for writing in English and Research back Ground:

Provided that the Research Officer to be appointed for indexing and cataloguing should possess a degree or a diploma in Library Science in addition to the Master's Degree aforesaid.

(ii) Must not have completed thirty years of age on the 1st day of July of the year in which selection for appointment is made.

5. Probation.—(a) Every person appointed to a category by direct recruitment shall, from the date on which he joint duty, be on probation for a total period of two years, within a continuous period of three years:

Provided that the person appointed to a category by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year within a continuous period of two years.

(b) **Authority competent to declare a probation.**—The Commissioner of Archives and Historical Research shall be competent to declare a person holding any post in this service to have satisfactorily completed his probation.

6. Authority competent to make full members.—The Commissioner of Archives and Historical Research is competent to appoint an approved probationer as a full member in categories 1 to 3 subject to the provisions contained in rules 31 and 35 of the General rules for the Tamil Nadu State and Subordinate Services.

7. Tests.— Every person appointed to the category specified in column (1) of the table below by the method of appointment specified in the corresponding entries in column (2), shall undergo the training specified in the corresponding entries in column (3) thereof within the period of probation:-

TABLE

Category (1)	Method of appointment (2)	Test (3)
1. Deputy Commissioner of Archives.	(i) Recruitment by transfer from any other service (ii) Direct recruitment	Account Test for Executive Officers.
2. Assistant Commissioner of Archives.	Recruitment by transfer from the holder of the post of Superintendent (Grade A) in Tamil Nadu Archives.	Account Test for Executive Officers.

8. Training.— (a) Every person appointed to the category specified in column (1) of the table below by the method of appointment specified in the corresponding entries in column (2), shall undergo the training specified in the corresponding entries in column (3) thereof within the period of probation:-

TABLE

Category (1)	Method of appointment (2)	Nature of training and its period. (3)
1. Deputy Commissioner of Archives.	(i) Recruitment by transfer from any other service (ii) Direct recruitment	Training as an observer to make himself familiar with the working of the Archives in the following Archives, namely:- (i) National Archives of India, New Delhi for a period not exceeding two months; (ii) Record Offices of Bombay, Calcutta and Hyderabad for a period not exceeding one month; (iii) such other training as the State Government may, by special order, prescribe.
2. Research Officer of Archives.	(i) Direct recruitment; (ii) Recruitment by transfer from any other service except the Research Assistant in the Tamil Nadu Archives.	Training in the Tamil Nadu Archives for a period of one month according to the syllabus to be decided upon by the Commissioner of Archives and Historical Research, Tamil Nadu Archives, to make the recruit familiar himself with the working of the Tamil Nadu Archives.

(b) The upper age limit, if any prescribed for training by the National Archives of India shall be relaxed in respect of persons in category 1 to enable them to complete the period of training within the period of probation.

(c) No Probationer in category 1 or 3 shall perform the duties in that category until he has undergone the training mentioned in sub-rule (a).

(d) No person appointed to category 1 by direct recruitment shall be entitled to count the period of training mentioned in sub-rule (a) for increment and in the case of person appointed to category 3 by direct recruitment or recruitment by transfer from any other service except Research Assistant in the Tamil Nadu Archives, the period of training in sub-rule (a) count towards probation and increment.

9. Postings and transfers.— All postings and transfers in respect of categories 2 and 3 shall be made by the Commissioner of Archives and Historical Research.

10. Preparation of annual list of approved candidates.—The crucial date on which the candidates should have acquired the prescribed qualification for the preparation of the annual list of approved candidates for appointment to the posts by promotion and recruitment by transfer shall be the 1st September of every year.

**CLASS X –DIRECTOR OF INFORMATION AND PUBLIC RELATIONS AND
DEPUTY DIRECTOR OF INFORMATION AND PUBLIC
RELATIONS.**

1. Constitution.— This class shall consist of the following categories of officers, namely:-

Category –

- (1) Director of Information and Public Relations.
- (2) Deputy Director of Information and Public Relations.

2. Appointment.—Appointment to the two categories shall be made as follows:-

Category	Method of recruitment
Director of Information and Public Relations	<ol style="list-style-type: none"> 1. Direct recruitment ; or 2. Promotion from category 2; or 3. Recruitment by transfer from any other class or service.
Deputy Director of Information and Public Relations	<ol style="list-style-type: none"> 1. Direct recruitment ; or 2. Promotion from the category of Assistant Directors in the Information, Tourism and (Tamil) Culture Department; or 3. Transfer from any other class; or. 4. Recruitment by transfer from any other Service.

3. Qualifications.—No person shall be eligible for appointment by direct recruitment or by transfer to the category mentioned in column (1) of the table below unless he possesses the qualifications specified in the corresponding entry in column (2) thereof:-

Category (1)	Qualifications (2)
1. Director of Information and Public Relations	<ol style="list-style-type: none"> (a) <ol style="list-style-type: none"> 1. Must possess a degree in Arts of any University in India with proficiency in English and in any one or more of the regional languages in the state 2. Must possess journalistic experience for not less than five years in any leading daily in India or must possess experience for not less than five years in a responsible post in any important publicity or public relations organization; and (b) Must be over 30 years of age and below 55 years of age on the first day of July of the year in which the selection is made
2. Deputy Director of Information and Public Relations	<ol style="list-style-type: none"> (a) <ol style="list-style-type: none"> 1. Must possess a degree in Arts or Science or Commerce of any University in India with proficiency in English and in any one or more of the regional languages in the state.

2. Must possess journalistic experience for not less than three years in any leading daily in India or must possess experience for not less than three years in a responsible post in any important publicity or public relations organisations; and
- (b) No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made.

3A. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the post, the crucial date on which a candidate should possess the qualifications, shall be the 1st July of the Year.

4. Probation.—Every person appointed to a category by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to a category by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

CLASS XI – OFFICERS OF THE GOVERNMENT MUSEUMS.

1. Constitution.—This class shall consist of the following categories of officers, namely:-

- Category 1 Director of Museums.
Category 2 Assistant Director of Museums.

2. Appointment.—(1) Appointment to category 1 shall be made by promotion from category 2 or for special reasons by direct recruitment or by recruitment by transfer from any other class or service.

Explanation.—Notwithstanding anything contained in clause (14) of rule 2 in Part I of the Tamil Nadu State and Subordinate Services Rules, full members and approved probationers in the category of Curators in class II of the Tamil Nadu General Subordinate Service shall also be eligible to be recruited direct as Director of Museums.

(2) Appointment to category 2 shall be made by recruitment by transfer from the category of Curator in the Tamil Nadu General Subordinate Service or by recruitment by transfer from any other class or service or by direct recruitment.

3. Qualifications.—No candidate shall be eligible for appointment to the categories mentioned in column (1) by the method specified in column (2) of the table below, unless he possesses the qualification mentioned in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
1. Director of Museums.	Promotion; or direct recruitment; or transfer; or recruitment by transfer.	<ul style="list-style-type: none"> (i) Must hold the degree of M.A. or M.Sc. in one of the following subjects, namely:- Archaeology, Anthropology, Numismatics, Botany, Zoology, Geology, Chemistry, History, Sanskrit; (ii) Must have specialised in any one of the subjects dealt with in a section of the Museum, that is Zoology, Botany, Geology, Anthropology, Numismatics and Chemical Conservation; and (iii) Must have had experience for a period of not less than two years in the general care, supervision, arrangements and development of a Museum on modern lines.
2. Assistant Director of Museums.	<p>Recruitment by transfer from the category of Curators in the Tamil Nadu General Subordinate Service.</p> <p>Recruitment by transfer from any other class or service; or by direct recruitment</p>	<ul style="list-style-type: none"> (i) Must hold a degree of B.A or B.Sc.; and (ii) Must have served as Curator in the Tamil Nadu General Subordinate Service for a period of not less than seven years. <ul style="list-style-type: none"> (i) Must hold a degree of M.A. or M.Sc., in one of the following subjects, namely:-- Zoology, Botany, Geology, Anthropology, Indian Archaeology, History, Sanskrit and Chemistry; (ii) Must have specialised in any one of the subjects dealt with in a section of the Museum, that is, Zoology, Botany, Geology, Anthropology, Indian Archaeology, Numismatics and Chemical Conservation; (iii) Must have had experience for a period of not less than two years in the general care, supervision arrangements and development of a section of a Museum on modern lines; and

- (iv) Must have done original research work duly recognised by the Heads of Departments concerned in any University or Institution recognised by the University Grants Commission for the purpose of its grant or the Director of Museums, Chennai and the results published as Bulletins of the Tamil Nadu Government Museum or in Scientific Journals recognised by the Director of Museums, Chennai as of high order.

4.Age.— No person shall be eligible for appointment to a category by direct recruitment if he has completed or will complete 45 years of age on the first day of July of the year in which the selection for appointment is made.

5.Probation.— Every person appointed to category 1 by direct recruitment and to category 2 by direct recruitment or by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty, within a continuous period of three years.

6.Tests.— Every person appointed as Assistant Director of Museums shall, within the period of his probation, pass the Account Test for Executive Officers.

CLASS XII—DEPUTY SECRETARIES TO GOVERNMENT IN ALL DEPARTMENTS OF THE SECRETARIAT, OTHER THAN FINANCE, NOT BORNE ON THE INDIAN CIVIL ADMINISTRATIVE CADRE AND UNDER SECRETARIES TO GOVERNMENT, ETC;

1. Constitution.—This class shall consist of the following categories of officers, namely:-

- Category 1 Deputy Secretaries to Government in all the Departments of the Secretariat other than Finance, not borne on the Indian Civil Administrative Cadre.
- Category 2 Under Secretaries to Government.
- Category 3 Section Officers.
- Category 3A Section Officers (Translation).
- Category 3(a) Strictly Confidential Section Officers.
- Category 4 Private Secretaries.
- Category 5 Accountant.
- Category 6 Librarian, Secretariat Library.

2. Appointment.—(a) Appointment to the category specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Deputy Secretary to Government in all Departments other than Law and Finance.	by promotion from category 2 in any Department other than Law and Finance Departments.
Deputy Secretary to Government in Law Department	(i) by promotion from category 2 in the Law Department; or (ii) for special reasons by recruitment by transfer from any other class or service: Provided that where appointment as Deputy Secretary is made from among the Members of the Tamil Nadu State Judicial Service, the Members shall be of the rank of a subordinate Judge; or (iii) for special reasons, by direct recruitment.
2. Under Secretaries to Government in all the Departments other than Law and Finance	(i) by promotion from category 3 in any Department other than Law and Finance; or (ii) If the Government so direct, by recruitment by transfer from any other service which the Government may specify.
Under Secretary to Government in the Law Department.	(i) by promotion from category 3 in the Law Department; or (ii) by promotion from category 3 in any other Department of Secretariat; or (iii) If the Government so direct – (a) by recruitment by transfer from the Tamil Nadu Judicial Service; or (b) by direct recruitment.
Under Secretary to Government in the Finance Department	by promotion from among the holders of the post of Section Officers in the Finance Department in category 3.
3. Section Officers in any Department other than Law and Finance Departments.	(i) by recruitment by transfer from among the holders of the post of Assistant Section Officers of the Tamil Nadu Secretariat Service in any Department other than Law and Finance; or

- (ii) If the Government so direct, by recruitment by transfer from any other service, which the Government may specify.
- Section Officers in the Law Department
- (i) by recruitment by transfer from among the Assistant Section Officers in the Law Department of the Tamil Nadu Secretariat Service; or
- (ii) by recruitment by transfer from among the Assistant Section Officers in any other Department of the Tamil Nadu Secretariat Service; or
- (iii) If the Government so direct –
- (a) by recruitment by transfer from any other service; or
- (b) by direct recruitment.
- Section Officers in the Finance Department
- by recruitment by transfer from among the Assistant Section Officers in the Finance Department in the Tamil Nadu Secretariat Service.
- 3A Section Officers (Translation)
- by recruitment by transfer from among the holders of the post of Assistant Section Officers (Translation) in the Tamil Development and Culture Department.
- 3(a) Strictly Confidential Section Officers in the Public (SC) Department, Home (SC) Department.
- by recruitment by transfer from among the Strictly Confidential Deputy Section Officers in the Public (SC) Department or the Home (SC) Department in the Tamil Nadu Secretariat Service.
- Strictly Confidential Section Officers in the Governor's Secretariat.
- (i) by recruitment by transfer from among the Strictly Confidential Deputy Section Officers in the Public (SC) Department or the Home (SC) Department in the Tamil Nadu Secretariat Service.
- (ii) by transfer from among the Strictly Confidential Section Officers in the Public (SC) Department or the Home (SC) Department in the Tamil Nadu General Service.
4. Private Secretaries in any Department other than the Finance Department
- by recruitment by transfer from among the Personal Assistants of the Tamil Nadu Secretariat Service in any Department other than the Finance Department.
- Private Secretaries in the Finance Department.
- by recruitment by transfer from among the Personal Assistants of the Tamil Nadu Secretariat Service in the Finance Department.
5. Accountant in Information and Tourism Department
- (i) by recruitment by transfer from among the holders of the post of Accountant-cum-Cashiers in the Information and Tourism Department in the Tamil Nadu Secretariat Service; or
- (ii) If no qualified and suitable person is available for appointment by the method in item (i) above, by recruitment by transfer from among the holders of the post of Accountant, Tamil Arasu in the Information and Tourism Department in the Tamil Nadu Secretariat Service; or
- (iii) If no qualified and suitable person is available for appointment by the method in items (i) and (ii) above by recruitment by transfer from among the holders of the post of Upper Division Accountant in

the Information and Tourism Department or Assistant Section Officer in the Tamil Nadu Secretariat Service; or

(iv) by recruitment by transfer from any other service.

6. Librarian, Secretariat Library

(i) by recruitment by transfer from among the holders of the post of Assistant Librarian, Secretariat Library in the Tamil Nadu Secretariat Service; or

(ii) by direct recruitment; or

(iii) by recruitment by transfer from any other service.

(b) Appointment to the category of Under Secretaries to Government in the Service shall be made from the panels approved by the Government and to the category of Section Officers shall be made from the panels approved by the Secretary to Government in-charge of the Personnel and Administrative Reforms Department containing the names of eligible officers of the respective feeder categories.

(ba) Appointment to the category of Under Secretary to Government, Finance Department in the Service shall be made from the panels approved by the Government and to the category of Section officers shall be made from the panels approved by the Secretary to Government, Finance Department containing the names of eligible officers from the feeder category.

(bb) Appointment to the category of Private Secretaries shall be made from the panels approved by the Secretary to Government in-charge of the Personnel and Administrative Reforms Department containing the names of eligible officers of the respective feeder categories.

(bc) Appointment to the category of Private Secretary in Finance Department shall be made from the panels approved by the Secretary to Government, Finance Department containing the names of eligible officers of the respective feeder categories.

(c) Selection of names for the panels for appointments to the service shall be made on grounds of merit and ability, seniority being considered where merit and ability are approximately equal.

(d) (i) The panel of Under Secretaries fit for appointment as Deputy Secretaries shall be submitted for the approval of the Government and shall be prepared or revised in the month of April every year;

(ii) The panel of Section Officers fit for appointment as Under Secretaries shall be submitted for the approval of the Government and shall be prepared or revised in the month of September every year;

(iii) The panel of Assistant Section Officers fit for appointment as Section Officers shall be submitted for the approval of the Secretary to Government, Personnel and Administrative Reforms Department and shall be prepared or revised in the month of June every year; and

(iv) The panel of Personal Assistants fit for appointment as Private Secretary shall be submitted for the approval of the Secretary to Government, Personnel and Administrative Reforms Department and shall be prepared or revised in the month of September every year;

(v) The panel of Strictly Confidential Deputy Section Officers fit for appointment as Strictly Confidential Section Officers shall be submitted for the approval of the Secretary to Government, Public Department and shall be prepared or revised in the month of April every year.

(e) The following procedure shall be followed in drawing up the panel of Section Officers for appointment as Under Secretaries to Government in Departments other than Law and Finance:-

- (i) Each of the Secretaries to Government in Departments other than Law and Finance shall send to the Secretary to Government in-charge of the Personnel and Administrative Reforms Department the names of all eligible Section Officers in his Department as on 1st September together with their personal files and his recommendations as to their suitability for appointment as Under Secretary. For the purpose of this rule, Joint Secretary or Deputy Secretary as the case may be in Public Department shall be deemed to be the Secretary of that Department:

Provided that on and from the 6th November 1978, the above work shall be attended to by the Personnel and Administrative Reforms Department.

- (ii) The Secretary to Government incharge of the Personnel and Administrative Reforms Department shall scrutinise all the personal files aforesaid and the communications of the Secretaries under clause (i) and forward his recommendations to the Tamil Nadu Public Service Commission. The recommendations of the Secretary to Government in-charge of Personnel and Administrative Reforms Department shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
- (iii) The Tamil Nadu Public Service Commission shall forward a list, arranged in the order of merit of Section Officers whom it consider suitable for appointment as Under Secretary and that list approved by the State Government shall be the panel of Section officers eligible for appointment as Under Secretaries.

(f) The panel of Section Officers for appointment as Under Secretaries to Government in the Law and Finance Departments shall be drawn up by the Government in consultation with the Tamil Nadu Public Service Commission.

(g) The following procedure shall be followed in drawing up the panel of Assistant Section Officers for appointment as Section Officers in the Departments other than Law and Finance:-

- (i) Each of the Secretaries to Government in Departments other than Law and Finance shall send to the Secretary to Government in-charge of Personnel and Administrative Reforms Department, the names of all eligible Assistant Section Officers in his Department together with their personal files and his recommendations as to their suitability for appointment as Section Officers.

For the purpose of this rule, the Joint Secretary or Deputy Secretary as the case may be in the Public Department shall be deemed to be the Secretary of that Department:

Provided that whenever a list of Assistant Section Officers in the order of seniority under the one unit scheme in the Departments of Secretariat other than Law and Finance is communicated to the Departments for the purpose of preparation of panel, the particulars and recommendations aforesaid shall be furnished by the Secretaries concerned.

- (ii) The panel shall be drawn up and the names therein shall be arranged in the order of preference by the Secretary to Government incharge of Personnel and Administrative Reforms Department.
- (iii) The allotment of Section Officers to various Departments shall be made by the Personnel and Administrative Reforms Department and after such allotment is made, actual appointment orders shall be issued by the Secretaries to Government in the Departments concerned.

(gg) The panel of Assistant Section Officers for appointment as Section Officers in the Law and Finance Departments shall be drawn up and the names therein shall be arranged in the order of preference by the respective Secretary to Government.

(ggg)(1) The following procedure shall be followed in drawing up the panel of Personal Assistants for appointment as Private Secretaries in the Departments other than Finance:-

- (i) Each of the Secretaries to Government in the Departments other than Finance shall send to the Secretary to Government in-charge of Personnel and Administrative Reforms Department the names of all eligible Personal Assistants in his Department together with the personal files and his recommendations as to their suitability for appointment as Private Secretaries. For the purpose of this rule, the Joint Secretary to Government or Deputy Secretary to Government as the case may be, in the Public Department shall be deemed to be the Secretary of that Department.
- (ii) The panel shall be drawn up and the names therein shall be arranged in the order of preference by the Secretary to Government in-charge of Personnel and Administrative Reforms Department.
- (iii) The allotment of Private Secretaries to various Departments shall be made by the Personnel and Administrative Reforms Department and after such allotment is made, actual appointment orders shall be issued by the Secretaries to Government in the Departments concerned.

(2) The Joint Secretary to Government in the Finance Department shall prepare the panel of Personal Assistants fit for appointment as Private Secretaries in the Finance Department.

(h) The strength of permanent and temporary posts of Under Secretaries and Section Officers shall be for each of the cadre as a whole for the entire Secretariat except Law and Finance and posts need not be earmarked for a particular Department. The strength of permanent and temporary posts of Private Secretaries shall be for the cadre as a whole for all Departments of Secretariat, except the Finance Department and the posts need not be earmarked for a particular Department.

(i) The cadres shall be administered by the Public Department which will make all postings and transfers:

Provided that on and from the 6th November 1978, the above work shall be attended to by the Personnel and Administrative Reforms Department.

2A. Appointing authority.—The appointing authority for the post of Accountant in the Information and Tourism Department shall be the Director of Information and Public Relations.

2AA. Appointing authority.—The Secretary to Government of the Department concerned shall be the appointing authority in respect of Section Officers and Private Secretaries.

2B. Appointing authority.—The appointing authority for the post of Librarian, Secretariat Library shall be the Additional Secretary or Joint Secretary or Deputy Secretary to Government, as the case may be, in the Public Department.

2C. Appointing authority.—The appointing authority for the post of Strictly Confidential Section Officer shall be the Secretary to Government, Public Department.

3. Qualifications.—No person shall be eligible for appointment to the category specified in column (1) of the Annexure, by the method specified in the corresponding entry in column (2), unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

4. Probation in any department other than Law.—Every person appointed to category 2 or 3 in any Department other than Law by recruitment by transfer and category 3A in the Tamil Development-Culture Department by recruitment by transfer shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

5. Probation in the Law Department.—Every person appointed to category 2 or 3 in the Law Department otherwise than by promotion or by direct recruitment shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period two years. Every person appointed to category 1, 2 or 3 by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

5A. Probation for category 4.—Every person appointed to category 4 shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period two years.

5B. Probation for category 5.— Every person appointed to category 5 shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period two years.

5C. Probation for category 6.—Every person appointed to category 6 by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty, within a continuous period three years:

Provided that every person appointed to category 6 by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty, within a continuous period two years.

5D. Probation for category 3(a).—Every person appointed to category 3(a) by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty, within a continuous period of two years.

6. Unit of appointment.—The provisions of General rules 7, 8 and 31 (a) governing the discharge and re-appointment of probationers and approved probationers and appointment of full members shall apply

(1) to categories 1, 2 and 3 (except in Law and Finance) all Departments of the Secretariat being treated as a single unit for this purpose; and

(2) to categories 1, 2 and 3 in the Law Department and categories 2 and 3 in the Finance Department, and category 3A in the Tamil Development-Culture Department each Department being treated as a single unit for this purpose:

Provided that for the purpose of appointment to category 3 in the departments of the Secretariat other than Law and Finance, reversion for want of vacancies, re-appointment of probationers and approved probationers and appointment of full members therein the Government shall, notwithstanding anything contained in these rules or in the General rules have power to determine in such manner as they deem fit the seniority in the category of Section Officer.

(i) Assistants promoted on or after 9th June, 1964 as Superintendents in the Tamil Nadu Secretariat Service in the Departments of the Secretariat other than Law and Finance irrespective of service rendered by them as such Superintendents (redesignated as Section Officers) with effect on and from the 13th June, 1973.

(ii) Assistants promoted before the 9th June, 1964 as Superintendents in the departments (other than Law and Finance) of the Secretariat, if the total period of service rendered by them as Superintendents (redesignated as Section Officers with effect on and from the 13th June, 1973) is on the 17th October 1968 less than one year.

(2A) to category 3(a) in the Public (SC) Department, Home (SC) Department and in Governor's Secretariat.

(3) to category 4 all Departments of Secretariat, except the Finance Department being treated as a single unit and the Finance Department being treated as a separate unit for this purpose.

7. Tenure of appointment of Deputy Secretary in Law Department or of Under Secretary or Section Officers of any Department (including Law Department recruited by transfer from any service other than the Tamil Nadu Secretariat Service).—(1) Appointment of a member of any service other than the Tamil Nadu Secretariat Service to categories 1, 2 and 3 in the Law Department or to category 2 or category 3 in any other Departments shall be for such a period as the Government may consider necessary.

(2) A member of any service other than the Tamil Nadu Secretariat Service appointed to any of the categories 1, 2 and 3 in the Law Department or category 2 or category 3 in any other Department shall not, by reasons only of such appointment cease to be a member of the service from which he was appointed nor shall such appointment confer on him any claim to substantive appointment as Deputy Secretary or an Under Secretary or a Section Officer in the Law Department or as an Under Secretary or a Section Officer in any other Departments or appointment thereto in any subsequent acting or temporary vacancy.

8. Non-applicability of certain General rules.—For appointment to category 1 in the Law Department, rules 5 and 6 of the General rules shall not apply.

9.Savings.—(1) Nothing contained in these rules shall adversely affect any person who was appointed to category 3 in the Departments of the Secretariat including Law and Finance before the date of publication of these rules of the rights and privileges to which he was entitled under any rules or orders applicable to him before that date including probation and right to re-appointment or confirmation.

(2) All appointments made and all matters done, disposed of or orders issued thereto in respect of category 3 from the 13th June 1973 upto the date of publication of these rules in the Tamil Nadu Government Gazette shall be deemed to have been made, done, disposed of or issued by the competent authority in accordance with the provisions of these rules.

ANNEXURE

(referred to in rule 3)

Category (1)	Method of appointment (2)	Qualification (3)
1. Deputy Secretary in any Department other than Law and Finance	Promotion	<p>(i) Must have been on duty for not less than 2 years in the category of Under Secretary in one or more of the Departments of the Secretariat other than Law and Finance.</p> <p>(ii) Must have undergone, the District Training for a period of not less than fifty two weeks in the category of Under Secretary to Government: Provided that those who have undergone District Training for a period of twenty six weeks in the category of Under Secretary to Government shall be eligible for promotion as Deputy Secretary to Government, if they had undergone District Training for a period of twenty six weeks in the category of Section Officer or optional District Training for a period of fifty weeks in the category of Section Officer: Provided further that those who have got a left over service of one year before retirement shall compulsorily undergo District Training, subject to availability of vacancies in districts for District Training and fulfillment of other conditions prescribed for District Training.</p> <p>(iii) Must have an outstanding record and ability to work as Deputy Secretary even in a Department other than that in which he had been working, prior to his inclusion in the panel. Explanation.—The services rendered by an Under Secretary on foreign service, or on deputation, or on other duty shall count for reckoning the qualifying period of two years of service as Under Secretary, subject to the condition that only such period or periods during which he would have held the post of Under Secretary in</p>

the Secretariat, but for his being away in another establishment shall be taken into account for purposes of calculating the required period of service.

Deputy Secretary in Law Department	Promotion or recruitment by transfer or direct recruitment	<ul style="list-style-type: none"> (i) Must hold a degree in Law of any University recognized by the University Grants Commission for the purpose of its grant; (ii) Must have passed the Apprentices Examination of the Madras High Court or the Examination in Law of Practice and Procedure conducted by the Tamil Nadu Bar Council; and (iii) If recruited direct must not have completed 40 years of age on the first day of July of the year in which the selection for appointment is made: <ul style="list-style-type: none"> Provided that for promotion and for recruitment by transfer must have an outstanding record and ability to work as Deputy Secretary in the Law Department.
2. Under Secretary in any Department other than in Law and Finance	Promotion	<ul style="list-style-type: none"> (i) Must hold a Bachelor's Degree of any University recognized by the University Grants Commission for the purpose of its grant; (i)(a) Must have rendered service for a period of not less than two years in the category of Section Officers in the Departments of Secretariat other than Law and Finance. (ii) Must have undergone District Training for a period of twenty six weeks in the category of Section Officers: <ul style="list-style-type: none"> Provided further that those who have got a left over service of two years before retirement shall compulsorily undergo District Training, subject to availability of vacancies in Districts for District Training and fulfillment of other conditions prescribed for District Training.
	Recruitment by transfer	<ul style="list-style-type: none"> (i) Must hold a Bachelor's Degree of any University recognized by the University Grants Commission for the purpose of its grant; (ii) Must have had previous experience in dealing with some of the subjects with which he will deal as Under Secretary.
Under Secretary in Finance Department	Promotion from among the holders of the post of Section Officer in the Finance Department in category 3	<ul style="list-style-type: none"> (i) Must have worked as Section Officer in the sections dealing with matters relating to Budget for a period of not less than one Budget session. (ii) Must have undergone District Training for a period of six months.

Under Secretary in Law Department	Promotion or recruitment by transfer or direct recruitment	<ul style="list-style-type: none"> (i) Must hold a degree in Law of any University recognized by the University Grants Commission for the purpose of its grant; and (ii) Must have passed the Civil and Criminal Judicial Test for members of the Judicial Department, Parts I and II:
		<p>Provided that persons who have passed the Apprentices Examination of the Madras High Court or Examination in the Law of Practice and Procedure of the Tamil Nadu Bar Council or the B.L. Degree Examination with procedural codes as subjects need not pass the two tests referred to above:</p>
		<p>Provided further that nothing contained in this clause shall adversely affect any person holding the post of Under Secretary in Law Department on the 30th August 1976:</p>
		<p>Provided also that for direct recruitment, the candidates must not have completed 35 years of age on the first day of July of the year in which the selection for appointment is made:</p>
		<p>Provided also that for promotion from Section Officer in the Departments other than Law, the candidates must have had previous experience in dealing with some of the subjects with which he will deal as Under Secretary in the Law Department.</p>
3. Section Officers in any Department other than Law and Finance	Recruitment by transfer from the Assistant Section Officer in the Tamil Nadu Secretariat Service in any Department other than Law and Finance	<ul style="list-style-type: none"> (i) Must hold a Bachelor's Degree of any University recognized by the University Grants Commission for the purpose of its grant; (ii) Must have rendered service for a period of not less than six years in the category of Assistant Section Officer in the Departments of Secretariat other than Law and Finance.
	Recruitment by transfer from any other service other than the Tamil Nadu Secretariat Service	<ul style="list-style-type: none"> (i) Must hold a degree of any University recognized by the University Grants Commission for the purpose of its grant; (ii) Must have previous drafting experience for not less than seven years in the service in which he is working; and

- (iii) Must have had previous experience in dealing with some of the subjects with which he will deal as Section Officer:

Provided that for appointment in Revenue Department, should possess the following qualifications also, namely:-

- (a) Must have passed Revenue Test Parts I, II and III or the old Revenue Test;
- (b) Must have undergone the Survey Training prescribed for Revenue Inspector; and
- (c) Must have rendered service for not less than one year as a Revenue Inspector in-charge of a firka or with a settlement party.

Section Officer in the Finance Department

Recruitment by transfer from among the holders of the post of Assistant (now Assistant Section Officer with effect from the 30th November 1984) in the Finance Department in the Tamil Nadu Secretariat Service.

Must have worked as Assistant (now Assistant Section Officer with effect from the 30th November 1984) in the sections dealing with matters relating to Budget for a period of not less than one Budget session.

Section Officers in the Law Department

Recruitment by transfer or direct recruitment

- (i) Must hold a degree in Law of any University recognized by the University Grants Commission for the purpose of its grant; and

- (ii) Must have passed the Civil and Criminal Judicial Test for members of the Judicial Department, Parts I and II:

Provided that persons who have passed the Apprentices Examination of the Madras High Court or Examination in the Law of Practice and Procedure of the Tamil Nadu Bar Council or the B.L. Degree Examination with procedural codes as subjects need not pass the two tests referred to above:

Provided further that nothing contained in this clause shall adversely affect any person holding the post of Section Officer in Law Department on the 30th August 1976:

- (iii) For direct recruitment must not complete or must not have completed thirty five years of age on the first day of July of the year in which the selection for appointment is made:

Provided that a candidate for appointment by recruitment by transfer from the category of Assistant Section

			Officer in the Tamil Nadu Secretariat Service in any Department other than Law must have had previous experience in dealing with some of the subjects with which he will deal as Section Officer.
3A	Section Officers (Translation)	Recruitment by transfer from among the holders of the post of Assistant Section Officers (Translation) in the Tamil Development-Culture Department.	Must have passed Tamil as language in Part II or Part III of College course.
3(a)	Strictly Confidential Section Officers in Public (SC) Department, Home (SC) Department and in Governor's Secretariat.	Recruitment by transfer from among the holders of the post of Strictly Confidential Deputy Section Officer in Public (SC) and Home (SC) Departments in the Tamil Nadu Secretariat Service.	Must have rendered service for a period of not less than two years in the category of Strictly Confidential Deputy Section Officer in Public (SC) or Home (SC) Departments.
4.	Private Secretaries in all the Departments including Finance	Recruitment by transfer from Tamil Nadu Secretariat Service	<ul style="list-style-type: none"> (i) Must have passed the Government Technical Examination in Tamil and English Typewriting by Higher Grade; (ii) Must have passed the Government Technical Examination in Tamil and English Shorthand both by the Higher Grade; (iii) Must have rendered service for a period of not less than eight years as Personal Assistant in the Tamil Nadu Secretariat Service; and (iv) Must have passed the Secretariat Departmental Tests Parts I and II or must have undergone the Foundational Training for a period of two months and passed the examination at the end of such Training conducted by Personnel and Administrative Reforms (Training) Department.
5.	Accountant in Information and Tourism Department	Recruitment by transfer from the Tamil Nadu Secretariat Service or from any other service.	<ul style="list-style-type: none"> (i) Must have passed Account Test for Subordinate Officers, Parts I and II; (ii) Must have experience in accounts work for a period of not less than five years in a Government Department or local body or Quasi-Governmental Organisation.
6.	Librarian, Secretariat Library	Recruitment by transfer from among the holders of the post of Assistant Librarian, Secretariat Library in the Tamil Nadu Secretariat Service.	Must have rendered service for a period of not less than four years in the category of Assistant Librarian, Secretariat Library in the Public Department.

Direct recruitment or
recruitment by transfer from
any other service

- (i) A degree;
- (ii) A degree in Library and Information Science;
- (iii) Must have previous experience for a period of not less than five years in maintenance and up-keeping of a Library;
- (iv) For direct recruitment one must not have completed 30 years of age on the first day of July of the year in which the selection for appointment is made.

**CLASS XII A —DEPUTY SECRETARY TO GOVERNMENT, FINANCE
DEPARTMENT, NOT BORNE ON THE INDIAN CIVIL
ADMINISTRATIVE CADRE.**

1. Constitution.—This class shall consist of the Deputy Secretary to Government, Finance Department not borne on the Indian Civil Administrative Cadre.

2. Appointment.—(i) Appointment to the post shall be by promotion from among the Under Secretaries to Government in the Finance Department.

(ii) Must have undergone District Training for a period of not less than fifty two weeks in the category of Under Secretary to Government:

Provided that those who have undergone District Training for a period of twenty six weeks in the category of Under Secretary to Government shall be eligible for promotion as Deputy Secretary to Government, if they had undergone District Training for a period of twenty six weeks in the category of Section Officer or optional District Training for a period of fifty weeks in the category of Section Officer.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Probation.— Every person appointed to the post shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

CLASS XII B—JOINT SECRETARY TO GOVERNMENT (NON-IAS) IN THE DEPARTMENTS OF SECRETARIAT OTHER THAN LAW AND FINANCE INCLUDING PLANNING DEVELOPMENT AND SPECIAL INITIATIVES DEPARTMENT.

1. Constitution.—This class shall consist of the Joint Secretary to Government (Non-IAS) in the Departments of Secretariat other than Law and Finance including Planning Development and Special Initiatives.

2. Appointment.—Appointment to the post shall be made by promotion from among the Deputy Secretaries to Government (Non-IAS) in the Departments of Secretariat other than Law and Finance including Planning, Development and Special Initiatives Department.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of approved list.—The crucial date for preparation of approved list for the post is 1st September of every year.

CLASS XIIB(1)—SENIOR PRINCIPAL PRIVATE SECRETARY IN THE DEPARTMENTS OF SECRETARIAT OTHER THAN FINANCE INCLUDING PLANNING DEVELOPMENT AND SPECIAL INITIATIVES DEPARTMENTS.

1. Constitution.—This class shall consist of the Senior Principal Private Secretary in the Departments of Secretariat other than Finance and Planning, Development and Special Initiatives Departments.

2. Appointment.—Appointment to the post shall be made by promotion from among the Principal Private Secretary in the Departments of Secretariat other than Finance and Planning, Development and Special Initiatives Departments.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of approved list.—The crucial date for preparation of approved list for the post is first January of every year.

5. Unit of appointment.—All Departments of Secretariat except Finance and Planning, Development and Special Initiatives Departments shall be treated as a single unit for this purpose.

CLASS XII C—ADDITIONAL SECRETARY TO GOVERNMENT (NON-IAS) IN THE DEPARTMENTS OF SECRETARIAT OTHER THAN LAW AND FINANCE INCLUDING PLANNING DEVELOPMENT AND SPECIAL INITIATIVES DEPARTMENTS.

1. Constitution.—This class shall consist of the Additional Secretary to Government (Non-IAS) in the Departments of Secretariat other than Law and Finance including Planning, Development and Special Initiatives.

2. Appointment.—Appointment to the post shall be made by promotion from among the Joint Secretaries to Government (Non-IAS) in the Departments of Secretariat other than Law and Finance including Planning, Development and Special Initiatives Department.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of approved list.—The crucial date for preparation of approved list for the post is 1st September of every year.

CLASS XII D—JOINT SECRETARY TO GOVERNMENT (NON-IAS) IN FINANCE INCLUDING PLANNING DEVELOPMENT AND SPECIAL INITIATIVES DEPARTMENTS.

1. Constitution.—This class shall consist of the Joint Secretary to Government (Non-IAS) in Finance, and Planning, Development and Special Initiatives Departments.

2. Appointment.—Appointment to the post shall be made by promotion from among the Deputy Secretary to Government (Non-IAS) in the Finance and Planning, Development and Special Initiatives Departments.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of approved list.—The crucial date for preparation of approved list for the post is first January of every year.

CLASS XII D(1)—SENIOR PRINCIPAL PRIVATE SECRETARY IN FINANCE INCLUDING PLANNING DEVELOPMENT AND SPECIAL INITIATIVES DEPARTMENTS.

1. Constitution.—This class shall consist of the Senior Principal Private Secretary in Finance and Planning, Development and Special Initiatives Departments.

2. Appointment.— Appointment to the post shall be made by promotion from among the holders of the post of Principal Private Secretary in Finance and Planning, Development and Special Initiatives Departments.

3. Promotion.—Promotion to the post shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of approved list.—The crucial date for preparation of approved list for the post is first January of every year.

5. Unit of appointment.—The Finance and Planning, Development and Special Initiatives Departments in the Secretariat, shall be treated as a single unit, for this purpose.

**CLASS XIII—DIRECTOR OF TRANSLATIONS,
DEPUTY DIRECTOR OF TRANSLATIONS,
ASSISTANT DIRECTOR OF TRANSLATIONS AND
TRANSLATION OFFICER.**

1. Constitution.—This class shall consists of the following categories of officers, namely:-

Category 1	Director of Translations,
Category 2	Deputy Director of Translations,
Category 3	Assistant Director of Translations and
Category 4	Translation Officer.

2. Appointment.—Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Director of Translations	(a) Promotion from the holder of the post of Deputy Director of Translations; or (b) Transfer from any other class; or (c) Recruitment by transfer from any other service; or (d) Direct recruitment.
2. Deputy Director of Translations	(a) Promotion from the holder of the post of Assistant Director of Translations; or (b) Transfer from any other class; or (c) Recruitment by transfer from any other service; or (d) Direct recruitment.
3. Assistant Director of Translations	(a) Promotion from among the holders of the post of Section Officer (Translation); or (b) Transfer from any other class; or (c) Recruitment by transfer from any other service; or (d) Direct recruitment.
4. Translation Officer	(a) Recruitment by transfer from among the holders of the posts of Translation Superintendent in Tamil Nadu General Subordinate Service; or (b) Direct recruitment.

3.Appointing authority.—The appointing authority for all the categories except the Director of Translations shall be the Chief Secretary to Government.

4.Qualifications (a) Age.—No person shall be eligible for appointment by direct recruitment, to the categories specified in column (1) of the table below if he has completed or will complete, as the case may be, the age specified in the corresponding entries in column (2) thereof on the first day of July of the year in which the selection for appointment is made:-

TABLE

Category (1)	Age (2)
Director of Translations	45 years
Deputy Director of Translations	42 years
Assistant Director of Translations	40 years
Translation Officer	40 years

(b) **Other qualifications.**—No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these rules, unless he possesses the qualification specified in the corresponding entries in column (2) thereof:-

5.Probation.—Every person appointed to the categories specified in column (1) of the table below shall, from the date on which he joins duty, be on probation for the period specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Period of Probation (2)
1. Director of Translations	Total period of one year on duty within a continuous period of two years.
2. Deputy Director of Translations appointed by - (i)direct recruitment	Total period of two years on duty within a continuous period of three years.
(ii)recruitment by transfer	Total period of one year on duty within a continuous period of two years
3. Assistant Director of Translations appointed by direct recruitment or by recruitment by transfer.	Total period of two years on duty within a continuous period of three years.
4. Translation Officer appointed by - (i)direct recruitment	Total period of two years on duty within a continuous period of three years.
(ii)recruitment by transfer	Total period of one year on duty within a continuous period of two years.

ANNEXURE
[referred to in rule 4 (b)]

Category (1)	Qualifications (2)
1. Director of Translations	<ol style="list-style-type: none"> 1. For promotion - Experience in the work of translation for a period of not less than ten years. 2. For transfer from any other class - Experience in the work of translation for a period of not less than ten years: Provided that appointment to the post shall be made on merit. 3. For recruitment by transfer from any other service - <ol style="list-style-type: none"> (a) A degree of a recognized University with Tamil as one of the subjects in the degree course. (b) Service in the Departments of Government of Tamil Nadu in a responsible position not lower than the rank of Under Secretary to Government for a period of not less than five years. (c) Experience in translating official documents and records from English into Tamil for a period of not less than ten years. 4. For direct recruitment - <ol style="list-style-type: none"> (a) M.A., degree in Tamil. (b) Experience in translating official records from English into Tamil for a period of not less than five years : Provided that other things being equal, preference shall be given to persons who, in addition, possess a degree in Law and proficiency in other Indian languages.
2. Deputy Director of Translations	<ol style="list-style-type: none"> 1. For promotion, or transfer from any other class, or by recruitment by transfer from any other service - Experience in the work of translation for a period of not less than ten years. 2. For direct recruitment - <ol style="list-style-type: none"> (a) M.A., degree in Tamil with first class. (b) Experience in translating English into Tamil for a period of not less than five years after acquiring M.A. degree in Tamil.
3. Assistant Director of Translations	<ol style="list-style-type: none"> 1. For promotion - Experience in the work of translation for a period of not less than ten years. 2. For transfer from any other class or recruitment by transfer from any other service - <ol style="list-style-type: none"> (a) A degree of a recognized University with Tamil as one of the subjects in the degree course. (b) Experience in the work of translation for a period of not less than ten years

3. For direct recruitment -

- (a) M.A., degree in Tamil.
- (b) Experience in translating official documents and records from English into Tamil for a period of not less than three years.

4. Translation Officer

1. For recruitment by transfer from among the holders of the posts of Translation Superintendents in Tamil Nadu General Subordinate Service –

Experience in the work of Translation Department for a period of not less than ten years.

2. For direct recruitment -

- (a) M.A., degree in Tamil with first class.
- (b) Experience in translating official documents and records from English into Tamil for a period of not less than three years.
- (c) Journalistic experience with literary style.

CLASS XIV—STATISTICAL OFFICER AND ASSISTANT STATISTICAL OFFICER.

(Deleted)

CLASS XV —OFFICERS OF THE DEPARTMENT OF LOCAL FUND AUDIT.

(Deleted)

CLASS XVI—FIRST ASSISTANT, BOARD OF REVENUE.

(Deleted)

**CLASS XVII —PERSONAL ASSISTANT TO THE JOINT DEVELOPMENT
COMMISSIONER AND PERSONAL ASSISTANT (PANCHAYAT
DEVELOPMENT) TO THE COLLECTORS.**

(Deleted)

**CLASS XVIII —DEPUTY ADMINISTRATOR-GENERAL AND
DEPUTY OFFICIAL TRUSTEE.**

1. Constitution.—This class shall consist of the Deputy Administrator-General and Deputy Official Trustee.

2. Appointment.—Appointment to this class shall be made after consulting the High Court of Madras —

- (i) by recruitment by transfer from the category of District Munsif in the Tamil Nadu State Judicial Service; or
- (ii) by direct recruitment from the Bar.

3. Qualification.—No person shall be eligible for appointment to this class by the method specified in column (1) of the table below unless he possesses the qualifications prescribed in column (2) thereof :-

TABLE

Method (1)	Qualifications (2)
Recruitment by transfer.	Must have served as District Munsif in the Tamil Nadu State Judicial Service for a period of not less than three years.
Direct recruitment.	(i) Must be an Advocate with not less than three years standing at the Bar; and (ii) Must not complete or must not have completed 45 years of age on the first day of July of the year in which the selection for appointment is made.

4. Probation.—(a) Every person appointed to this class by direct recruitment, shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years. The High Court shall be the authority competent to declare the satisfactory completion of probation.

(b) **Extension of probation.**—The High Court may, in its discretion in deserving cases, extend the period of probation of a probationer. Such extension of probation shall terminate at the latest when the probationer has, after the date of expiry of the period of probation prescribed, completed one year of duty in this class. In cases where the probation of a probationer is extended under this sub-rule, a condition shall, unless there are special reasons to the contrary, be added to the order of extension of probation that the probationer's increment shall be stopped until he is declared to have satisfactorily completed his probation. Such a stoppage of increment shall not be treated as a penalty but only as a condition of extension of probation and shall not have the effect of postponing future increments after he is declared to have satisfactorily completed his probation.

5. Tests.—Every person appointed to this class by direct recruitment from the Bar shall, within a period of two years from the date of his joining duty, pass the Departmental tests on the following subjects, namely : -

- (a) The Administrator-General's Act, 1963 (Central Act 45 of 1963) and the rules issued thereunder;
- (b) The Official Trustee's Act, 1913 (Central Act II of 1913) and the rules issued thereunder;
- (c) The Government Securities Manual; and
- (d) Account Test for Executive Officers.

If he fails to pass the tests within the prescribed period, his increments shall be stopped until he passes the tests, but such stoppage of increments shall not operate to postpone his future increments after he has passed the tests.

6. Applicability of General rules.—General rules 4 to 7, 9 (b), 12 (c), 16, 22, 23 (c), 23 (e), 29, 32 and 36 to 40 shall not apply to this class.

**CLASS XIX — SECRETARY TO GOVERNMENT, LAW DEPARTMENT AND
REMEMBRANCER OF LEGAL AFFAIRS.**

1. Constitution.—This class shall consist of the Secretary to Government, Law Department and Remembrancer of Legal Affairs.

2. Method of appointment.— Appointment to the post shall be made,-

- (1) by recruitment by transfer from any other class or service; or
- (2) by promotion from among the holders of the posts of Additional Secretaries to Government in the Law Department; or
- (3) for special reasons, by direct recruitment.

3. Applicability of General rules.— General rules 4 to 8, 10, 23 to 31, 33, 35 and 40 shall not apply to this class.

4. Qualifications.—No person, if recruited direct, shall be eligible for appointment to this class, unless he possesses the qualifications specified below, namely:-

- (a) must not have completed 40 years of age on the first day of July of the year in which the selection for appointment is made; and
- (b) must have been practising as an advocate of a High Court in India for at least ten years.

**CLASS XX –ASSISTANT TO THE DIRECTOR OF MEDICAL SERVICES
(ACCOUNTS), ASSISTANT TO THE DIRECTOR OF MEDICAL
SERVICES (ADMINISTRATION) AND MANAGER, OFFICE OF
THE DIRECTOR OF MEDICAL SERVICES.**

(Deleted)

CLASS XXI—JOINT DIRECTOR, DEPUTY DIRECTOR, CHIEF ADMINISTRATIVE OFFICER, ASSISTANT DIRECTOR, ADMINISTRATIVE OFFICER AND JUNIOR ADMINISTRATIVE OFFICER IN THE DEPARTMENTS OF MEDICAL AND RURAL HEALTH SERVICES, MEDICAL EDUCATION, INDIAN MEDICINE AND HOMOEOPATHY, DRUGS CONTROL ADMINISTRATION AND FAMILY WELFARE.

1. Constitution.—This class shall consist of the following categories of officers, namely;-

Category 1	Joint Director.
Category 2A	Deputy Director.
Category 2B	Chief Administrative Officer.
Category 3	Assistant Director and Administrative Officer.
Category 4	Junior Administrative Officer.

2. Appointment.—Appointment to the categories specified in column(1) of the table below shall be made by the method specified in the corresponding entries in column(2) thereof :-

TABLE

Category (1)	Method of appointment (2)
Category 1 Joint Director	Promotion from the category of Deputy Director
Category 2A Deputy Director	Promotion from the category of Administrative Officer and Assistant Director.
Category 2B Chief Administrative Officer	By transfer from among the holders of the posts of Under Secretaries to Government in class XII or recruitment by transfer from among the holders of the post of Deputy Collectors in the Tamil Nadu Civil Service.
Category 3 Assistant Director and Administrative Officer.	Promotion from the category of Junior Administrative Officer.
Category 4 Junior Administrative Officer.	Recruitment by transfer from among the holders of the post of Office Superintendent in the Tamil Nadu Ministerial Service in the Medical Department.

2A. Appointing authority.—The appointing authority for appointment to the post in category 4 shall be the Director of Medical and Rural Health Services.

3. Promotion.—Promotion to the category of Joint Director shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal and promotion to other categories shall be made on grounds of seniority.

4. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the categories, the crucial date on which a candidate should possess the qualification shall be the 1st September of the year in which the selection for appointment is made.

5. Probation.—Every person appointed to the category of Junior Administrative Officer by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year within a continuous period of two years.

6. Qualifications.—No person shall be eligible for appointment to the category of Junior Administrative Officer unless he / she has passed the Account Test for Executive Officers or the Account Test for Sub-ordinate Officers, Parts I and II.

7. Postings and transfers.—Postings and transfers of the categories of Junior Administrative Officer, Administrative Officer and Assistant Director shall be made by the Directors concerned within the institutions under their control:

Provided that posting and transfer from Institutions under the control of one Director to the Institutions under the control of another shall be made by the Director of Medical and Rural Health Services.

CLASS XXII — DEPUTY DIRECTOR (PERSONNEL) AND ADMINISTRATIVE OFFICER IN ANIMAL HUSBANDRY DEPARTMENT.

1. Constitution.— This class shall consist of the following categories of officers, namely:-

- | | |
|------------|----------------------------------|
| Category 1 | Deputy Director (Personnel); and |
| Category 2 | Administrative Officer. |

2. Appointment.— Appointment to the two categories shall be made as follows:-

- | | |
|--------------------------------|--|
| 1. Deputy Director (Personnel) | By promotion from among the holders of the post of Administrative Officer. |
| 2. Administrative Officer | By recruitment by transfer from among the holders of the post of Manager in the Animal Husbandry Department. |

3. Qualification.— No person shall be eligible for appointment to the post specified in column (1) of the table below, unless he possesses the qualification specified in column (2) thereof:-

TABLE

Category (1)	Qualification (2)
1. Deputy Director (Personnel)	Must have served as Administrative Officer for a period of not less than two years.
2. Administrative Officer	(i) Must have served for a period of not less than fifteen years in the Animal Husbandry Department; and (ii) Must have passed the Account Test for Subordinate Officers, Parts I and II or Account Test for Executive Officers.

4. Probation.—Every person appointed to the post of Administrative Officer in category 2 shall from the date on which he joins duty, be probation for a total period of one year on duty within a continuous period of two years.

**CLASS XXIII — ASSISTANT ENGINEER FOR MARINE WORKS AT MINOR
PORTS OTHER THAN TUTICORIN.**

(Deleted)

**CLASS XXIV — ADMINISTRATIVE OFFICERS, PUBLIC WORKS
DEPARTMENT.**

1. Constitution.—This class shall consist of the category of Administrative Officer in the Public Works Department.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Superintendent of the Public Works Department.

2B. Qualification.—No person shall be eligible for appointment to the post unless he has put in a service for a period of not less than five years in the post of Superintendent in the Public Works Department.

Explanation.—The service rendered by the Superintendent as a Divisional Accountant shall not be reckoned for calculating the said period of service.

3. Appointing authority.—The appointing authority for the post shall be the Chief Engineer (General), Public Works Department.

4. Probation.—Every person appointed to the post shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that in the case of persons who have already rendered service either as Administrative Assistant or Administrative Officer, Grade I or Grade II in the Public Works Department in Tamil Nadu General Service, the period already served shall be counted towards the probation period for Administrative Officer in the unified cadre.

**CLASS XXV—ASSISTANT COMMISSIONER, REVENUE ADMINISTRATION
NOT INCLUDED IN THE CADRE OF THE TAMIL NADU CIVIL
SERVICE.**

1. Constitution.—This class shall consist of Assistant Commissioner, Revenue Administration not included in the cadre of the Tamil Nadu Civil Service.

2. Appointment.—Appointment to the post shall be made by transfer from the post of Manager (Administration) in the Office of the Commissioner of Revenue Administration and recruitment by transfer from among the holders of the posts of Superintendents in the Office of the Commissioner of Revenue Administration who have put in service for a period of not less than two years as Superintendent in the Office of the Commissioner of Revenue Administration.

2A. Crucial date for possessing the qualifications.—The crucial date on which the candidate should possess the qualification for appointment by transfer or recruitment by transfer shall be the 1st September of the year preceding the year to which the list relates.

3. Qualifications.—A candidate for appointment to the post must possess the following qualifications:-

- (a) Must have exercised the power of a Magistrate of the third class for a period of six months and the powers of a Magistrate of the second class for another period of six months to the satisfaction of the District Magistrate (Judicial); or
- (b) Must have exercised the power of a Magistrate of the third class for a period of three months and the powers of a Magistrate of the second class for another three months continuously under the revised system of Magisterial training ordered in G.O. Ms. No.2174, Revenue dated 13th July 1970; or
- (c) (i) Must have exercised that powers of Special Judicial Magistrate under section 13 of the Code of Criminal procedure, 1973, (Central Act, 2 of 1974) for continuous period of six months to the satisfaction of the Chief Judicial Magistrate of the District; and
(ii) Must have served as Taluk Tahsildar for one year.

4. Probation.— Every person appointed to the post shall from the date of which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

**CLASS XXVI —STATE EXAMINER OF QUESTIONED DOCUMENTS,
CHENNAI.**

(Deleted)

CLASS XXVII —OFFICERS OF THE LABOUR DEPARTMENT.

(Deleted)

**CLASS XXVIII —ASSISTANT COMPTROLLER, GOVERNOR'S
HOUSEHOLD.**

(Deleted)

CLASS XXIX — PERSONAL ASSISTANT (ADMINISTRATION) IN THE POLICE DEPARTMENT.

1. Constitution.—This class shall consist of Personal Assistant (Administration) in the Police Department and Personal Assistant (Administration) to the Director, Tamil Nadu Forensic Science Laboratory, Chennai.

2. Appointment.—Appointment to this class shall be made by recruitment by transfer from the Superintendents in the Police Department.

2A. Preparation of annual list of approved candidates.—For the purpose of drawing up of annual list of approved candidates for appointment to the posts in this class, the crucial date on which the candidates should be qualified shall be the first day of September every year.

3. Qualification.—No person shall be eligible for appointment to this class unless he has put in a service of not less than two years in the category of Superintendents in the Police Department.

4. Probation.—(a) Every person appointed to this class shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) The authority competent to declare the satisfactory completion of probation shall be the Inspector-General of Police provided no relaxation of rule is involved.

5. Postings and transfers.—Postings and transfers of members of this class shall be made by the Inspector- General of Police.

CLASS XXX —DEPUTY DIRECTOR OF RURAL DEVELOPMENT.

(Deleted)

CLASS XXXI —KHADI SPECIAL OFFICER.

(Deleted)

**CLASS XXXII —PERSONAL ASSISTANT TO THE DIRECTOR OF
AGRICULTURE.**

(Deleted)

**CLASS XXXIII —POLICE RADIO OFFICER AND TECHNICAL ASSISTANT TO
THE POLICE RADIO OFFICER.**

(Deleted)

CLASS XXXIV —CHIEF ASSISTANT STATE PROSECUTOR.

(Deleted)

**CLASS XXXV —ACCOUNTS OFFICER, OFFICE OF THE DIRECTOR OF
AGRICULTURE.**

(Deleted)

**CLASS XXXVI —INSPECTING DREDGING ENGINEER, CHENNAI PORT
DEPARTMENT.**

(Deleted)

**CLASS XXXVII —PERSONAL ASSISTANT TO THE DIRECTOR OF
INDUSTRIES AND COMMERCE.**

(Deleted)

CLASS XXXVIII — SUPERINTENDENT, GOVERNMENT ESTATE.

1. Constitution.— This class shall consist of the post of Superintendent, Government Estate.

2. Appointment.— Appointment to the post shall be made as follows: -

(a) by direct recruitment ; or

(b) by recruitment by transfer from among the Superintendents of the departments of the Secretariat or from any other Class or Service.

3. Qualifications.—(a) No person shall be eligible for appointment to the post unless he possesses the following qualifications, namely:-

(i) a degree of any University in India ; and

(ii) executive experience for a period of not less than three years.

(b) No person shall be eligible for appointment to the post if he has completed or will complete 48 years of age on the 1st day of July of the year in which the selection for appointment is made.

4. Probation.— Every person appointed to the post shall from the date on which he joins duty be on probation, for a total period of two years on duty within a continuous period of three years.

5. Test.— Every person appointed to the post shall, within the period of his probation, pass the Account Test for Executive Officers or the Account Test for Subordinate Officers, Part I.

6. Rent free quarters.—A person appointed to the post shall be entitled to rent – free quarters.

CLASS XXXIX—CHIEF PERSONNEL OFFICER IN THE OFFICE OF THE CHIEF ENGINEER (HIGHWAYS) AND ADMINISTRATIVE OFFICER IN THE OFFICE OF THE CHIEF ENGINEERS OF VARIOUS BRANCHES INCLUDING THE OFFICE OF THE DIRECTOR, HIGHWAYS RESEARCH STATION IN THE HIGHWAYS DEPARTMENT AND IN THE OFFICES OF THE SUPERINTENDING ENGINEERS OF THE VARIOUS BRANCHES IN THE HIGHWAYS DEPARTMENT.

1. Constitution.—This class shall consist of the following categories of officers, namely:-

- | | |
|------------|--|
| Category 1 | Chief Personnel Officer in the Office of the Chief Engineers (Highways) Department. |
| Category 2 | Administrative Officers in the Office of the Chief Engineers of various branches including the Director, Highways Research Station in the Highways Department and in the offices of the Superintending Engineers of the various branches in the Highways Department. |

2. Appointment.—Appointment to the posts specified in column (1) of the table below shall be made by the method specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of recruitment (2)
1. Chief Personnel Officer	By promotion from the post of Administrative Officer.
2. Administrative Officer	By recruitment by transfer from the Superintendents in Highways Department.

3. Appointing authority.—The appointing authority for the post of Administrative Officer shall be the Chief Engineer (General) Highways Department.

4. Probation.— Every person appointed to the post of Administrative Officer shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

CLASS XL—DIRECTOR, FINGER PRINT BUREAU, VELLORE.

(Deleted)

CLASS XLI — PERSONAL ASSISTANT, FOREST DEPARTMENT.

1. Constitution.— This class shall consist of the post of Personal Assistant.

2. Appointment.— Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Superintendent in the Forest Department.

3. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post, the crucial date on which the candidates should be qualified, shall be the 1st day of September of every year.

4. Qualification.— No person shall be eligible for appointment to the post, unless he has put in a service for a period of not less than five years as Superintendent.

5. Probation.—(a) Every person appointed to the post shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(b) The authority competent to declare the completion of probation shall be the Principal Chief Conservator of Forests, if no relaxation is involved.

5A. Test.—Every person appointed to the post shall within the period of probation pass the Account Test for Executive officers or Account Test for Subordinate Officers, Parts I and II.

6. Re-posting, transfer and grant of leave.—(a) The authority competent to make re-posting, transfer and grant of leave for the holder of the post of Personal Assistant except the Personal Assistant in the office of the Principal Chief Conservator of Forests, shall be the Chief Conservator of Forests of the respective wing concerned and for the Personal Assistant in the office of the Principal Chief Conservator of Forests, shall be the Principal Chief Conservator of Forests:

Provided that transfer from one Wing to another shall be made by the Principal Chief Conservator of Forests.

(b) The authority competent to make re-posting and grant of leave for the holder of the post of Administrative Officer on deputation to Arasu Rubber Corporation shall be the Principal Chief Conservator of Forests.

7. Savings.—Nothing contained in these rules shall adversely affect any person holding the post on the date of issue of these rules.

**CLASS XLIA —DEPUTY DIRECTOR IN THE OFFICE OF THE
PRINCIPAL CHIEF CONSERVATOR OF FORESTS.**

1. Constitution.—This class shall consist of the post of Deputy Director in the Office of the Principal Chief Conservator of Forests.

2. Appointment.—Appointment to the post shall be made by promotion from among the holders of the post of Personal Assistant in the Forest Department in the Tamil Nadu General Service.

3. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for promotion to the post of Deputy Director in the Office of the Principal Chief Conservator of Forests, the crucial date shall be the 1st September of every year.

4. Leave and re-posting.—Grant of leave and re-posting shall be made by the Principal Chief Conservator of Forests.

5. Pay.—There shall be paid to the holder of the post, a monthly pay calculated in the scale of Rs.10,000-325-15,200/- (Pre-revised scale is Rs.3,000-4,500).

**CLASS XLIB — JOINT DIRECTOR IN THE OFFICE OF THE
PRINCIPAL CHIEF CONSERVATOR OF FORESTS.**

1. Constitution.—This class shall consist of the post of Joint Director in the Office of the Principal Chief Conservator of Forests.

2. Appointment.—Appointment to the post shall be made by promotion from among the holders of the post of Deputy Director in the office of the Principal Chief Conservator of Forests.

3. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for promotion to the post, the crucial date shall be the 1st September of every year.

4. Leave and re-posting.—Grant of leave and re-posting shall be made by the Principal Chief Conservator of Forests.

**CLASS XLII —PUBLIC RELATIONS OFFICER, RURAL DEVELOPMENT AND
LOCAL ADMINISTRATION DEPARTMENT.**

(Deleted)

CLASS XLIII —MANAGER, OFFICE OF THE DIRECTOR OF PUBLIC HEALTH.

**CLASS XLIIIA —ADMINISTRATIVE ASSISTANT IN THE OFFICE OF THE
CHIEF ENGINEER FOR IRRIGATION.**

(Deleted)

**CLASS XLIV —LEGAL ADVISOR TO THE DEPUTY INSPECTOR-GENERAL OF
POLICE (CID), CHENNAI.**

CLASS XLIVA—PERSONAL ASSISTANT, PRISON DEPARTMENT.

1. Constitution.—This class shall consist of the category of Personal Assistant.

2. Appointment.—The appointment to the category shall be made by recruitment by transfer from among the Office Superintendents and Office Managers in the Prison Department in the Tamil Nadu Ministerial Service.

3. Selection category.—Appointment to the category shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Qualification.—No person shall be eligible for appointment to the category by recruitment by transfer unless he has rendered service for a period of not less than two years either separately or in aggregate in the category of Office Superintendent or Office Manager in Prison Department in the Tamil Nadu Ministerial Service.

5. Probation.—Every person appointed to the category by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

**CLASS XLV— ASSISTANT COMMISSIONER, LAND ADMINISTRATION
DEPARTMENT NOT INCLUDED IN THE CADRE OF
TAMIL NADU CIVIL SERVICE.**

1. Constitution.—This class shall consist of the Assistant Commissioner, Land Administration Department, not included in the cadre of the Tamil Nadu Civil Service.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the Superintendents in the Land Administration Department:

Provided that if no qualified and suitable person is available for appointment to the post, the post shall be filled up by appointment of a Deputy Collector by recruitment by transfer till such time as any person in the Land Administration Department gets qualified and is found suitable for appointment to the post.

2A. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post, the crucial date on which the candidate should be qualified shall be the first September of every year.

3. Qualifications.—No person shall be eligible for appointment to the post from among Superintendents unless he / she possesses the following qualifications, namely:-

- (i) Training as a Deputy Tahsildar (of a dependent or independent sub-taluk) with Magisterial powers for a period not less than six months; and
- (ii) Training as a Taluk Tahsildar for a period of not less than one year:

Provided that this rule shall not apply to a Deputy Collector appointed to this post.

4. Probation.—Every person appointed to post shall from the date on which he / she joins duty be on probation for a total period of two years on duty within a continuous period of three years:

Provided that this rule shall not apply to a Deputy Collector appointed to this post.

5. Special pay.—Every person appointed to the post from among the holders of the post of Deputy Collectors shall be paid a Special Pay of Rs. 50/- (Rupees Fifty only) per mensem.

CLASS XLVI — PERSONAL ASSISTANT IN FISHERIES DEPARTMENT.

1. Constitution.—This class shall consist of the post of Personal Assistant in Fisheries Department.

2. Appointment.—Appointment to this class shall be made by recruitment by transfer from the category of Superintendent in the Fisheries Department in the Tamil Nadu Ministerial Service.

3. Qualification.—Omitted.

4. Probation.—Every person appointed to this class by recruitment by transfer shall, from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

5. Special pay.—Omitted.

**CLASS XLVII —CHIEF RADIO OFFICER AND REGIONAL RADIO OFFICER IN
THE PANCHAYAT RADIO MAINTENANCE ORGANISATION.**

(Deleted)

CLASS XLVIII —OFFICERS OF THE EMPLOYMENT AND TRAINING DEPARTMENT.

1. Constitution.— This class shall consist of the following categories of officers, namely:-

1. Joint Director of Employment.
- 1(a). Deputy Director of Employment.
2. Assistant Director of Employment.
3. District Employment Officer.

2. Appointment.—(1) Appointment to the categories specified in column(1) of the table below shall be made by the methods specified in the corresponding entries in column(2) thereof:-

TABLE

Categories (1)	Methods of appointment (2)
1. Joint Director of Employment.	Promotion from the category of Deputy Director of Employment.
1(a). Deputy Director of Employment.	Promotion from the category of Assistant Director of Employment
2. Assistant Director of Employment.	Promotion from the category of District Employment Officers.
3. District Employment Officer.	(i) Direct recruitment; or (ii) Recruitment by transfer from among the approved probationers and full members in the categories of Junior Employment Officer including Junior Employment Officer (Physically Handicapped) and Craft Instructor (Technical Officer-Placement) : Provided that this rule shall not affect the recruitment made by transfer from among the holders of the post of Superintendent prior to 28 th January 1967. Provided further that appointment by direct recruitment and recruitment by transfer to the posts of District Employment Officers shall be made in the ratio of 1:2, the direct recruitment being made against substantive vacancies only:

The cyclical order in which the direct recruit shall be fitted in the combined inter-se-seniority shall be in the following order:-

1. Direct recruit.
2. Transferee.
3. Transferee.

Provided also that the ratio of appointment between direct recruitment and recruitment by transfer shall not apply for appointment made during the years 1974 to 1984.

(2) Preparation of annual list of approved candidates.— For the purpose of drawing up of annual list of approved candidates for the appointment to the post in this class by promotion and by recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 1st September of every year.

2A. Reservation of appointment.— The rule of reservation of appointments (General rule 22) shall apply to the appointment to the post of District Employment Officer by direct recruitment.

3.Selection category.— Promotion to the categories of Joint Director of Employment, Deputy Director of Employment and Assistant Director of Employment shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Qualification.— No person shall be eligible for appointment to the categories specified in column (1) of the table below, by the methods specified in the corresponding entries in the column(2) of that table unless he possesses the qualifications specified in the corresponding entries in column (3) thereof :-

TABLE

Category (1)	Method of appointment (2)	Qualification (3)
1.Joint Director of Employment 1(a).Deputy Director of Employment 2.Assistant Director of Employment	Promotion	<p>(1) Must possess the minimum general educational qualification prescribed in Schedule I to the General rules; and</p> <p>(2) Must have passed the following tests, namely :-</p> <ul style="list-style-type: none"> (i) Account test for Executive Officers, if he has not already passed the Account test for Subordinate Officers, Part I. (ii) Labour and Factories Departmental Test, Part A (Tamil Nadu Government Office Manual Test conducted from November 1967) (iii) Must have passed the departmental test for officers of the National Employment Service in National Employment Service Manual: Provided that the qualifications under clause (iii) shall not apply to the persons who were holding on the 30th November 1960, the post of Assistant Director of Employment subject to the condition that they should acquire the said qualification by the 4th November, 1965: Provided further that a person who had completed 45 years of age on the 28th January, 1959 shall not be required to pass the following tests, namely:- <ul style="list-style-type: none"> (i) Account test for Executive Officers; and (ii) Labour and Factories Department Test Part 'A' (Tamil Nadu Government Office Manual); and a person who has completed 45 years of age on the 30th November, 1960 shall not be required to pass the National Employment Service Manual test for Officers of National Employment Service: Provided also that a person who was serving the Government of India and appointed to any of the corresponding posts under the State Government as on the 1st November, 1956 and whose case is not covered by any of the provisions under this rule shall pass the above tests within a period of two years from the 28th January 1959. If he fails to pass the said tests within that period, he shall not be eligible to draw increments in the time scale of pay until he passes the said test. Such ineligibility to draw increments shall not, have the effect of postponing his future increments after he has passed the said tests:

Provided also that, if a person taken over from the Government of India to the National Employment Department on the 1st November 1956, has appeared for the SSLC Public Examination and has been declared eligible for college course or has passed the I.A.F. Educational Test for re-classification to leading Air Craftsmen, he shall be deemed to possess the minimum general educational qualification prescribed in Schedule I to the General rules.

3. District
Employment
Officer.

Direct recruitment

- (a) Must possess a degree:
Provided that other things being equal, preference shall be given to graduates in Economics, Education, Sociology, Statistics, Psychology and to those with Post graduate diploma in Social Science and experience in industrial or personnel management or Labour Welfare.
- (b) Must have completed twenty one years of age and must not have completed thirty years of age on the first day of July of the year in which the selection for appointment is made:
Provided that upper age limit shall be thirty five years of age in respect of candidate belonging to Scheduled Castes / Scheduled Tribes / Most Backward Classes / Denotified Communities and Backward Classes.

Recruitment by
transfer

1. Must have worked as Junior Employment Officer or Junior Employment Officer (Physically Handicapped) or Craft Instructor (Technical Officer Placement) for a total period of not less than three years;
2. Must possess the minimum general educational qualification prescribed in Schedule I to the General rule; and
3. Must have passed the departmental test for Officers of the National Employment Service in National Employment Service Manual:
Provided that service as Superintendent for three years shall be sufficient for recruitment made prior to the 28th January, 1967 from among the Superintendents.

Explanation.— A person taken over from the Government of India to the National Employment Department on the 1st November, 1956, has appeared for the S.S.L.C. Public Examination and has been declared eligible for college course or has passed the Indian Air Force Educational Test for re-classification to leading Air Craftsman, he shall be deemed to possess the minimum general educational qualification prescribed in Schedule I to the General rules.

5. Probation.— (i) Every person appointed to the category of District Employment Officer, from the date on which he joins duty shall be on probation for a total period of two years on duty within a continuous period of three years.

(ii) The Director of Employment and Training, Chennai shall be the authority competent to consider and decide whether or not a probationer is suitable for full membership and to declare such probationer to have satisfactorily completed his probation or to extend his probation to enable him to pass the prescribed departmental tests.

6. Tests.— A probationer in the post of District Employment Officer shall within the period of his probation, pass the following tests, namely:-

- (i) Account test for Executive Officers if he has not already passed the Account test for Subordinate Officers, Part I;
- (ii) Labour and Factories Departmental Test Part A (Tamil Nadu Government Office Manual) or the Tamil Nadu Government Office Manual test conducted from November 1967; and
- (iii) Departmental test for officers of the National Employment Service (National Employment Service Manual):

Provided that a person who had completed 45 years of age on 28th January, 1959 shall not be required to pass the following tests, namely:-

- (i) Account test for Executive Officers; and
- (ii) Labour and Factories Department Test Part 'A' (Tamil Nadu Government Office Manual); and that a person who has completed 45 years of age on 30th November, 1960 need not pass the National Employment Service Manual Test for Officers of National Employment Service:

Provided further that a person who was serving the Government of India and appointed to any of the corresponding posts under the State Government as on the 1st November, 1956 and whose case is not covered by any of the provisions under rule 4 shall pass the above tests within a period of two years from the 28th January, 1959. If he fails to pass the said tests within that period, he shall not be eligible to draw increments in the time scale of pay until he passes the said test. Such ineligibility to draw increments shall not, have the effect of postponing his future increments after he has passed the said tests:

Provided also that the persons who were serving the Government of India and appointed to any of the corresponding posts under the State Government as on the 1st November, 1956 shall not be required to pass the Departmental test for Officers of the National Employment Service so long as they hold the post which they were holding on the 30th November, 1960. Others shall pass the test by the 4th November, 1965.

7. Training.—(1) Every person, recruited direct, as District Employment Officer shall undergo preliminary training for six months (with effect from 7.10.91). During the period of training, he shall be paid the minimum pay in the time scale of pay applicable to the post. The period of training shall count for the purpose of probation and increment in the time scale of pay applicable to the post.

(2) Omitted.

(3) Every person appointed by direct recruitment as District Employment Officer on or after the 1st July 1975 shall undergo Foundational Training course for three weeks. At the end of the training, a test shall be conducted and a pass in the test shall be pre-requisite for declaration of probation.

(4) Every person appointed by recruitment by transfer as District Employment Officer on or after the 1st July 1976 (even on temporary basis) shall also undergo a Foundational Training Course for three weeks provided that they are below fifty three years of age on the date of commencement of the course. At the end of the training, a test shall be conducted and a pass in the test shall be a pre-requisite for declaration of probation.

(5) The trainees mentioned in sub-rules (3) and (4) shall be entitled to draw their usual pay and allowances including travelling allowance and daily allowance at the usual rates during the period of training. The training period shall count for probation and increment.

8. Postings and transfers.— The Director of Employment and Training, Chennai shall be the authority competent to order postings and transfers.

9. Savings.— Nothing contained in the General rules or these rules shall adversely affect any person who had already been appointed as District Employment Officer by recruitment by transfer without approved probationership from among the categories of Superintendent and Junior Employment Officer.

**CLASS XLIX — ASSISTANT PUBLIC PROSECUTOR, GRADE I AND
ASSISTANT PUBLIC PROSECUTOR, GRADE II.**

1. Constitution.—This class shall consist of the following categories of officers, namely :-

- Category 1 Assistant Public Prosecutor, Grade I.
Category 2 Assistant Public Prosecutor, Grade II.

2. Appointment.—Appointment to the category specified in column (1) of the table below shall be made by the method specified in the corresponding entry in column (2) thereof: -

TABLE

Category (1)	Method of appointment (2)
1. Assistant Public Prosecutor, Grade I	By promotion from Assistant Public Prosecutor, Grade II.
2. Assistant Public Prosecutor, Grade II	By Direct recruitment.

3. Relinquishment of rights.—Every Assistant Public Prosecutor, Grade II who is on other duty as Judicial Magistrate of the Second Class, shall relinquish his rights in the said post of Judicial Magistrate of the Second Class, if he is promoted and appointed as Assistant Public Prosecutor, Grade I.

4. Reservation for appointment.—The rule of reservation of appointment (General rule 22) shall apply to the appointment to the post of Assistant Public Prosecutor, Grade II.

5. Appointing authority.—(i) The State Government shall be the appointing authority for both the categories of Assistant Public Prosecutor, Grade I and Grade II. The appointment to the post of Assistant Public Prosecutor, Grade II shall be made on the recommendation of a committee constituted by the State Government for selection of candidates.

(ii) The committee shall consist of an officer in Home Department not below the rank of Deputy Secretary to Government, an officer in the Law Department not below the rank of Deputy Secretary to Government and the Public Prosecutor, High Court, Madras.

6. Unit for appointment, probation and seniority.—For the purposes of appointment, probation, seniority, discharge of probationers and approved probationers for want of vacancies, re-appointment, appointment as full members and promotion, the State as a whole shall be the unit for Assistant Public Prosecutor, Grade II and Assistant Public Prosecutor, Grade I.

7. Qualifications.—No person shall be eligible for appointment as Assistant Public Prosecutor, Grade II unless he possesses the following qualifications, namely:-

- (i) Must possess B.L., degree of any University or Institution recognized by the University Grants Commission for the purpose of its grant;
(ii) Must be a member of the Bar and must have had active practice in Criminal Courts for a period of not less than 5 years;

Explanation.— The expression "active practice in Criminal Courts" shall include the period of service rendered by a person as a temporary Assistant Public Prosecutor, Grade II.

- (iii) Must have the Physical Fitness as prescribed for the posts other than Executive and Ministerial and Vision of Standard III or better.
(iv) Must possess adequate knowledge of Tamil.

Explanation.—For the purpose, a person will be deemed to possess an adequate knowledge of Tamil if he has passed the S.S.L.C. Public Examination or its equivalent examination with Tamil as one of the languages studied in the High School Course in Tamil Medium and also S.S.L.C., Public Examination in Tamil Medium or passed the II Class Language Test in Tamil conducted by the Tamil Nadu Public Service Commission.

8. Probation.— (a) Every person appointed to the post of Assistant Public Prosecutor, Grade II, shall, from the date of which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years;

(b) The Collectors in districts and the Commissioner of Police, in Chennai City shall be competent to declare the satisfactory completion of probation of probationers in the post of Assistant Public Prosecutor, Grade II.

9. Training.—(a) Every person appointed to the post of Assistant Public Prosecutor, Grade II, shall on and from the date on which he joins duty, undergo for a period of twelve weeks, the training specified in Annexure I, at the Police Training College, Ashok Nagar, Chennai. The period of training shall count for probation and increment;

(b) The Director of Prosecution, Chennai shall create temporary additional posts of Assistant Public Prosecutor, Grade II for the duration of training of candidates selected for appointment as Assistant Public Prosecutor, Grade II and deputed for training and to fill up the vacancies with fully qualified persons under intimation to Government ;

(c) The scheme of training is appended in Annexure I to these rules.

10. Agreement.—(a) Every person appointed to the post of Assistant Public Prosecutor, Grade II, shall execute an agreement in the form appended to these rules in Annexure II binding himself to serve the Government as Assistant Public Prosecutor, Grade II, for the period specified in sub rule (b) below. If he resigns his post before completion of the prescribed period of training or before completing the two years service from the date of completion of training due to any reasons except ill health certified by a Medical Officer, not below the rank of Civil Surgeon, he shall refund the Government the pay drawn by him during the period of his training.

(b) The agreement to serve the Government after the completion of training shall be –
 (i) for a period of two years, if the appointment is to last for two years; or
 (ii) for such lesser period upto which the post has been sanctioned:

Provided that if the appointment is continued beyond such lesser period upto the period of two years or thereafter, the person appointed as Assistant Public Prosecutor, Grade II shall execute another agreement so as to cover the period upto two years.

ANNEXURE I

(see rule 9)

Scheme of training for Assistant Public Prosecutors, Grade II.

Sl.No.	Week	Day	Morning Session (Subject)	Evening Session (Subject)
(1)	(2)	(3)	(4)	(5)
(1)	I week to IV week	Monday to Friday	Constitution Indian Penal Code, Criminal Procedure Code, Evidence	Visit to Forensic Laboratory
(2)	V week to VI week	-do-	Minor Acts, Local Manual and Rules, Forensic Science Administration setup.	Attached to Assistant Public Prosecutor, Grade I
(3)	VII week	-do-	Minor Acts, Forensic Medicine, Forensic Science, Administration setup.	-do-
(4)	VIII week	-do-	Minor Acts, Forensic Medicine, Forensic Science, Criminology.	-do-

(5)	IX week	-do-	Minor Acts, Legal opinion, Practical subject, Criminology.	Visit to various police units.
(6)	X week	-do-	Minor Acts, Practical set up, Criminology.	-do-
(7)	XI week	-do-	Minor Acts, Mock Trial, Constitution, Indian Penal Code, Criminal Procedure Code, Evidence, Criminology, etc; Revision.	-do-
(8)	XII week	Monday to Saturday	Examination on subjects.	

Explanation.—The “Minor Acts” specified in column (4) above refers to the following Acts, namely: –

- The Arms Act, 1959 Central Act 54 of 1959 and Arms Rules.
The Conservation of Foreign Exchange and Prevention of smuggling Activities Act, 1974 (Central Act 52 of 1974). Dacoit Affected Areas Act (Local)
The Dowry Prohibition Act, 1961 (Central Act 28 of 1961) (to be studied in detail with connected procedural Law and judgments etc.)
The Environment Protection Act, 1986 (Central Act 26 of 1986).
The Essential Commodities Act, 1955 (Central Act 10 of 1955).
The Excise (Spirits) Act, 1863 (Central Act 16 of 1863).
The Excise (Malt Liquors) Act, 1890 (Central Act 30 of 1890)
The Indian Explosives Act, 1884, (Central Act IV of 1884)
The Explosive substances Act, 1908 (Central Act VI of 1908)
The Extradition Act, 1962 (Central Act 34 of 1962) (emphasis on prima facie cases)
The Foreigners Act, 1946 (Central Act XXXI of 1946)
The Foreign Exchange Regulations Act, 1973 (Central Act 46 of 1973) (Penal Provisions)
The Tamil Nadu Prevention of Dangerous Activities of Boot Leggers, Drug-offenders, Goondas, Immoral Traffic Offenders and Slum Grabbers Act, 1982 (Tamil Nadu Act 14 of 1982).
The Identification of Prisoners Act, 1920 (Central Act XXXIII of 1920)
The Essential Services Maintenance Act, 1981 (Central Act 16 of 1981). Military Law and its relationship with ordinary Law.
The Motor Vehicles Act, 1988 (Central Act 59 of 1988).
The Narcotics Drugs and Psychotropic Substances Act, 1985 (Central Act 61 of 1985)
The National Security Act, 1980 (Central Act 65 of 1980)
The Official Secrets Act, 1923 (Central Act 19 of 1923)
The Passports Act, 1967 (Central Act 15 of 1967)
The Police Act, 1861 Central Act IV of 1861 and
The Tamil Nadu City Police Act, 1888 (Tamil Nadu Act –III of 1888)
Sections 2,7,8, 10,12, 22,28,29,32, 34, 42, 44.
The Police Incitement to Disaffection Act, 1922. (Central Act XXII of 1922)
The Police Force (Restriction of Rights) Act, 1966 (Central Act 33 of 1966)
The Prevention of Black Marketing and Maintenance of Supplies of Essential Commodities Act, 1980 (Central Act 7 of 1980)
The Prevention of Corruption Act, 1988 (Central Act 49 of 1988).
The Immoral Traffic (Prevention) Act 1956 (Central Act 104 of 1956)
The Prevention of Insult to National Honor Act 1972 (Central Act 24 of 1972).
Provincial Armed Constabulary (Local Act)
The Probation of Offenders Act, 1958 (Central Act 20 of 1958)
The Protection of Civil Rights Act, 1955 (Central Act 22 of 1955).
The Public Gambling Act, 1867 (Central Act 3 of 1867).
The Railways Act, 1890 (Central Act IX of 1890)(Penal Provisions)
The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 (Central Act 33 of 1989)
Sati Prevention Act.
The Terrorists and Disruptive Activities (Prevention) Act, 1987 (Central Act of 1987) (to be studied in detail with reference to important judgments)

CLASS L — ADMINISTRATIVE OFFICERS, AGRICULTURE DEPARTMENT.

1. Constitution.—This class shall consist of the posts of Administrative Officers in the Agriculture Department.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the posts of Managers and Superintendents in the Agriculture Department.

3. Qualifications.—No person shall be eligible for appointment to the post unless he has served for a period of not less than five years either as Superintendent or as Manager or as both in the Agriculture Department and passed the Account Test for Subordinate Officers, Part I.

4. Probation.— Every person appointed to the post, shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

CLASS LI — MOTOR VEHICLES MAINTENANCE DEPARTMENT.

1. Constitution.—This class shall consist of the following categories of officers, namely :-

- Category 1 Works Manager.
- Category 2 Automobile Engineer.
- Category 3 Deputy Director (Administration).

2. Appointment.—Appointment to the categories mentioned in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1 Works Manager	<ul style="list-style-type: none"> (i) By direct recruitment; or (ii) By promotion from among the holders of post of Automobile Engineer of the Motor Vehicles Maintenance Department; or (iii) By recruitment by transfer from any other service.
2 Automobile Engineer	<ul style="list-style-type: none"> (i) By direct recruitment; or (ii) By recruitment by transfer from the post of Technical Assistant and General Foreman in the Tamil Nadu Motor Vehicles Maintenance Subordinate Service; or (iii) By transfer from any other class; or (iv) By recruitment by transfer from any other service: Provided that appointment by the methods specified in item (1) and items (2) to (4) shall be made in the ratio of 1:2, the first vacancy reserved for direct recruitment and the next two vacancies reserved for the remaining three methods of appointment: Provided further that if no qualified and suitable candidate is available for appointment by the methods specified in items (1) above, the appointment shall be made by the methods specified in items (2) to (4) in that order.
3 Deputy Director (Administration)	By promotion from among the holders of the post of Office Manager in the Tamil Nadu Motor Vehicles Maintenance Department.

2A. Rule of reservation.—The rule relating to reservation of appointment (General rule 22) shall apply for appointments to the post of Automobile Engineer by direct recruitment.

2B. Preparation of annual list of approved candidates.—For the purpose of drawing of annual list of approved candidates for appointment to the post in this class by promotion or by recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 1st September of the year to which the list relates.

3. Qualifications (a) Age.—No person shall be eligible for appointment to the categories by direct recruitment if he has completed or will complete 35 years of age on the first day of July of the year in which the selection for appointment is made.

(b) **Other qualifications.**—No person shall be eligible for appointment to the categories specified in column (1) of the table below by the methods specified in the corresponding entries in column (2) thereof, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof :-

TABLE

Category (1)	Method of appointment (2)	Qualifications (3)
1. Works Manager	(i) By direct recruitment.	<p>(a) Must possess a degree in Automobile or Mechanical Engineering; or be a holder of the post-diploma in Automobile Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu; or be a licentiate in Automobile Engineering; or Mechanical Engineering; and</p> <p>(b) Must possess experience in the administration of an office and the management of workshops connected with maintenance and upkeep of motor vehicles for a period of not less than three years.</p>
	(ii) By promotion.	Must have worked as Automobile Engineer in the Motor Vehicles Maintenance Department in charge of a workshop for a period of not less than ten years.
	(iii) By recruitment by transfer from any other service.	<p>(a) Must possess a degree in Automobile or Mechanical Engineering; or be a holder of the post-diploma in Automobile Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu; or be a licentiate in Automobile Engineering or Mechanical Engineering; and</p> <p>(b) Must possess experience in the administration of an office and the management of workshops connected with maintenance and upkeep of motor vehicles for a period of not less than three years.</p>
2. Automobile Engineer	(i) By direct recruitment.	<p>(a) Must possess a degree in Automobile or Mechanical Engineering; or be a holder of the post-diploma in Automobile Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu; or be a Licentiate in Automobile Engineering or Mechanical Engineering; and</p> <p>(b) Must possess experience in the administration of an office and the management of workshops connected with maintenance and upkeep of motor vehicles for a period of not less than five years.</p>

- (ii) By recruitment by transfer from the post of Technical Assistant or General Foreman in the Motor Vehicles Maintenance Department.
- (a) Must possess a degree in Automobile or Mechanical Engineering; or be a holder of the post-diploma in Automobile Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu; or be a Licentiate in Automobile Engineering; or Mechanical Engineering; and
- (b) Must possess experience in the administration of an office and the management of workshops connected with the maintenance and upkeep of Motor Vehicles under the Motor Vehicles Maintenance Department for a period of not less than five years.
- (iii) By transfer from any other class or by recruitment by transfer from any other service.
- (a) Must possess a degree in Automobile or Mechanical Engineering; or be a holder of the post-diploma in Automobile Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu; or be a Licentiate in Automobile Engineering or Mechanical Engineering; and
- (b) Must possess experience in the administration of an office and the management of workshops connected with the maintenance and upkeep of motor vehicles for a period of not less than five years.

Explanation.—‘Workshop’ shall mean any workshop under the control of the Government / Public / Private Organisation and registered under the Factories Act, 1948 (Central Act LXIII of 1948).

4. Probation.—Every person appointed to a category shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years:

Provided that an Officer-in-charge, Central Purchase and Storage Unit in the Motor Vehicles Maintenance Department of the Tamil Nadu State Transport Department appointed as Automobile Engineer shall count his service as Officer-in-charge, Central Purchase and Storage Unit towards probation in the category of Automobile Engineer.

5. Tests.—Every person appointed to a category other than Deputy Director (Administration) shall, within the period of his probation, pass the Account Test for Executive Officers.

6. Savings.—Nothing contained in rule 3 shall adversely affect any person who was holding the post of Automobile Engineer on the 20th June 1975.

CLASS LII — NON-TECHNICAL PERSONAL ASSISTANT TO THE PRINCIPALS OF GOVERNMENT ENGINEERING COLLEGES, POLYTECHNICS AND SPECIAL INSTITUTIONS AND BURSAR IN THE TECHNICAL EDUCATION DEPARTMENT.

1. Constitution.— This class shall consist of the following categories of Officers, namely:-

Category 1 Non-Technical Personal Assistant to the Principals of Government Engineering Colleges, Polytechnics and Special Institutions.

Category 2 Bursar in the Technical Education Department.

2. Appointment.—(a) Appointment to the category specified in column(1) of the table below, shall be made by the method of appointment specified in the corresponding entries in column(2) thereof: -

TABLE

Category (1)	Method of appointment (2)
1. Non-Technical Personal Assistant to the Principals of Government Engineering Colleges, Polytechnics and Special Institutions.	By transfer from the post of Bursar in the Technical Education Department.
2. Bursar in the Technical Education Department.	By recruitment by transfer from the category of Superintendents in the Technical Education Department in the Tamil Nadu Ministerial Service.

(b) Appointment to category 2 shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st September of the previous year to which a list relates.

4. Qualifications.—No person shall be eligible for appointment to the category specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof :-

TABLE

Category (1)	Qualifications (2)
1. Non-Technical Personal Assistant to the Principals of Government Engineering Colleges, Polytechnics and Special Institutions.	Must possess four years experience in the post of Superintendent in the Technical Education Department in the Tamil Nadu Ministerial Service and in the post of Bursar in the Technical Education Department taken together.
2. Bursar in the Technical Education Department.	Must possess three years experience as Superintendent in the Technical Education Department in the Tamil Nadu Ministerial Service.

5. Probation.— Every person appointed to the post of Bursar shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years:

Provided that the period of service in the post of Non-Technical Personal Assistant to the Principals of Government Engineering Colleges, Polytechnics and Special Institutions shall also be counted wherever necessary for computing the period of probation in post of Bursar.

CLASS LIII — DIRECTOR OF TAMIL DEVELOPMENT.

1. Constitution.— This class shall consist of the Director of Tamil Development.

2. Appointment.—Appointment to this class shall be made -

(i) by promotion from the category of Deputy Director in the Department of Tamil Development; or

(ii) by recruitment by transfer from any other State Service.

3. Qualification.—No person shall be eligible for appointment to this class, unless he possesses a master's degree in Tamil or he is a scholar of repute in Tamil.

**CLASS LIV —ADMINISTRATIVE OFFICER IN THE TRAINING WING
OF THE DEPARTMENT OF EMPLOYMENT AND TRAINING.**

1. Constitution.— This class shall consist of the Administrative Officers in the Training Wing of the Department of Employment and Training.

2. Appointment.— Appointment to this class shall be made by recruitment by transfer from among the holders of the posts of Auditor, Superintendents, Managers of Industrial Training Institutes working in the Training Wing in the Department of Employment and Training in the Tamil Nadu Ministerial Service.

3. Qualifications.— No person shall be eligible for appointment to this class, unless he possesses the following qualification namely:-

(i) Minimum general educational qualification; and

(ii) Service for a period of not less than three years as Auditor/Superintendent or Office Manager of I.T.I. in the Tamil Nadu Ministerial Service :

Provided that the period of three years of service as Auditor / shall be reckoned from the date of promotion as Superintendent / Office Manager in the regular line under General rule 9, Government in G.O.Ms.No.129, L & E (P1) Department, dated 24.09.2001, have ordered the reduction of experience qualification from five years to three years for eligibility for promotion to the post of Administrative Officer. Amendment to Special Rules has been issued with effect from 24.9.2001 in G.O.Ms.No.63, L & E (T1) Department, dated: 17.03.2004.

4. (a) Probation.—Every person appointed to this class shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

(b) **Authority competent to declare and extend probation.—**The Director of Employment and Training shall be competent to consider and decide whether or not a probationer in this class is suitable for full membership, to declare such probationer to have satisfactorily completed his probation or to extend his probation to enable him to pass the prescribed test.

5. Test.—Every person appointed to this class shall within the period of his probation, pass the Account Test for Executive Officers or the Account Test for Subordinate Officers, Part I.

6. Postings and transfers.—Postings and transfers of and grant of leave to members of the class shall be made by the Director of Employment and Training.

7. Preparation to annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post in the service, the crucial date on which the candidates shall have acquired the prescribed qualification shall be the 1st September of every year.

CLASS LV—ACCOUNTS OFFICER AND FINANCIAL ADVISER TO CHIEF ENGINEER (HIGHWAYS AND RURAL WORKS) AND DEPUTY ACCOUNTS OFFICER, HIGHWAYS AND RURAL WORKS DEPARTMENT.

1. Constitution.—This class shall consist of the following categories of officers, namely:-

- | | |
|------------|--|
| Category 1 | Accounts Officer and Financial Adviser to Chief Engineer (Highways and Rural Works). |
| Category 2 | Deputy Accounts Officer, Highways and Rural Works Department. |

2. Appointment.— Appointment to category 1 shall be made by promotion from category 2.

Appointment to category 2 shall be made by recruitment by transfer from among the Audit Superintendents working in the Accounts Branch in the Office of the Chief Engineer (Highways and Rural Works) and Chief Engineer (National Highways) and the Divisional Accountants in the Highways and Rural Works Department in the ratio 1:1.

3. Qualification.—(a) No person shall be eligible for appointment to category 1 unless he has served for a period of not less than one year as Deputy Accounts Officer in the Highways and Rural Works Department.

(b) No person shall be eligible for appointment to category 2 unless he has served as Audit Superintendent in the Accounts Branch in the office of the Chief Engineer (Highways and Rural Works), or Chief Engineer (National Highways), or as Divisional Accountant in the Highways and Rural Works Department for a period of not less than two years from the date of passing the departmental test prescribed for the post of Audit Superintendent or as the case may be Divisional Accountant.

4. Appointing authority.—The appointing authority for category 2 shall be the Chief Engineer (Highways and Rural Works).

5. Probation.— Every person appointed to category 2 shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

**CLASS LVI —ASSISTANT COMMISSIONER OF AGRICULTURAL INCOME TAX
NOT INCLUDED IN THE TAMIL NADU CIVIL SERVICE.**

(Deleted)

CLASS LVII — DEPUTY DIRECTOR (ADMINISTRATION) AND ADMINISTRATIVE OFFICER IN THE DEPARTMENT OF PUBLIC HEALTH AND PREVENTIVE MEDICINE.

1. Constitution.— This class shall consist of the following categories of officers of Public Health and Preventive Medicine Department, namely:-

Category 1	Deputy Director (Administration).
Category 2	Administrative Officer in the Department of Public Health and Preventive Medicine.

2. Appointment.—Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Category (1)	Method of appointment (2)
Deputy Director (Administration).	By promotion from category 2.
Administrative Officer in the Department of Public Health and Preventive Medicine.	By recruitment by transfer from among the holder of the post of Superintendent in the offices coming under one unit seniority of Public Health and Preventive Medicine Department in Tamil Nadu Ministerial Service.

3. Appointing authority.— The appointing authority for the post of Administrative Officer in the Department of Public Health and Preventive Medicine shall be the Director of Public Health and Preventive Medicine.

4. Qualification.— No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in the corresponding entry in column (2), unless he possesses the qualification specified in the corresponding entry in column (3) thereof:

TABLE

Category (1)	Method of appointment (2)	Qualification (3)
1. Deputy Director (Administration)	Promotion	(i) Must have rendered a service of not less than three years as Administrative Officer in the Public Health and Preventive Medicine Department; or (ii) Must have rendered a total service of not less than five years as Administrative Officer in the Department of Public Health and Preventive Medicine and as Superintendent in the offices coming under the one unit seniority of Public Health and Preventive Medicine Department in Tamil Nadu Ministerial Service put together.
2. Administrative Officer in the Department of Public Health and Preventive Medicine.	Recruitment by transfer	Must have rendered a service of not less than four years as Superintendent in the Offices coming under the one unit seniority of Public Health and Preventive Medicine Department in Tamil Nadu Ministerial Service.

5. Probation.—Every person appointed to category 2 shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

CLASS LVIII — DEPUTY DIRECTOR (ADMINISTRATION), TOWN AND COUNTRY PLANNING DEPARTMENT.

1. Constitution.— This class shall consist of the post of Deputy Director (Administration).

2. Appointment.—(a) Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Superintendent in the Tamil Nadu Ministerial Service in the Town and Country Planning Department.

(b) If no qualified and suitable person is available for appointment to the post by recruitment by transfer, then the post shall be filled up by transfer from among the holders of the post of Under Secretary to Government in category 2 in class XII.

3. Preparation of annual list of approved candidates.—For the purpose of drawing up of annual list of approved candidates for appointment to the post by recruitment by transfer, the crucial date on which the candidates should be qualified shall be the first September of every year.

4. Qualification.— No person shall be eligible for appointment to the post by recruitment by transfer unless he has served as Superintendent in the Town and Country Planning Department for a period of not less than five years.

5. Probation.— Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

6. Saving clause.—Nothing contained in these rules shall adversely affect any person holding the post on the 31st March 1994.

**CLASS LIX— ADMINISTRATIVE PERSONAL ASSISTANT TO
THE DIRECTOR OF FIRE SERVICE.**

1. Constitution.—This class shall consist of the Administrative Personal Assistant to the Director of Fire Service in the Tamil Nadu Fire Service Department.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the posts of Superintendent (category 1 of the Tamil Nadu Ministerial Service) in the Tamil Nadu Fire Service Department.

3. Qualification.—No person shall be eligible for appointment to the post unless he / she has worked as Superintendent in the Tamil Nadu Fire Service Department for a period of not less than four years.

4. Probation.— Every person appointed to this post shall from the date on which he / she joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

**CLASS LX—ADDITIONAL PERSONAL ASSISTANT TO THE
DIRECTOR OF SURVEY AND LAND RECORDS.**

1. Constitution.—This class shall consist of the Additional Personal Assistant to the Director of Survey and Settlements.

2. Appointment.—Appointment to this class shall be made by recruitment by transfer from among the holders of the post of Superintendent in the office of the Director of Survey and Settlements.

3. Qualifications.— No person shall be eligible for appointment to this class unless he has put in a service for a period of not less than five years as superintendent in the office of the Director of Survey and Settlement and has completed Tahsildar's training in a district for a period of two years during which he should have acted as Taluk Tahsildar for a period of not less than one year:

Provided that the person holding the post on the 25th day of May, 1992 need not undergo the above mentioned training.

4. Probation.— Every person appointed to this class shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

**CLASS LXI —PERSONAL ASSISTANT TO DIRECTOR OF SCHOOL EDUCATION
AND DISTRICT EDUCATIONAL OFFICER.**

1. Constitution.—This class shall consist of the following categories of officers, namely :-

1. Personal Assistant to the Director of School Education.
2. Personal Assistant to the District Educational Officer.

2. Appointment.— Appointment to the categories in this class shall be made as follows:-

Category (1)	Method of recruitment (2)
1. Personal Assistant to Director of School Education	(i) By promotion from category 2 Viz. Personal Assistant to District Educational Officer ; or (ii) By recruitment by transfer from the category of Superintendents in the Department of School Education and from the category of Superintendents in 'B' Wing of School Education Department in the Tamil Nadu Ministerial Service, in case suitable person is not available for appointment by the above method of recruitment.
2. Personal Assistant to District Educational Officer.	Recruitment by transfer from the category of Superintendent in the Department of School Education and from the category of Superintendents in the 'B' Wing of School Education Department in the Tamil Nadu Ministerial Service:

Provided that the appointment to the post of Personal Assistant to District Educational Officer shall be filled or reserved to be filled from among the staff of 'A' and 'B' wings of the School Education Department as per the combined seniority list of 'A' and 'B' wings drawn up as on 01-11-1978.

Explanation.— For the purpose of preparation of combined seniority list of 'A' and 'B' wings, the cycle of 8 (5:3) shall be followed as indicated below:-

'A' wings
'B' wings
'A' wings
'B' wings
'A' wings
'B' wings
'A' wings
'A' wings

8

Provided further that the Superintendents who relinquished their claims for appointment as Personal Assistant to District Educational Officer prior to the date, 03-10-86 shall also be considered for appointment to the post of Personal Assistant to Director of School Education by recruitment by transfer from the category of Superintendent, if any of their juniors in the category of Superintendent is to be promoted as Personal Assistant to Director of School Education in his capacity as Personal Assistant to District Educational Officer and they shall be given due seniority in the post of Personal Assistant to Director of School Education:

Provided also that the appointment to the posts of Personal Assistant to Director of School Education by promotion from the category of Personal Assistant to District Educational Officers appointed prior to the date 03-10-86 shall be made in consultation with the Tamil Nadu Public Service Commission.

2A. Qualifications.— No person shall be eligible for appointment to any post in the class unless he possesses the minimum general educational qualifications.

2B. Appointing authority .—The appointing authority for the category of personal Assistant to the District Educational Officer is the Joint Director of School Education or the Deputy Director of School Education, as the case may be who deals with the subject relating to the appointment of personnel.

2C. Selection category.—Appointment by promotion to the post of Personal Assistant to Director of School Education shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Probation.—Every person appointed to each category shall, from the date on which he joins duty, be on probation in such category for a total period of one year on duty within a continuous period of two years.

4. Omitted.

5. Transfers and postings.—Transfers and postings to category 1 shall be made by Director of School Education.

**CLASS LXII—PERSONAL ASSISTANT TO THE DIRECTOR OF
COLLEGIATE EDUCATION.**

1. Constitution.—This class shall consist of the Personal Assistant to the Director of Collegiate Education.

2. Appointment.—Appointment to the category shall be made by recruitment by transfer from the category of Superintendents and Managers in the Collegiate Education Department in the Tamil Nadu Ministerial Service or by transfer from the category of Special Officer for Scholarship and Assistant Director of Collegiate Education.

3. Probation.—Every person appointed to the category shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three year:

Provided that no fresh probation is necessary in the case of a person appointed by transfer if he has already completed his probation in that category from which he is transferred.

**CLASS LXIII — SELECTION GRADE SUPERINTENDENT IN THE OFFICE OF
THE COMMISSIONER OF CIVIL SUPPLIES - CIVIL SUPPLIES
DEPARTMENT.**

(Deleted)

CLASS LXIV— MANAGER, OFFICE OF THE COMMISSIONER OF ECONOMICS AND STATISTICS.

1. Constitution.—This class shall consist of the category of Manager, office of the Commissioner of Economics and Statistics.

2. Appointment.— Appointment to the category of Manager shall be made by recruitment by transfer from among the superintendents in the Department of Economics and Statistics in the Tamil Nadu Ministerial Service.

3. Appointing authority.—The Commissioner of Economics and Statistics shall be the appointing authority for the post.

4. Qualification.— No person shall be eligible for appointment to the category unless he has served as Superintendent for a period of not less than five years in the Department of Economics and Statistics.

5. Probation.— Every person appointed to the post shall from the date on which he joins duty be on probation for a total of two years on duty within a continuous period of three years.

6. Annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post, the crucial date on which the candidates should be qualified shall be the 1st September of every year.

CLASS LXV — DEPUTY COMMISSIONER OF CIVIL SUPPLIES, ASSISTANT SECRETARY TO THE COMMISSIONER OF CIVIL SUPPLIES / ASSISTANT COMMISSIONER OF CIVIL SUPPLIES — CIVIL SUPPLIES DEPARTMENT.

1. Constitution.— This class shall consist of the following categories of officers, namely:-

- Category 1 Deputy Commissioner of Civil Supplies.
 Category 2 Assistant Secretary to the Commissioner of Civil Supplies/Assistant Commissioner of Civil Supplies.

2. Appointment.— Appointment to the two categories shall be made as follows:-

TABLE

Category (1)	Methods of appointment (2)
1. Deputy Commissioner of Civil Supplies.	(i) by promotion from the category of Assistant Commissioner of Civil Supplies/Assistant Secretary to the Commissioner of Civil Supplies and Consumer Protection or Assistant Commissioner of Civil Supplies (Inspection). (ii) by recruitment by transfer from the Tamil Nadu Civil Service.
2. Assistant Secretary to the Commissioner of Civil Supplies/Assistant Commissioner of Civil Supplies.	(i) by recruitment by transfer from among the holders of the post of Superintendent / Personal Assistant to Assistant Commissioner of Civil Supplies in the Civil Supplies Department; or (ii) Recruitment by transfer from Tamil Nadu Civil Service and the ratio of appointment from the above categories shall be 2:2.

3. Qualification (a) Age.— No person shall be eligible for appointment to the category of Assistant Secretary to the Commissioner of Civil Supplies or Assistant Commissioner of Civil Supplies and to the category of Deputy Commissioner of Civil Supplies, if he has completed fifty seven years of age on the first day of July of the year in which the selection for appoint is made.

(b) **Other qualifications.**—(1) No person shall be eligible for promotion to the category of Deputy Commissioner of Civil Supplies unless he has put in a service of not less than six years as Assistant Commissioner of Civil Supplies/Assistant Commissioner of Civil Supplies (Inspection) or Assistant Secretary to the Commissioner of Civil Supplies and Consumer Protection.

(2) No person shall be eligible for recruitment by transfer to the category of Assistant Secretary to the Commissioner of Civil Supplies and Consumer Protection/Assistant Commissioner of Civil Supplies unless he has put in a service of not less than five years as Superintendent or Personal Assistant to the Assistant Commissioner of Civil Supplies or in both.

(3) No person shall be eligible for promotion to the category of Assistant Secretary to the Commissioner of Civil Supplies and Consumer Protection/Assistant Commissioner of Civil Supplies unless he has passed the Account Test for Subordinate Officers, Part I.

Explanation.— For the purpose of computation of the service, the services of a Selection Grade Superintendent rendered previously as Personal Assistant to the Assistant Commissioner of Civil Supplies and/or Senior Superintendent in the Office of the Commissioner of Civil Supplies and Consumer Protection will also be reckoned with.

4. Probation.— Every person appointed to either of the categories in the class shall, from the date on which he joins duty be on probation for a total period of two years on duty within a period of three years:

Provided that rules 3 and 4 shall not apply in the case of Deputy Collectors and District Revenue Officers belonging to the Tamil Nadu Civil Service.

5. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the class by promotion or recruitment by transfer, the crucial date on which the candidates should be qualified shall be the first September of every year.

CLASS LXVI —PERSONAL ASSISTANT TO THE DIRECTOR OF LEGAL STUDIES.

1. Constitution.— This class shall consist of Personal Assistant to the Director of Legal Studies.

2. Appointment.— Appointment to the post shall be made —

(i) By recruitment by transfer from the posts of Manager in the Legal Education Department in the Tamil Nadu Ministerial Service;

(ii) If no qualified and suitable person is available by the method in item (i) above, by promotion from among the Section Officers in category 3 in class XII of the Tamil Nadu General Service.

3. Qualifications.—No person shall be eligible for appointment to the post unless he possesses the following qualifications, namely:-

(i) A degree;

(ii) A pass in the Account Test for Subordinate Officers, Parts I and II;

(iii) A pass in the Tamil Nadu Government Office Manual Test; and

(iv) Service as Manager for a period of not less than five years in the Legal Education Department or service as Assistant Section Officer and Section Officer in the Education Department of Secretariat for a period of not less than twelve years:

Provided that, other things being equal, preference shall be given to the holders of degree in Law or who have passed the Criminal Judicial Test, Parts I and II.

4. Probation.—Every person appointed to the post by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

5. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post in the class by recruitment by transfer/promotion the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st September of every year.

CLASS LXVII — PERSONAL ASSISTANT TO THE DIRECTOR OF APPROVED SCHOOLS AND VIGILANCE SERVICE.

1. Constitution.—This class shall consist of the Personal Assistant to the Director of Approved Schools and Vigilance Service, Chennai.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the categories of Office Superintendents in the Office of the Director of Approved Schools and Vigilance Service, Chennai and Office Managers in the Government Approved Schools and Government Vigilance Institutions in the Department of Approved Schools and Vigilance Service.

3. Qualification.— No person shall be eligible for appointment to the post unless -

- (i) he possesses the minimum general educational qualifications prescribed in the Schedule I to the General rules; and
- (ii) he has put in a service for a period of not less than five years in the post of Office Superintendent or Office Manager in the Department of Approved Schools and Vigilance Service.

4. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post the crucial date on which the candidate should be qualified shall be the 1st September of every year.

5. Probation.—Every person appointed to the post shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

6. Test.—Every person appointed to the post shall, within the period of probation, pass the Account Test for Executive Officers:

Provided that the probationer who has already passed the Account Test for Sub-ordinate Officers, Part I need not pass the Account Test for Executive Officers.

7. Authority competent to declare probation.—The Director of Approved Schools and Vigilance Service, Chennai shall be the competent authority to declare the satisfactory completion of probation of the holder of the post.

CLASS LXVIII— ASSISTANT SECRETARY, BOARD OF REVENUE (LAND REFORMS) RE-DESIGNATED AS ASSISTANT COMMISSIONER IN THE OFFICE OF THE DIRECTOR OF LAND REFORMS.

1. Constitution.— This class shall consist of the Assistant Secretary, Board of Revenue (Land Reforms) re-designated from the 1st December 1980 as Assistant Commissioner in the office of the Director of Land Reforms.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the Superintendents in the office of the Board of Revenue (Land Reforms) re-designated from the 1st December 1980 as the office of the Director of Land Reforms or from among the Deputy Collectors in the Tamil Nadu Civil Service.

3. Qualification.—No person shall be eligible for appointment to the post from the holders of the post of Superintendent in the office of the Board of Revenue (Land Reforms) re-designated from the 1st December 1980 as the office of the Director of Land Reforms unless he has completed a total service for a period of not less than five years in the category of Superintendent, in that office.

4. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post, the crucial date on which the candidate should be qualified shall be the 1st September of every year.

5. Probation.—Every person appointed to the post from the holders of the post of Superintendent in the office of the Board of Revenue (Land Reforms) re-designated from the 1st December 1980 as the office of the Director of Land Reforms shall be on probation for a total period of one year on duty, within a continuous period of two years.

**CLASS LXIX—ASSISTANT COMMISSIONER (SETTLEMENT), LAND
ADMINISTRATION DEPARTMENT NOT INCLUDED IN THE
CADRE OF TAMIL NADU CIVIL SERVICE (EXECUTIVE
BRANCH).**

1. Constitution.—This class shall consist of the post of Assistant Commissioner (Settlement), Land Administration Department not included in the cadre of the Tamil Nadu Civil Service (Executive Branch).

2. Appointment.—Appointment to the post shall be made by recruitment by transfer among the Superintendents in the Land Administration Department:

Provided that if no qualified and suitable person is available for appointment to the post, it shall be filled up by appointment of a Deputy Collector by recruitment by transfer till such time any person in the Land Administration Department gets qualified and is found suitable for appointment to the post.

3. Qualification.—No person shall be eligible for appointment to the post from among the Superintendents unless he has put in service for a total period of not less than eight years in the Office of the Board of Revenue (Settlement of Estates) and in the Land Administration Department, after the abolition of Board of Revenue, put together of which a period of two years shall be as Superintendent.

4. Probation.—Every person appointed in the post shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

CLASS LXX — CHIEF ACCOUNTS OFFICER IN PUBLIC WORKS DEPARTMENT.

1. Constitution.—This class shall consist of Chief Accounts officer in Public Works Department.

2. Appointment.—Appointment to this class shall be made as follows:-

- (i) By recruitment by transfer from among class II Officers in the Tamil Nadu Treasury and Accounts Service on tenure basis for a period of not exceeding three years; or
- (ii) By appointment from among Accounts Officers in the Office of the Accountant-General, Tamil Nadu on deputation basis.

**CLASS LXXI — PERSONAL ASSISTANT TO THE DIRECTOR
OF ADI-DRAVIDAR AND TRIBAL WELFARE.**

1. Constitution.—This class shall consist of the Personal Assistant to the Director of Adi-Dravidar and Tribal Welfare.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from the post of Superintendent in the office of the Director of Adi-Dravidar and Tribal Welfare in the Tamil Nadu Ministerial Service.

3. Qualification.—No person shall be eligible for appointment to the post unless he has passed the Account Test for Subordinate Officers, Part I or Account Test for Executive Officers.

4. Preparation of annual list of approved candidates.—For the purpose of drawing up of annual list of approved candidates for appointment to the post, the crucial date on which the candidate should be qualified shall be the 1st September of every year.

5. Probation.—Every person appointed to the post shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

CLASS LXXII —UNDER SECRETARY TO THE GOVERNOR, PERSONAL ASSISTANT TO THE GOVERNOR AND SECTION OFFICER, GOVERNOR'S SECRETARIAT.

1. Constitution.—This class shall consist of the following categories of officers, namely:-

Category 1	Under Secretary to the Governor.
Category 2	Personal Assistant to the Governor.
Category 3	Section Officer, Governor's Secretariat.

2.Appointment.—(a)Appointment to the categories specified in column (1) of the table below shall be made by the methods of appointments specified in the corresponding entries in column (2) thereof:-

TABLE

Categories (1)	Methods of appointment (2)
1.Under Secretary to the Governor	(i) By promotion from among the holders of the post of Personal Assistant to the Governor; or (ii) If no qualified and suitable Personal Assistant to the Governor is available, by promotion from among the holders of the post of Section Officer, Governor's Secretariat; or (iii) For special reasons, by transfer from among the holders of the post of Under Secretary to Government in category 2 in class XII of the Tamil Nadu General Service.
2.Personal Assistant to the Governor	(i) By promotion from among the holders of the post of Section Officer, Governor's Secretariat; or (ii) By recruitment by transfer from the Tamil Nadu Secretariat Service or from any other Service; or (iii) By transfer from any other class; or (iv) For special reasons, by direct recruitment.
3. Section Officer, Governor's Secretariat	(i) By recruitment by transfer from among the holders of the post of Assistant Section Officer in the Governor's Secretariat or in the Tamil Nadu Secretariat Service or for special reasons, from any other service; or (ii) By transfer from among the holders of the post of Section Officer in category 3 in class XII of the Tamil Nadu General Service or Private Secretary to the Secretary to Governor.

(b) Promotion to the posts in the Class shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3.Appointing authority.—The appointing authority for the posts of Under Secretary to the Governor and Personal Assistant to the Governor shall be the Governor and for the post of Section Officer, Governor's Secretariat shall be the Secretary to Governor/Private Secretary to the Governor.

4.Qualifications (a)Age.—No person shall be eligible for appointment to the post of Personal Assistant to the Governor by direct recruitment if he has completed or will complete thirty five years of age on the first day of July of the year in which the selection for appointment is made.

(b) **Other qualifications.**—No person shall be eligible for appointment to the categories specified in column (1) of the table below by the methods of appointment specified in the corresponding entry in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Categories	Method of appointment	Qualification
(1)	(2)	(3)
Under Secretary to the Governor	Promotion from Personal Assistant to the Governor.	Service for a period of not less than two years in the post of Personal Assistant to the Governor.
	Promotion from Section Officer, Governor's Secretariat	Service for a period of not less than four years in the post of Section Officer, Governor's Secretariat.
Personal Assistant to the Governor	Promotion	(i) Service for a period of not less than two years in the post of Section Officer, Governor's Secretariat; and (ii) Pass in the Government Technical Examinations in Shorthand and Type-writing in English by the Higher Grade.
	Recruitment by transfer or transfer	Pass in the Government Technical Examinations in Shorthand and Typewriting in English by the Higher Grade.
Section Officer, Governor's Secretariat	Direct recruitment	(i) A degree; (ii) Pass in the Government Technical Examinations in Shorthand and Type-writing in English by the Higher Grade.
	Recruitment by transfer from among the holders of the post of Assistant Section Officer in the Governor's Secretariat or in the Tamil Nadu Secretariat Service.	Service for a period of not less than six years in the post of Assistant Section Officer either in the Governor's Secretariat or in any Department of Secretariat in the Tamil Nadu Secretariat Service.
	Recruitment by transfer from any other service for special reasons.	Service for a period of not less than seven years in a post not below the rank of an Assistant in any service, other than the Tamil Nadu Secretariat Service.

5. Probation.— Every person appointed to the post by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to the posts by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

6. Tenure of appointment.—(a) Appointment to the posts by recruitment by transfer of a member of any service, other than the Tamil Nadu Secretariat Service shall be for such a period as the appointing authority considers it necessary.

(b) A member of any service, other than the Tamil Nadu Secretariat Service, appointed to the posts by recruitment by transfer shall not by reasons only of such appointment, cease to be a member of the

service from which he has been appointed nor shall such appointment confer on him any claim to substantive appointment to the post or appointment thereto in any subsequent acting or temporary vacancy.

7. Savings.—(a) Nothing contained in these rules shall adversely affect any person who was appointed to the post of Personal Assistant to the Governor or Section Officer, Governor's Secretariat before the date of publication of these rules and of the rights and privileges, including probation and right for re-appointment or confirmation to which he was entitled under any rules or orders applicable to him before that date.

(b) All appointments made to the posts of Personal Assistant to the Governor and Section Officer, Governor's Secretariat and all matters done, disposed of or orders issued thereto from the 13th June 1973 up to the date of publication of these rules in the Tamil Nadu Government Gazette shall be deemed to have been made, done, disposed of or issued by the competent authority, in accordance with the provisions of these rules.

**CLASS LXXIII—PERSONAL ASSISTANT (ADMINISTRATION) TO THE
DIRECTOR OF FORENSIC SCIENCES DEPARTMENT.**

1. Constitution.—This class shall consist of Personal Assistant (Administration) to the Director of Forensic Sciences Department.

2. Appointment.— Appointment to the post shall be made as follows :-

- (i) by recruitment by transfer from the category of Superintendents in the Tamil Nadu Ministerial Service in the Forensic Sciences Department; or
- (ii) by transfer from class XVI or class XXV or class XXIX or by promotion from the Section Officers in class XII of the Tamil Nadu General Service, if no qualified and suitable candidate is available for appointment from the above said method.

3. Qualification.—No person shall be eligible for appointment to the post by recruitment by transfer unless he has put in a regular service of not less than five years as Superintendent in the Forensic Sciences Department.

4. Preparation of annual list of approved candidates.—For the purpose of drawing up of annual list of approved candidates for appointment to the post by recruitment by transfer, the crucial date on which the candidate should possess the prescribed qualification shall be the 1st September.

5. Probation.— Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

CLASS LXXIV — LAW OFFICERS IN THE DIRECTORATE OF VIGILANCE AND ANTI-CORRUPTION.

1. Constitution.— This class shall consist of the following categories of officers, namely :-

- Category 1 Legal Adviser.
- Category 2 Deputy Legal Adviser.
- Category 3 Prosecutor for Disciplinary Proceedings.

2. Appointment.— Appointment to the category specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Category (1)	Methods of appointment (2)
1. Legal Adviser.	<ul style="list-style-type: none"> (i) Transfer from among the holders of the post of Deputy Secretary to Government, Law Department; or (ii) Recruitment by transfer from the Tamil Nadu State Judicial Service; or (iii) Promotion from the category of Deputy Legal Adviser in the Directorate of Vigilance and Anti-Corruption.
2. Deputy Legal Adviser.	<ul style="list-style-type: none"> (i) Promotion from among the holders of the post of Prosecutors for Disciplinary Proceedings in the Directorate of Vigilance and Anti-Corruption and Assistant Public Prosecutor, Grade I in the Tamil Nadu General Service; or (ii) Promotion from among the holders of the posts of Legal Advisers to the Deputy Inspector-General of Police, Crime Investigation Department, Chennai, Commissioner of Police, Chennai and Deputy Inspector-General of Police, Food Cell, Crime Investigation Department, Chennai in class XLIV of the Tamil Nadu General Service: <p style="margin-left: 40px;">Provided that the method of appointment (ii) referred to above shall be resorted to, only if no qualified and suitable candidates are available by the method of appointment (i) referred to above.</p>
3. Prosecutor for Disciplinary Proceedings.	<ul style="list-style-type: none"> (i) Transfer from among the holders of the post of Assistant Public Prosecutor, Grade I ; or (ii) Promotion from among the holders of the post of Assistant Public Prosecutor, Grade II.

3. Leave.— The authority competent to grant leave to the Legal Adviser, Deputy Legal Adviser and Prosecutor for Disciplinary Proceedings shall be the Director of Vigilance and Anti-Corruption.

**CLASS LXXV— SUPERINTENDING ENGINEER, DIRECTORATE OF
VIGILANCE AND ANTI-CORRUPTION, CHENNAI.**

1. Constitution.—This class shall consist of Superintending Engineer, Directorate of Vigilance and Anti-Corruption, Chennai.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Superintending Engineers in the Tamil Nadu Highways Engineering Service or in Branch I, Public Works of the Tamil Nadu Engineering Service.

3. Tenure.— A person appointed to the post may, at the discretion of the Government hold the post for a period of three years, which may be extended by the Government by such period or periods, as may be deemed necessary.

4. Grant of leave.—The competent authority for grant of leave shall be the Director of Vigilance and Anti-Corruption.

**CLASS LXXVI —RECEPTION OFFICER, TAMIL NADU HOUSE,
NEW DELHI.**

1. Constitution.—This class shall consist of the post of Reception Officer, Tamil Nadu House, New Delhi.

2. Appointment.—Appointment to the class shall be made--

- (i) by direct recruitment; or
- (ii) by recruitment by transfer from any other service; or
- (iii) by transfer from any other class.

3. Qualification (a) Age.—No person shall be eligible for appointment to the post by direct recruitment if he has completed or will complete the age of twenty eight years on the first day of July of the year in which the selection for appointment is made:

Provided that with effect on and from the 27th February 1980, no person shall be eligible for appointment to the post by direct recruitment if he has completed or will complete the age of thirty years on the 1st day of July of the year in which the selection for appointment is made.

(b) **Other qualifications.**—No person shall be eligible for appointment to the class by the methods specified in column (1) of the table below unless he possesses the qualification prescribed in the corresponding entries in column (2) thereof :-

TABLE

Method of recruitment (1)	Qualifications (2)
(1) Direct recruitment	(a) A degree obtained through a study in Tamil medium: Provided that if no such qualified candidates are available, candidates who have studied in English medium shall be eligible for appointment; Administrative experience for a period of two years under a Government or Quasi Government or (b) Private Organisations; and (c) Adequate knowledge to speak, read and write Hindi.
(2) Recruitment by transfer from any other service or transfer from any other class.	Adequate knowledge to speak, read and write Hindi.

4. Probation.—Every person appointed to the class by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to the post by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

5. Test.—Every person appointed to the post shall pass the Account Test for Executive Officers or Account Test for Subordinate Officers, Part I within the period of probation.

**CLASS LXXVII — TAMIL NADU HIGHER SECONDARY BACKWARD CLASSES
SERVICE.**

(Deleted)

CLASS LXXVIII — ACCOUNTS OFFICER TO GOVERNOR, GOVERNOR'S HOUSEHOLD.

1. Constitution.—This class shall consist of Accounts Officer to Governor, Governor's Household.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Assistant Examiner or Joint Examiner in the Tamil Nadu Local Fund Audit Service.

3. Appointing authority.—The Deputy Secretary to Governor and Comptroller, Governor's Household, Raj Bhavan, Chennai shall be the appointing authority.

CLASS LXXIX — DEPUTY DIRECTOR OF TOURISM AND TOURIST OFFICER.

1. Constitution.—This class shall consist of the following categories of officers, namely: -

- Category 1 Deputy Director of Tourism.
Category 2 Tourist Officer.

2. Appointment.—Appointment to the category specified in column (1) of the table below shall be made by the method specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Deputy Director of Tourism	(i) Promotion from among the holders of the post of Assistant Director of Tourism; or (ii) Transfer from any other class; or (iii) Recruitment by transfer from any other service; or (iv) Direct recruitment.
2. Tourist Officer	(i) Direct recruitment; or (ii) Transfer from the category of Publication Officer; or (iii) Recruitment by transfer from the category of Assistant Publication Officer or Assistant Tourist Officer, Grade I or Assistant Tourist Officer, Grade II in the Tamil Nadu General Subordinate Service. (iv) Recruitment by transfer from the category of Superintendent in the Directorate of Tourism in the Tamil Nadu Ministerial Service: Provided that the appointment (1) by direct recruitment, (2) by recruitment by transfer from Assistant Publication Officer or Assistant Tourist Officer, Grade I or Assistant Tourist Officer, Grade II and (3) by recruitment by transfer from Superintendents shall be made in the ratio of 1:3:1.

3. Selection category.—For the purpose of promotion to the categories, selection shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the categories by promotion, transfer or recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 1st September of every year.

5. Qualifications (a) Age.—No person shall be eligible for appointment to the category specified in column (1) of the table below, by direct recruitment, unless he has completed or will complete the age specified in the corresponding entries in column (2) and if he has completed or will complete the age specified in the corresponding entries in column (3) thereof, on the first day of July of the year in which selection for appointment is made:-

TABLE

Category (1)	Minimum age (2)	Maximum age (3)
1. Deputy Director of Tourism	Twenty five years	Forty five years
2. Tourist Officer	---	Thirty years

(b) **Other qualification.**— No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in the corresponding entries in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method (2)	Qualifications (3)
1. Deputy Director of Tourism	Direct recruitment	(1) A degree; and (2) Experience in the field of Travel, Hotel, Journalism or Public Relations in a promotional or managerial capacity for a period not less than five years: Provided that other things being equal, preference shall be given to the persons who possess a degree or postgraduate diploma in Tourism.
	Promotion	(1) Service for a period of not less than two years as Assistant Director of Tourism; and (2) A pass in the Account Test for Executive Officers.
	Transfer; or Recruitment by transfer	(1) A degree; (2) Experience in the field of Travel, Hotel, Journalism or Public Relations in a promotional or managerial capacity for a period not less than five years: Provided that other things being equal, preference shall be given to the persons who possess a degree or post graduate diploma in Tourism; and (3) A pass in the Account Test for Executive Officers.
2. Tourist Officer	Direct recruitment	(1) Post graduate degree in Travel and Tourism or any post graduate degree with one subject on Tourism or any post graduate degree with M.Phil in Tourism or diploma in Tourism; (2) Certificate course in Computer on Office Automation awarded by the Directorate of Technical Education or its equivalent; and (3) Proficiency in English and Tamil Languages: Provided that other things being equal, preference shall be given to the holders of MBA degree.
	Recruitment by transfer from among the holders of the post of Assistant Publication Officer or Assistant Tourist Officer, Grade I in the Directorate of Tourism.	(1) A degree; and (2) A pass in the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test.
	Recruitment by transfer from among the holders of the post of Assistant Tourist Officer, Grade II in the Directorate of Tourism.	(1) A degree; (2) A pass in the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test; and (3) Service as Assistant Tourist Officer, Grade II for a period of not less than five years.

Recruitment by transfer from the category of Superintendent in the Directorate of Tourism.	(1) A degree; (2) A pass in the Account Test for Subordinate Officers Parts I and II or the Account Test for Executive Officers and the Tamil Nadu Government Office Manual Test; and (3) Service as Superintendent for a period of not less than five years.
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6. Probation.— (a) Every person appointed to the categories by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to the categories by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

7. Test.—Every person appointed to the categories by direct recruitment shall pass the Account Test for Executive officers within the period of probation.

8. Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply for appointment to the category of Tourist Officer by direct recruitment.

9. Savings.— Nothing contained in these rules shall adversely affect any person holding the posts of Tourist Officer on the date of publication of these rules in the Tamil Nadu Government Gazette.

**CLASS LXXX — DEPUTY DIRECTOR OF GOVERNMENT EXAMINATIONS,
SECRETARY TO THE DIRECTOR OF GOVERNMENT
EXAMINATIONS, ADDITIONAL SECRETARY TO THE
DIRECTOR OF GOVERNMENT EXAMINATIONS,
PERSONAL ASSISTANT TO THE DIRECTOR OF
GOVERNMENT EXAMINATIONS AND CUSTODIAN OF
MARK REGISTERS.**

1. Constitution.— This class shall consist of the following posts, namely:-

Category I

Deputy Director of Government Examinations.

Category II -

1. Secretary to the Director of Government Examinations.
2. Additional Secretary to the Director of Government Examinations.
3. Personal Assistant to the Director of Government Examinations.
4. Custodian of Mark Registers.

2. Appointment.— Appointment to the posts referred to in column (1) below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

Post (1)	Method of appointment (2)
Category I Deputy Director of Government Examinations.	By promotion from among the holders of the following posts, namely:- (i) Secretary to the Director of Government Examinations; (ii) Additional Secretary to the Director of Government Examinations; (iii) Personal Assistant to the Director of Government Examinations; (iv) Custodian of Mark Registers: Provided that promotion from the categories mentioned above shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
Category II- (1) Secretary to the Director of Government Examinations. (2) Additional Secretary to the Director of Government Examinations. (3) Personal Assistant to the Director of Government Examinations. (4) Custodian of Mark Registers.	(i) by transfer from the post of secretary to the Deputy Director of Government Examinations or Co-ordinator-cum- Liaison officer; or (ii) by recruitment by transfer from the post of superintendent or Accountant in the Department of Government Examinations in the Tamil Nadu Ministerial Services.

3. Interchangeability.— The posts of Secretary to the Director of Government Examinations, Additional Secretary to the Director of Government Examinations, Personal Assistant to the Director of Government Examinations and Custodian of Mark Register are interchangeable.

4. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post in the service, by transfer or by recruitment by transfer or by promotion the crucial date on which the candidate should be qualified shall be the 1st September of every year.

5.Probation.— Every person appointed to the posts under category II by recruitment by transfer from the Tamil Nadu Ministerial service shall, from the date on which he / she joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

CLASS LXXXI —CHIEF AUDIT OFFICER, DEPUTY CHIEF AUDIT OFFICER, REGIONAL AUDIT OFFICER AND ASSISTANT AUDIT OFFICER.

1. Constitution.— This class shall consist of the following categories of officers, namely:-

Category 1	Chief Audit Officer.
Category 1A	Deputy Chief Audit Officer.
Category 2	Regional Audit Officer.
Category 3	Assistant Audit Officer.

2. Appointment.— Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column(2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Chief Audit Officer	(i) Appointment on tenure basis of an officer not below the rank of an Accounts Officer of the Indian Audit and Accounts Department on the terms and conditions agreed upon by the Comptroller and Auditor General of India. (ii) If no qualified and suitable person is available for appointment by the method specified in item (i) above, by transfer from the category of Deputy Secretary to Government, Finance Department.
1A. Deputy Chief Audit Officer	Promotion from the category of Regional Audit Officer.
2. Regional Audit Officer	Promotion from the category of Assistant Audit Officer.
3. Assistant Audit Officer	(i) Recruitment by transfer from the category of following posts in the Audit wing of the Hindu Religious and Charitable Endowments (Administration) Department in the Tamil Nadu Ministerial Service:- (a) Audit Superintendent. (b) If no qualified and suitable person is available for appointment in the category of Audit Superintendent, from the category of Audit Inspector; (ii) If no qualified and suitable person is available for appointment by the methods specified in item (i) above, by appointment on tenure basis, of an auditor from the Indian Audit and Accounts Department on the terms and conditions agreed upon by the Comptroller and Auditor General of India.

Explanation.—For the purpose of this rule, no person other than those professing Hindu Religion as defined under Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) and the rules made there under shall be eligible for appointment to any category in this class.

2A. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the categories in this class, the crucial date on which the candidates should possess the qualification shall be the 1st September of every year:

Provided that nothing contained in this rule shall adversely affect any person who has already been promoted or whose name has already been included in the panel issued before the 26th September 1990.

3.Appointing authority.—The appointing authority for the category of Assistant Audit Officer shall be the Commissioner, Hindu Religious Charitable Endowments (Administration) Department.

4.Qualification.—No person shall be eligible for appointment to the category specified in column (1) of the table below unless he possesses the qualification specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Qualification (2)
1A.Deputy Chief Audit Officer	No person shall be eligible for promotion to the category of Deputy Chief Audit Officer by promotion unless he has worked as Regional Audit Officer for three years.
3. Assistant Audit Officer	No person shall be eligible for appointment to the category of Assistant Audit Officer by recruitment by transfer, unless he has passed the department test for appointment as Assistant Audit Officer in the Audit Wing of Hindu Religious and Charitable Endowments (Administration) Department conducted by the Tamil Nadu Public Service Commission, Chennai :

Provided that the candidates in audit wing, Hindu Religious and Charitable Endowments (Administration) Department who have already passed the equivalent Subordinate Accounts Service Examination conducted by the Tamil Nadu Public Service Commission, Chennai shall not be required to pass the departmental test for appointment as Assistant Audit Officer in the audit wing of the Hindu Religious and Charitable Endowments (Administration) Department:

Provided further that the candidate in the audit wing of the Hindu Religious and Charitable Endowments (Administration) Department who have already been exempted from the examination in any of the papers in the Subordinate Accounts Service examination specified in column (2) of the table below shall be deemed to have been exempted from the examination in the corresponding papers in the departmental test specified in column (3) thereof :-

TABLE

Serial Number (1)	Paper in the Subordinate Accounts Service Examination (2)	Paper in the Departmental Tests for Assistant Audit Officers (3)
(1)	Part 1(a) – Local Acts and Rules framed thereunder (of Local Bodies) (Practical)	Part I(a) – (i) Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) and the rules framed thereunder (Theory and practical - with books); (ii) Provisions in the Tamil Nadu Public Trust (Regulation of Administration of Agricultural Lands) Act 1961 (Tamil Nadu Act 57 of 1959) and the rules issued thereunder (Theory and practical - with books);

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|--|--|
| <p>(iii) Provision in the Tamil Nadu occupants of Kudiyruppu (Protection from Eviction) Act, 1961 (Tamil Nadu Act 38 of 1961 and the rules issued thereunder. (Theory and practical - with books);</p> <p>(iv) Provisions in the Tamil Nadu Cultivating Tenants Protection Act 1955 (Tamil Nadu Act 25 of 1955) and the rules issued thereunder. (Theory and practical - with books);</p> <p>(v) Provisions in the Tamil Nadu Cultivating Tenants (Payment of Fair rent) Act, 1956 (Tamil Nadu Act 24 of 1956) and the rules issued thereunder. (Theory and practical - with books); and</p> <p>(vi) Other Enactments and the rules issued from time to time affecting the properties of Religious Institutions (Theory and practical - with books).</p> | <p>(iii) Provision in the Tamil Nadu occupants of Kudiyruppu (Protection from Eviction) Act, 1961 (Tamil Nadu Act 38 of 1961 and the rules issued thereunder. (Theory and practical - with books);</p> <p>(iv) Provisions in the Tamil Nadu Cultivating Tenants Protection Act 1955 (Tamil Nadu Act 25 of 1955) and the rules issued thereunder. (Theory and practical - with books);</p> <p>(v) Provisions in the Tamil Nadu Cultivating Tenants (Payment of Fair rent) Act, 1956 (Tamil Nadu Act 24 of 1956) and the rules issued thereunder. (Theory and practical - with books); and</p> <p>(vi) Other Enactments and the rules issued from time to time affecting the properties of Religious Institutions (Theory and practical - with books).</p> |
| <p>(2) Part I(b) –
Fundamental Rules, Tamil Nadu Pension Code and Tamil Nadu Travelling Allowances Rules (Practical).</p> | <p>Part I(b) –
Fundamental Rules, The Tamil Nadu Travelling Allowances Rules, Tamil Nadu Pension Code and the Temple Servant Service Rules (Theory and practical - with books).</p> |
| <p>(3) Part II (b) –
Accounts and Audit of Local Bodies (Practical).</p> | <p>Part II (a) –
(1) Accounts and Audit of Hindu Religious Institutions (Theory and practical - with books)
(2) For appointment of an Auditor of the Indian Audit and Accounts Department as Assistant Audit Officer on tenure basis, one must have passed the Subordinate Accounts Service Examination held in that Department.</p> |

5.Probation.—Every person appointed to the category of Assistant Audit Officer by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years.

6.Postings and transfers.—Posting and transfer of Deputy Chief Audit Officer and Regional Audit Officers shall be made by the Government and that of the Assistant Audit Officers shall be made by the Chief Audit officer of the Hindu Religious and Charitable Endowments (Administration) Department.

**CLASS LXXXI A —DISTRICT BACKWARD CLASSES AND MINORITIES
WELFARE OFFICERS.**

1. Constitution.—This class shall consist of the post of District Backward Classes and Minorities Welfare Officer.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the holders of the post of Deputy Collector in the Tamil Nadu Civil Services and from among the holders of the post of Superintendent in the Backward Classes And Minorities Welfare Department and the Most Backward Classes and De-Notified Communities Department in the Tamil Nadu Ministerial Service, in the ratio of 2:1 and the cyclic of order for such appointment shall be as follows:-

1. Deputy Collector.
2. Deputy Collector.
3. Superintendent.

3. Qualification.—No person holding the post of Superintendent in the Backward Classes and Minorities Welfare Department and in the Most Backward Classes and De-Notified Communities Department shall be eligible for appointment to the post by recruitment by transfer unless-

(i) he has passed the Account Test for Subordinate Officers part I or the Account Test for Executive Officers; and

(ii) he has served for not less than six years as Superintendent.

4. Probation.—Every person appointed to the post shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

5. Preparation of annual list of approved candidates.— For the purpose of drawing up an annual list of approved candidates for appointment to the post, the crucial date on which the candidate should be qualified shall be 1st September of every year.

**CLASS LXXXII –PERSONAL ASSISTANT (ADMINISTRATION) IN THE
DIRECTORATE OF VIGILANCE AND ANTI-CORRUPTION.**

1. Constitution.—This class shall consist of Personal Assistant (Administration) in the Directorate of Vigilance and Anti-Corruption.

2. Appointment.— Appointment to the post shall be made –

- (i) By recruitment by transfer from the post of Superintendents (Ministerial) in the Directorate of Vigilance and Anti-Corruption; or
- (ii) By recruitment by transfer from the post of Superintendents (Ministerial) in the Police Department; or
- (iii) By transfer from the post of Ministerial Personal Assistants in the Police Department:

Provided that the methods of appointment specified in (ii) or (iii) above shall be resorted to, only if no qualified and suitable candidates are available by the method of appointment specified in (i) above.

3. Qualification.— No person shall be eligible for appointment to the post by the method of recruitment by transfer-

- (i) If he had completed 55 years of age on the first day of July of the year in which the selection for appointment is made ; and
- (ii) Unless he has put in a service for a period of not less than two years as Superintendent in the Directorate of Vigilance and Anti-Corruption or in the Police Department.

4. Probation.— (a) Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) The authority competent to declare the satisfactory completion of probation shall be the Director of Vigilance and Anti-Corruption.

5. Leave and postings.—The Director of Vigilance and Anti-Corruption shall be the authority competent to grant leave and order postings to the holder of the post.

**SECTION 16A —THE TAMIL NADU HARIJAN WELFARE
EDUCATIONAL SERVICE.**

(Deleted)

SECTION 17—THE TAMIL NADU HIGHWAYS ENGINEERING SERVICE.

1.Appointment of Superintending Engineers (Communications), District Board Engineers and Local Fund Assistant Divisional Engineers.—Persons holding the posts of Superintending Engineers (Communications), District Board Engineers and Local Fund Assistant Divisional Engineers in a substantive capacity or as approved probationers on or before the 1st April 1946 and taken over to the Tamil Nadu Highways Engineering Service on the said date shall be deemed to have regularly appointed to the respective categories of the service.

2.Constitution.—The service shall consist of the following categories of officers, namely:-

- Category 1 Chief Engineers.
- Category 2 Superintending Engineers.
- Category 3 Divisional Engineers including Deputy Chief Engineer.
- Category 4 Assistant Divisional Engineers.
- Category 5 Assistant Engineers.

3.Appointment.— (a) Appointment to the several categories shall be made as follows:-

TABLE

Category (1)	Method of recruitment (2)
1. Chief Engineer	Promotion from Superintending Engineer in category 2; or Recruitment by transfer from Superintending Engineers of the Public Works Department in Tamil Nadu Engineering Service.
2. Superintending Engineer	Promotion from Divisional Engineer in category 3.
3. Divisional Engineers including Deputy Chief Engineer	Promotion from Assistant Divisional Engineers in category 4.
4. Assistant Divisional Engineers	Promotion from Assistant Engineers in category 5; or Recruitment by transfer from Junior Engineers in the Tamil Nadu Highways Engineering Subordinate Service or from Assistant Engineers of the Public Works Department in the Tamil Nadu Engineering Service or from Junior Engineers of the Public Works Department in the Tamil Nadu Engineering Subordinate Service working in the Highways Department.
5. Assistant Engineers	1. Direct recruitment; or 2. Recruitment by transfer- (i) from the Junior Engineers who possesses B.E., degree or a pass in Sections A and B of the A.M.I.E (India) Examinations (re-named as Institution of Examinations) or from Assistant Engineers in the Tamil Nadu Engineering Service working in the Road Section; or from Assistant Engineers in the Tamil Nadu Engineering Service working in the Highways and Rural Works Departments or from Assistant Engineers who are probationers in the Tamil Nadu Engineering Service; or Explanation. —Notwithstanding anything contained in rule 2 (15) in Part I of the Tamil Nadu State and Subordinate Services Rules, the appointment of such Assistant Engineers from the Tamil Nadu Engineering Service shall be regarded as recruitment by transfer.

- (ii) from Assistant Engineers or overseers of the Tamil Nadu Minor Irrigation Subordinate Service working on or before the 1st April 1961 or from Panchayat Overseers; or
- (iii) from the Head Draughting Officer or Senior Draughting Officer of the Tamil Nadu Highways Engineering Subordinate Service who possesses A.M.I.E., or B.E., degree with service for a period of not less than three years in the Tamil Nadu Highways Engineering Subordinate Service; or
- (iv) for special reasons by recruitment by transfer from any other service:

Provided that no Minor Irrigation Overseer taken over to the Highways and Rural Works Department by recruitment by transfer or Overseer recruited direct, shall be eligible for appointment to the post of Assistant Engineer, unless his name has been included in the seniority list maintained by the Chief Engineer (Highways and Rural Works Department). Persons who are qualified and fit for recruitment by transfer shall be selected from the said list for appointment as Assistant Engineers:

Provided further that Assistant Engineers may, in individual cases be temporarily appointed as Senior Draughting Officer, Draughting Officer or Junior Draughting Officer in the Office of the Chief Engineer (Highways and Rural Works) according to the exigencies of service without prejudice to their appointment as Assistant Engineers and Assistant Engineers so appointed shall draw the pay admissible to them as Assistant Engineers as long as they are retained as Senior Draughting Officer, Draughting Officer or Junior Draughting Officer, as the case may be:

Provided also that Assistant Engineers may, in individual cases, be temporarily appointed as Senior Draughting Officer, Draughting Officer or Junior Draughting Officer according to exigencies of service without prejudice to their appointment as Assistant Engineers by:

- (i) the Superintending Engineer concerned with the approval of the Chief Engineer (Highways and Rural Works) in his circle;
- (ii) the Chief Engineer (Highways and Rural Works) in respect of appointment in the Office of the Chief Engineer (Highways and Rural Works) and the Assistant Engineers so appointed shall draw the pay admissible to them as Assistant Engineers so long as they are retained as Senior Draughting Officer, Draughting Officer or Junior Draughting Officer, as the case may be:

Provided also that the Draughting Officer, Junior Draughting Officer, Overseer in the Highways and Rural Works Department who have acquired A.M.I.E., or B.E., degree after the 2nd August 1980 shall not be eligible for appointment as Assistant Engineers in the Highways and Rural Works Department and they shall be appointed, along with fresh candidates appointed by direct recruitment, to the post of Assistant Engineer in the Tamil Nadu Highways Engineering Service.

(b) Promotion as Chief Engineer, Superintending Engineer, Divisional Engineer or Assistant Divisional Engineer shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) For the purpose of drawing up annual list of approved candidates for appointment to the posts of Chief Engineer, Superintending Engineer, Divisional Engineer by promotion, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 15th July of every year.

(d) For the purpose of drawing up annual list of approved candidates for appointment to the post of Assistant Divisional Engineer by promotion from the Assistant Engineers, by recruitment by transfer from Junior Engineer in the Tamil Nadu Highways Engineering Subordinate Service, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 15th July of every year.

4. Probation.—(a) Every person appointed to the category of Assistant Divisional Engineer by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of two years on duty, within a continuous period of three years.

(b) The services of a person appointed to the category of Assistant Divisional Engineer otherwise than by promotion rendered in a similar category or post in any other service or department or under the Government of India or under any undertaking of the State Government or the Government of India or under any undertakings of other State Governments or any other private Engineering Colleges or Private Polytechnics in the State as the Government may declare as equivalent thereto shall count for probation, if but for such service he would have rendered service as Assistant Divisional Engineer in the Tamil Nadu Highways Engineering Service.

(c) The services of a person appointed to the category of Assistant Divisional Engineer by recruitment by transfer from the category of Assistant Engineer in the Tamil Nadu Engineering Service or Overseer in the Tamil Nadu Engineering Subordinate Service or an Assistant Engineer or Overseer in the Tamil Nadu Minor Irrigation Subordinate Service rendered in the corresponding post in the corresponding service shall count for probation.

(d) The services of an Assistant Engineer who is for the time being on other duty in a corresponding post forming part of the temporary establishments employed in connection with famine relief works, Harijan Welfare or other schemes, shall count for probation and increment for the period of duty performed by him in such posts during which he would have held the post in his own category or in a higher category, as the case may be, but for his absence on such other duty.

(e) The services of an Assistant Engineer who is deputed to work in the Drawing Branch shall count for probation and increment for the period of duty performed by him in such post during which he would have held the post in his own category or in a higher category, as the case may be, but for his absence on such other duty.

(f) The services of an Assistant Engineer in the Tamil Nadu Minor Irrigation Subordinate Service, rendered in such service, who is appointed by recruitment by transfer to a corresponding post, shall count for probation.

(g) The actual period of field service rendered anytime between the 26th November 1962 and the 13th October 1968 by an Assistant Engineer deputed for military service in connection with the National Emergency proclaimed on the 26th October 1962 shall count for probation as duty in this category for twice that period of field service.

Explanation.— For the purpose of these rules, field service shall mean the military duty in any area declared as field area by the Government of India, Ministry of Defence.

(h) The period of service rendered by a probationary Assistant Engineer on Foreign service terms and conditions under Fundamental Rules 110 to 114 under the Government of India or other departments of the Tamil Nadu or any undertaking of the Government of India or the Government of Tamil Nadu discharging the duties in a post equivalent to that of Assistant Engineer shall count for probation in the category of Assistant Engineer in the Tamil Nadu Highways Engineering Service, if but for such deputation, he would have rendered service as Assistant Engineer in the Tamil Nadu Highways Engineering Service.

- (i) The Chief Engineer (Highways and Rural Works) shall be the authority competent to declare the satisfactory completion of probation in the category of Assistant Engineer.
- (ii) The Divisional Engineer (Highways) shall be competent to declare the satisfactory completion of probation of a probationer in the category of Assistant Engineer.

5. Omitted.

6. Omitted.

7. Omitted.

8. Tests.—(a) Every person appointed to the category of Divisional Engineers or Assistant Divisional Engineers shall pass the Account Test for Highways and Rural Works Department Officers and Subordinates within the period of four years from the date of appointment or three years from the 21st of February 1951, whichever is later, failing which his increments shall be stopped without cumulative effect:

Provided that the Local Fund Assistant Divisional Engineer appointed as Assistant Divisional Engineer (Highways) shall not be required to pass the above test.

(b) Divisional Engineer and Assistant Divisional Engineers who completed the age of 40 years on the 21st February 1951 are exempted from passing the Account Test for Highways and Rural Works Department Officers and Subordinates.

(c) Every person appointed to the category of Assistant Engineers by the methods in column (1) of the table below shall pass the Account Test for Highways and Rural Works Department Officers and Subordinates within the period specified in the corresponding entries in column (2) thereof, unless he has already passed the said tests, failing which the period of probation shall be extended and increment shall be stopped without cumulative effect, till he passes the said test.

TABLE

Methods (1)	Period within which the test to be passed (2)
(i) Direct recruitment; or Recruitment by transfer from any other service	Within the period of probation.
(ii) Recruitment by transfer from Overseers	Within the period of three years from the date of appointment.
(iii) Recruitment by transfer from among Senior Draughting Officer and Draughting Officer in category 4(a) and 4(b) respectively of the Tamil Nadu Highways Engineering Subordinate Service	Within the period of probation.
(iv) Recruitment by transfer from among Minor Irrigation Assistant Engineers or from Minor Irrigation Overseers or Panchayat Overseers	Within the period of probation: Provided that the Assistant Engineers who have completed the age of forty years on the 6 th April 1951 need not pass the said test.

(d) An Ex-District Board Overseer or Senior Draughting Officer, Draughting Officer or Junior Draughting Officer who has been working as Overseer against the post of Assistant Engineer if appointed as Assistant Engineer by recruitment by transfer and if he is not a full member of such post shall not be eligible for appointment as a full member of service as Assistant Engineer unless he passes the Account Test for Highways and Rural Works Department Officers and Subordinates.

(e) A probationary Assistant Engineer appointed under an agreement executed under paragraph 57 of the Public Works Department Code shall not be discharged as provided in rule 28(b) of the General rules for failure to pass the test, specified in sub-rule (c). But he shall not be eligible for appointment as full member, unless he passes the said test:

Provided that the Minor Irrigation Assistant Engineers and Minor Irrigation Overseers appointed by recruitment by transfer and taken to the Highways and Rural Works Department as Assistant

Engineers need not pass the Test specified in sub-rule (c), if they had completed the age of forty years on the 1st April 1961:

Provided further that the Minor Irrigation Assistant Engineers who are probationers as on the 1st April 1964 or who completed the period of probation after that date and declared as approved probationers and other permanent and approved probationers in the category of Assistant Engineers shall pass the said Test within the period of two years.

9. Appointment of Assistant Divisional Engineers.— (a) So far as qualified candidates are available out of every four vacancies successively arising otherwise than substantively among Assistant Divisional Engineers, the first three shall be filled or reserved to be filled by promotion from among permanent Assistant Engineers in category 5, possessing the B.E., degree (Highways, Civil or Mechanical) of any University or Institution recognized by the University Grants Commission for the purpose of its grant or the diploma in Engineering (Highways, Civil or Mechanical) of the College of Engineering, Guindy or of any University or Institution recognized by the University Grants Commission for the purpose of its grant and the fourth vacancy shall be filled or reserved to be filled by recruitment by transfer from among permanent Junior Engineers of the Tamil Nadu Highways Engineering Subordinate Service or permanent Draughtsmen who have been appointed as Junior Engineer, but working in the Drawing Office for administrative reasons possessing the Upper Subordinate or Licentiate in Civil Engineering, Diploma of the College of Engineering, Guindy or Licentiate in Civil Engineering, Diploma of the Technological Diploma Board, Chennai, or a diploma in Engineering of any University or Institution recognized by the University Grants Commission for the purpose of its grant.

(b) A Junior Engineer holding the Lower Subordinate diploma of the College of Engineering, Guindy or a diploma in Engineering of any University or Institution recognized by the University Grants Commission for the purpose of its grant who has rendered a total service of not less than eighteen years on duty as Junior Engineer, Overseer or Draughting Officer and has proved himself to be efficient may, notwithstanding anything contained in those rules be appointed as Assistant Divisional Engineers if the State Government consider that he is competent for such appointment.

10. Qualification.—No person shall be eligible for appointment to the category specified in column (1) of the table below, by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualification (3)
Superintending Engineer	Promotion	Must possess B.E., degree in Civil or Mechanical Engineering or a pass in Sections A and B of the A.M.I.E.(India) Examinations (re-named as Institution of Examinations).
Divisional Engineer including Deputy Chief Engineer	Promotion	Must have put in service for a period of not less than five years as Assistant Divisional Engineer.
Assistant Divisional Engineer	(a)Promotion	1. Must possess a degree in Highways, Civil or Mechanical Engineering or a pass in Sections A and B of the A.M.I.E (India) of Examinations; and 2. Must have put in service for a period of not less than five years as Assistant Engineer.
	(b)Recruitment by transfer from among Junior Engineers in the Tamil Nadu Highways Engineering Subordinate Service or from Junior	1.(a) Must possess a Diploma in Highways, Civil or Mechanical Engineering of the College of Engineering, Guindy; and (b) Service as Junior Engineer for a period of not less than five years; or 2.(a) Must possess Upper Subordinate or

Engineers of the Public Works Department in the Tamil Nadu Engineering Subordinate Service

Licentiate in Civil Engineering Diploma of the College of Engineering, Guindy or the Licentiate of Civil Engineering, or Licentiate of Mechanical Engineering of the Technological Diploma Board, Chennai or any diploma in Engineering; and

(b) Service as Junior Engineer or Draughtsman for a period of not less than ten years;

3.(a) Must possess Lower Subordinate Diploma of the College of Engineering, Guindy or any Diploma in Engineering; and

(b) Service as Overseer, Junior Engineer or Draughtsman for a period of not less than eighteen years:

Provided that Licentiate in Mechanical Engineering and Licentiate in Automobile Engineering diploma holders shall, on appointment as Assistant Divisional Engineers be, as far as possible, posted in the vacancies that arise in workshops under the control of the Highways Department.

Explanation.—For the purpose of this rule, the service rendered as District Board Overseer or temporary Overseer or Assistant Engineer or Junior Engineer in any Public Works Department Roads Circle shall be treated as service; or

4. Must possess a degree in Engineering or its equivalent after appointed and on completion of either ten years of total service from the date of taking his degree whichever is earlier, subject to the condition that no person who has a total service of less than five years shall be eligible for appointment as Assistant Divisional Engineer.

Assistant Engineer

(a) Direct recruitment

(1) Must have not completed or will not complete the age of thirty years on the first day of July of the year in which the selection for appointment is made;

(2) Must possess a degree in Civil or Mechanical Engineering or a pass in Sections A and B of the A.M.I.E (India) Examinations (re-named as Institution of Examinations):

Provided that other things being equal, preference shall be given to a person who has undergone one year of Apprenticeship training under the Government of India Scheme or one year of training under the State Government Apprenticeship Scheme.

(b) Recruitment by transfer

(1) Must possess a degree in Highways, Civil or Mechanical Engineering or a pass in Sections A and B of the A.M.I.E (India) Examinations (re-named as Institution of Examination);

- (2) Must have put in service for a period of not less than three years in the category of Head Draughting Officer or Senior Draughting Officer in the case of appointment from such categories:

Provided that such number of vacancies as may be determined by the Chief Engineer, Highways and Rural Works Department, from time to time, shall be filled by persons with Mechanical or Automobile Engineering qualifications.

11. Omitted.

12. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to the appointment of Assistant Divisional Engineers by recruitment by transfer separately and to the appointment of Assistant Engineers by direct recruitment.

13. Pay of Assistant Divisional Engineers appointed under General rule 10(a).—Notwithstanding anything contained in sub-rule(b) of General rule 10, a person appointed as temporary Assistant Divisional Engineer under sub-rule(a) of the said rule shall be paid such pay in the time-scale of pay applicable to the post of Assistant Divisional Engineer as the State Government may, by order, determine and he shall be eligible to draw increments in the said time-scale of pay. Notwithstanding anything contained in sub-rule (b) of General rule 10, a temporary Assistant Divisional Engineer who is entitled only to the minimum pay in the time-scale of pay under the said sub-rule, shall also be eligible to draw increments in the time-scale of pay:

Provided that a temporary Assistant Divisional Engineer shall not be eligible for the increment in the timescale of pay for the period from the 21st July 1955 to the 31st December 1973:

Provided further that the Assistant Engineer in the Tamil Nadu Engineering Service or Junior Engineers in the Tamil Nadu Engineering Subordinate Service taken over to the Highways Department as temporary Assistant Divisional Engineers shall be eligible for the increments in the time-scale of pay, subject to the above proviso.

14. Appointment as full members.—The provisions of General rule 31 regulating appointment of full members shall apply separately as regards-

- (i) Substantive vacancies against which direct recruitment is made; and
- (ii) the other substantive vacancies.

15. Postings and transfers.— Postings and transfers of Assistant Divisional Engineers and transfer of Assistant Engineers shall be made-

- (i) within the Division, by the Divisional Engineer of the Division;
- (ii) within the Circle, by the Superintending Engineer of the Circle; and
- (iii) within the State, by the Chief Engineer (Highways and Rural Works), as the case may be.

16. Appointment of Assistant Engineers.—(a) Persons holding the posts of Minor Irrigation Assistant Engineers in the Tamil Nadu Minor Irrigation Subordinate Service in a substantive capacity or as approved probationers or probationers and taken over to the Highways and Rural Works Department shall be regularly appointed to the posts of Assistant Engineers in the Highways and Rural works Department.

(b) Substantive appointment of Assistant Engineers shall be made from an approved probationer who possesses a degree or a diploma in Highways, Civil or Mechanical Engineering;

(c) Three out of every four substantive vacancies arising successively shall be filled by Assistant Engineers who are approved probationers and who possess a degree or a diploma in Highways, Civil or Mechanical Engineering and the fourth vacancy shall be filled by an approved probationer who possesses the Upper Subordinate or L.C.E. Diploma of the College of Engineering Guindy or its equivalent or a pass in Sections A and B of the A.M.I.E. (India) Examination:

Provided that no person who was appointed as Assistant Engineer before the 6th April 1951 and who was not a full member of the category of ex-District Board Overseers, Senior Draughting Officer,

Draughting Officer or Junior Draughting Officer or Assistant Engineers shall, if he has not passed the Account Test for Public Works Department Officers and Subordinates be appointed as a full member in the category of Assistant Engineer:

Provided further that no person appointed as Minor Irrigation Assistant Engineer before the 1st April 1961 and who is not a full member in that category in the Tamil Nadu Minor Irrigation Subordinate Service shall, if he has not passed the Account Test for Public Works Department Officers and Subordinates be appointed as a full member in the category of Assistant Engineer.

17. Appointing authority.—The appointing authority for the post of Assistant Engineer shall be the Chief Engineer, Highways and Rural Works Department.

18. Reservation of vacancy in the post of Assistant Engineers and assignment of rank for certain Assistant Engineers.—(a) Twenty five percent of the total number of vacancies both in the category of Assistant Engineer in the Tamil Nadu Highways Engineering Service and in the category of Junior Engineer in the Tamil Nadu Highways Engineering Subordinate Service estimated every year shall be reserved to be filled by the candidates possessing the L.C.E. diploma or its equivalent. The other seventy five percent of the vacancies shall be reserved to be filled by the candidates possessing a degree in Engineering or its equivalent for appointment as Assistant Engineers in the Tamil Nadu Highways Engineering Service; and

(b) Junior Engineers, acquiring a degree in Engineering or its equivalent in a calendar year and re-designated as Assistant Engineers shall be assigned the rank below the last Assistant Engineer in the list of candidates selected by the Tamil Nadu Public Service Commission in that calendar year. If no selection is made by the Tamil Nadu Public Service Commission to the category of Assistant Engineer in that calendar year, the Junior Engineers so re-designated as Assistant Engineers shall be assigned the rank below the last Assistant Engineer in the list last communicated. For this purpose, the date of communication of the list by the Tamil Nadu Public Service Commission shall be the criterion to decide the calendar year to which the list belongs.

19. Determination of seniority of Assistant Engineers in certain cases.—(a) The seniority of persons appointed by recruitment by transfer from the category of Assistant Engineer in the Tamil Nadu Engineering Service shall be fixed with reference to the dates of their commencement of probation in the category of Assistant Engineers in the Tamil Nadu Engineering Service.

(b) The seniority of persons appointed by recruitment by transfer from the category of Minor Irrigation Assistant Engineer or Overseer in the Tamil Nadu Minor Irrigation Subordinate Service shall be fixed with reference to the dates of their commencement of probation in the respective categories in the Tamil Nadu Minor Irrigation Subordinate Service.

(c) (i) In the case of Assistant Engineers who have rendered military service in connection with the National Emergency proclaimed on the 26th October 1962 and were recruited against the reserved vacancy shall be treated for the purpose of fixation of pay and seniority as belonging to the year in which he would have been appointed to the post at his first possible attempt to the competitive examination conducted by the Tamil Nadu Public Service Commission after the date of joining Military service.

(ii) Seniority inter-se of such persons allotted to a particular year shall be determined according to merit, the merit list being prepared on the basis of their academic and service records.

(iii) All such persons shall be ranked below the successful competitive candidates selected through the competitive examination conducted by the Tamil Nadu Public Service Commission for the year to which they are allotted.

20. Increment.—The actual period of field service rendered any time between the 26th November 1962 and the 13th October 1968, by an Assistant Engineer deputed for Military Service in connection with the National Emergency proclaimed on the 26th October 1962 shall for the purpose of increment, count as duty in this category for twice that period of field service.

21. Liability to serve in defence service.—All Graduate Engineers recruited direct to category 5 on or after the 12th December 1964 shall be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Forces work relating to defence effort anywhere in India or abroad, if so required, such liability shall be limited to the first ten years of service including service in any higher category of post to which he is subsequently appointed and shall not ordinarily apply to persons who completed the age of forty years.

22. Military duty in connection with National Emergency.—(a) Notwithstanding anything contained in these rules, or in any other rules, the following provision shall apply to the persons appointed as Assistant Engineers by direct recruitment and who have been deputed for Military duty in connection with the National Emergency proclaimed on the 26th October 1962 and those non-service persons who joined the Armed Forces during the said National Emergency and are subsequently appointed to category 5 of this service against the vacancies reserved for candidates discharged from Military Service.

(b) Fifty percent of the substantive vacancies which arose after the declaration of the National Emergency and which may arise thereafter during the continuance of the Emergency, shall be reserved to be filled by those deputed for Military service in connection with the said National Emergency and are appointed to the category by direct requirement on discharge from Military service in the following order of priority:

- (i) Member of the service.
- (ii) Persons who are employed temporarily under rule 10(a) (i) of the General rules; and
- (iii) Non-service person.

23. Savings.—(a) Nothing contained in these rules shall adversely affect the appointments made from the category of Assistant Engineer to the category of Assistant Divisional Engineer from the 17th February 1971 to till the date of issue of these amendments.

(b) Nothing contained in these rules shall adversely affect the appointments made from the category of Senior Draughting Officer, Draughting Officer or Junior Draughting Officer or Overseer to the category of Assistant Engineer from the 10th October 1972 to till the date of issue of these amendments.

(c) Nothing contained in these rules shall adversely affect the appointment made from the categories of Head Draughting Officers and Senior Draughting Officers to the category of Assistant Engineer from the 2nd August 1980 to till the date of issue of these amendments.

SECTION 18 — THE TAMILNADU HINDU RELIGIOUS AND CHARITABLE ENDOWMENTS (ADMINISTRATION) SERVICE.

1. Constitution.— The service shall consist of the following categories of officers, namely:-

- Category 1 Commissioner.
- Category 2 Deputy Commissioner including Personal Assistant to the Commissioner and Deputy Commissioner (Verification).
- Category 3 Assistant Commissioners including Additional Personal Assistant to the Commissioner.

2. Appointment.—(a) Appointment to the several categories shall be made as specified in the table below:-

TABLE

Category (1)	Method of appointment (2)	Qualification for appointment (3)
1. Commissioner	(i) By recruitment by transfer from among the members of the Tamil Nadu State Higher Judicial Service or of the Tamil Nadu State Judicial Service or of any other service;	(i) No person shall be eligible for appointment as Commissioner by recruitment by transfer- (a) from the Tamil Nadu State Higher Judicial Service, unless he has put in a service of not less than one year in that service; and (b) from the Tamil Nadu State Judicial Service, unless he has put in a service of not less than seven years in that service. (ii) No person in the Tamil Nadu State Service, other than the Tamil Nadu State Higher Judicial Service or the Tamil Nadu State Judicial Service shall be eligible for appointment as Commissioner by recruitment by transfer, unless he is not below the rank of an officer of Grade IV, as defined in the Tamil Nadu Travelling Allowances Rules and has put in a service of not less than eight years in that service.
	(ii) By promotion from Deputy Commissioners;	—
	(iii) By Direct recruitment.	(i) Must not have completed or shall not complete forty five years of age on the first day of July of the year in which the selection for appointment is made; and (ii) Must be actually practising as an Advocate of the High Court or as a Pleader of a District Court for a period of not less than seven years.
2. Deputy Commissioners including Personal Assistant to the Commissioner and Deputy Commissioner (Verification)	(i) By recruitment by transfer from among the members of the Tamil Nadu State Judicial Service or of any other service;	(i) No person shall be eligible for appointment as Deputy Commissioner by recruitment by transfer from Tamil Nadu State Judicial Service, unless he has put in a service of not less than five years in that service. (ii) No person in the Tamil Nadu State Service, other than the Tamil Nadu Judicial Service, shall be eligible for appointment as Deputy commissioner by recruitment by transfer, unless he is not below the rank

of an officer of Grade V as defined in the Tamil Nadu Travelling Allowances Rules and has put in a service of not less than five years in that service.

(ii) By promotion from Assistant Commissioners; —

(iii) By Direct recruitment;

(a) Must not have completed or will not complete 35 years of age on the first day of July of the year in which the selection for appointment is made; and

(b) Must be actually practicing as an Advocate or as a Pleader in a court of Civil or Criminal jurisdiction for a period of not less than five years.

(iv) By agreement or contract. —

3. Assistant Commissioners including Additional Personal Assistant to the Commissioner.

(i) By recruitment by transfer from among Superintendents and Managers in the Hindu Religious and Charitable Endowments (Administration) Department who have acted as Inspectors for a period of not less than one year or by recruitment by transfer from among Grade I Executive Officers of Religious Institutions.

(i) Must possess –

(a) the minimum general educational qualification;

(b) a pass in the Civil and Criminal Judicial Test (Parts I to III) for the members of the Judicial Department; and

(ii) Must not have completed or will not complete 57 years of age on the first day of July of the year in which the selection for appointment is made:

Provided that persons possessing a degree in Law need not pass the test prescribed in item 1(b) above:

Provided further that all non-gazetted graduate members of the Hindu Religious and Charitable Endowments (Administration) Department who were in service on 1st November 1966 will be eligible for appointment by recruitment by transfer as Assistant Commissioners, if they possessed the qualification prescribed even though they had not acted as Superintendent or Manager and have not worked as Inspector for one year.

(ii) By direct recruitment.

(i) Must possess a degree in Arts, Science or Commerce and a degree in Law or a degree of Bachelor of Law (5 years Integrated course);

(ii) Must not have completed or will not complete 32 years of age on the first day of July of the year in which the selection for appointment is made:

Provided that in respect of candidates belonging to Backward Classes and Most Backward Classes including Denotified communities or Scheduled Castes or Scheduled Tribes, they must not have completed or will not complete 37 years of

age on the first day of July of the year in which the selection for appointment is made:

Provided further that the maximum age limit shall not apply in the case of a candidate in service, holding the post of Executive Officer, Grade I or Grade II or Grade III or Grade IV or Inspector or Head Clerk or Manager or Superintendent, in the Tamil Nadu Hindu Religious and Charitable

Endowments (Administration) Department;

- (iii) Must be actually practising as an Advocate or as a Pleader in a court of Civil or Criminal Jurisdiction for a period of not less than three years; or

Must have put in a service of not less than six years in the post of Executive Officer, Grade I or Grade II or Grade III or Grade IV or Inspector or Head Clerk or Manager or Superintendent in the Tamil Nadu Hindu Religious and Charitable Endowments (Administration) Department.

(b) (i) Appointment by promotion to the posts of Commissioner and Deputy Commissioner shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(ii) Every person appointed to the post of Deputy Commissioner, either by agreement or contract, shall, before taking up the appointment, execute a bond in the form prescribed in the Annexure to these rules.

(c) Vacancies in the category of Assistant Commissioners, both substantive and temporary, shall be filled in the proportion specified below:-

- (i) 60% by recruitment by transfer; and
- (ii) 40% by direct recruitment.

The above proportion shall be in the order of rotation specified below in every cycle of ten vacancies:-

- (1) By direct recruitment.
- (2) By direct recruitment.
- (3) By recruitment by transfer from among Grade I Executive Officer of Religious Institutions.
- (4) By recruitment by transfer from among Superintendents and Managers in the Hindu Religious and Charitable Endowments (Administration) Department.
- (5) By recruitment by transfer from among Grade I Executive Officer of Religious Institutions.
- (6) By recruitment by transfer from among Superintendents and Managers in the Hindu Religious and Charitable Endowments (Administration) Department.
- (7) By direct recruitment.
- (8) By direct recruitment.
- (9) By recruitment by transfer from among Grade I Executive Officer of Religious Institutions.
- (10) By recruitment by transfer from among Superintendents and Managers in the Hindu Religious and Charitable Endowments (Administration) Department.

(d) In making appointments of the Commissioner, Deputy Commissioners and Assistant Commissioners, regard shall be had to the provisions of Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) that is to say, only persons professing the Hindu Religion shall be appointed.

(e) The seniority between the direct recruits and the transferees in the cadre of Assistant Commissioners shall be fixed in the order of rotation specified sub-rule (c).

(f) Notwithstanding anything contained in clause (14) of rule 2 in Part I of the Tamil Nadu State and Subordinate Services Rules, persons who are in regular service in the post of Executive Officer, Grade I or Grade II or Grade III or Grade IV, or Inspector or Head Clerk or Manager or Superintendent in the Tamil Nadu Hindu Religious and Charitable Endowments (Administration) Department shall be eligible to be recruited direct to the post of Assistant Commissioner including Additional Personal Assistant to the Commissioners.

2A. The crucial date for possession of the prescribed qualification for appointment to any of the posts in the service by promotion or by recruitment by transfer shall be the 1st October of each year.

3.Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to the appointment of Assistant Commissioners by direct recruitment.

4.Probation.—(a) Every person (other than a District Judge or a Subordinate Judge or a Member of the Indian Administrative Service) appointed to any of the categories of the service shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that the Deputy Commissioners and the Assistant Commissioners promoted as Commissioner and Deputy Commissioners respectively, on or after the 15th July 1969 need not undergo probation in the latter post:

Provided further that an approved probationer in the category of Assistant Commissioners when appointed to the post of Personal Assistant to the Commissioner, on or after the 15th July 1969, need not undergo probation in the latter post:

Provided also that the Assistant Commissioners appointed by recruitment by transfer, shall from the date on which they join duty, be on probation for a total period of one year on duty within a continuous period of two years.

(b)The Commissioner shall be competent to declare the satisfactory completion of probation of Assistant Commissioners and to extend up to three years the period of their probation in case of failure to pass the test prescribed in rule 6.

5. Training for Assistant Commissioners.—(a) Every person appointed as Assistant Commissioner by direct recruitment shall, within the prescribed period of his probation, undergo a course of training for a total period not exceeding five months.

(b) **Pay of Assistant Commissioners during training.**—The period of training shall count for probation and increment in the time scale of pay applicable to the post.

6.Tests.—An Assistant Commissioner shall within the period of his probation, pass the following tests, namely:-

- (1) The Account Test for Executive Officers;
- (2) A Test in the Tamil Nadu Hindu Religious Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) and the rules framed there under, conducted by the Tamil Nadu Public Service Commission; and
- (3) The Tamil Nadu Government Office Manual Test:

Provided that officers appointed by recruitment by transfer from among Superintendents and Managers in the Hindu Religious and Charitable Endowments (Administration) Department, who have acted as Inspectors for a period of not less than one year need not pass the test, viz., The Tamil Nadu Government Office Manual .

7. Omitted

ANNEXURE

[see rule 2(b)(ii)]

THIS AGREEMENT made the.....day of.....between the Governor of Tamil Nadu (which expression shall, where the context so admits, include his successors in office and assigns) of the one part and..... of the other part.

WHEREAS the said....., has agreed to serve the Government of Tamil Nadu (here-in-after referred to as "the Government") in the capacity of the Deputy Commissioner, Hindu Religious and Charitable Endowments (Administration) Department, hereinafter referred to as "the Deputy Commissioner" for the term and on the salary hereinafter contained.

NOW THESE PRESENTS WITNESS and the parties hereto respectively agree as follows:-

1.The Government shall appoint the said..... as the Deputy Commissioner, subject to the terms and condition specified hereunder.

2.The Deputy Commissioner shall, subject to the provisions for determination of this agreement hereinafter contained, be in the said post for a period of.....

3.The Deputy Commissioner shall, at all times employ himself efficiently and diligently under the orders, directions and instructions of the Government and of the superior officers and shall do all the acts and discharge all the duties, which may be required of him to be done in such capacity as Deputy Commissioner,

Under the orders of the Government or of the superior officers and subject to the provisions of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) and the rules made thereunder and as amended from time to time and the orders and directions issued thereunder.

4.The Deputy Commissioner shall devote his whole time and attention to the duties of his office and subject as hereinafter mentioned, and shall not engage directly or indirectly in any trade, business or occupation on his own account.

5.The Deputy Commissioner shall not on any account or pretence absent himself from his duties without having obtained the permission of the Government or their duly authorised officers or in case of sickness or inevitable accident without furnishing his immediate superior officer forthwith with a medical certificate satisfactory to the officer concerned. In case, he absents himself from the said duties without obtaining permission as aforesaid, in case of sickness or inevitable accident without furnishing the requisite medical certificate as aforesaid, as early as possible, he shall forfeit all claims to any remuneration which might otherwise accrue due to him during such absence, in addition to being liable to any disciplinary action which such absence may entail upon him under the rules prescribed for the time being in force for the regulation of the branch of the public service to which he belongs or in which he may be for the time being and or from time to time serving.

6.The Deputy Commissioner shall at all times will truly and faithfully account for and pay over or deliver to the proper person all money, goods, materials and documents which shall or may come or be under his charge on account of the Government.

7. The service of the Deputy Commissioner may be terminated as follows:-

- (i) By the Government without any previous notice, if the Deputy Commissioner be guilty of any insubordination, intemperance or disobedience of any order, direction or regulation applicable to himself or his office, or of any breach or non-observances of the terms of this contract or of any rules pertaining to the branch of the public service to which he belongs or be attached to from time to time, or other misconduct, such termination being made in accordance with the procedure for the time being in force.
- (ii) By the Government without any previous notice, if the Government are satisfied on the medical evidence before them that the Deputy Commissioner is unfit and likely for considerable period to continue to be unfit by reason of ill-health for the proper discharge of his duties or any of them, the decision of the Government that the Deputy Commissioner is likely to continue to be unfit being conclusive and binding on the Deputy Commissioner.
- (iii) By thirty clear days' notice in writing given at any time during service under this agreement either by the Deputy Commissioner to the Government or their officer having proper authority or by the Government or their authorised office to him without assigning any reason:

Provided that the Government may in lieu of the notice provided for in this sub-clause, pay the Deputy Commissioner, a sum equal to the amount of his salary for thirty days, or pay the Deputy

Commissioner a sum equal to the amount of his salary for the days by which such notice falls short of thirty days, if the period of the notice given is less than thirty days.

The term 'salary' for the purpose of this sub-clause shall mean the salary and allowances the Deputy Commissioner is receiving under these presents at the time.

8. If the Deputy Commissioner shall observe and comply with all the terms, conditions stipulations and provisions of these presents, there shall be paid to him for such time as he shall be in the said service and perform the duties herein before mentioned, but not otherwise, salary starting with Rs.650/- per mensem in the scale of Rs.650-40-850. He will not be entitled to any special pay.

9. The Deputy Commissioner shall not be eligible for any pension or disability pension whatever nor shall he have any claim for any bonus or gratuity in respect of his service under these presents, his salary having been fixed with due regard to all relevant circumstances.

10. The Deputy Commissioner shall, during the service under this agreement, be eligible, subject to the exigencies of public service, for leave in accordance with the Government Leave Rules for the time being in force for contract Officers of his grade.

11. The Deputy Commissioner shall, if required to travel anywhere in India in the interests of the Government during the period of his engagement, be entitled to travelling and halting allowances in accordance with the Tamil Nadu Travelling Allowance Rules in force from time to time during the currency of this agreement and applicable to his case.

12. If, due to the misconduct or negligence of the Deputy Commissioner, the Government sustain any loss or damage such loss or damage shall be made good by the Deputy Commissioner.

13. Notwithstanding anything hereinbefore contained the Pay and Leave Salary admissible under these presents and payable shall be subject to any emergency cut that may be ordered by the Government for the same period and on the same terms as for other officers under the administrative control of the Government.

14. In respect of any matter in regard to which no provision has been made in this agreement, the provisions of the rules made or deemed to have been made under Article 309 of the Constitution of India shall apply to the extent to which they are applicable to the service hereby provided for, and decision of the Government as to their applicability shall be final.

IN WITNESS whereof the said Thiru..... Secretary to Government of Tamil Nadu in..... Department acting for and on behalf of and by the order and direction of the Governor of Tamil Nadu and Thiru.....have hereunto subscribed their respective signatures.

Signed and delivered by the said Secretary to Government, in the presence of

SECRETARY TO GOVERNMENT,
..... DEPARTMENT.

Witness.

- (1)
- (2)

Signature:

Designation:

Address:

Signed and delivered by the said Deputy Commissioner in the presence of

DEPUTY COMMISSIONER,
HINDU, RELIGIOUS AND CHARITABLE
ENDOWMENTS(ADMINISTRATION)
DEPARTMENT.

Witness.

- (1)
- (2)

Signature:

Designation:

Address:

SECTION 19 – THE TAMIL NADU INDUSTRIES SERVICE.

1. Constitution.— The Service shall consist of the following categories of officers:-

Category 1-

- Joint Director of Industries and Commerce (Engineering).
- Joint Director of Industries and Commerce (Rural Industries Projects).
- Joint Director of Industries and Commerce (Chemicals).
- State Geologist.
- Joint Director of Industries and Commerce (Electrical and Electronics).
- Joint Director of Industries and Commerce (Establishment) (Non-Technical)

Category 2-

- Deputy Director of Industries and commerce (Commerce) and Regional Deputy Director of Industries and commerce.
- Deputy Director of Industries and commerce (Industrial Co-operatives) (Technical).
- Deputy Director of Industries and commerce (Materials).
- Superintendent, Technical Training Centre, Guindy.
- Superintendent (Testing); CETL, Kakkalur.
- Deputy Director of Industries and commerce (Sericulture).
- Chief Information Officer, Technical Information Section, Guindy
- Deputy State Geologist, Geology Branch.
- Deputy Director of Industries and commerce (Metallurgical and Chemical. Laboratory) and Deputy Director of Industries and commerce (Chemicals).
- Deputy Director of Industries and commerce (Survey and Statistics).
- Deputy Director of Industries and commerce (Industrial Co-operatives Non-Technical).

Category 3-

- Assistant Director of Industries and Commerce.
- Personal Assistant (General) and Personal Assistant (Cottage Industries) to the Industries Commissioner and Director of Industries and Commerce, Chennai.
- Assistant Director of Industries and Commerce (Sericulture).
- Special Officer (Guts).
- Senior Chemist.
- Public Relations Officer and Information Officer, Technical Information Section, Industrial Estate, Guindy
- Cottage Industries Officer.
- Assistant Director (Geology & Mining).
- Assistant Engineer (Civil), Industrial Estate, Guindy
- Principal Institute of Ceramic Technology, Vridhachalam.
- Assistant Director of Industries and Commerce (Survey & Statistics).
- Assistant Executive Engineer (Electrical), Industrial Estate, Guindy.
- Assistant Director of Industries and Commerce (Industrial Co-operatives).

Principal, Institute of Tool Engineering, Dindigul.

Chief Instructor, Technical Training Centre, Guindy.

Assistant Superintendent, CETL, Kakkalur.

2. Appointment.— (a) Appointment to several posts shall be made as follows:-

Posts (1)	Method of appointment (2)
Joint Director of Industries and Commerce (Engineering) Joint Director of Industries and Commerce (Rural Industries Project)	Promotion from among the holders of the posts in category 2.
Joint Director of Industries and Commerce (Chemicals)	1. By promotion from among the holders of the following posts in category 2 of the Tamil Nadu Industries Service, namely:- (i) Deputy Director of Industries and Commerce (Chemicals) (ii) Deputy Director of Industries and Commerce (Metallurgical and Chemical Laboratory) (iii) General Superintendent, Research Centre for Salt and Marine Chemicals, Tuticorin. (iv) General Superintendent Semi Commercial Plant for the manufacture of Potassium Chloride from sea Bitterns, Tuticorin. (v) General Superintendent, Sodium Dichromate Factory, Walajapet, or 2. Recruitment by transfer from any other service.
State Geologist	1. Promotion from among the holders of Deputy State Geologist; or 2. Recruitment by transfer from any other service; or 3. Direct recruitment.
Joint Director of Industries and Commerce (Electrical and Electronics)	By promotion from among the holders of the posts in category 2.
Joint Director of Industries and Commerce (Establishment) (Non - Technical)	1. By promotion from among the holders of the following Non-Technical posts in the Tamil Nadu Industries Service namely:- (a) Advisor for Management by Objectives; (b) Chief Information Officer, Technical Information Section, Guindy; (c) Manager (Village Industries and Administration) Grade I in the District Industries Centres; and (d) Deputy Director of Industries and Commerce (Commerce); or 2. By recruitment by transfer from any other service, if no qualified candidate is available in the above said feeder posts in category 2 of the Tamil Industries Service;

Deputy Director of Industries and Commerce (Commerce) and Regional Deputy Director of Industries and Commerce	Promotion or for special reasons by recruitment by transfer from other services:
	Provided that for appointment to the posts of Regional Deputy Director of Industries and Commerce, a ratio of 4:1 shall as far as possible be maintained between Officers possessing Engineering qualifications and non-engineering qualifications, respectively.
Deputy Director of Industries and Commerce (Industrial Co-operatives) Technical Deputy Director of Industries and Commerce (Materials) Superintendent, TTC, Guindy Superintendent (Testing) CETL, Kakkalur	<ol style="list-style-type: none"> 1. Promotion from among the holders of the posts in category 3 of the Tamil Nadu Industries Service ; or 2. For special reasons, by recruitment by transfer from any other service.
Deputy Director of Industries and Commerce (Sericulture)	<ol style="list-style-type: none"> 1. Promotion from among the holders of the posts of Assistant Director (Sericulture) or Special Officer (Guts), Coonoor; or 2. By direct recruitment; or 3. Recruitment by transfer from any other service.
Chief Information Officer, Technical Information Section, Guindy	<p>By promotion from among the holders of the following posts in category 3 of the Tamil Nadu Industries Service:-</p> <ol style="list-style-type: none"> 1. Exhibition Officer 2. Assistant Director (Marketing) 3. Public Relations Officer 4. Personal Assistant to the Administrative Officer, Industrial Estate, Guindy 5. Personal Assistant to the Administrative Officer, Industrial Estate, Ambattur. 6. Gazetted Assistant (Non Technical) to the State Geologist, Guindy 7. Sales Officer, Mechanised Brick Plant, Thirumazhisai. 8. Cottage Industries Officer 9. Personal Assistant to the Principal, Technical Training Centre, Guindy. 10. Information Officer, Technical Information Section, Guindy.
Deputy Director of Industries and Commerce (Metallurgical and Chemical Laboratory) & Deputy Director of Industries and Commerce (Chemicals)	<ol style="list-style-type: none"> 1. Promotion from among the holders of the posts of Senior Chemist or Assistant Superintendent (Chemical Wing) in category 3 of Tamil Nadu Industries Service; or 2. Transfer from any other category 2 of the Tamil Nadu Industries Service ; or 3. For special reasons, by recruitment by transfer from any other service.
Deputy Director of Industries and Commerce (Survey and Statistics)	<ol style="list-style-type: none"> 1. By promotion from among the holders of the post of Assistant Director of Industries and Commerce (Survey and Statistics) in category 3; or

Deputy Director of Industries and Commerce (Industrial Co-operatives – Non Technical)	<p>2. By recruitment by transfer from any other service.</p> <p>By promotion from among the holders of the post of Assistant Director of Industries and Commerce (Industrial Co-operatives)</p>
Deputy State Geologist, Geology Branch	<p>1. By promotion from the post of Geologist; or</p> <p>2. By recruitment by transfer from any other service; or</p> <p>3. By direct recruitment.</p>
<p>Assistant Director of Industries and Commerce, Designer Designing Section, Office of the Industries Commissioner and Director of Industries and Commerce, Chennai, Chief Instructor, Technical Training Centre, Guindy; Assistant Superintendent, CETL, Kakkalur; Principal, Institute of Tool Engineering, Dindigul.</p>	<p>1. Recruitment by transfer from among the holders of the following posts in the Tamil Nadu Industries Subordinate Service namely:-</p> <ul style="list-style-type: none"> (a) Production Assistant (Engineering) (b) Production Assistant (Quality Control) (c) Production Assistant (Carpentry) (d) Production Assistant (Electro- plating) (e) Production Assistant (Trainee) (f) Mechanical Draughtsman (Grade I) (g) Draughtsman (Structural) Grade I (h) Foreman Instructor (i) Draughtsman (Design) Grade I (j) Testing Assistant (Mech.) (k) Inspector of Industries (l) Instructors (m) Foreman (Engineering), Grade I : <p>Provided that on and from the 1st April 1978, recruitment by transfer from among the holders of the posts of Assistant Engineer (Industries) and Junior Engineer (Industries) in the Tamil Nadu Industries Subordinate Service shall be made to the posts of Assistant Director of Industries and Commerce and other interchangeable posts and to such appointment by recruitment by transfer from Assistant Engineer (Industries) and Junior Engineer (Industries) a ratio of 3:1 shall be maintained as between degree holders and diploma holders among the Assistant Engineer (Industries) and Junior Engineer (Industries) in the Tamil Nadu Industries Subordinate Service.</p> <p>This ratio shall not apply to persons appointed to the posts of Production Assistant, Foreman Instructor, Technical Assistant, Superintendent, Bristle Fibre Unit, Junior Engineer (Mechanical), Inspector of Industries / Instructor, Supervisor (Mechanical), Foreman (Engineering), Grade I and Mechanical Foreman who were recruited prior to the 1st April 1978 and continue to have the same designations even after 1.4.1978.</p>

2. Direct recruitment:

Provided that if suitable and qualified candidates are available when two vacancies in the post of Assistant Director of Industries and Commerce had been filled up or reserved to be filled up by appointment by transfer, the next such vacancy shall be filled or reserved to be filled by direct recruitment and the two such vacancies next following shall be filled or reserved to be filled by appointment by transfer:

Provided further that if no suitable and qualified candidates are available for appointment to the post of Assistant Director of Industries and Commerce by transfer appointment shall be made by direct recruitment:

Provided also that 50% of the substantive vacancies arising in the post of Assistant Director of Industries and Commerce during the National Emergency shall be reserved to be filled by those who render satisfactory military service. Persons employed under Rule 10(a)(1) of the General rules and also those who were not in Government Service but who apply for appointment by direct recruitment after their return from military service shall also be eligible for appointment against the reserved substantive vacancy in the post of Assistant Director of Industries and Commerce:

Provided that the priority for appointment in reserved vacancies shall be in the order as indicated below:-

- (i) Members of the service.
- (ii) Persons employed under Rule 10(a)(i) of the General rules and
- (iii) Persons who were not in Government Service.

An Inspector of Industries shall be entitled to apply for the post of Assistant Director of Industries and Commerce by direct recruitment against a reserved vacancy on his return from Military duty.

Assistant Director of Industries and Commerce (Sericulture).

1. Recruitment by transfer from among the holders of the following posts in the Tamil Nadu Industries Subordinate Service namely:-

- (a) Inspector of Sericulture
- (b) Technical Assistant in the Sericulture Branch of the Office of the Industries Commissioner, Director of Industries and Commerce, Chennai.

2. Direct recruitment.

Special Officer (Guts).

1. Recruitment by transfer from the Tamil Nadu Industries Subordinate Service; or
2. Direct recruitment.

Senior Chemist.	Recruitment by transfer from among the holders of the post of Chemist in Class VIII of the Tamil Nadu Industries Subordinate Service or transfer from any other posts in category 3 of Tamil Nadu Industries Service or direct recruitment
Public Relations Officer, Information Officer, Information Section, Guindy, Personal Assistant (General) and Personal Assistant (Cottage Industries) to the Industries Commissioner and Director of Industries and Commerce	Recruitment by transfer from among the holders of the post of Manager or Superintendent in the office of Industries Commissioner and Director of Industries and Commerce belonging to Tamil Nadu Ministerial Service.
Cottage Industries Officer	By recruitment by transfer among the holders of the post of Designer cum field Officer Exhibition Wing Central Office or Handicrafts Inspector in Tamil Nadu Industries Subordinate Service
Assistant Director (Geology and Mining)	1. Recruitment by transfer from among the Assistant Geologist in the Tamil Nadu Industries Subordinate Service; or 2. By direct recruitment ; or 3. For special reasons, recruitment by transfer from any other service.
Assistant Engineer (Civil), Industrial Estate, Guindy	1. Recruitment by transfer from the Tamil Nadu Industries Subordinate Service or from any other service; or 2. By direct recruitment.
General Superintendent, Ceramic Centre, Vridhachalam	1. Promotion from among the holders of the post of Ceramic Chemist; or 2. Recruitment by transfer from the Tamil Nadu Industries Subordinate Service ; or 3. Direct recruitment.
Principal, Institute of Ceramic Technology, Vridhachalam	1. Recruitment by transfer from among the holders of the following posts in Tamil Nadu Industries Subordinate Service ; or (a) Foreman Instructor (Enamels) (b) Production Assistant (Ceramics) (c) Chemist, Grade I, (d) Assistant Geologist in the Institute of Ceramic Technology Vridhachalam ; or 2. By direct recruitment.
Assistant Director of Industries and Commerce (Survey and Statistics)	1. Recruitment by transfer from among the holders of the posts of Survey and Statistical Inspectors in the Tamil Nadu Industries Subordinate Service or recruitment by transfer from any other service. 2. Direct recruitment.
Assistant Executive Engineer (Electrical) Industrial Estate, Guindy	1. Recruitment by transfer from the Tamil Nadu Industries Subordinate Service or any other service; or 2. Direct recruitment.

Assistant Director of Industries and Commerce (Industrial Co-operatives)

1. By recruitment by transfer from among the holders of the posts of Industrial Co-operative Officers in the Tamil Nadu Industries Subordinate Service; or
2. By recruitment by transfer from any other service; or
3. By direct recruitment:

Provided that appointment shall be made between direct recruitment and recruitment by transfer in the ratio of 1:3

Provided further that in the order of priority for regular appointment of Engineers Diploma holders Craftsman by direct recruitment in the Department of Industries and Commerce other things being equal, first preference shall be given to the person who completed one year of apprenticeship under the Government of India Scheme or one year apprenticeship under State Government Apprenticeship Scheme:

Provided also that persons among the feeder categories shall be considered for appointment by recruitment by transfer by way of rotation in the ratio of 1:1:1:1 and when no qualified and suitable person is available in one of the feeder categories, the vacancy shall be passed on to the next category.

(b)**Promotion.**— Promotion to the following posts shall be made on grounds of merit and ability seniority be considered only where merit and ability are approximately equal:-

Joint Director of Industries and Commerce (Engineering)
 Joint Director of Industries and Commerce (Rural Industries Projects)
 Joint Director of Industries and Commerce (Chemicals)
 Joint Director of Industries and Commerce (Establishment) (Non-Technical)
 State Geologist
 Deputy Director of Industries and commerce (Sericulture)
 Deputy Director of Industries and commerce (Commerce) and Regional Deputy Director of Industries and commerce.
 Deputy Director of Industries and commerce (Industrial Co-operatives) (Technical)
 Deputy State Geologist, Geology Branch
 Deputy Director of Industries and commerce (Metallurgical and chemical Laboratory)
 Deputy Director of Industries and commerce (Chemicals)
 Deputy Director of Industries and commerce (Survey and Statistics)
 Deputy Director of Industries and commerce (Industrial Co-operatives–Non-Technical).

2 A. Crucial date for preparation of panel.—The crucial date on which the candidates shall possess the qualifications prescribed for the post, by promotion by transfer or by recruitment by transfer for purposes of inclusion in the annual list of approved candidates for appointment to such post shall be the 15th April of every year.

3. Reservation of appointment.—The rule relating to reservation of appointments (General rule 22) shall apply to all appointments made by Direct Recruitment to all categories of posts in service.

4. Qualifications.—(a) No person shall be eligible for appointment to the service by direct recruitment if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection is made:

Provided that a person shall be eligible for appointment by direct recruitment to the following posts if he has not completed the age of 35 years on the first day of July of the year in which the selection is made:-

Assistant Director of Industries and Commerce.
 Assistant Director of Industries and Commerce (Geology and Mining).
 Deputy Director of Industries and Commerce (Sericulture)
 Assistant Engineer (Civil), Industrial Estate, Guindy
 Assistant Director of Industries and Commerce (Survey & Statistics)
 Assistant Engineer (Electrical),
 Chief Instructor, Technical Training Centre, Guindy
 Assistant Superintendent, CETL, Kakkalur,
 Principal, Institute of Tool engineering, Dindigul,
 Chief Instructor, Technical Training Centre, Guindy
 State Geologist.

Provided also that no person shall be eligible for appointment by direct recruitment to the post of State Geologist, if he had not completed the age of 40 vide G.O.1, dated 5.1.1999 on the first day of July of the year in which the selection for appointment is made.

(b) The qualifications for appointment shall be as specified in the Annexure:

Provided that the diploma in Mining Engineering awarded by the erstwhile Technological Diploma Examination Board, Chennai (now Board of Examinations) shall be treated as an alternative qualification for recruitment to the posts, wherever Engineering qualifications are prescribed and other things being equal, preference shall be given to those who possess the above diploma for appointment to the posts:

Provided further that the degree holders in Engineering recruited on or after the 25th march 1965 to the posts shall be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Force or work relating to Defence Effort anywhere in India and abroad, if so required. The liability to serve in the Armed Forces shall be limited to the first ten years of service of a candidate and shall not apply to Graduate Engineers above 40 years of age:

Provided also that this rule shall not apply to the holders of the post of Principal, Institute of Ceramic Technology, Vridhachalam who have got practical experience for not less than five years, if they are degree holders and not less than seven years, if they are diploma holders in Ceramic Factories, preferably manufacturing low tension insulators:

Provided also that the B.E. degree in production Engineering awarded by the Anna University, Chennai shall be treated as an alternative qualification for recruitment to the posts, wherever degree in Technical Mechanical Engineering is prescribed as a qualification.

5.Probation.—(a) Every person appointed to a category either by direct recruitment or by recruitment by transfer from any other service shall from the date on which he joins duty be on probation for a period of two years on duty within a continuous period of three years

(b) The Industries Commissioner and Director of Industries and Commerce shall be competent to declare the probation of officers in categories 2 and 3 and also to extend the probation of the above officers for failure to pass the prescribed test within the period of probation:

Provided that the Assistant Executive Engineer (Electrical), Industrial Estate, Guindy, appointed by recruitment by transfer from the Tamil Nadu Engineering Service or from Tamil Nadu State Electricity Board need not undergo fresh period of probation. The period of their probation in the said post shall count towards the probation in the Tamil Nadu Industries Service:

Provided further that probationers in the posts in categories 2 and 3 shall be entitled to count towards their probation in the respective posts in the said categories in the Department, the services rendered by them on or after 1.12.1965 in a corresponding post in any other body incorporated or not which is usually or partly owned or controlled by the State Government if but for such service, they would have rendered service in the respective posts in the said categories in the Tamil Nadu Industries Service.

5A. Unit for confirmation.—For purposes of confirmation, each post governed by separate service rules shall form a separate unit. Group of posts governed by Common Service Rules shall form a Common unit:

Provided that for purpose of confirmation, the posts of Joint Director of Industries and Commerce (Engineering) and Joint Director of Industries and commerce (Rural Industries Project) shall for a common unit.

6.Test.—(1) Probationers in the post shall within the period of their probation pass the Account Test for Executive Officers:

Provided that a person who has passed the Account Test for Subordinate Officers, Part I need not pass the Account Test for Executive Officers:

Provided further that probationers in the posts of Assistant Director of Industries and commerce, Superintendent, General Purpose Engineering Workshop, Royapuram, Chief Instructor, Technical Training Centre, Guindy, Superintendent, CETL, Kakkalur, Principal, Institute of Tool Engineering, Dindigul, Chief Instructor, Technical Training Centre, Guindy, Assistant Superintendent, Central Electrical Testing Laboratory, Kakkalur, Principal, Institute of Tool Engineering, Dindigul appointed by direct recruitment should also pass the Special test on Tamil Nadu Government Office Manual conducted by the Tamil Nadu Public Service Commission within the period of their probation:

Provided also that probationers in the post of Assistant Director of Industries and Commerce (Industrial Co-operatives) who have been appointed by recruitment by transfer from Industrial Co-operative Officers in the Tamil Nadu Industries Subordinate Service shall, within the period of their probation pass the Account Test for Subordinate Officers, Part I or Account Test for Executive Officers for those who are appointed by recruitment by transfer from any other service or by direct recruitment shall within the period of their probation, pass the following tests and examinations conducted by the Tamil Nadu Public Service Commission:-

- (1) Account Test for Subordinate Officers, Part I ; or
- (2) Account Test for Executive Officers; and
- (3) Examinations in Co-operation (General) Industrial Co-operation, Co-operative Account and Audit including Book-keeping and Secretariat Practice and Business Administration including Cost Accounting.

Provided also that the persons who are possessing the Post Graduate Diploma in Agriculture Economics and Co-operation awarded by the National council for Rural Higher Education, shall not pass the following Department Test, namely:-

- (a) Co-operation (General); and
- (b) Co-operative Accounts and Audit including Book-keeping and Secretariat Practice:

Provided also that the person who hold Post Graduate Diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education shall not undergo the Industrial training for eighteen weeks at the Co-operative Training College, Chennai, both Practical and theoretical.

6A.Training.—(a)Every person appointed as Assistant Director of Industries and Commerce / Unit Superintendent by direct recruitment shall undergo a twelve weeks orientation training programme;

(b) Every person appointed as Assistant Director (Industrial Co-operatives) by direct recruitment shall undergo a fifty-two weeks training in Industrial Co-operative Management Diploma course;

(c) During the period of training, candidates shall be entitled to draw pay in the minimum of the time scale of pay and allowances admissible thereon;

(d) The period of training shall count both for probation and increment

Every person appointed as Assistant Director of Industries and Commerce (Industrial Co-operatives) by direct recruitment shall before undergoing the course of the training referred to sub-rule (b) of rule 6A execute bond in the prescribed form with two sureties binding himself -

(i) to undergo the entire course of training;

(ii) to serve in the Department of Industries and commerce for a period of not less than five years, after completion of the course of training;

(iii) (a) in case he fails to fulfill the condition specified in clause (i) or in case his selection is cancelled due to his fault or if he is discharged, to refund to the State Government the total amount drawn by him as pay and allowances excluding travelling allowances, during such course of training plus the expenditure incurred by the State Government, if any; and

(b) in case he fails to fulfill the condition specified in clause (ii) to refund to the State Government the total amount drawn by him as pay and allowances, excluding travelling allowances during such course of training plus the expenditure incurred by the State Government if any in proportion to the period which falls short of the period of service specified in clause (ii) above:

Provided that the refund under clause (iii) shall be made as long as such person continues to remain in the service of the State Government and liability for such refund shall cease when person completes a total service of five years under the State Government, after completion of the course of training undergone by him.

7. Postings and transfers.—(a) Postings and transfers of officers in categories 1, 2 and 3 shall be made by the Government.

(b) **Leave and re-postings.**—The Industries Commissioner and Director of Industries and commerce shall be competent to grant leave and issue orders of re-postings to the members of the service in the scale of pay of Rs.420-700 and below where no additional expenditure to Government is involved.

ANNEXURE

[referred to rule 4(b)]

Category (1)	Method of appointment (2)	Qualifications (3)
Joint Director of Industries and Commerce (Engineering); and Joint Director of Industries and Commerce (Rural Industries Project)	Promotion from among the holders of category 2	(a) A degree in Mechanical, Electrical, Automobile or Chemical Engineering or a degree in Mining and Metallurgy or a diploma in Automobile Engineering of the Chennai Institute of Technology, Chennai, or (b) A diploma in Mechanical, Electrical, Automobile or chemical Engineering or a diploma in Mining and Metallurgy issued by the Technical Diploma Examination Board, Madras (State Board of Technical Education and Training, Tamil Nadu) or by any other recognized institution or Board ; and (c) Must have served in category 2 for a period of not less than 5 years in the case of degree holders and 7 years in the case of diploma holders.
Joint Director of Industries and Commerce (Chemical)	By promotion from the holders of the following posts in category 2 of the Tamil Nadu Industries Service:-	1. Must possess a first or second class degree in any branch of Chemistry or a bachelor's degree in Chemical Engineering or Industrial Chemistry or an Associateship Diploma of the Institute of

1. Deputy Director of Industries and Commerce (Chemicals)
2. Deputy Director of Industries and Commerce (Metallurgical and Chemical Laboratory)
3. General Superintendent, Research Centre for Salt and Marine Chemicals.
4. General Superintendent, Semi Commercial Plant for the manufacture of Pottasium Chloride from Sea Bitterns.
5. General Superintendent, Sodium Dichromate Factory, Walajapet.

By transfer from any other unit in category 1 of Tamil Nadu Industries Service

- Chemists (India); and
2. Must have served for a period of not less than 5 years in any of the following posts:-
 - (a) Deputy Director of Industries and Commerce (Chemicals); or
 - (b) Deputy Director of Industries and commerce (Metallurgical and Chemical Laboratory); or
 - (c) General Superintendent, Research for Salt and Marine Chemicals; or
 - (d) General Superintendent, Semi Commercial Plant for the manufacture of Potassium Chloride from Sea Bittens; or
 - (e) General Superintendent, Sodium Dichromate Factory, Walajapet.

Must possess a Post Graduate degree in any branch of Chemistry or a Bachelors Degree in Chemical Engineering or Industrial Chemistry or an Associate Diploma of the Institute of Chemists (India); and

Must have served in any one of the following posts for a period of not less than 2 years in the Tamil Nadu Industries Service;-

- (i) Joint Director of Industries and Commerce (Engineering).
- (ii) Joint Director of Industries and Commerce (small Scale Industries).
- (iii) Joint Director of Industries and Commerce (Planning and Development).
- (iv) Joint Director of Industries and Commerce (Industrial Cooperatives).
- (v) State Geologist.
- (vi) Joint Director of Industries and Commerce (Ceramics).

State Geologist

Promotion from the post of Deputy State Geologist

1. Post Graduate degree in Geology of any University or Institution recognized by the University Grants Commission for the purpose of its grant or Associates of the Indian School of Mines in Geology; and
2. Service in the post of Deputy State Geologist for not less than 2 years.

Recruitment by transfer from any other service ; or by direct recruitment	<ol style="list-style-type: none"> 1. M.A., or M.Sc., in Geology of any University or Institution recognized by the University Grants Commission for the purpose of its grant; and 2. Practical experience in Fixed Work in Geology including supervising work for not less than ten years.
Joint Director of Industries and Commerce (Electrical and Electronics)	<p>By promotion from among the holders of the posts in category 2</p> <ol style="list-style-type: none"> 1 (i) Bachelor's degree in Electrical or Electronics or Instrumentation or M.Sc., degree in Physics with Electronics as special subject; or (ii) Diploma in Electrical or Electronics or Instrumentation issued by the State Board of Technical Education and Training, Chennai or any Institution or Board recognized by the control of any of the State Government; and 2. Service for a period of not less than five years in the case of a degree holders and seven years in the case of a diploma holders in any post or category 2 of the Tamil Nadu Industries Service.
Deputy Director of Industries and Commerce (Commerce) and Regional Deputy Director of Industries and Commerce	<p>Promotion; or for special reasons by recruitment by transfer from any other service</p> <ol style="list-style-type: none"> 1. A degree in Arts, Science or Commerce or Mechanical, Electrical or Automobile Engineering or Chemical Engineering by any University or Institution recognized by the University Grants Commission for the purpose of its grant or Diploma in Automobile Engineering issued by the Tamil Nadu Institute of Technology; or 2. A diploma in Mechanical, Electrical or Automobile Engineering issued by the Technological Diploma Examination Board, Chennai or by any recognized Institutions or Board or minimum general educational qualification as prescribed in Schedule I to the Tamil Nadu State and Subordinate Services; and 3. Service for a period of not less than three years for degree holders, six years for diploma holders and seven years for those possessing minimum general educational qualification in any of the posts in category 3 of the Tamil Nadu Industries Service.
Deputy Director of Industries and Commerce (Industrial Co-operatives) Technical; and. Deputy Director of Industries and Commerce (Materials).	<p>By promotion</p> <ol style="list-style-type: none"> 1. A degree in Mechanical, Electrical or Automobile or Chemical Engineering of any University or Institution recognized by the University Grants Commission for the purpose of its grant or diploma in Automobile Engineering issued by the Madras Institute of Technology.

Superintendent, Technical Training Centre, Guindy; and Superintendent (Testing), CETL, Kakkalur	Promotion; or for special reasons by recruitment by transfer from any other service.	<ol style="list-style-type: none"> 2. Diploma in Mechanical or Electrical or Automobile or Chemical Engineering of the State Board of Technical Education and Training, Chennai or any other recognized Institution or Board ; and 3. Service for a period of not less than 3 years in any post in category 3 of the Tamil Nadu Industries Service.
Chief Information Officer, Technical Information Section, Guindy	By promotion from any of the posts specified in rule 2.	<ol style="list-style-type: none"> 1. A degree in Mechanical or Electrical or Automobile or Chemical Engineering of any University or Institution recognized by the University Grants Commission for the purpose of its grant; or A diploma in Automobile Engineering issued by the Madras Institute of Technology; or A diploma in Mechanical or Electrical or Automobile or Chemical Engineering of the State Board of Technical Education and Training, Chennai or any other recognized Institution or Board; and 2. Practical experience in a Factory or Workshop for a period of not less than three years in the case of degree holders and diploma holders of the Madras Institute of Technology, Chennai and seven years in the case of diploma holders of the State Board of Technical Education and Training, Chennai or of any recognized Institution or Board. <ol style="list-style-type: none"> 1. Minimum general educational qualification; and 2. Service in any of the posts specified in rule 2 for a period of not less than two years.
Deputy Director of Industries and Commerce (Metallurgical and Chemical Laboratory) and Deputy Director (Chemicals)	Promotion from among the holders of the posts of Senior Chemist or Assistant Superintendent (Chemical Wing) in category 3 of the Tamil Nadu Industries Service. Transfer from any other unit in category 2 of the Tamil Nadu Industries Service.	<ol style="list-style-type: none"> 1. Must possess M.Sc., degree in Chemistry or Chemical Technology or B.Sc., degree in Metallurgy or Chemical Technology or Chemistry or a Degree in Chemical Engineering or Associateship Diploma of the Institute of Chemists. 2. Must have served as Senior Chemist or Assistant Superintendent (Chemical Wing) for a period of not less than five years. <ol style="list-style-type: none"> 1. Must possess M.Sc., degree in Chemistry or a degree in Chemical Engineering or B.Sc., Degree in Metallurgy or Chemical Technology or in Chemistry or Associate Diploma of Institution of Chemists (India). 2. Must have served in any of the posts in the said service for a period of not less than two years. 3. Must have practical experience in the testing of all types of Industrial raw materials and finished products and

experience in the administration, inspection and supervision of production units and distribution of controlled commodities for a period of not less than two years.

For special reasons by recruitment by transfer from any other service.

1. Must possess a M.Sc., degree in Chemistry or a degree in Metallurgy or a degree in Chemical Engineering or Chemical Technology or Associateship Diploma of the Institution of Chemists (India).
2. Must have experience for a period of not less than three years in the examination of metals, their alloys and other Industrial Materials in a Laboratory use in modern methods and have practical experience in a modern foundry.
3. Must have administrative experience in a private firm for a period of not less than five years.

Deputy Director of Industries and Commerce (Survey and Statistics). By recruitment by transfer from any other service.

- 1 (a) Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A.(Hons.) with Mathematics as the main subject and Statistics as the subsidiary subject or one of the above degree with Statistics as the main subject; or
- (b) Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A. (Hons.) with Mathematics as the main subject and a diploma in Statistics; or
- (c) Must hold the degree of M.A., or B.A. (Hons.) with Economics as the main subject; or
- (d) Must hold the degree of M.Sc., in Mathematical Economics; and
2. Must have experience for a minimum period of not less than five years in Survey and Statistical work.

By promotion from among the holders of the post of Assistant Director of Industries and Commerce (Survey and Statistics) in category 3.

Must have served as Assistant Director of Industries and Commerce (Survey and Statistics) for a period of not less than three years.

Deputy Director of Industries and Commerce (Industrial Co-operatives) (Non-Technical). By promotion from among the holders of the post of Assistant Director of Industries and Commerce (Industrial Co-operatives).

1. Must possess a degree in Arts, Science of Commerce or Post Graduate diploma in Agricultural, Electronics and Cooperation awarded by the National Council for Rural Higher Education; and
2. Must served as Assistant Director of Industries and Commerce (Industrial Co-operatives) for a period of not less than three years.

Deputy State Geologist, Branch	Geology	Promotion from among the holders of the posts of Geologist.	(i) Post Graduate degree in Geology; and (ii) Service in the post of Geologist for a period of not less than two years.
		Direct recruitment; or recruitment by transfer	1. Post Graduate degree in Geology ; and 2. Practical experience in the field work including mapping and perfecting for a period of not less than seven years.
Assistant Director of Industries and Commerce; Chief Instructor, Technical Training Centre, Guindy; Assistant Superintendent, CETL, Kakkalur; and Principal, Institute of Tool Engineering, Dindigul.	of	Recruitment by transfer from among the holders of the following posts in the Tamil Nadu Industries Subordinate Service:-	1. A degree in Mechanical or Electrical or Automobile Engineering of any recognized University or Institution or diploma in Automobile Engineering of the Madras Institute of Technology, Chennai or Diploma in any one of the above subjects; and Certificate awarded by the State Board of Technical Education and Training, Chennai or of any recognized Institution or Board:
		(a) Production Assistant (Engineering) (b) Production Assistant (Trainee) (c) Production Assistant (Quality control) (d) Production Assistant (Electro Plating) (e) Production Assistant (Carpentry) (f) Mechanical Draftsman, Grade I (g) Draftsman (Structural), Grade I (h) Foreman Instructor (i) Draftsman (Designs) Grade I (j) Testing Assistant (Mechanical) (k) Inspector of Industries (l) Instructor (m) Foreman Engineering, Grade I	Provided that with effect from 1.4.78 only the holders of the post of Assistant Engineer (Industries) and Junior Engineer (Industries) in the TNISS shall be eligible for recruitment by transfer.
			2 (a) Must have served for a period of not less two years in any of the posts specified in item (a) to (i) in col.(2); or (b) Must have served for a period of not less than four years in any of the posts specified in item (h) to (m) in col.(2):
			Provided that on and from 1.4.78 in case of degree holders he must have served for a period of not less than 5 years as Assistant Engineer, Industries in the TNISS and in the case of Diploma holders he must have served for a period of not less than seven years as Junior Engineer (Industries) in the TNISS:
			Provided further that with effect from 1.4.1978, the holders of the posts of Assistant Engineer, Industries and Commerce and Junior Engineer (Industries) in Tamil Nadu Industries Subordinate Service shall be eligible for recruitment by transfer apart from the person already appointed to the posts of Production Assistant / Foreman Instructor, Technical Assistant, Superintendent Bristle Fibre Unit. Junior Designer (Mechanical), Inspector of Industries, Instructor, Supervisor, Foreman Engineering Grade I and Mechanical Foreman who were recruited prior to 1.4.78 till such time, they vacate such posts.

Direct recruitment	<ol style="list-style-type: none"> 1. A degree in Mechanical or Electrical or Automobile Engineering or Chemical Engineering or AMIE, Chemical Engineering of any recognized University or a diploma in Automobile Engineering of the Madras Institute of Technology, Chennai or a Diploma in anyone of the above subjects awarded by the State Board of Technical Education and Training, Chennai or of any recognized Institution of Board. 2. Practical experience in a Factory or Workshop for a period of not less than one year in the case of degree holders and diploma of Madras Institute of Technology, Chennai and two years in the case of other diploma holders.
Assistant Director of Industries and Commerce (Sericulture)	<p>Recruitment by transfer from the holders of the following posts in the Tamil Nadu Industries Subordinate Service:-</p> <ol style="list-style-type: none"> 1. Inspector of Sericulture 2. Technical Assistant in Sericulture Branch in the Office of the Director of Industries and Commerce <ol style="list-style-type: none"> 1(a) A degree in Botany or Zoology or Agriculture or Chemistry. (b) Practical experience for a period of not less than two years as Inspector of Sericulture or Technical Assistant in the Tamil Nadu Industries Subordinate Service; or 2 (a) Minimum general educational qualifications prescribed in the Schedule I to the General rules; and (b) Practical experience as Inspector of Sericulture or Technical Assistant for a period of not less than 10 years.
Direct recruitment	<ol style="list-style-type: none"> 1. A degree in Botany or Zoology or Agriculture or Chemistry; and 2. Practical experience or a period of not less than four years in Sericulture.
Special Officer (Guts)	<p>Recruitment by transfer from the Tamil Nadu Industries Subordinate Service.</p> <ol style="list-style-type: none"> 1. A degree in Chemistry of any University or Institution recognized by the University Grants Commission for the purpose of its grant. 2. Practical experience in the manufacture of Silk Worm Guts for a period of not less than three years after Graduation and practical experience in Sericulture for a period of not less than one year.
Direct recruitment	<ol style="list-style-type: none"> 1. A degree in Chemistry of any University or Institution recognized by the University Grants Commission for the purpose of its grant.

		2. Practical experience in the manufacture of Silk Worm Guts for a period of not less than three years after Gradation and practical experience in Sericulture for a period of not less than two years.
Senior Chemist	Recruitment by transfer from among the holders of the post of Chemist in Class VIII of Tamil Nadu Industries Subordinate Service .	<ol style="list-style-type: none"> 1. A Post Graduate degree or B.Sc., (Hons.) or a degree in Chemistry or Industrial Chemistry or an Associateship Diploma of the Institute of Chemists (India); and 2. Service as Chemist for a period of not less than three years.
	Transfer from any other service in Category 3 of Tamil Nadu Industries Subordinate Service	<ol style="list-style-type: none"> 1. A Post Graduate degree or a degree in Chemistry or Industrial Chemistry or an Associateship Diploma of the Institute of Chemists (India); and 2. Service in a post in category 3 of the Tamil Nadu Industries Service where there is no scope for acquiring experience in the analysis of Industrial Products, for a period of not less than two years.
	Direct recruitment	<ol style="list-style-type: none"> 1. A Post Graduate degree in Chemistry or Industrial Chemistry or an Associateship Diploma of the Institute of Chemists (India); and 2. Practical experience in the Analysis of Industrial Products for a period of not less than three years: Provided that other things are being equal preference shall be given to the candidates who possess in addition all or any of the following qualifications: <ol style="list-style-type: none"> (i) Publication of Scientific Papers. (ii) Knowledge of German language. (iii) Teaching experience in Applied Chemistry.
Public Relations Officer, Information Officer, Technical Information Section, Guindy, Personal Assistant (General) and Personal Assistant to Industries Commissioner (Cottage Industries) to the Director of Industries and Commerce, Chennai	Recruitment by transfer	<ol style="list-style-type: none"> 1. Minimum general educational qualification prescribed in the Schedule to the General rules for the Tamil Nadu State and Subordinate Services; 2. Service for a period of not less than three years as Manager or Superintendent in the department of Industries and Commerce in Tamil Nadu Ministerial Service.

Cottage Industries Officer	By recruitment by transfer from among the holders of the post of Designer-cum-Field Officer, Exhibition Wing, Central Office or Handicrafts Inspector in Tamil Nadu Industries Subordinate Service .	1. Minimum general educational qualification; and 2. Service for a period of not less than five years in the lower posts.
Assistant Director (Geology and Mining)	Recruitment by transfer from among Assistant Geologist in the Tamil Nadu Industries Subordinate Service	Must have served as Assistant Geologist for a period of not less than two years in the case of B.Sc., (Hons.) or M.Sc., degree holders in Geology or 3 years in the case of B.Sc., degree holders in Geology.
	Direct recruitment; or for special reasons, recruitment by transfer from any other service.	1.B.Sc., (Hons.) or M.Sc., in Geology of any University recognized by the University Grants Commission or the Foreign University or Associate of the Indian School of Mines in Geology; and 2. Practical experience in field work including mapping and perfecting for a period of not less than three years.
Assistant Engineer (Civil), Industrial Estate, Guindy	Direct recruitment	A (1) A degree in Engineering (Civil or Mechanical or Electrical) of any University or Institution recognized by the University Grants Commission for the purpose of its grant; and (2) Practical experience in large construction works (Civil) for a period of not less than 3 years. B(1) The diploma in Engineering (civil or Mechanical or Electrical) of the College of Engineering, Guindy; or The Upper Subordinate or I.C.E. Diploma of the College of Engineering, Guindy or the L.C.E. Diploma awarded by the State Board of Technical Education and Training, Chennai ; or Pass in Section A and B of the A.M.I.E. (India) examination, subject to the following conditions:- (i)Must have passed Geology under Section B as an optional or additional subject; and (ii)Must furnish evidence of having undergone practical training in surveying for a period of not less than one year; and 2.Practical experience in large construction works (Civil) for a period of not less than five years.

Recruitment by transfer	<p>A(1) A degree in Engineering (Civil or Mechanical or Electrical of any University or Institute recognized by the University Grants Commission for the purpose of its grant ; and</p> <p>(2) Must have served as Junior Engineer or a Supervisor in the Public Works Department or in the Industries Department for a period of not less than three years ; or</p> <p>B(1) The diploma in Engineering (Civil or Mechanical or Electrical) of the College of Engineering, Guindy or the Upper Subordinate or L.C.E. diploma awarded by the State Board of Technical Education and Training, Chennai; or</p>	
General Superintendent, Ceramic Centre, Vridhachalam	Promotion from among holders of the posts of Ceramic Chemist	<p>A Pass in Sections A and B of the A.M.I.E. (India) Examination, subject to the following conditions:-</p> <p>(i) Must have passed Geology under Section, B as an optional or additional subject; and</p> <p>(ii) Must furnish evidence of having undergone practical training in (Surveying) for a period of not less than one year; and</p> <p>(2) Must have served as Junior Engineer or as Supervisor in the Public Works Department or in the Industries Department for a period of not less than five year.</p>
Principal, Institute of Ceramic Technology, Vridhachalam	Recruitment by transfer from the Tamil Nadu Industries Subordinate Service; or Direct recruitment	<p>1. A degree or diploma in Ceramics of any University or Institution recognized by the University Grants Commission for the purpose of its grant or of any recognized Institution or Board; and</p> <p>2. Service as Ceramic Chemist for a period of not less than two years.</p> <p>1. A degree or diploma in Ceramics of any University or Institution recognized by the University Grants Commission for the purpose of its grant or of any recognized Institution or Board; and</p> <p>2. Practical experience in a Ceramic Factory, preferably in a factory manufacturing tension insulator for a period of not less than 3 years in the case of degree holders and five years in the case of diploma holders.</p>
Principal, Institute of Ceramic Technology, Vridhachalam	<p>of Recruitment by transfer from among the holders of the following posts in the Tamil Nadu Industries Subordinate Service :-</p> <p>(i) Foreman Instructor (Enamel)</p> <p>(ii) Production Assistant (Ceramics)</p>	<p>1 (a) A diploma in Ceramics or Silicate Technology or Ceramic Technology or Chemistry or Geology; or</p> <p>(b) A diploma in Ceramics or Chemical Technology issued by any recognized Board or Institution; and</p> <p>2. Must have served for a period of not less than two years in any of the following</p>

- (iii) Chemist, Grade I
- (iv) Assistant Geologist in the Institute of Ceramic Technology, Vridhachalam

posts:-

- (i) Foreman Instructor (Enamels);
- (ii) Production Assistant (Ceramics);
- (iii) Chemist, Grade I
- (iv) Assistant Geologist in the Institute of Ceramic Technology, Vridhachalam

Direct recruitment

1. A degree in Ceramics or Chemical Technology issued by any recognized Institution or Board; and
2. Practical experience in a ceramic factory manufacturing low tension insulators for a period of not less than three years in the case of Degree holders and five years in the case of Diploma holders.

Explanation.—A recognized Institution or Board shall mean an Institution or Board recognized by the Government of India or by any State Government.

Assistant Director of Industries and Commerce (Industrial Co-operatives)

Recruitment by transfer from among the holders of the posts of Industrial Co-operative Officer in the Tamil Nadu Industrial Subordinate Service.

1. Must possess the minimum general educational qualification.
2. Must have served as Industrial Co-operative Officer for a period of not less than three years and must be an approved probationer in the case of a directly recruited Industrial Cooperative Officer; and
3. Must have passed the following tests conducted by the Tamil Nadu Public Service Commission :-
 - (i) Co-operatives (General);
 - (ii) Industrial Co-operation;
 - (iii) Co-operative Accounts Audit including Book keeping and Secretariat practice;
 - (iv) Business Administration including Cost Accounting;

Provided that persons who have been drafted from the Co-operative Department who were holding the posts of Co-operative Sub-Registrars, Senior Inspectors and Junior Inspectors in the Co-operative Department at the time of transfer and who have passed the four Co-operative Departmental Tests namely, Co-operation, Auditing, Banking and Book-keeping and the Account Test for Subordinate Officers, Part I should pass in addition, the examination in Industrial Co-operation and Business Administration including Cost Accounting conducted by the Tamil Nadu Public Service Commission to become eligible for appointment to the post of Assistant Director of Industries and Commerce (Industrial Co-operatives) by recruitment by transfer from among the holders of the

post of Industrial Co-operative Officer in the Tamil Nadu Industries Subordinate Service.

2. Direct recruitment

A Master's degree in Commerce with Co-operation as a subject or Economics, Mathematics, Statistics or Co-operation; or a Diploma of Associate members of the Institute of Chartered Accountants or Post-Graduate Diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education.

Assistant Director of Industries and Commerce (Industrial Co-operatives)

Recruitment by transfer from any other service.

A Bachelor's degree in Co-operation, Economics, Commerce, Mathematics or Statistics; or

Post Graduate diploma in Agricultural Economics and Co-operation awarded by the National Council for Rural Higher Education

Assistant Director of Industries and Commerce (Survey and Statistics)

Recruitment by transfer from among the holders of the posts of Survey and Statistics Inspector in the Tamil Nadu Industries Subordinate Service.

Must be an approved probationer in post in the Tamil Nadu Industries Subordinate Service

Recruitment by transfer from any other service

1. Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A. (Hons.) with Statistics as the main subject; or
2. Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A. (Hons.) with Mathematics as main subject and Statistics as subsidiary subject; or
3. Must hold the degree of M.A., or B.A., (Hons.), M.Sc., B.Sc., (Hons.) with Mathematics as main subject and a diploma in Statistics; or
4. Must hold the degree of M.A., or B.A., (Hons.) with Economics as main subject; or
5. Must hold the degree of B.A., or B.Sc., with Mathematics as the main subject and service for a period of not less than six years as Superintendent, Statistical Inspector and Statistical Assistant in the Department of Statistics.

Direct recruitment

1. Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A., (Hons.) with Statistics as the main subject; or
2. Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A. (Hons.) with Mathematics

Assistant Engineer Industrial Estate, Guindy	Executive (Electrical),	Direct recruitment	<p>as the main subject and Statistics as the subsidiary subject; or</p> <p>3. Must hold the degree of M.A., M.Sc., B.Sc., (Hons.) or B.A. (Hons.) with Mathematics as the main subject and diploma in Statistics.</p>
			<p>A(1) A degree in Electrical Engineering; and</p> <p>(2) Practical experience in a factory or workshop or Electrical Undertaking for a period of not less than three years; or</p> <p>B The Diploma in Electrical Engineering of the College of Engineering, Guindy; or The L.E.E. diploma awarded by the State Board of Technical Education and Training, Chennai subject to the following conditions:-</p> <p>A pass in Section A and B of the A.M.I.E. (Ind.) Examination with Electrical Engineering (General) and any two of the following subjects under Section B as optional or additional subject:-</p> <ol style="list-style-type: none"> 1. Electrical supply and power distribution; 2. Electrical Machinery; 3. Electrical Installation; 4. Electrical Measurements; 5. Thermo dynamics and Heat Engines (Steam and Laternal combustion); 6. Hydro Electricity; and 7. Hydraulics of Hydraulic Machinery <p>C. Must furnish evidence of having undergone practical training in surveying, for atleast one year or hold the Upper Subordinate or L.C.E. diploma.</p> <p>D. Practical experience in a factory or workshop or Electrical undertaking for a period of not less than 5 years.</p>
		Recruitment by transfer	<p>A(1) A degree in Electrical Engineering; and</p> <p>(2) Must have served as Junior Engineer or as Supervisor in the Industries Department for a period of not less than 3 years.</p> <p>B The diploma in Electrical of the College of Engineering, Guindy, or the L.E.E. diploma awarded by the State Board of Technical Education and Training, Chennai; or subject to the following conditions:-</p> <p>A pass in Sections 'A' and 'B' of the A.M.I.E., (Industries) Examination with Electrical Engineering (General) and any two of the following subjects under Section B as optional or additional subjects:-</p> <ol style="list-style-type: none"> (i) Electric Supply and Power Distribution; (ii) Electric Machinery;

- (iii) Electrical Installation;
 - (iv) Electrical Measurements;
 - (v) Thermodynamics and Heat Engineer (Steam and Internal Combustion);
 - (vi) Hydro Electricity; and
 - (vii) Hydraulics or Hydraulic Machinery;
- C. Must furnish evidence of having undergone practical training in Surveying for at least one year or hold the Upper Subordinate or the L.C.E. diploma; and
- D. Must have served as Junior Engineer or as Supervisor in the Industries Department for a period of not less than five years.

SECTION 20 – THE TAMIL NADU JAIL SERVICE.

The service shall consists of the following branches, namely:-

Branch I General
Branch II Probation

BRANCH I General

1. Constitution.—This Branch shall consist of the following classes and categories of officers, namely:-

Class I -	
Category 1	Inspector-General of Prisons.
Category 2	Deputy Inspector-General of Prisons.
Category 3	Superintendents of Central Prisons including Superintendent of Borstal School.
Category 4	Additional Superintendents of Central Prisons.
Category 5	Jailors in Central Prisons other than Sub-Jails and Deputy Superintendent of Borstal School.
Class II -	
Category 1	Superintendent, Special Prison for Women.
Category 2	Deputy Superintendent of Prisons, Special Prison for Women.
Class III	
	Psychologist.

2. Appointment.—(a) The appointment to the several classes and categories specified in column (1) of the table below shall be made by the methods specified in column (2) thereof:-

TABLE

Class and category (1)	Method of appointment (2)
Class I -	
Category 1 Inspector-General of Prisons.	(i) Promotion from category 2 in class I; or (ii) In special circumstances by recruitment by transfer from any other services.
Category 2 Deputy Inspector-General of Prisons.	Promotion from category 3 in class I.
Category 3 Superintendents of Central Prisons including Superintendent of Borstal School.	Promotion from category 4 in class I.
Category 4 Additional Superintendents of Central Prisons.	Promotion from category 5 in class I.
Category 5 Jailors in Central Prisons other than Sub-Jails and Deputy Superintendent of Borstal School.	(i) Direct recruitment; and (ii) Recruitment by transfer from among Deputy Jailors in Central Prison, Assistant Superintendent of Borstal School and Superintendent of Sub-Jails, Special Sub-

Jails and Open Air Prisons in the Category of Deputy Jailors in the Tamil Nadu Jail Subordinate Service:

Provided that substantive vacancies in Class I shall be filled up by direct recruitment and by recruitment by transfer in the proportion of 1:2.

Class II -

Category 1

Superintendent, Special Prison for Women.

Promotion from category 2 in Class II.

Category 2

Deputy Superintendent of Prisons, Special Prison for Women.

- (i) Recruitment by transfer from among the holders of the post of Women Welfare Officer in Branch V of the Tamil Nadu Jail Subordinate Service; and
- (ii) If no qualified and suitable persons are available by the above method, recruitment by transfer from among the Matrons in category I in class II in Branch I of the Tamil Nadu Jail Subordinate Service.

Class III

Psychologist

- (i) Direct recruitment; and
- (ii) Recruitment by transfer from among the holders of the post of Probation Officers in Branch III of the Tamil Nadu Jail Subordinate Service in the ratio of 1:1.

(b) **Reservation of appointments.**—The rule of reservation of appointment (General rule 22) shall apply to the appointment to the posts in category 5 of class I and to the posts in class III, by direct recruitment.

3. Selection category.— Appointment to categories 1, 2, 3 and 4 in class I and category 1 in class II shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the Branch by promotion or by recruitment by transfer, the crucial date on which the candidates shall be qualified shall be the 15th February of every year.

5. Qualification.—No person shall be eligible for appointment to the category and by the method specified in columns (1) and (2) respectively of the table below unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

TABLE

Category (1)	Method of appointment (2)	Qualifications (3)
Class I- Category 2 Deputy Inspector- General of Prisons.	Promotion	Must have served as Superintendent of Central Prisons/ Borstal School for a period of not less than five years.
Category 3 Superintendents of Central Prisons including Superintendent of Borstal School.	Promotion	Must have served as Additional Superintendent in the Tamil Nadu Jail Service for a period of not less than one year.
Category 4 Additional Superintendent of Central Prisons	Promotion	Must be an approved probationer in the category of Jailor including Deputy Superintendent of Borstal School.
Category 5 Jailors in Central Prisons including Deputy Superintendents of Borstal School.	(a) Direct recruitment	<p>(i) B.A. or B.Sc., or B.Com. degree of any of the Universities recognised by the Central University Grants Commission: Provided that other things being equal, first preference shall be given to the persons possessing Master's degree in Criminology and Criminal Justice Administration and second preference shall be given to persons possessing Master's degree in Social Work.</p> <p>(ii) (a) Male candidate must have a minimum height of 165 centimeters and minimum chest measurement of 81 centimeters on full expiration with an expansion of not less than 5 centimeters on full inspiration.</p> <p>Female candidate must have a minimum height of 155 centimeters. The chest measurements shall not apply to the female candidate: Provided that the male candidate who belongs to Scheduled Caste or Scheduled Tribe must have a minimum height of 160 centimeters and a chest</p>

measurement of 79 centimeters on full expiration with an expansion of not less than 5 centimeters on full inspiration and the female candidate who belongs to Scheduled Caste or Scheduled Tribe must have a minimum height of 150 centimeters.

- (b) Must satisfy the Medical Board in Tamil Nadu as to the physical fitness and capacity for active outdoor work.
- (c) Must be certified by the Superintendent of Government Ophthalmic Hospital, Chennai that the vision comes upto the requirements prescribed as follows:-

Standard I

Right eye	Left eye
Distance	
Vision V- 6/6	V – 6/6

Without Classes.

Near Vision 0.5(sn) 0.5(sn)

- (iii) Must not have completed the age of 30 years on the first day of July of the year in which the selection is made:

Provided that in case of persons who possess a Master's degree in Criminology and Criminal Justice Administration or Master's degree in Social Work, the age limit shall be 35 years instead of 30 years.

(b)Recruitment by transfer from the Tamil Nadu Jail Subordinate Service.

- (i) Minimum general educational qualification prescribed in Schedule I to the General rules.

Other things being equal preference shall be given to persons who possess a degree.

- (ii) Must have a minimum height of 165 centimeters and chest measurement of 81 centimeters on full expiration with an expansion of not less than 5 centimeters on full inspiration:

Provided that candidates who belong to Scheduled Caste / Scheduled Tribe and persons who have been recruited prior to the 16th April 1964 to the category in the Tamil Nadu Jail Subordinate Service from which appointment is made must have a minimum height of 160 centimeters and a chest measurement of 79 centimeters on full expiration with an expansion of not less than 5 centimeters on full inspiration.

- (iii) Must have served as Deputy Jailor in the Tamil Nadu Jail Subordinate Service for a period of not less than one year.

Class II -

Category 1

Superintendent Special Prison for Women. Promotion

Must be an approved probationer in the category of Deputy Superintendent of Prisons.

Category 2

Deputy Superintendent of Prisons, Special Prison for Women. Recruitment by transfer from the Tamil Nadu Jail Subordinate Service.

- (i) Must be an approved probationer in the category of Women Welfare Officer or Matron;
- (ii) Must possess the minimum general educational qualification prescribed in Schedule I to the General rules:

Provided that other things being equal, preference shall be given to persons who possess a degree in Arts, Science or Medicine;

- (iii) Must have a minimum height of 144.78 centimeters and a minimum chest measurement of 71.21 centimeters with an expansion of not less than 2.54 centimeters.

Class III

Psychologist

Direct recruitment

- (i) Must have not completed or will not complete the age of thirty years on the 1st day of July of the year in which the selection for appointment is made.
- (ii) Master's degree in Psychology:
Provided that other things being equal, preference shall

be given to candidates who have undergone training or who possess experience for a period of not less one year, in testing or clinical work in the field of Psychology.

Recruitment by transfer from the Tamil Nadu Jail Subordinate Service.

Master's degree in Psychology with service for a period of not less than three years as Probation Officer in Branch III of the Tamil Nadu Jail Subordinate Service

6. Probation.— Every person appointed to any category by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to any category by recruitment by transfer, shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

7. Qualification-Sex.— (1) No male shall be eligible for appointment to any category in class II.

(2) No female shall be eligible for appointment by direct recruitment to the post of Jailor in category 5 in class I.

8. Test.— Every person appointed to the category specified in column (1) of the table below shall pass the tests specified in column (2) within the period of probation.

TABLE

Category (1)	Tests (2)
Class I – Category 5 Jailors in Central Prisons including Deputy Superintendent of Borstal School.	(i) Account Test for Executive Officers; (ii) Jail Test, Part I; (iii) Tamil Nadu Government Office Manual.
Class II – Category 2 Deputy Superintendent of Prisons, Special Prison for Women.	(i) Account Test for Executive Officers; (ii) Jail Test, Part I; (iii) Tamil Nadu Government Office Manual.
Class III Psychologist	(i) Jail Test, Part I; and (ii) Tamil Nadu Government Office Manual.

Provided that the persons appointed by direct recruitment shall in addition to the above, pass the Account Test for Executive Officers:

Provided further that the persons who possess degree in Law, need not pass the examinations in the Indian Penal Code (Central Act 45 of 1860) and the Code of Criminal Procedure, 1973 (Central Act 2 of 1974) prescribed for the Jail Test, Part I.

8A. Training.— A probationary Jailor recruited direct shall, within the prescribed period of probation, undergo a course of basic training for a period of three months in Central Prisons/ Borstal School, Pudukkottai and for a period of six months training at the Regional Institute of Correctional Administration, Vellore.

The pay admissible to the Probationary Jailor during the period of training shall be the minimum of the time scale of pay attached to the post plus eligible allowances.

9. Security.— Where the State Government have, by general or special order, directed that the holders of any specified post shall deposit security for the due and faithful performance of his or her duties no person shall be eligible for appointment to any such post whether by direct recruitment or by recruitment by transfer or by promotion unless he or she is able and willing to deposit security of such amount as may be prescribed in such general or special order.

10. Leave, postings and transfers.— Posting and transfer of all members in class I and class III in Branch I - General shall be made by the Government and grant of the leave to members in categories 3, 4 and 5 of class I and the members in class II and class III shall be made by the Inspector General of Prisons.

11. Declaration of probation and extension of probation.—The authority competent to declare the satisfactory completion of probation or to extend the period of probation in cases of failure to pass the Departmental and Special Tests in respect of members in category 5 of class I, in category 2 of class II and in class III shall be the Inspector-General of Prisons provided no relaxation of rules is involved.

BRANCH II

Probation

1. Constitution.— This Branch shall consist of the following categories of officers, namely:-

- Category 1 Chief Probation Superintendent.
- Category 2 Regional Probation Officers including Superintendent, After Care Home for Males, Chennai.

2. Appointment.— (a) Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
Category 1 Chief Probation Superintendent	By promotion from the post of Regional Probation Officers including Superintendents, After Care Home for Males, Chennai.
Category 2 Regional Probation Officers including Superintendent, After Care Home for Males, Chennai.	By Recruitment by transfer from the post of Probation Officers in Branch III of the Tamil Nadu Jail Subordinate Service.

(b) Promotion to category 1 shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) The posts of Regional Probation Officers and Superintendent, After Care Home for Males are interchangeable.

3. Preparation of annual list of approved candidate.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the branch by promotion or recruitment by transfer, the crucial date on which the candidates shall be qualified, shall be the 15th February of every year.

4. Probation.— Every person appointed to category 2 shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that the period of duty rendered in any one of the posts of Regional Probation Officer or Superintendent, After Care Home for Males, Chennai shall count towards the period of probation in the other post.

5. Training.— A person appointed to category 2 shall undergo training for a period of thirty days in the manufactory section of a Central Prison or Borstal School.

6. Test.— Every person appointed to the post of Chief Probation Superintendent, who has not already passed the Account Test for Subordinate Officers Parts I and II, shall pass the Account Test for Executive Officers within a period of two years from the date of appointment failing which their increment shall be stopped without cumulative effect till they pass the said tests:

Provided that every person appointed to the post of Regional Probation Officer including Superintendent, After Care Home for Males, Chennai, shall pass the Special Test on Tamil Nadu Government Office Manual and the paper "Laws, Rules, Regulations and orders on Jail Management" only in Jail Test Part I within the period of his probation, failing which his increment shall be stopped without cumulative effect, till he passes the said tests:

Provided further that any person holding the post of Regional Probation Officer including Superintendent, After Care Home for Males, Chennai, on the date of issue of these rules shall pass the Special Test on Tamil Nadu Government Office Manual and the paper "Laws, Rules, Regulations and orders on Jail Management" only in Jail Test, Part I within a period of two years from the date of issue of these rules, failing which his next increment shall be stopped without cumulative effect till he passes the said tests.

7. Leave, postings and transfers.—(a) Postings and transfers of members of the categories shall be made by the Government.

(b) Leave to the category of Superintendent, After Care Home for Males, shall be granted by the Inspector-General of Prisons and leave to the category of Regional Probation Officers, shall be granted by the Chief Probation Superintendent.

8. Declaration of probation and extension of probation.—The authority competent to declare the satisfactory completion of probation and to extend the period of probation in cases of failure to pass the tests prescribed in rule 6 in respect of members in category 2 shall be the Inspector-General of Prisons, provided no relaxation of rules is involved.

SECTION 20A—THE TAMIL NADU LOCAL FUND AUDIT SERVICE.

1. Constitution.— The service shall consist of the following categories of posts, namely :-

Category I –

- (1) Examiner of Local Fund Accounts
- (2) Chief Auditor, State Trading Schemes Department

Category II Joint Examiner of Local Fund Accounts

Category III Deputy Examiner of Local Fund Accounts

Category IV –

- (1) Assistant Examiner of Local Fund Accounts
- (2) Assistant Chief Auditor, State Trading Schemes Department (including Personal Assistant to Chief Auditor, State Trading Schemes Department).

Category V Inspector of Local Fund Accounts

2. Appointment.—(1) Appointment to the categories specified in column (1) of the table below, shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Categories (1)	Method of appointment (2)
Category I	(i)By promotion from among the holders of the post in category II ; or (ii)By recruitment by transfer from Joint Secretaries to Government (NON-IAS) in the Finance Department; or (iii)By appointment of an officer of the Indian Audit and Accounts Service on terms agreed upon with the Comptroller and Auditor General of India.
Category II	By promotion from among the holders of the post in category III.
Category III	By promotion from among the holders of the posts in category IV.
Category IV	By promotion from among the holders of the posts in category V.
Category V	(i)By recruitment by transfer from among the holders of the post of Deputy Inspector in category I of the Tamil Nadu Local Fund Audit Subordinate Service; (ii)If suitable person is not available, for appointment under clause (i), by recruitment by transfer from among the holders of the post of Assistant Inspector in category 2 of the Tamil Nadu Local Fund Audit Subordinate Service.

(2) Appointment by promotion to the post in any category shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal:

Provided that for filling up of a single vacancy, the claims of the first two qualified persons in the seniority list in a category shall be considered and that the same proportion shall be maintained in making selection for more than a single vacancy:

Provided further that if the first two qualified persons, after consideration of their claims, are found not suitable for the post, the claims of the next two qualified persons shall be considered:

Provided also that for filling up of a single vacancy, in the posts of Examiner of Local Fund Accounts and the Chief Auditor, State Trading Schemes Department (Head of the Department), the claims of

the first five qualified persons in the seniority list in a class, category or service shall be considered following the procedure laid down in the above provisos.

3.Appointing authority.— Appointments to the categories specified in column (1) of the table below shall be made by the authorities specified in the corresponding entries in column (2) thereof :-

Categories (1)	Appointing authorities (2)
Category I — (1) Examiner of Local Fund Accounts (2) Chief Auditor, State Trading Schemes Department	} Government.
Category II Joint Examiner of Local Fund Accounts	} Government.
Category III Deputy Examiner of Local Fund Accounts	
Category IV — (1) Assistant Examiner of Local Fund Accounts in the Local Fund Audit Department (2) Assistant Chief Auditor, State Trading Schemes Department (including Personal Assistant to Chief Auditor, State Trading Schemes Department)	} Government.
Category V Inspector of Local Fund Accounts in the Local Fund Audit Department	Examiner of Local Fund Accounts.
Inspector of Local Fund Accounts in the State Trading Schemes Department	Chief Auditor, State Trading Schemes Department.

4. Preparation of annual list of approved candidates.—(1) For the purpose of preparation of an annual list of approved candidates for appointment, by promotion or by recruitment by transfer, to any of the post in the service, the crucial date on which the candidates shall possess the qualifications prescribed for such appointment shall be the 1st September of every year.

(2) Consultation with the Tamil Nadu Public Service Commission shall not be necessary for making appointment to the posts in the service except to the posts in category IV.

5. Qualifications.—No person shall be eligible for appointment to the post of Inspector of Local Fund Accounts in category V unless he possesses the following qualifications, namely :-

- (1) Must have passed the Subordinate Accounts Services Examination conducted by the Tamil Nadu Public Service Commission in Parts I and II in full;
- (2) Must be an approved probationer in the post of Assistant Inspector under Tamil Nadu Local Fund Audit Subordinate Service.

6. Probation.—(1) Every person appointed to the post of Inspector of Local Fund Accounts in category V shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

(2) The persons appointed to the posts in categories I, II, III and IV shall not be required to undergo a fresh period of probation.

7. Posting and transfers.—(1) Posting and transfer among the holders of the posts in categories I and II shall be made by the Government

(2) Subject to sub-rule (3), posting and transfer among the holders of the posts in categories III, IV and V shall be made by the Examiner of Local Fund Accounts.

(3) Posting and transfer among the holders of the posts in categories IV and V in the State Trading Schemes Department shall be made by the Chief Auditor, State Trading Schemes Department.

SECTION 20B —THE TAMIL NADU LABOUR SERVICE.

1. Constitution.— This service shall consist of the following categories of officers, namely:-

Category	1	Joint Commissioner of Labour.
Category	2	Deputy Commissioner of Labour and Deputy Director, Tamil Nadu Institute of Labour Studies, Chennai.
Category	3	Assistant Commissioner of Labour [including Assistant Commissioner of Labour (Establishment and General)].
Category	4	Labour Officers (including Inspectors of Plantations/ Inspectors of Labour /Public Relation Officer/ Administrative Officer / Inspectress of Labour).

2. Appointment and qualifications for appointment.—(a) Appointment to the category specified in column (1) of the table below shall be made by the method specified in the corresponding column (2) and the qualifications for appointment to the categories shall be as specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method (2)	Qualification (3)
Joint Commissioner of Labour	Promotion from among the holders of the post of Deputy Commissioner of Labour	(i) Must possess the minimum General educational qualification; (ii) Must have passed the Departmental Tests of Labour and Factories, Parts A and B; (iii) Must have served a period of one year altogether, either in the post of Deputy Commissioner of Labour (Minimum Wages) or Special Deputy Commissioner of Labour in Headquarters or any equivalent post on deputation or on foreign service: Provided that for a period of two years from the date of issue of this amendment, a person who has not served either in the post of Deputy Commissioner of Labour (Minimum Wages) or Special Deputy Commissioner of Labour in Headquarters or in any equivalent posts on deputation to the post of Joint Commissioner of Labour, if he is otherwise eligible for promotion to the said post.
Deputy Commissioner of Labour and Deputy Director, Tamil Nadu Institute of Labour Studies, Chennai.	Promotion from among the holders of the post of Assistant Commissioner of Labour	(i) Must possess the minimum general educational qualification; (ii) Must have passed Labour and Factories Departmental Tests, Parts A and B.

Assistant
Commissioner of
Labour [including
Assistant
Commissioner of
Labour (Establishment
and General)].

Promotion from
among the holders of
the post of Labour
Officer or
Inspector of
Plantations or
Inspector of
Labour or
Administrative
Officer or Public
Relations Officer in
Headquarters or
Inspectress of
Labour

- (i) Must possess the minimum general educational qualification;
- (ii) Must have passed the Departmental Tests of Labour and Factories, Parts A and B;
- (iii) Must be an approved probationer;
- (iv) Must have experience in the posts as noted below excluding the period spent on leave in the respective posts-
 - (1) in the post of Labour Officer or Administrative Officer or Public Relations Officer for a Period of not less than 12 calendar months;
 - (2) in the post of Inspector of Plantations for a period of not less than 12 calendar months; and
 - (3) in the post of Inspector of Labour or Inspectress of Labour for a period of not less than 12 calendar months;

Provided that for a period of two years from the date of issue of this amendment, a person who has not served either as Labour Officer or Administrative Officer or Public Relations Officer for a period of not less than 12 calendar months, in the post of Inspector of Plantations for not less than 12 calendar months and in the post of Inspector of Labour or Inspectress of Labour for not less than 12 calendar months or in any equivalent post on deputation or on foreign service, shall also be eligible for promotion to the post of Assistant Commissioner of Labour, if he is otherwise eligible for promotion to the said post.

Labour Officers
(including Inspectors of
Plantations/ Inspectors
of Labour/ Public
Relations Officer/
Administrative Officer/
Inspectress of Labour)

Direct recruitment

Must possess the degree of M.L.M. awarded by the Tamil Nadu Institute of Labour Studies, Chennai; or

(i) Must possess a degree of an University;

(ii) Must possess a degree or a diploma in Social Work or Social Science or Labour Relations or Social Welfare of any University or a diploma in Labour Laws awarded by the Indian Law Institute, New Delhi, or a diploma in Labour Laws and Administrative Laws of any University or a degree in Law of any University or a Post Graduate diploma in Labour Administration awarded by the Tamil Nadu Institute of Labour Studies or a Post Graduate diploma in Personnel Management, Industrial Relation and Labour Welfare awarded by the Chennai Productivity Council or a Post Graduate Diploma in Personnel Management and Industrial Relations awarded by the Madurai Institute of Social Work, Madurai or M.A. Degree in Work Education awarded by the University of Madras; and

(iii) Must not have completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made:

Provided that other things being equal, preference shall be given to freedom fighters and members of their families.

1. The expression "freedom fighters" shall mean persons who took part in any of the National Movements inaugurated by National Congress or under its sanction for attainment of independence of India and as a consequence have undergone imprisonment.

2. The expression "Family" shall mean the father, mother, son, daughter, grandson or unmarried grand daughter of a freedom fighter.

Must have passed the following Tests:-

- (i) The Account Test for Executive Officers or Account Test Subordinate officers, Part I;
- (ii) The Labour and Factories Departmental Tests, Parts A and B; and
- (iii) The Tamil Nadu Government Office Manual Test.

Recruitment by transfer from among the holders of the post of Deputy Inspectors of Labour in the Tamil Nadu General Subordinate Service.

Explanation.—Notwithstanding anything contained in rule 6 of the General rules for the Tamil Nadu State and Subordinate Services, out of every three vacancies in the category of Labour Officer including Inspector of Plantations the first vacancy shall be filled by direct recruitment and the next two vacancies shall be filled up by recruitment by transfer from the category of Deputy Inspectors of Labour.

(b) Notwithstanding anything contained in rule 2 above, Section Officers who have worked for not less than three years in the Departments of Secretariat except Finance, Law, Legislative Assembly and Legislative Council Departments and who have passed the Account Test for Executive Officers or Account Test for Subordinate officers, Part I and the Labour and Factories Department Test, Parts A and B, shall be eligible to be sent on deputation for training as Labour Officers for a period not exceeding two years from the date of such deputation, subject to the condition that the number of Section Officers of such deputation shall not exceed two at any time (excluding those already appointed to the category of Labour Officers prior to the amendment to this rule) and they shall be reverted back to the Secretariat on the completion of such training.

Explanation.—(i) No person shall be eligible for recruitment by transfer to the post of Labour Officer, unless his name has been included in the list of persons approved by the State Government in consultation with the Tamil Nadu Public Service Commission as suitable for such transfer. Persons in such lists shall be arranged by the State Government in consultation with the Commission in the order of preference and appointment to the service by recruitment by transfer shall be made in such order.

(ii) The promotion to the posts of Joint Commissioner of Labour, Deputy Commissioner of Labour, Deputy Director, Tamil Nadu Institute of Labour Studies, Chennai and Assistant Commissioner of Labour including Assistant Commissioner of Labour (Establishment and General) shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service, the crucial date on which the candidates should be qualified shall be 1st January of every year.

3. Reservation of appointment.—The rule of reservation of appointment (General rule 22) shall apply to the appointment to the post of Labour Officer by direct recruitment.

4. Probation.— (a) Every person appointed by direct recruitment or recruitment by transfer to the post of Labour Officer shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

(b) The Commissioner of Labour shall be the competent authority to consider and decide whether or not a probationer in this category is suitable for full membership of the category and to declare such probationer who have satisfactorily completed his probation or to extend his probation to enable him to pass the prescribed departmental tests.

5. Tests.—Every person appointed to the post of Labour Officer including Inspector of Plantations by direct recruitment, shall within the period of his probation, pass the following tests:-

- (i) The Account Test for Executive Officers;
- (ii) The Labour and Factories Departmental Test, Parts A and B; and
- (iii) The Tamil Nadu Government Office Manual Test:

Provided that persons who have passed the Account Test for Subordinate Officers, Part I need not pass the Account Test for Executive Officers.

6. Training.—(1) A person recruited directly to the post of Labour Officer or a person appointed as Labour Officer by recruitment by transfer from the category of Deputy Inspector of Labour shall on appointment within the period of probation, undergo such course of the training for such period as the Government may specify.

- (i) Five weeks with a Labour Officer including visit in Tamil Nadu Institute of Labour Studies.
- (ii) Two weeks with an Inspector of Labour.
- (iii) One week with a Deputy Commissioner of Labour.
- (iv) One week with an Inspector of Factories.
- (v) Two weeks with the officers in the Office of the Commissioner Labour, Chennai, Chief Inspector of Factories, Deputy Commissioner of Labour (Inspections), Deputy Commissioner of Labour (Minimum Wages), Assistant Commissioner of Labour and Administrative Officer (General), Office of the Commissioner of Labour.
- (vi) The remaining period to make up the total period of 3 months with an Inspector of Plantations.

- (vii) During the period of training, he shall draw pay and allowances at such rates as the Government may fix. The probationer shall begin to draw pay at the minimum of the time scale of pay of the post only after completion of the prescribed training and passing of all the prescribed tests. The period of training and also the period till he begins to draw the minimum of the time scale of pay of the post will not count for increment in the said time scale of pay of the post.

(1A) In addition, the person directly recruited to the post of Labour Officer on or after 1st July, 1975 shall undergo Foundational Course A for a period of eight weeks at the Civil Services Training Institute, Bhavanisagar or any other course that may be specified by the Government and pass the test conducted at the end of the training within the period of his probation.

Passing of the above test shall be a pre-condition for declaration of probation. The period of foundational course shall be treated as on duty and it shall be count for probation and increment in the post of Labour Officer.

(2)(i) A person recruited by transfer from the category of Deputy Inspector of Labour and Managers in the Office of the Commissioner of Labour, Chennai shall on appointment as Labour Officers, undergo training for three weeks with a Labour Officer and one week with an Inspector of Plantations, as may be prescribed by the Commissioner of Labour in accordance with the programme approved by the State Government from time to time.

(ii) Similarly, a person appointed by transfer / deputation from the category of Section Officer of the Secretariat in the Labour and Employment Department, shall undergo training as for a direct recruit for three months in all branches of the administration of the Labour Department as in rule 6(1) of the said rules:

Provided that in the case of those Section Officers of Labour and Employment Department of Secretariat who had worked as Assistant Inspector of Labour previously, the period of training shall be only for four weeks as prescribed to those in clause (i).

The period of training in respect of those covered by clauses (i) and (ii) shall be treated as duty and will count for probation and increment in the post of Labour Officer.

(2A) (a) Persons recruited as Labour Officer by transfer on or after 1st July, 1976 who have not completed 53 years of age on the date of commencement of the said course, shall undergo Foundational course A for a period of eight weeks at the Civil Services Training Institute, Bhavanisagar or any other course that may be specified by the Government and pass the test conducted at the end of the training, within the period of probation.

The passing of the above test will be a pre-condition for the declaration of probation. The period of Foundational Course shall be treated as on duty and it shall be counted for probation and increment in the post of Labour Officer.

(b) In the case of Section Officers of the Secretariat who are deputed for training as Labour Officer, the period of training shall be as specified by the Government.

(c) During the period of training referred to in sub-rule (a), the directly recruited Labour Officer shall draw pay at the minimum of the time scale of pay applicable to the post.

(d) The period of training referred to in sub-rule (a) shall count for probation and increment in the post of Labour Officer.

(e) The money spent to a directly recruited person during the training period shall be recovered, in case he does not serve this Government for a period of not less than five years.

7. Postings and transfers.—Postings and transfers of Assistant Commissioner of Labour [including Assistant Commissioner of Labour (Establishment and General)] and Labour Officers shall be made by the Commissioner of Labour, Chennai.

SECTION 21 – THE TAMIL NADU MEDICAL SERVICE.

Part I

The service shall consist of two branches, namely:-

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|-----------|----------|
| Branch I | Medical. |
| Branch II | Nursing. |

Part II

Branch I – Medical

1. Constitution.—This branch shall consist of the following classes and categories of officers:—
Special Class

- (1) Director of Medical and Rural Health Services.
- (2) Director of Family Welfare.
- (3) Director of Medical Education.

Class I -

- | | |
|--------------|--|
| Category 1 | Civil Surgeons in Hospitals or in Stations, Personal Assistants to the Director of Medical and Rural Health Services and Medical Officer to the Chennai City Police. |
| Category 2 | Assistant Surgeons in the General Line. |
| Category 3 | Director of the Tuberculosis Institute and Tuberculosis Clinics, Professor of Tuberculosis Clinics, Professor of Tuberculosis, Medical College, Chennai. |
| Category 4 | Director, King Institute, Guindy. |
| Category 5 | Deputy Directors, King Institute, Guindy. |
| Category 6 | Non - Clinical Associate Professors. |
| Category 7 | Non - Clinical Lecturers. |
| Category 8 | Tutors/Assistant Professors. |
| Category 9 | Clinical Associate Professors. |
| Category 10 | Clinical Lecturers. |
| Category 11 | Senior Residents / Assistant Professors. |
| Category 12 | Omitted. |
| Category 13 | Deans of Medical Colleges. |
| Category 14 | Directors of Upgraded Institutes. |
| Category 15 | Women State Family Planning Officer. |
| Category 16 | State Leprosy Officer. |
| Category 17 | State Tuberculosis Officer. |
| Category 18 | Omitted |
| Category 19 | Deputy Assistant Director, King Institute, Guindy. |
| Category 20 | Civil Surgeon Specialists. |
| Category 21 | Joint Director of Medical and Rural Health Services and Joint Director of Health Services. |
| Category 21A | Professor. |
| Category 22 | Superintendent, Government T.B. Hospital, Nagercoil. |
| Category 23 | Additional Director of Medical and Rural Health Services (Family Welfare). |

Explanation I.—The leave reserve of officers included in category 2 shall serve as leave reserve for all the categories included in class I.

Explanation II.— Notwithstanding the omission of “Category 12, Selection Category Assistant Surgeons” under Class I, those who have been already appointed temporarily as Selection Category Assistant Surgeons and are eligible for regular appointment with reference to the rules as it stood before the 24th August 1981 shall be eligible for regularisation of their appointment in the Selection Grade (distinct category) and for the benefits accruing therefrom.

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|----------|---|
| Class II | Chemical Examiner and Professor of Chemistry, Medical College, Chennai. |
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Class III -	
Category 1	Junior Assistant to the Chemical Examiner.
Category 2	Professor of Radiology Physics.
Category 3	Assistant Professor of Radiology Physics.
Class IV	Research Assistant to the Chemical Examiner.
Class V -	
Category 1	Reader in Pharmaceutical Chemistry, Reader in pharmaceuticals and Reader in Pharmacognosy.
Category 2	Assistant Readers in Pharmaceutics, Pharmacognosy, Pharmaceutical Chemistry and Pharmacy in Government Medical Colleges.
Category 3	omitted.
Category 4	Non-Medical Assistant to the Reader in Pharmacology, Medical College, Chennai.
Category 5	Assistant in Pharmacy.
Class VI -	
Category 1	Chief Chemist, Sterile Solution Section, King Institute, Guindy.
Category 1A	Chemical Assistant, King Institute, Guindy.
Category 2	Senior Chemical Assistant (Sterile Solution Section), King Institute, Guindy.
Category 3	Assistant to Serologist, Institute of Venereology, Government General Hospital, Chennai.
Class VII -	
Category 1	Principal, School of Indigenous Medicine.
Category 2	Senior Resident Medical Officer-cum-Lecturer, School of Indigenous Medicine.
Class VIII -	
Category 1	Non-Medical Research Officer (Endocrinology).
Category 1A	Bio-Chemists in Government Medical Institutions.
Category 2	Bio-Chemist, Institute of Obstetrics and Gynaecology, Government Hospital for Women and Children, Chennai.
Class IX -	
Category 1	Readers in Dental Surgery.
Category 2	Lecturers in Dental Surgery.
Category 3	Assistant Reader in Dental Surgery.
Category 4	Assistant Dental Surgeon.
Class X	Dieticians in Government Hospitals.
Class XI -	
Category 1	Assistant State Drugs Controller.
Category 2	Senior Drugs Inspector.
Category 3	Drugs Inspector.
Class XII	Assistant Professor of Psychology-cum-Clinical Psychologist.
Class XIII	
Category 1	Non-Medical Tutors in Anatomy and Microbiology, Pharmacology and Physiology in Government Medical Colleges.
Category 2	Non-Medical Tutors in Bio-Chemistry in Government Medical Colleges.

2. Cadres of Civil and Assistant Surgeons—Constitution.—The cadre of Civil Surgeons and Assistant Surgeons shall comprise the categories of officers specified below:-

Civil Surgeons' Cadre (1)	Assistant Surgeons' Cadre (2)
Category 1 Civil Surgeons in Hospitals or in Stations, Personal Assistant to the Director of Medical and Rural Health Services and Medical Officer to the Chennai City Police.	Category 2 Assistant Surgeons in the General Line.
Category 4 Director, King Institute, Guindy.	Category 7 Non - Clinical Lecturers.
Category 5 Deputy Directors, King Institute, Guindy.	Category 8 Tutors / Assistant Professors.
Category 6 Non-Clinical Associate Professors.	Category 10 Clinical Lecturers.
Category 9 Clinical Associate Professors.	Category 11 Senior Residents/Assistant Professors.
Category 13 Deans of Medical Colleges	Category 15 Woman State Family Planning Officer.
Category 14 Directors of Upgraded Institutes.	
Category 16 State Leprosy Officer.	
Category 17 State Tuberculosis Officer.	
Category 19 Deputy Assistant Director, King Institute, Guindy.	
Category 20 Civil Surgeon Specialists.	
Category 21 Joint Director Medical and Rural Health Services and Joint Director of Health Services.	
Category 21A Professor.	
Category 22 Superintendent, Government T.B. Hospital, Nagercoil.	
Category 23 Additional Director of Medical and Rural Health Services (Family Welfare).	

3. Recruitment.—(a) Appointment to the various classes shall be made as follows:—

Special class

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| <p>(1) Director of Medical and Rural Health Services.</p> <p>(2) Director of Family Welfare.</p> | } | <p>Promotion from among the holders of the post of Additional Director of Medical and Rural Health Services in General line only.</p> |
| <p>(3) Director of Medical Education.</p> | | <p>Promotion from among the officers holding the posts of Deans of Medical Colleges, Director, King Institute, Guindy and Directors of Upgraded Institutes:</p> <p>Provided that if no qualified and suitable officer is available for promotion from among the above categories, by promotion from among Civil Surgeons holding the posts of Clinical Professors / Associate Professors and Non-Clinical Professors / Associate Professors.</p> |

Class I

Category 1

Civil Surgeons in Hospitals or in Stations, Personal Assistant to the Director of Medical and Rural Health Services and Medical Officer to the Chennai City Police.

Category 3

Director of the Tuberculosis Institute and Tuberculosis Clinics and Professor of Tuberculosis, Medical College, Chennai.

Category 5

Deputy Directors, King Institute, Guindy.

Category 6

Non-Clinical Associate Professors.

Category 9

Clinical Associate Professors.

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| } | <ol style="list-style-type: none"> 1. Promotion from –
Assistant Surgeons in the General Line.
Non-Clinical Lecturers.
Tutors / Assistant Professors.
Clinical Lecturers.
Senior Resident / Assistant Professors; or 2. Appointment from any category of class I; or 3. If no qualified and suitable member is available, direct recruitment. |
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Category 2

Assistant Surgeons in General line.

Appointment by direct recruitment; or by promotion from Junior Assistant Surgeons, Class I who possess the DM&S qualification.

Appointment by direct recruitment and by promotion to category 2, shall be made in the ratio of 5:1.

Provided that Junior Assistant Surgeons shall be eligible for appointment by promotion irrespective of the fact whether they are approved probationers or probationers subject to the condition that they shall complete the period of probation afresh in the category of Assistant Surgeon, if they had not completed their probation in the post of Junior Assistant Surgeons.

<p>Category 4 Director, King Institute, Guindy.</p>	<p>Promotion from among the Deputy Directors, King Institute, Guindy, or from the Professors of Bacteriology in the Medical Colleges of the State.</p>
<p>Category 7 Non-Clinical Lecturers. Category 10 Clinical Lecturers. Category 11 Senior Resident/Assistant Professors.</p>	<p>1. Appointment from any category of class I; 2. If no qualified and suitable members is available, direct recruitment.</p>
<p>Category 8 Tutors / Assistant Professors.</p>	<p>Appointment from any category of class I; or</p> <p>If no qualified and suitable member is available; recruitment by transfer of a qualified and suitable Medical Demonstrator in the Tamil Nadu Medical Subordinate Service; or</p> <p>If no such Medical Demonstrator is available, direct recruitment.</p>
<p>Category 13 Deans of Medical Colleges.</p>	<p>Promotion from among the Non-Clinical Professors and Clinical Professors in the Medical Colleges: Provided that other things being equal, preference shall be given to the Heads of Departments.</p>
<p>Category 14 Directors of Upgraded Institutes.</p>	<p>1. Appointment to the posts shall be made on a tenure basis for a period not exceeding five years. 2. (a) Initial recruitment shall be made from among the officers who are heads of the respective departments at the time of upgrading the departments into Postgraduate Institutions by a Selection Committee constituted by the Government of India; (b) Subsequent recruitment shall be made on an All-India basis by a Selection Committee constituted by the Government of India;</p>
<p>Directors, Institute of Community Medicine in Madras Medical College, Chennai and Madurai Medical College, Madurai.</p>	<p>Promotion from Professors / Readers of Community Medicine; and</p> <p>Transfer from the cadre of Additional Director of Public Health and Preventive Medicine in the ratio of 1:1.</p>
<p>Category 15 Women State Family Planning Officer.</p>	<p>Appointment by promotion from among married Women Medical Officers not below the rank of Assistant Surgeons. If</p>

	no such suitable officer is available, direct recruitment.
Category 16 State Leprosy Officer.	Promotion from among officers not below the rank of Assistant Surgeons or by direct recruitment, if no qualified and suitable candidate is available for appointment by promotion.
Category 17 State Tuberculosis Officer.	Promotion from among officers not below the rank of Assistant Surgeons or by transfer from among officers in the cadre of Civil Surgeons.
Category 19 Deputy Assistant Director, King Institute, Guindy.	Promotion from among the holders of the post of Assistant Surgeons, working in King Institute, Guindy
Category 20 Civil Surgeon Specialists.	Transfer from among the holders of the post in the cadre of Civil Surgeons; or Promotion from among the holders of the post in the cadre of Assistant Surgeons.
Category 21 Joint Director of Medical and Rural Health Services and Joint Director of Health Services.	Promotion from among the holders of the post not below the grade of Civil Surgeons in General line.
Category 21 A Professor.	Promotion from among the holder of the post of Associate Professors.
Category 22 Superintendent, Government T.B. Hospital, Nagercoil.	1. Transfer from among the holder of the post in the cadre of Civil Surgeon category; or 2. Promotion from among the holders of the posts in the cadre of Assistant Surgeons.
Category 23 Additional Director of Medical and Rural Health Services (Family Welfare).	Promotion from among the holders of the posts in the cadre of Civil Surgeon.
Class II Chemical Examiner and Professor of Chemistry, Medical College, Chennai.	Appointment of any qualified and suitable member of the service or if no such member is available, direct recruitment.

Class III

Category 1

Junior Assistant to the
Chemical Examiner.

Direct recruitment or recruitment by transfer of the Sub-Assistant to the Chemical Examiner in the Tamil Nadu Medical Subordinate Service.

Category 2

Professor of Radiology Physics.

Direct recruitment or promotion from the Assistant Professor of Radiology Physics.

Category 3

Assistant Professor of
Radiology Physics.

Direct recruitment or recruitment by transfer from Chief Radiographer or I grade Radiographer in the Tamil Nadu Medical Subordinate Service or from any other services:

Provided such a candidate possesses the qualification prescribed for direct recruitment other than the age qualification prescribed in rule 7 (a).

Class IV

Research Assistant to the
Chemical Examiner.

1. Recruitment by transfer from the category of Sub-Assistant to the Chemical Examiner in the Tamil Nadu Medical Subordinate Service; and
2. If no qualified and suitable person is available for appointment by such transfer by direct recruitment.

Class V

Category 1

Reader in Pharmaceutical
Chemistry, Reader in
pharmaceutics and Reader in
Pharmacognosy.

Promotion from common seniority list of Assistant Readers in Pharmaceutical Chemistry in Pharmaceutics in Pharmacognosy and in Pharmacy or by direct recruitment, if no suitable person is available for appointment by promotion.

Category 2

Assistant Readers in
Pharmaceutics,
Pharmacognosy,
Pharmaceutical Chemistry and
Pharmacy in Government
Medical Colleges.

1. Promotion from among the holders of the posts of Non-Medical Assistant to the Reader in Pharmacology in category 4 and of Assistant in Pharmacy in category 5; or
2. Recruitment by transfer from any category of the Tamil Nadu Medical Subordinate Service or the Tamil Nadu Educational Subordinate Service if no qualified and suitable candidate is available for promotion; or
3. Direct recruitment if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.

<p>Category 3 Omitted.</p>	
<p>Category 4 Non-Medical Assistant to the Reader in Pharmacology, Medical College, Chennai.</p>	<ol style="list-style-type: none"> 1. Transfer from the category of Assistant in Pharmacy; or 2. Recruitment by transfer from any category of the Tamil Nadu Medical Subordinate Service; or 3. Direct recruitment, if no qualified and suitable candidate is available by the above methods.
<p>Category 5 Assistant in Pharmacy.</p>	<ol style="list-style-type: none"> 1. Transfer from any other category or class; or 2. If no qualified and suitable members is available for appointment by transfer, by recruitment by transfer from the Tamil Nadu Medical Subordinate Service; or 3. Direct recruitment.
<p>Class VI Category 1 Chief Chemist, Sterile Solution Section, King Institute, Guindy.</p>	<ol style="list-style-type: none"> 1. Promotion from among the holders of the post of Senior Chemical Assistant in the Sterile Solution Section, King Institute, Guindy; or 2. Recruitment by transfer from any other service if no qualified and suitable candidate is available for appointment by promotion; or 3. Direct recruitment, if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.
<p>Category 1 A Chemical Assistant, King Institute, Guindy.</p>	<p>Recruitment by transfer from the category of Junior Assistant to Government Analyst, and in the Tamil Nadu Medical Subordinate Service and if no such qualified and suitable member is available, by direct recruitment.</p>
<p>Category 2 Senior Chemical Assistant (Sterile Solution Section), King Institute, Guindy.</p>	<ol style="list-style-type: none"> 1. (i) Recruitment by transfer from Chemical Assistant in the Sterile Solution Section, King Institute, Guindy (category 3 of class II of the Tamil Nadu Medical Subordinate Service). (ii) If no qualified and suitable candidate is available from the Sterile Solution Section from other Junior Assistants with not less than five years service in the institutions and experience in Bacteriological Techniques ; and

	2. If no qualified candidate is available for recruitment by transfer, by direct recruitment.
Category 3 Assistant to the Serologist, Institute of Venereology, Government General Hospital, Chennai.	Direct recruitment; or recruitment by transfer from any category of the Tamil Nadu Medical Subordinate Service or the Tamil Nadu Educational Subordinate Service.
Class VII Category 1 Principal, School of Indigenous Medicine.	<ol style="list-style-type: none"> 1. Promotion of Senior Resident Medical Officer-cum-Lecturer in the School of Indigenous Medicine if qualified and suitable; or 2. Appointment from Civil Surgeons in Hospitals or in Stations, Personal Assistant to the Director of Medical and Rural Health Services and Medical Officer to the Chennai City Police; or 3. Recruitment by transfer from among Lecturers in Modern Scientific Medicine in the School of Indigenous Medicine in the Tamil Nadu Medical Subordinate Service; or 4. If no qualified and suitable person is available for appointment by any of the above methods, direct recruitment.
Category 2 Senior Resident Medical Officer-cum-Lecturer, School of Indigenous Medicine.	Direct recruitment or recruitment by transfer from among the Lecturers in the School of Indigenous Medicine in the Tamil Nadu Medical Subordinate Service.
Class VIII Category 1 Non-Medical Research officer (Endocrinology).	<ol style="list-style-type: none"> 1. Promotion from among the holders of the post of Bio-Chemist in the category 1A; or 2. Transfer from any other class in the Tamil Nadu Medical Service if no qualified and suitable candidate is available for appointment by promotion; or 3. By direct recruitment if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.
Category 1A Bio-Chemists in Government Medical Institutions.	<ol style="list-style-type: none"> 1. Recruitment by transfer from any other category in the Tamil Nadu Medical Subordinate Service; or 2. By direct recruitment: Provided that appointment to the post shall be made by

recruitment by transfer in the ratio of 1:1 among the B.Sc degree holders with five years experience and the M.Sc degree holders.

Category 2

Bio-Chemist, Institute of Obstetrics and Gynaecology, Government Hospital for Women and Children, Chennai.

Recruitment by transfer from an category of the Tamil Nadu Medical Subordinate Service or the Tamil Nadu Educational Subordinate Service and if no qualified and suitable person is available for such recruitment by transfer, by direct recruitment.

Class IX

Category 1

Readers in Dental Surgery.

Promotion from among the holders of the posts in the category of Lecturers in Dental surgery or Assistant Readers in Dental surgery, and if no qualified and suitable candidates is available by direct recruitment.

Category 2

Lecturer in Dental Surgery.

Transfer from among the Tutors in Dental Surgery / Assistant Dental Surgeons and if no qualified and suitable person is available, by direct recruitment.

Category 3

Assistant Reader in Dental Surgery.

Transfer from among Assistant Dental Surgeons in the said service and if no qualified and suitable person is available, by direct recruitment.

Category 4

Assistant Dental Surgeon.

Direct recruitment.

Class X

Dieticians in Government Hospitals.

Direct recruitment or for special reasons by transfer from any other class of the Tamil Nadu Medical Service or by recruitment by transfer from any other service.

Class XI

Category 1

Assistant State Drugs Controller.

By promotion from among the senior Drugs Inspectors in category 2.

Category 2

Senior Drugs Inspectors.

By promotion from among the Drugs Inspector in category 3.

Category 3

Drugs Inspectors.

Recruitment by transfer from categories 1 and 2 of class I in Branch 1 – Medical of the Tamil Nadu Medical Subordinate Service and if no qualified and suitable person is available by direct recruitment.

<p>Class XII Assistant Professor of Psychology-cum-Clinical Psychologist.</p>	<p>Direct recruitment.</p>
<p>Class XIII Category 1 Non-Medical Tutors in Anatomy, Microbiology, Pharmacology and Physiology in Government Medical Colleges.</p>	<p>Direct recruitment: Provided that with effect on and from the 30th September 1974, appointment to the posts shall be made by-</p> <ol style="list-style-type: none"> 1. Transfer from any other category or class; or 2. Recruitment by transfer from the Tamil Nadu Medical Subordinate Services, if no qualified and suitable candidate is available for appointment by transfer; or 3. Director recruitment, if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.
<p>Category 2 Non-Medical Tutor in Bio-Chemistry in Government Medical Colleges.</p>	<p>Direct recruitment: Provided that with effect on and from the 30th September 1974, appointment to the posts shall be made by-</p> <ol style="list-style-type: none"> 1. Transfer from any other category or class; or 2. Recruitment by transfer from the Tamil Nadu Medical Subordinate Services, if no qualified and suitable candidate is available for appointment for transfer; or 3. Director recruitment, if no qualified and suitable candidate is available for appointment by any of the methods mentioned above.

(b) **Appointing authority.**—The appointing authority for the post of Junior Assistant Surgeon, Class I shall be the Director of Medical and Rural Health Services, Chennai. The appointing authority to the post of Drug Inspector shall be the Drugs Controller, Chennai.

(c) The holders of the post of Director of Medical and Rural Health Services and Director of Family Welfare are liable for transfer vice-versa.

4.Promotion.—(a) Promotion to the following posts shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal :—

Director of Medical and Rural Health Services.
 Director of Family Welfare.
 Director of Medical Education.
 Civil Surgeons in hospitals or in Stations; Personal Assistant to the Director of Medical and Rural Health Services, Medical Officer to the Chennai City Police, Director of King Institute, Guindy and Deputy Directors, King Institute, Guindy.
 Principal, School of Indigenous Medicine.
 Clinical and Non-Clinical Associate Professors.
 Woman State Family Planning Officer.
 State Leprosy Officer.
 Assistant State Drugs Controller.

Senior Drugs Inspector.
 State Tuberculosis Officer.
 Deputy Assistant Director, King Institute, Guindy.
 Civil Surgeon Specialists.
 Joint Directors of Medical and Rural Health Services and Joint Director of Health Services.
 Superintendent, Government Tuberculosis Hospital, Nagercoil.
 Additional Director of Medical and Rural Health Services (Family Welfare).

(b) Members of the Service holding posts, substantively or in an officiating capacity, in the category of Non-Clinical Lecturers, Tutor / Assistant Professors (including officiating Non-Clinical Professors) or Clinical Lecturers, Senior Residents / Assistant Professors (including officiating Clinical Professors) or Assistant Surgeons in the King Institute, Guindy or Assistant Surgeons holding posts in Specialist Departments in which it is considered necessary to retain them in the interests of continuity and of the public may be promoted a supernumerary Civil Surgeons and for that purpose the posts which they hold in the said categories shall be raised to the status of supernumerary Civil Surgeons in Category 1 of Class I either permanently or temporarily. The Government may decide, from time to time, the period or periods for which the posts should be raised to the status of supernumerary Civil Surgeons. So long as, such members hold the said supernumerary posts of Civil Surgeons, the cadre of Category 1 of Class I shall be deemed to have been increased and the cadre of the category of Non-Clinical Lecturers, Tutors / Assistant Professors, Clinical Lecturers or Clinical Tutors or Assistants or Assistant Surgeons in the King Institute, Guindy or Assistant Surgeons in the General Line shall be deemed to have been reduced by the number of posts of supernumerary Civil Surgeons so held.

(c) Notwithstanding anything contained in rule 12, if a Medical Officer, who is senior to another Medical Officer in the cadre of Assistant Surgeons possesses the Post-graduate qualification prescribed for the post of Associate Professor (either Clinical or Non-Clinical) in a particular speciality, but does not possess the teaching experience for the period prescribed in that speciality anywhere, the Junior Medical Officer possesses both the Post-Graduate qualification and the prescribed teaching experience in the speciality, the Junior may be appointed temporarily in any future of existing vacancy in that speciality, and continued till the senior acquires the prescribed teaching experience. On acquiring such teaching experience, the senior Medical Officer shall, subject to sub-rule (a), be appointed as Reader in the place of the junior or in any other existing vacancy and for purposes of seniority in the cadre of Associate Professor, the Senior Medical Officer shall be the senior.

Explanation.—For the removal of doubts, it is hereby declared that the rule shall apply to all Medical Officers who may be on deputation for training or higher service in India or abroad or who have been posted in corporate institutions:

Provided that a Junior Medical Officer in the cadre of Assistant Surgeons shall be the senior in the category of Reader in the particular speciality as against the senior Medical Officer, if at the time of promotions of the junior Medical Officer as Reader, the senior Medical Officer does not possess the post-graduate qualification.

Explanation.— A person shall be deemed to have acquired the post-graduate qualification in a speciality on the next date of last examination (which may include oral, written or practical examination) held for the last of the same examination.

5. Transfer from General line to Specialist posts and vice versa.—(a) Members of the service specified in column (1) of the table below may at any time be transferred for duty in the posts specified in the corresponding entry in column (2) thereof and vice versa:-

TABLE

Class and category (1)		Class and category (2)	
I	1	I	3
	Civil Surgeons in Hospitals or in Stations, Personal Assistant to the Director of Medical and Rural Health Services and Medical Officer to the Chennai City Police.		Director of the Tuberculosis Institute and Tuberculosis Clinic and Professor of Tuberculosis, Medical College, Chennai
			5 Deputy Directors, King Institute, Guindy.
			6 Non - Clinical Associate Professors.
			9 Clinical Associate Professors.

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| I | 2 | Assistant Surgeons in the General Line. | I | 3 | Director of the Tuberculosis Institute and Tuberculosis Clinic and Professor of Tuberculosis, Medical College, Chennai. |
| | | | | 5 | Deputy Directors, King Institute, Guindy. |
| | | | | 6 | Non-Clinical Associate Professors. |
| | | | | 7 | Non-Clinical Lecturers. |
| | | | | 8 | Tutors / Assistant Professors. |
| | | | | 9 | Clinical Associate Professors. |
| | | | | 10 | Clinical Lecturers. |
| | | | | 11 | Senior Residents/Assistant Professors. |

Provided that nothing contained in this sub-rule shall be construed as authorizing the transfer for duty in the post of Assistant Surgeons (category 2 of class I) of a permanent Civil Surgeon who is doing duty as –

Director of the Tuberculosis Institute and Tuberculosis Clinics and Professor of Tuberculosis, Medical College, Chennai; or
Non-Clinical Associate Professors.
Clinical Associate Professors.

(b) Omitted.

(c) No member of the service who is promoted as a supernumerary Civil Surgeon under sub-rule (b) of rule 4 shall be eligible to be transferred to any post in category 1 of class I in the regular line.

(d) An Officer of the grade of Assistant Surgeon may in special circumstances, be appointed as Medical Officer to the Chennai City Police. The Assistant Surgeon so appointed shall only draw the scale of pay applicable to his grade and such allowances as are admissible and he shall not be eligible for transfer to a post in category 1 of class I, unless he has been selected for promotion to category 1 of class I, in accordance with sub-rule (a) of rule 4 and his turn for promotion has arisen.

6. Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply to appointment to the service by direct recruitment as Assistant Surgeons, Assistant Dental Surgeons and Assistant Readers in Dental Surgery in the Tamil Nadu Medical Service. This rule, however, shall not apply to direct recruitment to any of the following posts included in the cadre of Assistant Surgeons, namely:-

Non-Clinical Lecturers.
Clinical Lecturers.
Senior Residents / Assistant Professors.

This rule shall not also apply to direct recruitment to the vacancies in the cadre of Assistant Surgeons reserved for candidates who have rendered military duty in connection with the emergency which arose in 1962 and 1965 due to Chinese aggression and conflict with Pakistan.

7. Qualification, Age.—(a) No person shall be eligible for appointment to the service by direct recruitment in the post specified in column (1) of the table below if he has completed the age specified in the corresponding entry in column (2) thereof:-

TABLE

Post (1)	Age (2)
Assistant Surgeons in the General line	35 years
Junior Assistant to the Chemical Examiner.	30 years
Professor of Radiology Physics.	30 years

Assistant Professor of Radiology Physics.	32 years
Research Assistant to the Chemical Examiner. Reader in Pharmaceutical Chemistry, in Pharmaceutics and in Pharmacognosy.	30 years
Assistant Readers in Pharmaceutics, Pharmacognosy and Pharmaceutical Chemistry and Pharmacy.	
Chemical Assistant, King Institute, Guindy.	
Senior Assistant, King Institute, Guindy.	
Principal, School of Indigenous Medicine.	48 years
Senior Resident Medical Officer-cum-Lecturer in the School of Indigenous Medicine.	32 years
Chief Chemist, Sterile Solution Section, King Institute, Guindy.	40 years.
Bio-Chemist, King Institute, Guindy.	30 years
Senior Chemical Assistant (Sterile Solution Section), King Institute, Guindy.	30 years
Reader in Dental Surgery.	42 years
Lecturer in Dental Surgery.	35 years
Assistant Reader in Dental Surgery.	30 years
Directors of Upgraded Institutes.	60 years
Assistant Dental Surgeons.	30 years
Dieticians in Government Hospitals.	40 years
Non-Medical Assistant to the Reader in Pharmacology, Medical College.	35 years
Assistant to the Serologist, Institute of Venereology, Government General Hospital, Chennai.	35 years
Non-Medical Research officer(Endocrinology).	45 years.
Bio-Chemist, Institute of Obstetrics and Gynaecology, Government Hospital for Women and Children, Chennai.	30 years
Assistant in Pharmacy.	30 years
Assistant Professor of Psychology-cum-Clinical psychologists.	35 years
Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio Chemistry in Government Medical Colleges.	30 years.

Provided that persons who have served in the defence forces during the national emergency shall be allowed to deduct from their age the actual period of their service in the defence forces for appointment against vacancies to the post of Assistant Surgeons reserved for them.

(b) No person shall be eligible for appointment to the service in the following posts unless he has completed the age of 32 years:-

Director of Tuberculosis Institute and Tuberculosis Clinics and Professor of Tuberculosis, Medical College, Chennai.
Non-Clinical Associate Professors.
Clinical Associate Professors.
Chemical Examiner and Professor of Chemistry, Medical College, Chennai.

(c) No person shall be eligible for appointment as Principal, School of Indigenous Medicine unless he has completed the age of 32 years.

(d) The age limits specified in such rules (a), (b) and (c) shall be reckoned with reference to the first day of July of the year in which the selection is made.

(e) No person shall be eligible for appointment as Woman State Family Planning Officer, either by promotion or by direct recruitment unless she has completed the age of thirty-five years on the 1st July of the year in which the selection for the appointment is made.

(f) No person shall be eligible for appointment to the post of State Leprosy Officer by direct recruitment, unless he has completed the age of thirty five years on the 1st July of the year in which the selection for appointment is made.

8. Special qualifications.—(a) No person shall be eligible for appointment to the post of Director of Medical and Rural Health Services, unless he has worked for a period of not less than five years in a post in the cadre of Civil Surgeon under the control of the Director of Medical and Rural Health Services:

Provided that, other things being equal, preference shall be given to those who possess post-graduate degree in one of the medical subjects in the case of appointment by promotion from among the Civil Surgeons in general line.

(b) No person shall be eligible for appointment to the post of Director of Medical Education, unless-

- (i) he possesses a post graduate degree in a Medical faculty or any other qualification approved by Medical Council of India to be treated on par with MD/MS awarded by Indian University.
- (ii) he has served for a period of not less than ten years after completing the required post graduate degree mentioned in clause (i) above, in one or more of the following posts, namely:-
Tutor / Assistant Professor / Professor / Reader in a Clinical or Non-clinical department in a Government teaching medical institution, out of which four years must be of teaching experience as Reader / Professor.
- (iii) he has administrative experience for a period of not less than two years in one or more of the following posts, namely, Director of Upgraded Institute or Director Institute of Thoracic Medicine, Director of King Institute, Guindy / Dean / Principal / Superintendent of a Medical College / Medical College Hospital out of which one year must be as a Dean of Medical College.
- (iv) he has a minimum of one year left over service prior to date of retirement.

(c) No person shall be eligible for appointment to the post specified in column (1) of the Annexure unless he possesses the qualifications specified in the corresponding entry in column (2) thereof:

Provided that, other things being equal, preference shall be given to those who possess post-graduate degree in one of the medical subjects in the case of appointment by promotion from among the Civil Surgeons in general line.

(d) A person not possessing the diploma of the D.M.R. (Chennai), who has been selected for appointment in the category of Assistant Surgeons in the General Line in the Radiological Department of Government Medical Institutions in the State by direct recruitment shall not be appointed as a probationer in the said category unless he undergoes training in the Radiological Department for a period of not less than nine months and obtains the diploma of D.M.R. (Chennai) at one of the first two examinations held after he has completed such training. There shall be paid to every such person while undergoing such training a subsistence allowance fixed by the Government from time to time and no such person shall be required to pay either the tuition fee for the training or the examination fee.

(e) The crucial date for possession of the prescribed qualification for appointment to any post by recruitment by transfer or promotion shall be the 15th March of the year in which the selection for appointment is made.

9. Probation.— (a) omitted.

(b)(i) Every person appointed to any class or category by direct recruitment shall be on probation in the said category or class to which such appointment has been made, for a total period of two years on duty within a continuous period of three years.

(ii) Every person appointed to any class or category by recruitment by transfer shall be on probation in the said category or class to which such appointment has been made, for a period of one year on duty within a continuous period of two years:

Provided that an approved probationer in the category of Assistant Surgeons when appointed to the post of Clinical or Non-Clinical Lecturer need not undergo probation in respect of the latter post:

Provided further that a person appointed to the post of Assistant State Drugs Controller shall from the date on which he is appointed, be on probation for a total period of one year on duty within a continuous period of two years;

Provided also that an approved probationer in the category of Drugs Inspector, when appointed to the post of Senior Drugs Inspector, need not undergo probation in respect of the latter post:

Provided also that a person appointed to the post of Professor of Radiology Physics by promotion need not undergo probation:

Provided also that a person appointed to the post of Reader in Pharmaceutical Chemistry by promotion need not undergo probation:

Provided also that a person appointed as Dietician by transfer need not undergo probation:

Provided also that the Drug Inspectors who were on probation on 14th January, 1965 in the non-gazetted posts of Drugs Inspectors, shall count their service in the non-gazetted posts for probation in the gazetted posts of Drug Inspectors:

(c) The authority competent to declare the satisfactory completion of probation in respect of the following categories and to order the extension of their probation for failure to pass the prescribed tests except in cases which involve relaxation of rules, shall be the Director of Medical and Rural Health Services or the Director of Medical Education, as the case may be:—

1. Assistant Surgeons.
2. Junior Assistant to the Chemical Examiner.
3. Professor of Radiology Physics.
4. Assistant Professor of Radiology Physics.
5. Research Assistant to Chemical Examiner.
6. Assistant Reader in Pharmaceutics in Medical Colleges.
7. Assistant Reader in Pharmacognosy in Medical Colleges.
8. Non-Medical Assistant to the Reader in Pharmacology, Medical Colleges.
9. Chemical Assistant, King Institute, Guindy.
10. Senior Chemical Assistant (Sterile solution section), King Institute, Guindy.
11. Assistant to Serologist, Institute of Venereology, Government General Hospital, Chennai.
12. Bio-Chemist in Government Hospitals.
13. Senior Assistant to Chemical Examiner.
14. Senior Assistant, King Institute, Guindy
15. Dieticians in Government Hospitals.
16. Non-Medical Serologist- cum-Bacteriologists.
17. Assistant Professor of Psychology-cum-Clinical Psychologists.
18. Assistant Reader in Pharmaceutical Chemistry.
19. Assistant Dental Surgeons.
20. Non-Medical Bacteriologist in ESI Hospitals.
21. Non-Medical Assistant in Bio-Chemistry, Principal Laboratory, Coimbatore.
22. Non-Medical Assistant in Media, Principal Laboratory, Coimbatore.

(d) The authority competent to declare the satisfactory completion of the period of probation of candidates appointed to the following categories of posts except cases in which relaxation of rules involved, shall be the Director of Medical Education.

1. Professor of Radiology Physics.
2. Assistant Professor of Radiology Physics.

3. Reader in Pharmaceutical Chemistry, Reader in Pharmaceutics and Reader in Pharmacognosy.
4. Assistant Reader in Pharmaceutics, Pharmacognosy, Pharmaceutical Chemistry and Pharmacy in Government Medical Colleges.
5. Non-Medical Assistant to the Reader in Pharmacology, Medical Colleges.
6. Assistant in Pharmacy.
7. Chief Chemists, Sterile Solution Section, King Institute, Guindy.
8. Chemical Assistant, King Institute, Guindy.
9. Senior Chemical Assistant (Sterile solution section), King Institute, Guindy.
10. Assistant to serologist, Institute of Venereology, Government General Hospital, Chennai.
11. Non-Medical Research Officer (Endocrinology).
12. Bio-Chemist in Medical Institutions.
13. Dieticians in Government Hospitals.
14. Assistant Professor of Psychology-cum-Clinical Psychologists.
15. Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio-Chemistry in Government Medical Colleges.

9A. Advance increments.—Advance increments to Medical Officers in the cadre of Assistant Surgeons who acquire post-graduate degree or post-graduate diploma in any of the medical subjects, shall however, be granted during the period of probation notwithstanding the provisions of Fundamental Rule 31A.

10. Tests.—(a) Directly recruited probationers in the following posts shall within the period of their probation, pass the Account Test for Executive Officers:-

- Assistant Surgeons.
- Non-Clinical Lecturers.
- Tutors / Assistant Professors.
- Clinical Lecturers.
- Senior Residents / Assistant Professors.
- Director of the Tuberculosis Institutes and Tuberculosis Clinics and Professor of Tuberculosis, Medical College, Chennai.
- Non-Clinical Associate Professors.
- Clinical Associate Professors.
- Readers in Dental Surgery and Assistant Readers in Dental Surgery.
- Assistant Dental Surgeons.
- Lecturer in Dental Surgery.
- Dieticians in Government Hospitals.
- Assistant Professor of Psychology-cum-Clinical Psychologists.
- Assistant Readers in Pharmaceutics, Pharmacognosy, Pharmaceutical Chemistry and Pharmacy in Government Medical Colleges:

Provided that in the case of a person directly recruited in the category of Assistant Surgeons, Lecturer in Dental Surgery, Assistant Dental Surgeons and Assistant Reader in Dental Surgery who does not pass the Account Test for Executive Officers, within the period of his probation, he may be declared to have satisfactorily completed his probation in that category if he is found otherwise suitable, but his increment in the time-scale of pay applicable to him shall be stopped without cumulative effect, till he has passed the test:

Provided further that in the case of a person who was first appointed as an Assistant Surgeon, Lecturer in Dental Surgery on a temporary basis and whose temporary service in that category is regularised subsequently with retrospective effect by an order of the State Government issued on or after the 8th December 1949 he may be declared to have satisfactorily completed his probation, if he is found otherwise suitable and he shall pass the Account Test for Executive Officers within a period of two years from the date of the order regularising his appointment failing which his increment in the time scale applicable to him shall be stopped without cumulative effect, till he has passed the test:

Provided also that any such person referred to in the above provisos shall not be entitled to appointment as a full member unless and until he passes the test and shall be discharged from service, if he does not pass the test within a period of five years from the date of first appointment in the case of direct recruit who joined duty after his regular appointment was ordered, and within a period of five years from the date of order regularising his appointment in the case of a person whose appointment was regularised with retrospective effect:

Provided also that in respect of Assistant Surgeons who have been deputed to Military duty, before completion of the period prescribed for passing the Account Test for Executive Officers, the period of military service shall be excluded for purpose of reckoning the period prescribed for passing the test and they shall be allowed the increments which accrue from time to time during the period of military duty:

Provided also that every person appointed to the posts of Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio-Chemistry in Government Medical Colleges after the 29th July 1972 shall, within the period of his probation, pass the Account test for Executive Officers:

Provided also that the Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio Chemistry in Government Medical Colleges already in service on the 29th July 1972 shall pass the test before the 31st December 1974 failing which future increments in the time scale of pay shall be postponed without cumulative effect till they pass the said test:

Provided also that persons appointed on transfer to the posts of Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio-Chemistry in Government Medical Colleges shall pass the Account test for executive officers within a period of two years from the date of their appointments, failing which increments in time scale of pay shall be postponed without cumulative effect till they pass the said test.

(b) (1) A person appointed either by direct recruitment or by transfer to the post of Junior Assistant to the Chemical Examiner shall, within the period of his probation, pass the Account Test for Executive Officers.

(2) A person appointed to the post of Senior Drugs Inspector shall within the period of three years from the date of his appointment, pass the Account test for Executive officer.

(c) The following categories of officers in service as on 1st January 1960 shall pass the department test in the Tamil Nadu Medical Code, within a period of four years on and from the 1st January 1960, failing which their increments in the time-scale of pay shall be postponed without cumulative effect, till they pass the said test:-

Assistant Surgeons (including Clinical and Non-Clinical Lecturers, Senior Residents / Assistant Professors, Tutors / Assistant Professors.
Civil Surgeons including Clinical and Non-Clinical Associate Professors, Civil Surgeons in Tuberculosis Institutions and Lecturers in Dental Surgery.
Assistant Dental Surgeons.
Dieticians in Government Hospitals.
Assistant Readers in Dental Surgery and Readers in Dental Surgery.

Every person appointed to any of the above posts by direct recruitment after 1st January 1960 shall also pass the departmental test in the Tamil Nadu Medical Code within a period of four years, from the date of his appointment to the said post, failing which his increment in the time-scale of pay shall be postponed without cumulative effect, till he passes the said test:

Provided that a person in service who is 45 years of age or above on the 1st January 1960, shall not be required to pass the test:

Provided further that the grant of advance increments to persons acquiring post-graduate degrees or post-graduate diplomas in any of the Medical subjects shall be postponed:

Provided also that in respect of Assistant Surgeons who have been deputed to Military duty before the completion of the period prescribed for passing departmental test, the period of military duty shall be excluded for purpose of calculation of the period of prescribed for passing the test and they shall be allowed increments which accrue from time to time during the period of military duty:

Provided also that every person appointed in the posts of Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio-Chemistry in Government Medical Colleges after the 29th July 1972 shall pass the departmental test in the Tamil Nadu Medical Code within a period of four years from the date of appointment to the said post failing which future increments in the time scale of pay shall be postponed without cumulative effect till they pass the said test:

Provided also that the Non-Medical Tutors in Anatomy, Microbiology, Pharmacology, Physiology and Bio-Chemistry in Government Medical Colleges already in service on the 29th July 1972 shall pass the said test before the 31st December 1974 failing which future increments in the time scale of pay shall be postponed till they pass the said tests.

11. Seniority and appointment as full member in the cadre of Assistant Surgeons.—For purposes of probation, seniority and appointment as full members, all posts included in the cadre of Assistant Surgeons shall be deemed to constitute a single category.

12. Seniority and appointment as full member in the cadre of Civil Surgeons.—(a) Notwithstanding anything contained in General rule 35, the seniority of Civil Surgeons shall be determined with reference to their rank in the cadre of Assistant Surgeons. However, appointment as a full member of the service in the following posts borne on the cadre of Civil Surgeons shall be made with reference to the date of first regular appointment or promotion to the particular category :-

Director, Tuberculosis Institute and Tuberculosis Clinics and Professor of Tuberculosis, Medical College, Chennai.
 Director, King Institute, Guindy.
 Deputy Director, King Institute, Guindy.
 Non-Clinical Associate Professors.
 Clinical Associate Professors.
 The Deans of the Medical Colleges.
 The Directors of Upgraded Institutes.
 State Leprosy Officer.
 State Tuberculosis Officer.
 Joint Director of Medical and Rural Health Services and Joint Director of Health Services.
 Additional Director of Medical and Rural Health Services (Family Welfare).

(b) In case a member of the service referred to in sub-rule (b) of rule 4 is promoted as a Supernumerary Civil Surgeon in an officiating capacity, he shall, on the expiry of the period for which he was so promoted, revert to the category from which he was promoted.

(c) No person shall be eligible for appointment as a full member of the service in any of the posts of Supernumerary Civil Surgeons referred to in sub-rule (b) of rule 4 unless his turn for such appointment arises in accordance with his rank in the cadre of Assistant Surgeons.

(d) In case any Director of the Upgraded Institute, who does not attain the age of 55 years before expiry of his existing term, he shall be confirmed only when he is granted extension of service in the post of Director up to the age of 55 years, or beyond. Such confirmation shall be with retrospective effect.

13. Private practice.—(a) The following members of the service shall not engage themselves in private practice: -

Director of Medical and Rural Health Services.
 Director of Family Welfare.
 Director of Medical Education.
 Director, King Institute, Guindy.
 Deputy Director of Medical Services (Medical).
 Deputy Directors, King Institute, Guindy.
 Medical Officer, Chennai City Police.
 Civil Surgeons or Assistant Surgeons holding sanctioned posts of Resident Medical Officers and Assistant Resident Medical Officers in all the Medical Institutions.
 Chemical Examiner and Professor of Chemistry, Medical College, Chennai.
 Assistant Surgeons in the King Institute, Guindy.
 Assistant Surgeons, employed in the Jail Department.
 Assistant Surgeons, Police Hospital, Coimbatore.
 Junior Assistant to the Chemical Examiner.
 Research Assistant to the Chemical Examiner.
 Reader in Pharmaceutical Chemistry, in Pharmaceutics and in Pharmacognosy.
 Assistant Reader in Pharmaceutics, Pharmacognosy, Pharmaceutical Chemistry and Pharmacy in Government Medical Colleges.

Non-Medical Assistant to the Reader in Pharmacology in Medical Colleges.
 Assistant to the Serologist, Institute of Veneraology, Government General Hospital, Chennai.
 Bio-Chemist, King Institute, Guindy.
 Bio-Chemist, Institute of Obstetrics and Gynaecology, Government Hospital for Women and Children, Chennai.
 Senior Chemical Assistant (Sterile Solution Section), King Institute, Guindy.
 Professor of Radiology Physics.
 Assistant Professor of Radiology Physics.
 Assistant Surgeon, Public Health Laboratories.
 Non-Clinical Associate Professors (Professors, Additional Professors, Associate Professors), Lecturers, Assistant Professors and Tutors, Dieticians in Government Hospitals.
 Deans of Medical Colleges.
 Directors of Upgraded Institutes.
 Woman State Family Planning Officer.
 State Leprosy Officer.
 State Tuberculosis Officer.
 Assistant in Pharmacy.
 Deputy Assistant Director, King Institute, Guindy.
 Joint Director of Medical and Rural Health Services and Joint Director of Health Services.
 Additional Director of Medical and Rural Health Services (Family Welfare).

(b) (i) other members of the service shall be allowed consulting practice.

Explanation.— For the purpose of this sub-rule “consulting practice” shall mean-

1. Examination in the member’s own private consulting room, or at any place other than the Government Institution in which the member is employed, of patients brought or introduced by a registered practitioner:

Provided that it shall be open to the member to take up the case of a patient who has not his own general practitioner and who wishes to seek Medical aid in an emergency even though the patient has not been introduced to him by a registered practitioner:

Provided further that in stations, where there is no medical college, it shall be open to the member to take up the case of patient, who does not have his or her own general practitioner and who expressly desires medical aid directly from the member without being introduced by a register practitioner.

2. Treatment of patients at the request of or in the presence of a registered practitioner;

3. Operations in a patient’s house or in a nursing home or elsewhere than in the Government Institution in which the member is employed with the intervention of a registered practitioner.

Note.— A patient may be treated after an operation but shall be handed over to the registered practitioner from the commencement of convalescence.

4. Scrutiny of medical certificates of proposers for policies in insurance companies and giving expert opinion on them;

5. (A) Issue of certificates to applicants for Postal Insurance mentioned in paragraph 300 of the Civil Medical Code, Volume I and for insurance policies in private companies; and

(B) Issue of certificates to persons examined or treated by a member of the service in his official capacity during the course of his duty.

Note.—These will include medico-legal, wound, death and other such certificates and also certificates of physical fitness prescribed for candidates who apply for Government service, but not certificates in cases where a member of the service is not required to perform any duties in his official capacity.

(ii) A member of the service referred to in clause (i) employed in a place where no other medical practitioner is available may attend on an urgent case if suddenly called on to do so, but such attendance shall be independent of any consideration of fees that might be paid by the parties concerned and shall be without prejudice to the member’s regular duties and subject to such instructions as may be

issued in that behalf by the Director of Medical Services, or the State Government. If, after attending on any such case, the member finds that the party concerned can pay, he may send a bill for his services.

(iii) Members of the service referred to in clause (1) shall comply with all urgent calls for attendance in labour cases. Where the party concerned is able to pay the cost, a bill may be sent.

(iv) Members of the service referred to in clause (i) may attend on members of the families of those who are entitled to free medical attendance.

(v) In this sub-rule the expression, "Registered Practitioner" shall mean a registered private medical practitioner within the meaning of the Tamil Nadu Medical Registration Act 1914.

(vi) Nothing contained in this sub-rule shall apply to cases governed by the Secretary of State's Service (Medical Attendance) Rules 1938.

(c) The following members of service shall be allowed to engage themselves in private practice outside the duty hours if, such practice would not interfere with efficient discharge of their official duties and if such interference occurs such practice shall be restricted to such extent as deemed fit:-

- Readers in Dental Surgery
- Lecturer in Dental Surgery.
- Assistant Readers in Dental Surgery.
- Assistant Dental Surgeons.

14. Postings and transfers.— (a) Postings and transfers shall be made –

- (1) by the State Government in the case of –
 - (i) Civil Surgeons;
 - (ii) Chemical Examiner and Professor of Chemistry, Medical College, Chennai;
 - (iii) Principal, School of Indigenous Medicine;
 - (iv) Senior Resident Medical Officer-cum-Lecturer, School of Indigenous Medicine;
 - (v) Reader in Pharmaceutical Chemistry, in Pharmaceutics and in Pharmacognosy;
 - (vi) Deans of Medical Colleges;
 - (vii) Joint Director of Medical and Rural Health Services and Joint Director of Health Services;
 - (viii) Additional Director of Medical and Rural Health Services (Family Welfare).
- (2) By the Drugs Controller in the case of Senior Drugs Inspector and Drugs Inspectors.
- (3) by the Director of Medical and Rural Health Services or the Director of Medical Education or Director of Public Health and Preventive Medicine, as the case may be in other cases.

(b) Members of the service shall be liable –

- (i) to transfer to any part of the State of Tamil Nadu for the performance of the duties for which the service is constituted;
- (ii) to do field service with the Special Armed Police within the said State; and
- (iii) to do duty, civil or military, including field service beyond the said State.

15. Appointment of Honorary Medical Officers.—Notwithstanding anything contained in these rules vacancies arising in the cadre of the service otherwise than in the posts specified below may be filled or reserved to be filled by the appointment of Honorary Medical Officer:-

- (i) Superintendents of Government Hospitals in Chennai City.
- (ii) Superintendents of the Government District Headquarters Hospital.
- (iii) Chief Medical Officers in charge of Government Hospitals with a bed strength of 30 and above.
- (iv) Resident Medical Officers who will also be Assistants to Superintendents of Hospitals.
- (v) Posts in the King Institute, Guindy.

Any officer so appointed shall not be regarded as appointed to the service or be entitled by reason only of such appointment to any preferential claim to future appointment to the service. Nor shall he be entitled to any right or privileges conferred by these rules or the General rules.

16. Military duty of Assistant Surgeons in connection with War of 1939-46.— Notwithstanding anything to the contrary contained in these rules or any other rules, the following provisions shall apply to members of the service in category 2 (Assistant Surgeons) of class I who were deputed for military service in connection with the last war:-

(a) Persons who have done military service shall be entitled to appointment in the substantive vacancies in the cadre of the said category in preference to those who have not done military service. As between persons who have done military service, preference shall be given to those who sent for military service earlier.

(b) Persons officiating in a post borne on the cadre of the said category who have done military service shall not be discharged for want of vacancies until all the persons who are officiating in posts borne in the said cadre but have not done military service have been discharged. As between persons who have done military service, a person who went for military service earlier shall not be discharged for want of a vacancy before a person who went for military service later.

(c) Persons who have been discharged for want of vacancies shall be reappointed as vacancies arise in the inverse of the order of their discharge.

(d) The period spent on military service by any such member shall count for the accumulation of leave under the rules applicable to the Tamil Nadu Medical Service, the period of leave if any, taken during military service, being deducted from the leave earned.

Explanation.—For the purpose of this rule, 'Military Service' shall mean military service performed in connection with War of 1939-1946.

17. Service counting for leave and pension.— (a) Any person transferred from a local fund or municipal institution in consequence of the transfer of such institution to the control of the State Government shall not be entitled to count his or her previous service under any local body for pension, unless –

- (i) such service was rendered in a pensionable post or posts and pensionary contributions were being paid on his or her behalf by such local body or such person was subscribing to a provident fund maintained by such local body;
- (ii) such local body agrees to contribute its share of the pension calculated according to the rule of proportion; and
- (iii) such person agrees to forego the bonus earned by him or her in respect of his or her service under the local body.

(b) Any person transferred from a local fund or municipal institution in consequence of transfer of such institution to the control of the State Government, shall not be entitled to have his or her leave account credited with the amount of leave, if any, earned by him or her prior to such appointment, unless the local body or bodies under which he or she was employed agrees or agree to bear the entire leave salary for the period of the leave so earned, calculated on the average pay of such member at the time of his or her proceeding on leave.

18. Military duty in connection with the national emergency.—Notwithstanding anything to the contrary contained in these rules or any other rules, the following provisions shall apply to members of the service in category 2 (Assistant Surgeons) of class I who have been deputed for military duty in connection with the national emergency proclaimed on the 26th October, 1962 and in September 1965 and to those non-service candidates who joined the armed forces during the emergency and are recruited to the service against the vacancies reserved for candidates with military service :-

(a) Five percent of the substantive vacancies which arose after the declaration of national emergency and during the continuance of the emergency in the cadre of said category shall be reserved for the members of the service deputed for military duty and for non-service candidates who rendered military service in connection with the emergency and are recruited to the service on discharge from armed forces.

(b) Any member of the service in category 2 who is deputed for Military service is eligible for the following concessions:-

- (i) He will retain his lien in the Tamil Nadu Medical Service and his seniority and promotion in the Tamil Nadu Medical Service will be protected in accordance with the rules;

- (ii) If he is a probationer, he will be confirmed on the occurrence of suitable vacancies;
- (iii) the period of military service will count towards probation and pay and also for Civil Pensions;
- (iv) the period spent on 'field service' would count double for probation and increment of pay;
- (v) (a) the leave account of a permanent member of this service shall be regulated as follows:-
 - (i) the balance of the leave in the civil leave account at the time of his transfer to military service will be frozen and it will not be operated on for any purpose during military service.
 - (ii) the leave actually taken during military service will be adjusted in the civil leave account only at the end of military service and in the manner indicated below:-
 - (1) annual leave against Earned Leave.
 - (2) sick leave on full pay as commuted leave against half pay leave.
 - (3) furlough on half pay/sick leave on half pay against half pay leave.
 - (iii) the leave availed by him during military service in excess of what he earned during that service under the civil leave rules will be condoned,
 - (iv) the balance of leave earned during military service remaining at his credit on the date of his reversion after adjustment of leave availed of during that service will be credited to his frozen leave account to the extent that the total of leave at his credit in the frozen leave account together with the balance of leave added does not exceed the limit up to which leave can be accumulated under the civil leave rules.
- (b) in the case of non-permanent and temporary members of the service, the balance of leave in the civil leave account at the time of their transfer to military service will also be frozen. They will be governed fully by the leave rules of the Armed Forces during the period of military service. They will not earn any leave under the civil leave rules during the period of military service. The leave at their credit in the frozen leave account will however be carried forward and made available to them on their reversion to the civil departments.

Explanation.—For the purpose of rule 18(b)(iv) "Field Service" shall mean military duty in any area declared as "Field Area" by the Government of India.

Note.—(1) The above concessions are admissible to those who entered military service during the national emergency from 26.10.1962 to 10.1.1968. These concessions are not admissible to those who entered Military service after the emergency was over.

(2) The concessions mentioned under item (iv) above will not be admissible to those deputed for military duty after 10.1.1968.

(c) Recruitment to the reserved vacancies in the cadre of Assistant Surgeons shall be made by the Tamil Nadu Public Service Commission. Selection of candidates for appointment, to the reserved vacancies in the above cadre by direct recruitment and fixation of seniority shall be made taking into account-

- (i) the date of joining the armed forces;
- (ii) the record of service in the armed forces;
- (iii) the rank in the armed forces and the date of relief;
- (iv) field service, if any;
- (v) the number of years of service in the armed forces;
- (vi) Medals, etc., received;
- (vii) Post-graduate qualifications obtained prior to or after joining the armed forces;
- (viii) Specialist appointment held in the armed forces:

Provided that a candidate who held a temporary appointment under General rule 10(a)(i) in category 2 of class I of the service at the time of his joining the armed forces, shall have preference over candidates who joined the armed forces direct.

(d) the inter-se seniority of Military service candidates recruited against reserved vacancies and Civilian candidates recruited against unreserved vacancies shall be as follows:-

(i) All candidates appointed as Assistant Surgeons against reserved vacancies shall rank below the successful competition candidates of the year to which they are allotted. The year of allotment shall be the year in which they joined defence forces or the year of selection by the Tamil Nadu Public Service Commission against vacancies reserved for military candidates whichever is earlier, provided that in the case of candidates who had joined the defence force earlier than 1962 the year of allotment shall be taken as 1962;

(ii) The inter-se-seniority of the war service candidates belonging to each year of allotment should be fixed on the basis of the principles laid down in clause (c);

(iii) The particular date on which a candidate should be deemed to have been appointed to the post of Assistant Surgeon shall be decided by the Government.

19. Every medical graduate appointed to the post of Assistant Surgeon on or after the 1st August 1965 shall be liable to serve for a minimum period of four years (including the period spent on training) in the armed forces or on work relating to defence effort anywhere in India or abroad, if so required. The liability to serve in the armed forces shall be limited to the first ten years of service from the date of his first appointment as Assistant Surgeon and shall not ordinarily apply to him if he is above 45 years of age:

Provided that in the case of medical graduates who are women, service in the armed forces shall be optional.

20. Omitted

21. Special provisions regarding service conditions of Assistant Surgeons appointed on or after 29.06.1995.—(a) The appointing authority in respect of Assistant Surgeons recruited on or after 29th June 1995 shall be the Director of Public Health and Preventive Medicine.

(b) Every person appointed to the post of Assistant Surgeon under this rule shall, within the period of probation undergo a course of training in administration which shall be for a period not less than three months prescribed by the Government failing which he shall be discharged from service.

(c) The leave, posting and transfer of Assistant Surgeons shall be made by the appointing authority.

(d) Every Assistant Surgeon appointed under this rule and who has completed or will complete five years of service on duty as on the 31st December of a year, excluding any period spent on training, leave or higher education shall exercise his option in writing for transfer to the Tamil Nadu Medical Service provided that he satisfies the prescribed qualification and such option shall be submitted to the appointing authority on or before the 31st January of the succeeding year. The option shall be exercised only once and may be withdrawn at any time before the actual transfer. If a person does not exercise his option under this sub- rule he shall forfeit his right of exercising such option.

(e) The selection for transfer to the Tamil Nadu Medical Service from among the persons who exercised option under sub-rule (d) shall be made on the basis of seniority and suitability by a Screening Committee consisting of the Director of Medical Education, Director of Medical and Rural Health Services and Director of Public Health and Preventive Medicine.

(f) No person selected under this rule for transfer to the Tamil Nadu Medical Service and appointed in that service shall be eligible for retransfer to the post from which he was transferred.

(g) Persons who do not exercise their option under sub-rule (d) for transfer to the Tamil Nadu Medical Service and those who exercised their option but not selected for such transfer, shall continue to serve in the Public Health and Preventive Medicine Service and shall be eligible for promotion to the higher posts such as Health Officer, Civil Surgeon, Deputy Director, Joint Director, Additional Director (Health) and

Director of Public Health and Preventive Medicine, subject to eligibility and in accordance with the special rules for the Tamil Nadu Public Health Service.

(h) In case, a person who exercised his option under sub-rule (d) is promoted as Civil Surgeon before he is actually transferred to the Tamil Nadu Medical Service, the option exercised by such person shall automatically lapse.

(i) Every person transferred to the Tamil Nadu Medical Service in accordance with sub-rule (e) and who has completed or will complete two years of service on duty as on the 31st December of a year in that service excluding the period of service spent on training, leave or higher education shall exercise his option in writing for transfer to the Tamil Nadu Medical Service provided that he satisfies the prescribed qualification. Such option shall be submitted to the Director of Medical Education on or before the 31st day of January of the succeeding year. The option shall be exercised only once and may be withdrawn at any time before the actual transfer. If a person does not exercise his option under this sub-rule, he shall forfeit his right of exercising such option for transfer to the Tamil Nadu Medical Service and shall continue to serve in the Tamil Nadu Medical Service.

22. Eligibility and conditions for transfer to administrative side.—(a) Every person now serving in the Tamil Nadu Medical Service shall be eligible to exercise a onetime option in writing, as and when called for, for appointment to the administrative side consisting of the following posts, namely :-

- Director of Medical and Rural Health Services.
- Additional Director of Medical and Rural Health Services (Family Welfare).
- Joint Director of Health Services.
- Deputy Director (Medical).
- Superintendents, E.S.I., Taluk, Non-Taluk and District Headquarters Hospitals.
- Otherwise they will remain in the clinical side.

(b) The option under clause (a) shall be exercised only once and may be withdrawn up to the time of deputation for training under clause (d).

(c) The names of the persons who have opted for the administrative side shall be arranged in the order of seniority assigned to them in the Civil Medical list.

(d) The number of vacancies arising in the general line and in the specialities in the administrative side in each year shall be assessed by the Director of Medical and Rural Health Services and the required number of optees shall be selected on the basis of seniority and suitability to undergo special training in administration and management prescribed by the Government.

(e) A person selected and appointed to the administrative side shall have no right for retransfer to the clinical side.

(f) Every person who has opted for the administrative side shall continue to serve in the regular line till he gets his turn for transfer to the administrative side and shall be governed by the special rules for the Tamil Nadu Medical Service.

ANNEXURE

[referred to in rule 8(c)]

Class, Category and Designation of posts (1)	Qualifications (2)
Class I Category 1 Medical Officer to the Chennai City Police.	Must possess definite experience in medico-legal work. Preference shall be given to a person who has acquired military experience or has worked with the Police Special Reserve.
Category 2 Assistant Surgeons.	(i) Must be a registered practitioner within the

meaning of the Tamil Nadu Medical Registration Act, 1914.

- (ii) Must have obtained the degree of M.B.B.S. or the D.M. & S. of the Government of Tamil Nadu:

Provided that in the case of appointments in the Radiological Departments of Government Medical Institutions in the State, the degree of M.B.B.S. of any University or Institution recognised by the University Grants Commission for the purpose of its grant shall be the primary qualification and other things being equal, preference shall be given to candidates who hold in addition to the said degree, the diploma of D.M.R. (Chennai).

- (iii) Must have had his name included in the list of candidates approved for appointment to the service as Assistant Surgeons.

- (iv) Must have, prior to the date of inclusion of his name in the list referred to in item (iii) above –

- (a) Served as House Surgeon or House Physician or Clinical Assistant or Assistant Surgeon or Medical Officer in a recognised Hospital in or out of India for a period of not less than twelve months:

Provided that a candidate, who has undergone 'Compulsory House Surgeoncy' as part of the M.B.B.S. degree course shall be eligible to have his name included in the list referred to in item (iii) above:

Provided further that a candidate who has served as House Surgeon, House Physician or Clinical Assistant or Assistant Surgeon or Medical Officer in a recognised hospital for a period of not less than nine months shall be eligible to have his name included in the list referred to in item (iii) above but shall not be eligible for appointment to the service unless, before the date of such appointment, he has completed the remaining period of service to make up a total of twelve months; or

Undergone a course of post-graduate study in or out of India for a period of not less than nine months; or

Obtained the diploma of the School of Tropical Medicine and Hygiene, Calcutta, after undergoing a course of study in that School for a period of not less than six months; or

- (b) Served as Demonstrator in a Medical College for a period of not less than twelve months.

Note.—In the case of those who have served as House Surgeons or House Physicians, “Recognised Hospital” means an Institution in the Tamil Nadu State to which House Surgeons are posted by the Director of Medical Services or a teaching Hospital in or out of India or any other institution in India, the house surgeoncy which is recognised by the University concerned.

In the case of those who have served as Clinical Assistant or Assistant Surgeon or Medical Officer, “Recognised Hospital” means any hospital in or out of India with a bed-strength of 25 or more where enough clinical material for training is available.

Category 3

Director of the Tuberculosis Institute and Tuberculosis Clinics and Professors of Tuberculosis, Medical College, Chennai.

- (i) Must have obtained the degree of Doctor of Medicine of any University or Institution recognised by the University Grants Commission for the purpose of its grant; and
 (ii) Must have obtained the T.D.D. qualification of any University or Institution recognised by the University Grants Commission for the purpose of its grant; or
 Must possess Clinical experience in a Tuberculosis institution affiliated to any University or Institution recognised by the University Grants Commission for the purpose of its grant for a period of two years after obtaining the degree of Doctor of Medicine.

Category 5

Deputy Director, King Institute, Guindy.

- (i) Must possess the qualifications prescribed for Professors of Bacteriology in the Medical Colleges;
 (ii) Must have worked in the King Institute, Guindy as Assistant Surgeon for a period of at least five years.

Category 6

Non-Clinical Associate Professors-

Associate Professors in Forensic Medicine and Police Surgeon.

Must have obtained the degree of M.D. in Pathology of the University of Madras.

Associate Professors in Microbiology and Associate Professor in Serology.

Must have obtained the degree of M.D. or Ph.D. or M.Sc. in Bacteriology of the University of Madras or M.D. in General or Tropical Medicine of the University of Madras with at least four years experience in a Bacteriological Institute attached to a Medical College affiliated to a University.

Associate Professors in Pathology.

Must have obtained the degree of M.D. or M.Sc. or Ph.D. in Pathology of the University of Madras.

Associate Professors in Bio-Chemistry.

Must have obtained the degree of M.B.B.S., with M.Sc. or Ph.D. in Bio-Chemistry of the University of Madras.

Associate Professors in Pharmacology.

Must have obtained the degree of M.Sc. or Ph.D. Pharmacology of the University of

	Madras or the degree of M.D. in General or Tropical Medicine of the University of Madras with Special experience of four years in the Department of Pharmacology attached to a Medical College affiliated to the University of
	Madras subsequent to obtaining the post-graduate qualification.
Associate Professors in Anatomy.	Must have obtained the degree of M.B.B.S. with M.Sc. or Ph.D. in Anatomy of the University of Madras.
Associate Professors in Physiology.	Must have obtained the degree of M.B.B.S. with M.Sc., or Ph.D. in Physiology of the University of Madras.
Category 7	
Non – Clinical Lecturers.	Must have obtained the degree of M.D., M.S., M.Sc., or Ph.D. of the University of Madras in the speciality concerned.
Category 8	
Tutors / Assistant Professors - Recruited direct.	Must have obtained the degree of M.B.B.S. of the University of Madras and must have done post-graduate work in a teaching institution for a period of not less than two years.
Recruited by transfer.	Must have served satisfactorily as Medical Demonstrator in the Tamil Nadu Medical Subordinate Service for a period of not less than three years.
Category 9	
Clinical Associate Professors- Associate Professors in Medicine.	Must have obtained the degree of M.D. in General or Tropical Medicine of the University of Madras.
Associate Professors in Surgery.	Must have obtained the degree of M.S. in General Surgery of the University of Madras.
Associate Professors in Obstetrics and Gynaecology.	Must have obtained the degree of M.D. in Obstetrics or M.S. in Gynaecology of the University of Madras.
Associate Professors in Ophthalmology.	Must have obtained the degree of M.S. in Ophthalmology of the University of Madras; or The degree of M.S. in General Surgery with a diploma in Ophthalmology of the University of Madras and at least four years' experience in the Department of Ophthalmology in a Medical College affiliated to the University of Madras.
Associate Professors in Psychiatry.	Must have obtained a post-graduate degree in Psychiatry: Provided that nothing contained in the above provision shall adversely affect any

person who had already obtained the degree of M.D in General or Tropical Medicine and a Diploma in Psychiatric Medicine:

Provided further that nothing contained in the above provision shall adversely affect any person who has already obtained a diploma in Psychiatric Medicine, and worked in any post for a period of not less than eight years in a Mental Hospital or in the Department of Psychiatry of General Hospital after obtaining diploma in Psychiatric Medicine for appointment to the post of Associate Professor of Psychiatry.

Associate Professors in Children's Diseases.	Must have obtained the degree of M.D. in General or Tropical Medicine of the University of Madras and a special qualification in diseases of children approved by the University of Madras or two years of Clinical experience in the Children's ward of a teaching hospital affiliated to the University, after obtaining the post-graduate degree of the University.
Associate Professors in Radiology.	Must have obtained a degree of M.D. in Radiology (Radio – Diagnosis or Radio-Therapy);or Must have obtained a diploma in Radiology and a degree of M.D. in General Medicine or M.S. in General Surgery.
Associate Professors in Venereal Diseases.	Must have obtained a degree of M.D. in Venereal Diseases; or Must have obtained a degree of M.D. in General Medicine or M.S. in General Surgery and must possess four years Clinical experience in treating Venereal Diseases in a teaching hospital affiliated to a University.
Associate Professors in Orthopaedics.	Must have obtained a post-graduate degree in Orthopaedics from the Institution recognised by the Madras University; or Must hold the degree of M.S. in General Surgery of the Madras University; and A special qualification in Orthopaedics or two years' Clinical experience in the Orthopaedics Department of a teaching hospital affiliated to the University after obtaining the post-graduate degree in Surgery.
Associate Professors in Dermatology.	(i) Must have obtained M.D. degree in Dermatology; and (ii) (a) Must have a research qualification like Ph.D. in Dermato-Mycology after obtaining M.D. degree in Dermatology; or (b) Must have had training and experience in the field of Dermato-Mycology in a recognised centre for

a period of not less than six years after obtaining M.D. degree in Dermatology.

Associate Professors in Anaesthesia.	Must have obtained a post-graduate degree in Anaesthesia.
Associate Professors in Neurology.	Must have obtained the degree of M.D. in General Medicine and post-graduate degree in Neurology namely M.D. in Neurology or its equivalent.
Associate Professors in Thoracic Surgery.	Must have obtained the degree of M.S. in General Surgery and the degree of M.S. or M.Ch. in Thoracic Surgery; or Any qualification recognised as equivalent to M.S., or M.Ch. in Thoracic Surgery.
Associate Professors in Ear, Nose and Throat Diseases	Must have obtained the degree of M.S. in Ear, Nose and Throat diseases or any other qualification equivalent thereto.
Associate Professors in Blood Transfusion	(i) Must have obtained the degree of M.B.B.S. and a diploma in Clinical Pathology; and (ii) Must have experience for a period of not less than five years in Blood Bank of Post-graduate teaching Medical Institutions.
Associate Professors in Neuro-Surgery.	Must have obtained M.S. in General Surgery and a post-graduate qualification in Neuro-Surgery i.e. M.S. (Neuro-Surgery) or M.Ch. (Neuro-Surgery) or any other qualification accepted, as equivalent to M.S. (Neuro-Surgery) or M.Ch. (Neuro-Surgery) by the University of Madras.

Category 10

Clinical Lecturers in subjects other than Radiology.	Must have obtained the degree of M.D. or M.S. of the University of Madras in the speciality concerned.
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Note.—(a) No person shall be appointed to the post of Associate Professor in any subject, either Clinical or Non-Clinical unless he possess teaching experience for a period of not less than five years as Assistant Professor as in the speciality concerned.

(b) No person shall be appointed to the post of Associate Professor in the Super speciality unless he possess teaching experience for a period of not less than two years as Assistant Professor in the speciality concerned.

(c) One half of the period spent by any officer in Medical Research subject to a maximum of two years shall be taken into account towards the teaching experience referred to in clauses (a) to (b) above, provided that the Syndicate of the Dr. M.G.R. Medical University is satisfied that the person concerned was in a research post:

Provided that in case of holders of MNAMS or National Board of Examinations qualifications, the teaching experiences required in the speciality after acquiring the post-graduate qualification, namely, MNAMS or National Board of Examinations qualifications shall be increased by one year.

Lecturer in Radiology	Must have obtained a recognised Medical qualification approved by the Medical Council
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<p>Category 11 Senior Resident / Assistant Professors</p>	<p>of India plus a specialist qualification in Radiology.</p> <p>Must have obtained the degree of MBBS of any University or Institutions recognised by the University Grant's Commission and must have done post-graduate work in a teaching institution for a period of not less than two years or must possess a super speciality degree.</p>
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Note.—(a) Any person working as Tutor or Senior Resident shall be re-designated as Assistant Professor in their respective speciality from the date of passing of three years post-graduate degree in that speciality.

(b) If the post-graduate degree in the concerned speciality is of two years period, then re-designated as Assistant Professor shall be done only after serving as Tutor or Senior Resident for a period of one year in that speciality after acquiring the post-graduate qualification:

Provided that those who possess a two year diploma in the speciality concerned in addition to the post-graduate degree shall be re-designated as Assistant Professor from the date of passing of the post-graduate degree.

(c) Any person having a super speciality degree, on completion of one year service as Senior Resident, shall be re-designated as Assistant Professor in the super speciality.

<p>Category 13 Deans of Medical Colleges.</p>	<p>Must possess the recognised post-graduate medical qualification or any other qualifications approved by Medical Council of India which are on par with MD / MS awarded by Indian Universities with a minimum of ten years teaching experience as Professor / Associate Professor / Reader in a Medical College / Institution, out of which, at least five years must be as Professor in a Department.</p>
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<p>Category 14 Director, Institute of Obstetrics and Gynaecology, Government Hospital for Women and Children and Professor of Obstetrics and Gynaecology, Madras Medical College, Chennai.</p>	<p>A degree of M.D in Obstetrics and Gynaecology or M.S or M.G.O with Obstetrics and Gynaecology as special subject of any University or Institution recognised by the University Grants Commission for the purpose of its grant or a Fellow of the Royal College of Surgeons with Obstetrics and Gynaecology as special subject.</p>
<p>Director of Social Obstetrics, Institute of Social Obstetrics, Chennai.</p>	<p>A degree of M.D in Obstetrics and Gynaecology of any University or Institution recognized by the University Grants Commission for the purpose of its grant or a Fellow of the Royal College of Surgeons with Obstetrics and Gynaecology as special subject.</p>
<p>Director, Institute of Venereology, Government General Hospital, and Professor of Venereal Diseases, Madras Medical College, Chennai.</p>	<p>Must have obtained anyone of the following qualifications, namely:— M.D. (Venereology); or M.D.(Dermatology and Venereology);or M.D in Medicine with diploma in Venereology.</p>

Director, Institute of Anatomy and Professor of Anatomy in Madras Medical College, Chennai and in Madurai Medical College, Madurai.

Director, Barnard Institute of Radiology, Government General Hospital and Professor of Radiology, Madras Medical College, Chennai.

Director, Institute of Paediatrics, Government General Hospital and Professor of Paediatrics, Madras Medical College, Chennai.

A degree of M.S. (Anatomy) of any University or Institution recognised by the Medical Council of India.

A degree in M.D or M.S(Radiology); or Speciality certificate awarded by the Speciality Board of Radiology (U.S.A).

A degree of M.D in Paediatrics or a degree of M.D in General or Tropical Medicine of any University or Institution recognised by the University Grants Commission for the purpose of its grant and a special qualification in the diseases of children approved by any University or Institution recognised by the University Grants Commission for the purpose of its grant or 4 years of clinical experience in the Children's Ward of a teaching hospital affiliated to any University or Institution recognized by the University Grants Commission for the purpose of its grant:

Provided that a candidate for appointment to any of the posts of Directors in the Upgraded Institutes must have acquired a minimum teaching experience of ten years after completing post graduate qualification in one or more of the following posts, namely Tutor / Assistant Professor / Reader / Professor / Associate Professor in a Medical College / Institution out of which four years must be as Reader / Additional Professor/ Associate Professor / Professor in a Government Medical College:

Provided further that a candidate for appointment to the post must have had experience in the administration of a large institution in the speciality and must have adequate knowledge of the working of the institutions in the speciality concerned.

Director, Institute of Forensic Medicine, Madras Medical College, Chennai.

Must possess M.Sc (Pathology) or M.D. in Pathology of the University of Madras in case of Professors in Forensic Medicine appointed prior to 28th March 1977 or M.D. in Forensic Medicine or Ph.D in Forensic Medicine of any University or Institution recognised by the University Grants Commission for the purpose of its grant.

Directors, Institute of Community Medicine in Madras Medical College, Chennai and Madurai Medical College, Madurai.

By Promotion —

- (1) A degree of MD in Community Medicine of any University or institution recognized by the University Grants Commission for the purpose of its grant;
- (2) Teaching experience for a period of not less than ten years, after acquiring the

required post-graduate qualification, in one or more of the following posts, namely:-

Tutor / Assistant Professor / Reader / Professor / Associate Professor in a Medical College / Institution, Out of which four years must be as Reader / Additional Professor / Associate Professor / Professor in a Government Medical College.

By transfer —

Qualifications prescribed for the post of Additional Director of Public Health and Preventive Medicine.

Category 15

Woman State Family Planning officer.

Must have obtained the degree of MBBS of a University or Institution recognised by the University Grants Commission for the purpose of its grant:

Provided that preference shall be given to candidate who possesses a diploma or degree in Maternity and Child Welfare and previous experience in organising Family Planning Work.

Category 16

State Leprosy Officer.

Must have obtained the degree of MBBS of a University or Institution recognised by the University Grants Commission for the purpose of its grant and must possess experience in Leprosy Control work for a period of not less than five years.

Preference shall be given to candidate who possesses a Post-graduate degree of Dermatology of any University or Institution recognised by the University Grants Commission for the purpose of its grant with previous experience of not less than five years of work in Leprosy centre or Institution including the administrative and field aspects of the work.

Category 17

State Tuberculosis Officer.

- (i) Must have obtained the degree of MBBS with diploma in Tuberculosis Diseases.
- (ii) Must have undergone training in the National Tuberculosis Institute, Bangalore; and
- (iii) Must have experience in Tuberculosis Control work for a period of not less than five years:

Provided that preference shall be given to candidates possessing previous experience in the field and administrative experience in a Tuberculosis Centre or Institution.

Category 19

Deputy Assistant Directors, King Institute, Guindy.

- (i) Must possess M.B.B.S. degree or an equivalent qualification; and

- (ii) Must have experience for a period of not less than five years in the capacity of Assistant Surgeon in the King Institute, Guindy if he does not possess the post-graduate qualification of M.Sc. (Bacteriology) or M.D. (Bacteriology) or three years if he possesses the said post-graduate qualification.

Category 20

Civil Surgeon Specialist -
Medicine.

Must have obtained a post-graduate degree in Medicine or equivalent thereof.

Surgery.

Must have obtained a post-graduate degree in surgery or equivalent thereof.

Obstetrics and Gynaecology.

For appointment by transfer—
Must have obtained a diploma in Obstetrics and Gynaecology.

For appointment by promotion—

- (i) Must have obtained a post-graduate degree in Obstetrics and Gynaecology;
- (ii) Must have served for a period of not less than fifteen years in the Tamil Nadu Medical Services:

Provided that when persons with the above qualifications are not available, persons with Post-graduate diploma in Obstetrics and Gynaecology with service for a period of not less than fifteen years in Tamil Nadu Medical Service and not less than five years experience in the speciality of Obstetrics and Gynaecology after acquiring the said diploma shall be considered.

Ophthalmology.

For appointment by transfer—
Must have obtained a diploma in Ophthalmology.

For appointment by promotion—

- (i) Must have obtained a post-graduate degree in Ophthalmology; or equivalent thereto;
- (ii) Must have served for a period of not less than ten years in the Tamil Nadu Medical Service.

Paediatrics

For appointment by transfer—
Must have obtained a diploma in Paediatrics.

For appointment by promotion—

- (i) Must have obtained a post-graduate degree in Paediatrics;
- (ii) Must have served for a period of not less than ten years in the Tamil Nadu Medical Service.

E.N.T., Orthopaedics,
Anaesthesia, Skin Diseases,
Radiology and Sexually
Transmitted Diseases.

For appointment by transfer—

Must have obtained a post-graduate diploma in the Speciality concerned.

For appointment by promotion—

- (i) Must have obtained –
 - (a) M.S. or M.D. degree in the speciality concerned; or
 - (b) Post-graduate diploma in the speciality concerned if no person with the above qualification is available; and
- (ii) Must have served as Assistant Surgeon in the Tamil Nadu Medical Service—
 - (a) in the case of post-graduate degree holders, for a period of not less than ten years;
 - (b) in the case of post-graduate diploma holders, for a period of not less than fifteen years out of which not less than five years in the speciality concerned subsequent to acquiring the diploma in such speciality.

Psychiatry.

For appointment by transfer or by promotion —

- (i) Must have obtained a post-graduate degree or post-graduate diploma in Psychiatry; and
- (ii) Must have served as Assistant Surgeon in the Tamil Nadu Medical Service—
 - (a) in the case of post-graduate degree holders, for a period of not less than ten years;
 - (b) in the case of post-graduate diploma holders, for a period of not less than fifteen years out of which not less than five years in the speciality concerned subsequent to acquiring the diploma in such speciality.

Category 21

Joint Director of Medical and Rural Health Services and Joint Director of Health Services.

Promotion from among the holders of the post not below the grade of Civil Surgeon in General Line.

Category 21A

Professor.

Must possess teaching experience for a period of not less than four years as Associate Professor in any subject or in a super speciality either in clinical or non-clinical side.

Category 22

Superintendent, Government T.B. Hospital, Nagercoil.

- (i) A degree of M.B.B.S.; and
- (ii) A post-graduate degree or a diploma in Tuberculosis and Chest Diseases:

Provided that other things being equal, preference shall be given to a candidate who possesses administrative experience for a period of not less than two years in a District Tuberculosis and Chest Diseases Centre / experience for a period of not less than five years in any Tuberculosis Clinic, Sanatorium Hospital or Tuberculosis Clinic attached to a Medical College Hospital.

Category 23

Additional Director of Medical and Rural Health Services (Family Welfare).

- (i) Must be a Civil Surgeon with service for a period of not less than fifteen years in the Medical Department; and
- (ii) Extensive practical and administrative experience in the field of Medical relief, with atleast two years service in a responsible position connected with Family Welfare.

Class II

Chemical Examiner and Professor of Chemistry, Medical College, Chennai.

- (i) Must have obtained the M.B.B.S degree of a University in the State.
- (ii) Must possess experience in the work of the Chemical Examiner's Department for a period of not less than three years; and
- (iii) (a) Must be a Fellow or Associate of the Royal Institute of Chemistry of Great Britain and Ireland; or
(b) Must have obtained the M.Sc or B.Sc (Hons.) degree in Chemistry of a University in the State in the first or second class, or the B.Sc (Hons.) degree of the Andhra University in Chemical Technology with sugar or Pharmaceuticals and fine chemicals as optional subjects in the first or second class or the M.Sc. or B.Sc (Hons) degree in Chemistry (including Microscopy of Foods, Drugs and Water of the said University:

Provided that a candidate possessing the qualifications specified in items (i), (ii) and (iii) (a) shall be given preference:

Provided further that a candidate possessing the B.Sc (Hons) degree of the Andhra University in Chemical Technology with Sugar or Pharmaceuticals and Fine Chemicals as optional subjects in the first or second class, the M.Sc or B.Sc (Hons) degree in Chemistry with the special subject Chemistry (including Microscopy) of Foods, Drugs and Water of the said University shall be given preference to the candidate possessing the M.Sc or B.Sc (Hons.) degree in Chemistry of a University in the State in the first or second class.

Class III

Category 1

Junior Assistant to the Chemical Examiner.

Must have obtained—

- (i) A degree in Chemistry or a degree in Pharmacy of a University in the State; or
- (ii) The diploma in Chemistry and Microscopy of Foods, Drugs and Water of the Andhra University or the degree of Master of Science in chemistry with the special subject, Chemistry (including Microscopy) of Foods, Drugs and Water of the said University; or
- (iii) The B.Sc (Hons) degree of the said University which are included the courses in Technology with Sugar or Pharmaceuticals and Fine Chemistry as Optional subjects or the degree of Master of Science in Pharmaceutics of the said University, or
- (iv) The L.T.C diploma of the Victoria Jubilee Technical Institute, Bombay, after undergoing a course of Foods, Drugs and General Analysis of Technical and Applied Chemistry.

Category 2

Professor of Radiology Physics.

- (i) A degree of M.A., M.Sc., B.Sc., (Hons.) or B.A., (Hons) in Physics of a University in the State; and
- (ii) Good research experience in Radiation Physics of not less than three year:

Provided that preference shall be given to a candidate who has had practical experience in the maintenance of Radon Plant, extraction of Radon and Repair of electric medical apparatuses of all kinds of appliances:

Provided further that a candidate who does not possess the requisite research experience or practical experience as aforesaid, but possesses the educational qualification specified in item (i) above may be selected and given practical training in the Bernard Institute of Radiology, Chennai.

Category 3

Assistant Professor of Radiology Physics.

A degree of M.Sc. (Medical Physics) conducted by the College of Engineering in the Anna University, Chennai and duly declared eligible for appointment as Radiological Safety officers in the Medical Institutions by the Division of Radiological Protection of the Bhabha Atomic Research Centre, Bombay; or

- (i) A degree of M.Sc (Physics); and
- (ii) Diploma in Radiology Physics awarded by the Bombay University after undergoing one year Post-

graduate course in Hospital Physics and Radiology Physics conducted by the Division of Radiology Protection of the Bhabha Atomic Research Centre.

Class IV

Research Assistant to the Chemical Examiner –

For recruitment by transfer.

Must have served satisfactorily as a Sub-Assistant to the Chemical Examiner for a period of not less than five years and obtained a degree in Chemistry in the State.

For direct recruitment.

Must have obtained the B.A (Hons) B.Sc (Hons) M.A. or M.Sc degree of a University in the State with Chemistry as the main and Physics or Botany or some other science subject as a subsidiary subject and must produce evidence of capacity for research.

Class V

Category 1

Reader in Pharmaceutical Chemistry, in Pharmaceutics and in Pharmacognosy.

Must have obtained a degree of M.Sc. (Pharmacy) or M. Pharmacy:

Provided that a person holding the post of Reader in Pharmaceutics or Pharmaceutical Chemistry or in Pharmacognosy shall be designated as Professor after he has completed eight years of teaching experience, out of which two years must have been subsequent to acquiring the post-graduate qualification.

Explanation.—A person holding the post of Reader on a regular or temporary basis shall be designated as “Professor” after he has completed 8 years of teaching experience in the speciality concerned; out of which two years must have been subsequent to acquiring the post-graduate qualification.

Category 2

Assistant Readers in Pharmaceutics, Pharmacognosy, Pharmaceutical Chemistry and Pharmacy in Government Medical Colleges.

Must have obtained a degree of B.Pharmacy of the Madras University.

Category 3

Omitted.

Category 4

Non - Medical Assistant to Reader in Pharmacology, in Medical Colleges.

Must have obtained-

- (i) A degree of B.Sc., in Chemistry together with a degree of B.Pharmacy; or
- (ii) M.Sc (Pharmacy).

Category 5

Assistant in Pharmacy.

Must have obtained a degree of B.Pharmacy.

Class VI

Category 1

Chief Chemist, Sterile Solution Selection, King Institute, Guindy.

For promotion-

Must have obtained a degree of

B.Sc.Chemistry or B.Sc(Hons) M.A or M.Sc. in Chemistry or B.Pharmacy and must have experience for a period of not less than five years in the sterile solution section, King Institute, Guindy.

For recruitment by transfer and direct recruitment-

Must have obtained a degree of M.A. or M.Sc in Chemistry:

Provided that other things being equal, preference shall be given to those who have experience for a period of not less than one year in the manufacture of sterile solutions.

Category 1A

Chemical Assistant, King
Institute, Guindy.

For direct recruitment—

Must possess the B.A (Hons) or B.Sc., (Hons); M.A or M.Sc., degree in Chemistry of a University in the State.

Note.— Preference shall be given to a candidate who has taken analysis of Food and Drugs as a part of the requirements for the degree and who has had experience in a Bacteriological Laboratory in testing and analysis of drugs.

For recruitment by transfer—

Must have served as Junior Assistant to Government Analyst for a period of not less than three years, if he possesses the degree of B.A., (Hons) or B.Sc., (Hons) in Chemistry of a University in the State; or

Must have served as Junior Assistant to Government Analyst for a period of not less than two years, if he possesses the degree of M.A or M.Sc in Chemistry of a University in the State.

Category 2

Senior Chemical Assistant
(Sterile Solution Section), King
Institute, Guindy..

For recruitment by transfer—

Must have obtained the degree of B.Sc., or B.Sc., (Hons); M.A or M.Sc with Chemistry as the main subject of a University in the State or the B.Pharmacy degree of the Madras University.

For direct recruitment—

Must have obtained the degree of B.A (Hons) or B.Sc (Hons) or M.A., or M.Sc., with Chemistry (Main) of a University in the State with at least three years experience in Bacteriological Technique.

Category 3

Assistant to the Serologist,
Institute of Venereology,

(a) Must have obtained the degree of B.Sc of a University or Institution recognised

Government General Hospital,
Chennai.

by the University Grants commission for the purpose of its grant with chemistry as a special subject; and

- (b) Must have acquired experience and training in a recognised Bacteriological Laboratory for a minimum period of two years.

Class VII

Category 1

Principal, School of Indigenous
Medicine.

- (1) Must possess the qualification prescribed for Assistant Surgeons or must be a Lecturer in Modern Scientific Medicine in the School of Indigenous Medicine, holding the M.B.B.S. or the L.M and S degree of a University in the State or other equivalent or higher qualification; and
- (2) Must possess the F.I.M or A.I.M diploma granted by the Board of Examiners of the School of Indigenous Medicine.

Category 2

Senior Resident Medical
Officer-cum-Lecturer, School of
Indigenous Medicine.

Must possess the M.B.B.S or L.M and S degree of a University in the State or other equivalent or higher qualification:

Provided that preference shall be given to a candidate who also possesses the F.I.M or A.I.M diploma granted by the Board of Examiners of the School of Indigenous Medicine.

Explanation.—For the purposes of the rules in this branch and the annexure thereto-

- (a) A University in the State shall mean the University of Madras, where a Medical degree is referred to ;and the Madras or the Annamalai University in other cases;
- (b) A degree of the Andhra University shall be recognised as equivalent to the corresponding medical degree is referred to and the Madras or the Annamalai University in other cases.

Class VIII

Category 1

Non-Medical Research Officer
(Endocrinology)

Must have obtained the degree of M.Sc. (Bio Chemistry) and must have had experience of clinical Bio-Chemical work connected post graduate education for a period of not less than ten years and also show evidence of research in this field:

Provided that, other things being equal preference shall be given to those who have undergone advanced training in sterile Bio Chemistry in foreign countries in Endocrinological laboratories.

Category 1A

Bio-Chemists in Government
Medical Institutions.

Must possess a degree of M.Sc (Bio Chemistry) of Medical Institution:

Provided that if suitable candidates with the above qualification are not available, candidate with M.Sc (Bio-Chemistry) of Medical Institution, Non - Medical faculty shall be considered; or

Must possess degree of B.Sc., (Chemistry) with experience for a period of not less than five years in a clinical Bio-Chemistry Laboratory attached to a recognised teaching Medical Institution or in a recognised research laboratory engaged in Bio-Chemical nature of work:

Provided that in the case of direct recruitment, other things being equal, preference shall be given to persons possessing Post-graduate degree in Bio-Chemistry.

Category 2

Bio-Chemist, Institute Obstetrics and Gynaecology, Government Hospital for Women and Children, Chennai.

- (a) Must possess a degree of B.A (Hons) or B.Sc (Hons) or M.A in Chemistry with Bio-Chemistry as a special subject of a University or Institution recognised by the University Grants Commission for the purpose of its grant.
- (b) Must have done 2 years post-graduate work in a recognised Bio-Chemical Laboratory.

Class IX

Category 1

Readers in Dental Surgery

- (a) Must possess post-graduate degree qualification in the speciality concerned.
- (b) Must have had teaching experience for a period of not less than four years in Dental Surgery in a Dental Institution in India or abroad.

Explanation.—(1) A person appointed to the post shall be designated as Professor when he puts in eight years of teaching experience in Dental Surgery in a Dental Institution in India or abroad, out of which two years should be subsequent to acquiring the post-graduate qualification in the speciality concerned.

(2) A person appointed to the post after the 17th September 1971 shall be designated as Professor when he puts in five years teaching experience subsequent to acquiring the post-graduate qualification in the speciality concerned.

Category 2

Lecturer in Dental Surgery.

Must possess a degree in Dental Surgery of the University of Madras or any other qualification recognised as equivalent therein by the Dental Council of India.

<p>Category 3 Assistant Reader in Dental Surgery.</p>	<p>Must possess a degree in Dental Surgery of the University of Madras.</p>
<p>Category 4 Assistant Dental Surgeons.</p>	<p>Must possess a degree in Dental Surgery of any University or Institution recognised by the University Grants Commission for the purpose of its grant or L.D.S or L.D.Sc. qualification of a body recognised by the Dental Council of India.</p>
<p>Class X Dietician in Government Hospitals.</p>	<p>(i) Must possess B.A or B.Sc degree with Chemistry or Physiology as one of the subjects or a degree in Domestic Science; and A diploma in Dietetics of the All India Institute of Hygiene and Public Health, Calcutta or any other institution or body recognised by the Government of India or the University Grants Commission for the purpose of its grant; or (ii) A degree in Home science; or (iii) B.Sc degree in Nutrition and Dietetics (Main) of the Madras University; or (iv) A post-graduate diploma in Applied Nutrition and Public Health of the Madurai Kamaraj University, Madurai: Provided that other things being equal, preference shall be given to candidates conversant with the Dietetic and culinary habits of the people of the State and to persons who have rendered social service.</p>
<p>Class XI Category 1 Assistant State Drugs Controller</p>	<p>Must have put in a service for a period of not less than 10 years as Senior Drugs Inspector and Drugs Inspector in this State.</p>
<p>Category 2 Senior Drugs Inspector.</p>	<p>(a)(i) Must have put in five years service in the post of Drugs Inspector. (ii) Must possess a degree in Pharmacy or Pharmaceutical Chemistry or Post-graduate degree in Chemistry with Pharmaceuticals as a special subject; or (b) Must be a member of the Pharmaceutical Society of Great Britain ; or (c) Must be a graduate in Medicine or Science with Chemistry as the Main subject and must have had one year's Post Graduate training in a laboratory under:- (i) a Government Analyst appointed under the Drugs Act, 1940; or (ii) A Chemical Examiner; or (iii) A Fellow of the Royal Institute of Chemistry of Great Britain (Branch E); or</p>

(iv) the head of an Institution specifically approved for the purpose by the appointing authority.

Category 3
Drugs Inspector.

- (a) Must possess a degree in Pharmacy or Pharmaceutical Chemistry or Post Graduate degree in Chemistry with Pharmaceutical as a special subject; or a university or institution recognised by the University Grants Commission for the purpose of this grant; or
- (b) Must be a member of the Pharmaceutical Society of Great Britain; or
- (c) Must be a graduate in Medicine or Science with Chemistry as the main subject of a university or institution recognised by the University Grants Commission for the purpose of its grant and have had at least one year's post graduate training in a laboratory under--
 - (i) a Government Analyst appointed under the Drugs Act, 1940 (Central Act XXIII of 1940); or
 - (ii) a Chemical Examiner; or
 - (iii) a fellow of the Royal Institute of Chemistry or Great Britain (Branch E); or
 - (iv) the head of an institution specially approved for the purpose by the appointing authority.

Class XII
Assistant Professor of Psychology-
cum-Clinical Psychologists.

- (i) Must possess a degree of M.A or B.A (Hons) or B.Sc (Hons) in Psychology or Post-graduate diploma or degree in Clinical Psychology or a diploma in Clinical Psychology; and
- (ii) A Post-graduate diploma in Medical and Social Psychology of the All India Institute of Mental Health, Bangalore or diploma in Medical and Social Psychology Part II of the Bangalore University or any other recognised University.

Class XIII
Category 1
Non Medical Tutors in Anatomy,
Microbiology, Pharmacology and
Physiology in Government
Medical Colleges.

Must have obtained the degree of M.Sc (Medical faculty) in the speciality concerned.

Category 2
Non Medical Tutor in Bio
Chemistry in Government Medical
Colleges.

Must have obtained the degree of M.Sc in Bio-Chemistry (Medical or Science Faculty).

Branch II – Nursing

1. Constitution.— This branch shall consist of the following categories of officers:—

Category 1	Deputy Director of Medical Education (Nursing).
Category 2	Assistant to the Director of Medical and Rural Health Services (Nursing).
Category 3	Nursing Superintendents, I Grade. II Grade.
Category 4	Nursing Tutors, I Grade. II Grade.
	Note.— The posts of Nursing Tutor, I and II Grades shall be deemed to be posts corresponding in rank to Nursing Superintendent, II Grade.
Category 5	Physiotherapy Instructors.

2. Appointment.—(a) Appointment to the several categories and grades shall be made as follows:-

Category 1 Deputy Director of Medical Education (Nursing).	<ol style="list-style-type: none"> 1. By transfer from the category of Reader in Nursing; or 2. By promotion from the category of Assistant to the Director of Medical and Rural Health Services (Nursing); or 3. By promotion from the category of Lecturer in Nursing; or 4. By promotion from the category of Nursing Tutor, I Grade; or 5. By direct recruitment.
Category 2 Assistant to the Director of Medical and Rural Health Services (Nursing).	<ol style="list-style-type: none"> 1. Promotion from among the Nursing Superintendents, I Grade and Nursing Tutors, I Grade; or 2. Direct recruitment.
Category 3 Nursing Superintendents, I Grade.	<ol style="list-style-type: none"> 1. Promotion from Nursing Superintendent, II Grade: Provided that if no suitable Nursing Superintendent, II Grade is available for promotion, Nursing Tutor, II Grade with experience as Senior Nurse or Nursing Superintendent, Grade III may be considered for promotion; or 2. Direct recruitment.
II Grade.	<ol style="list-style-type: none"> 1. Appointment by transfer of Nursing Superintendent, Grade III in Government Hospitals (Category 1 of Branch III – Nursing of the Tamil Nadu Medical Subordinate Service); or 2. Direct recruitment.

Category 4

Nursing Tutors,
I Grade.

1. Promotion from Nursing Tutors, II Grade; or Nursing Superintendents, II Grade possessing the qualifications prescribed for Nursing Tutor, I Grade, or
2. Director recruitment.

II Grade.

1. Appointment by transfer of Nursing Superintendent, Grade III or Nurses (Categories 1 and 2 of Branch III – Nursing of the Tamil Nadu Medical Subordinate Service);or
2. Direct recruitment.

Category 5

Physiotherapy Instructors

1. Recruitment by transfer from any category in Tamil Nadu Medical Subordinate Service; or
2. Direct recruitment.

(b) Appointment to this branch shall be made by direct recruitment only in case no qualified and suitable candidate is available for promotion or for appointment by transfer.

(c) Promotion to the following categories and grades shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal:

1. Deputy Director of Medical Education (Nursing).
2. Nursing Superintendents, I Grade.
3. Nursing Superintendents, II Grade.
4. Nursing Tutors, I Grade.

(d) Omitted.

(e) A Nursing Tutor, I Grade or a Nursing Tutor, II Grade may, at any time for any Special reasons, be transferred for duty as Nursing Superintendent, II Grade. A Nursing Superintendent, II Grade, may like wise be transferred as Nursing Tutor, I Grade or Nursing Tutor II Grade, provided she possesses the qualifications prescribed for a Nursing Tutor, I Grade or Nursing Tutor, II Grade, as the case may be.

2A.Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply to the appointment of Nursing Superintendents and Nursing Tutors, I Grade and II Grade by direct recruitment.

2B. Appointing authority.— In respect of Nursing Superintendent, Grade II under category 3 and Nursing Tutor, Grade II under Category 4, the Director of Medical and Rural Health Services shall be the appointing authority.

3. Omitted.

4. General qualifications.—(a) No person shall be eligible for appointment to the post of Assistant to the Director of Medical and Rural Health Services (Nursing). Nursing Superintendent, II Grade and Nursing Tutors, I Grade and II Grade by direct recruitment, if he has not completed 29 years of age and has completed or will complete 35 years of age on the first day of July of the year in which the selection for appointment is made.

(b) No person shall be eligible for appointment to the post of Physiotherapy Instructors by direct recruitment, if he has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made.

5. Special qualifications.—No person shall be eligible for appointment (whether by transfer, promotion, direct recruitment; or recruitment by transfer from another service) to the category specified in

column (1) of the annexure to these rules unless she possesses the qualifications specified in the correspondent entry in column (2) thereof.

6. Probation.—(a) Every person appointed to a category or grade by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

(aa) Every person appointed to a category or grade by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(b) The authority competent to declare the satisfactory completion of probation of Nursing Superintendents and Nursing Tutors and to order the extension of their probation except in cases which involve relaxation of rules shall be Director of Medical Services.

7. Tests.—Every person appointed to the post shall pass the Account Test for Executive Officers and Departmental Test in the Tamil Nadu Medical Code within the period of four years from the date of his appointment, failing which, his increment in the time scale of pay shall be postponed without cumulative effect till he passes the tests:

Provided that a person who has already passed the Account Test for subordinate officers Parts I and II need not pass the Account Test for Executive Officers.

7A.—A probationer in category 1 shall, within the period of his probation pass the Account Test for Executive Officers and the Departmental Test in Tamil Nadu Medical Code.

8. Posting and transfers.—Posting and transfers of Nursing Superintendents and Nursing Tutors shall be made by the Director of Medical Services.

9. Rent-free quarters.—Nursing Superintendents and Nursing Tutors shall be entitled to rent free quarters:

Provided that the married Gazetted Nursing Staff, namely Nursing Superintendents, I Grade and II Grade and Nursing Tutors, I Grade and II Grade, who are not provided with rent free quarters, shall draw house rent allowance.

10. Ration, Uniform and Dhoby Allowance.—Members of the service in this branch specified below shall be entitled in addition to their pay to the following allowances:-

TABLE
Ration allowance per mensem

Designation	Madras City	Mofussal	Uniform allowance Per annum	Dhoby allowance per mensem
1.	2.	3.	4.	5.
	Rs.	Rs.	Rs.	Rs.
Nursing Superintendents Nursing Tutors	43.75	39.37	100.00	2.62**

** Increased to Rs.3 per mensem till this increase is abolished by Government.

11. Savings.—Nothing contained in rules 2, 4, 5, 6 and 7 shall apply to appointment to the service, either in substantive or officiating capacity, of Nursing Superintendents, in Branch III- Nursing of the Tamil Nadu Medical Subordinate Service holding appointments as such before the 5th March, 1946 and Nursing Tutors holding appointments as such before the said date and who are considered suitable for appointment to the service by the Director of Medical Services.

ANNEXURE
(referred to in rule 5)

Class, category and designation of posts (1)	Qualifications (2)
<p>Category 1 Deputy Director of Medical Education (Nursing).</p>	<p>(1) A Master's degree in Nursing recognized by the Indian Nursing Council; or Must have passed B.Sc. Nursing with 10 years teaching experience as Nursing.</p> <p>(2) Experience as a Nurse for a period of not less than 10 years in Government Hospitals, Medical Institutions.</p> <p>(3) Experience as a Lecturer in Nursing or Nursing Tutor, Grade I for a period of not less than two years after acquiring Master's Degree in Nursing; and</p> <p>(4) Must have registered in Tamil Nadu Nurses and Midwives Council.</p>
<p>Category 2 Assistant to the Director of Medical and Rural Health Services (Nursing).</p>	<p>(1) A certificate of Registration in Section 1A or 1B of the Register of Nurses under the Tamil Nadu Nurses and Midwives Act, 1926.</p> <p>(2) A certificate of Registration in Section 1A of the Register of Nurses under the Tamil Nadu Nurses and Midwives Act, 1926.</p> <p>(3) A certificate of having undergone the post certificate course "Diploma in Nursing (Administration)" or "Nursing Education" from any School of Nursing recognized by the Indian Nursing Council; and</p> <p>(4) Experience for a period of not less than 5 years in Nursing Administration in Hospital with a School of Nursing recognized by the Indian Nursing Council.</p>
<p>Category 3 Nursing Superintendents, I Grade. II Grade.</p>	<p>Must possess.—</p> <p>(i) if trained in Great Britain.—</p> <p>(1) A certificate of at least three years training in an approved general hospital of over 100 beds and a certificate of having passed the examination held at the end of the said course or training.</p> <p>(2) A certificate of registration in the "General" part of the Register of (a) the General Nursing Council of England and Wales; or (b) the General Nursing of Scotland; or (c) the Nursing Council of Northern Ireland; and</p> <p>(3) A certificate of the Central Midwives Board, London.</p>

(ii) If trained in India.—

- (1) A certificate of at least three years' training in general hospital of over 100 beds approved by the Tamil Nadu Nurses and Midwives Council and a Certificate of having passed the examination held at the end of the said course of training.
- (2) A certificate of Registration in Section 1A or IB of the Register of Nurses under the Tamil Nadu Nurses and Midwives Act, 1926; and
- (3) A certificate of Registration in Section 1A of the Register of Midwives under the Tamil Nadu Nurses and Midwives Act, 1926, in the case of Women and 3 months training in Venereal and Genito-Urinary Departments and 3 months training in a mental hospital in the case of men.

Category 4

Nursing Tutors,
I Grade.
II Grade.

A. Must possess.—

(i) if trained in Great Britain—

- (1) A certificate of at least three years training in an approved general hospital of over 100 beds and a certificate of having passed the examination held at the end of the said course of training.
- (2) A certificate of registration in the "General" part of the Register of (a) the General Nursing Council of England and Wales; or (b) the General Nursing of Scotland; or (c) the Nursing Council of Northern Ireland; and
- (3) A certificate of the Central Midwives Board, London.

(ii) if trained in India-

- (1) A certificate of at least three years' training in a general hospital of over 100 beds approved by the Tamil Nadu Nurses and Midwives Council and a Certificate of having passed the examination held at the end of the said course of training;
- (2) A certificate of Registration in Section 1A or IB of the Register of Nurses under the Tamil Nadu Nurses and Midwives Act, 1926; and
- (3) A certificate of Registration in Section 1A of the Register of Midwives under the Tamil Nadu Nurses and Midwives Act, 1926, in the case of

Women and 3 months' training in the Veneral and Genito-Urinary Departments and 3 months' training in a mental hospital in the case of men.

- B. Must possess a completed S.S.L.C or the completed European High School Leaving Certificate.

Note.—A certificate shall be deemed to possess a completed S.S.L.C. or completed European High School Leaving Certificate, if he has appeared for the S.S.L.C or European High School Leaving Certificate Public Examination.

- C. Must possess-

(i) If trained in Great Britain –
Sister Tutor Certificate of the Royal College of Nursing, Limited, London, or Battersea Polytechnic or other recognized Institutions:-

(ii) If trained in India —
One of the following qualifications: —

(a) Sister Tutor Certificate granted by the School of Nursing Administration, Delhi.

(b) The diploma in Nursing, Madras (Sister Tutor Course).

(c) A degree in Nursing.

Note.—For appointment to the posts of Nursing Superintendents, preference shall be given to a person who possess any of the following qualifications in addition to those prescribed against that category:-

(i) If trained in Great Britain—

(a) Sister Tutor Certificate of the Royal College of Nursing Limited, London or Battersea Polytechnic or other recognized institutions; or

(b) Diploma in Nursing granted by a University; or

(c) Certificate of Hospital Administration, Royal College of Nursing, Limited, London.

(ii) If trained in India —

(a) A certificate granted by the school of Nursing Administration, Delhi; or

(b) The diploma in Nursing, Madras. or

(c) Diploma or degree in Nursing granted by a University.

Category 5
Physiotherapy Instructor

- (1) Should have undergone training for a period of not less than two years and obtained a diploma in

Physiotherapy from a recognized school of Physiotherapy and possess a teaching diploma similar to diploma in Nursing; or

- (2) Should possess the diploma of Membership of the Chartered Society of Physiotherapy, London after undergoing three years course in Physiotherapy.

Explanation.—A recognized school shall mean a school attached to a State Teaching Hospital offering diploma course in Physiotherapy of at least 2 years duration.

SECTION 21A – THE TAMIL NADU MUNICIPAL ENGINEERING SERVICE.

(Deleted)

SECTION 21 B – THE TAMIL NADU MUNICIPAL COMMISSIONERS SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

- Category 1 Joint Director of Municipal Administration.
 Category 2 Special Grade Municipal Commissioner.
 Category 3 -
 (a) Selection Grade Municipal Commissioner.
 (b) Personal Assistant to the Director of Municipal Administration.
 Category 4 -
 (a) Municipal Commissioner, Grade I.
 (b) Additional Personal Assistant to the Director of Municipal Administration.

2. Appointment.—(a) Appointment to the categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Joint Director of Municipal Administration.	By promotion from the Special Grade Municipal Commissioner.
2. Special Grade Municipal Commissioner.	By promotion from Selection Grade Municipal Commissioner.
3. (a) Selection Grade Municipal Commissioner.	(i) By promotion from Municipal Commissioner, Grade I; or (ii) By recruitment by transfer from the post of Section Officer coming under one unit of Secretariat in the Tamil Nadu General Service who had undergone training as Municipal Commissioner, Grade I for a period of not less than two years or from the post of Superintendent of the office of the Directorate of Municipal Administration in the Tamil Nadu Ministerial Service who had undergone training as Municipal Commissioner, Grade I for a period of not less than two years: <p style="margin-left: 40px;">Provided that one out of every five vacancies and every tenth vacancy shall be filled in by recruitment by transfer from the post of Section Officer coming under One Unit of Secretariat in the Tamil Nadu General Service and Superintendent of the office of the Directorate of Municipal Administration, respectively:</p> <p style="margin-left: 40px;">Provided further that where any officer of the specified category is not available, the turn will lapse and the vacancy shall be filled in by the officer of the next category.</p>
(b) Personal Assistant to the Director of Municipal Administration	By promotion from the post of Additional Personal Assistant to the Director of Municipal Administration.

4. (a) Municipal Commissioner, Grade I
- (i) By recruitment by transfer from the post of Municipal Commissioner, Grade II in the Tamil Nadu Municipal Commissioners Subordinate Service;
 - (ii) By recruitment by transfer from the post of Section Officer coming under one unit of Secretariat in the Tamil Nadu General Service, who had undergone training as Municipal Commissioner, Grade II for a period of not less than two years; and
 - (iii) By recruitment by transfer from the post of Superintendent of the Office of the Director of Municipal Administration, who had undergone training as Municipal Commissioner, Grade II for a period of not less than two years:
 Provided that one out of every five vacancies and every tenth vacancy shall be filled in by recruitment by transfer from the post of Section Officer coming under One Unit of Secretariat and Superintendent of the office of the Director of Municipal Administration, respectively:
 Provided further that where any Officer of the specified category is not available, the turn shall lapse and the vacancy shall be filled in by the officer of the next category.
- (b) Additional Personal Assistant to the Director of Municipal Administration.
- By recruitment by transfer from the post of Manager in the Directorate of Municipal Administration in the Tamil Nadu Ministerial Service.

3. Preparation of annual list of approved candidates.—(a) For the purpose of drawing up of the annual list of approved candidates for appointment to the categories in the service by promotion or by recruitment by transfer or by deputation, the crucial date on which the candidates should possess the prescribed qualifications shall be the 15th March of every year.

(b) Promotion to the posts of Joint Director of Municipal Administration, Special Grade Municipal Commissioner, Selection Grade Municipal Commissioner, Personal Assistant and Additional Personal Assistant to the Director of Municipal Administration shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

4. Qualifications.—No person shall be eligible for appointment as Municipal Commissioner, Grade I by recruitment by transfer unless he possesses the following qualifications, namely:-

- (1) Must have passed the Departmental Test, Parts I and II for Municipal Commissioners in the Municipal Administration Department; and
- (2) Must have passed the Tamil Nadu Government Office Manual Test.

5. Probation.—Every person appointed by recruitment by transfer to the post of Selection Grade Municipal Commissioner, Municipal Commissioner, Grade I or Additional Personal Assistant to Director of Municipal Administration shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

6. Deputation.—(i) Section Officer coming under one unit of Secretariat in the Tamil Nadu General Service who have put in not less than three years of service in that post may be deputed to work as Municipal Commissioner, Grade I for a period of two years:

Provided that such Section Officer must have worked as Section Officer for a period of not less than two years in the Municipal Administration and Water Supply department:

Provided further that not more than two Section Officers shall be on deputation at any given time and they shall draw the pay applicable to the post of Section Officer during the period of deputation.

(ii) Superintendent of the Office of the Directorate of Municipal Administration, who have put in not less than ten years of service in that post shall be deputed to work as Municipal Commissioner, Grade I for a period of two years:

Provided that not more than two Superintendents shall be on deputation at any given time and they shall draw the pay applicable to the post of Superintendent during the period of deputation.

7. Postings and transfers.—Postings and transfers of members of the service except the category 1 Joint Director of Municipal Administration, shall be made by the Director of Municipal Administration.

SECTION 21 C —THE TAMIL NADU GOVERNMENT MUSIC COLLEGE SERVICE.

1. Constitution.—The service shall consist of the following categories of posts, namely:-

Category 1	Principal
Category 2	Professors

2. Appointment.—Appointment to the two categories of posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
Category 1 Principal	<ul style="list-style-type: none"> (i) Recruitment by transfer from Vice-Principal; or (ii) Promotion from Professor in the same service; or (iii) Direct recruitment, if no qualified and suitable person is available by the methods (i) and (ii) above.
Category 2 Professor	<ul style="list-style-type: none"> (i) Recruitment by transfer from Lecturers in the Tamil Nadu Government Music College Subordinate Service; or (ii) Direct recruitment, if no suitable person is available for appointment by method (i) above.

3. Qualification as to age.—No person shall be eligible for appointment to the categories of posts in the service by direct recruitment unless he has completed or will complete forty years of age on the first day of July of the year in which the recruitment is made.

4. Other qualification.—No person shall be eligible for appointment to the category of posts specified in column (1) of the table below by direct recruitment unless he possesses the qualification specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Qualification (2)
Category 1 Principal	<ul style="list-style-type: none"> (i) Must possess a completed Secondary School Leaving Certificate. (ii) Must in the opinion of the State Government be an eminent Musician, Vocalist or Instrumentalist, the former being preferred, if other things are equal. (iii) Eminence in the opinion of the State Government in the professional field is desirable: <div style="margin-left: 20px;">Provided that preference shall be given to a holder of degree, diploma or title in Music of an University in the State with eminence in the professional field.</div>
Category 2 Professor	<ul style="list-style-type: none"> (i) Must possess a completed Secondary School Leaving Certificate. (ii) Must in the opinion of the State Government be an eminent Musician, Vocalist or Instrumentalist, as the case may be with experience in the professional field for not less than ten years: <div style="margin-left: 20px;">Provided that preference shall be given to holders of a degree, diploma or title in Music of an University in the State with eminence in the professional field.</div>

5. Probation.— Every person appointed to any of the categories shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that no probation shall be necessary in the case of a person promoted to category 1 if he has satisfactorily completed his probation in category 2.

6.Age of retirement.—The age of retirement for the holders of the posts shall be fifty eight years:

Provided that the holders of the post in category 1 on the date of issue of the rule shall retire on completion of sixty years of age.

SECTION 22 – THE TAMIL NADU POLICE SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers:-

Class I

Category 1	Commandants of Tamil Nadu Special Police II Battalion and Tamil Nadu Special Police III Battalion.
Category 1A	Superintendent of Police (Finger Print).
Category 2	Additional Superintendents of Police.
Category 2A	Additional Superintendent of Police (Finger Print).
Category 3	Deputy Commandants of Tamil Nadu Special Police Battalions.

Class IA

Category 1	Superintendent of Police (Technical).
Category 1A	Additional Superintendent of Police (Technical).
Category 2	Deputy Superintendent of Police (Technical).

Class II

Category 1	Deputy Superintendent of Police including those posted as Deputy Assistant Inspector-General of Police, Office of the Inspector-General of Police, Chennai and Assistant Commissioners in the Chennai City but excluding Deputy Superintendent of Police posted to the Directorate of Vigilance and Anti-Corruption and those posted as— (a) Assistant Commissioner of Police, Armed Reserve, Chennai City; (b) Assistant Commissioner of Police, Transport, Chennai City; (c) Principal, Police Recruits School, Coimbatore; (d) Deputy Superintendent of Police, Care Camp and Care Home, Melpakkam; and (e) Deputy Superintendent of Police, Armed Reserve, Madurai, Ramanathapuram and Tiruchirappalli.
Category 2	Deputy Superintendent of Police posted as— (a) Assistant Commissioner of Police, Armed Reserve, Chennai City; (b) Assistant Commissioner of Police, Transport, Chennai City; (c) Principal, Police Recruits School, Coimbatore; (d) Deputy Superintendent of Police, Care Camp and Care Home, Melpakkam; and (e) Deputy Superintendent of Police, Armed Reserve, Madurai, Ramanathapuram and Tiruchirappalli.
Category 3	Assistant Commandant in the Tamil Nadu Special Police.
Category 3A	Assistant Commandant (Small Arms).
Category 3B	Deputy Superintendent of Police (Finger Print).

2. Appointment.— (i) Appointment to the service shall be made as follows:-

Class (1)	Method and conditions (2)
Class I	
Category 1 Commandants of Tamil Nadu Special Police, II Battalion and Tamil Nadu Special Police, III Battalion.	Promotion from the Deputy Commandants of Tamil Nadu Special Police irrespective of the post held by them at the time of selection.
Category 1A Superintendent of Police, (Finger Print).	Promotion from the Additional Superintendent of Police, (Finger Print).
Category 2 Additional Superintendent of Police.	Promotion from Deputy Superintendent of Police, category 1 of class II, irrespective of the posts held by them at the time of selection.
Category 2A Additional Superintendent of Police, (Finger Print).	Promotion from the Deputy Superintendent of Police (Finger Print)
Category 3 Deputy Commandant of Tamil Nadu Special Police.	Promotion from category 3 Assistant Commandants and from category 3A Assistant Commandants (Small Arms).
Class IA	
Category 1 Superintendent of Police (Technical).	(i) Promotion from the post of Additional Superintendent of Police (Technical) (ii) Deputation from Central Government or State Government or Public Sector Undertakings.
Category 1A Additional Superintendent of Police (Technical).	Promotion from the post of Deputy Superintendent of Police (Technical).
Category 2 Deputy Superintendent of Police (Technical).	(a) (i) by recruitment by transfer from the post of Inspector (Technical); or (ii) by direct recruitment. (b) The proportion in which substantive vacancies shall be filled by direct recruitment and recruitment by transfer shall be 1:2.
Class II	
Category 1 Deputy Superintendent of Police including those posted as Deputy Assistant Inspector-General of Police, Office of the Inspector-General of Police, Chennai and Assistant Commissioners of the Chennai City but excluding Deputy Superintendent of Police posted to the Directorate of Vigilance and Anti-Corruption and those posted as— (a) Assistant Commissioner of Police,	(a) Direct recruitment or recruitment by transfer from Inspectors of the Tamil Nadu Police Sub-ordinate Service. (b) The proportion in which substantive vacancies shall be filled by direct recruitment and recruitment by transfer shall be 1:2.

- Armed Reserve, Chennai City;
- (b) Assistant Commissioner of Police, Transport, Chennai City;
- (c) Principal, Police Recruits School, Coimbatore;
- (d) Deputy Superintendent of Police, Care Camp and Care Home, Melpakkam; and
- (e) Deputy Superintendent of Police, Armed Reserve, Madurai, Ramanathapuram and Tiruchirappalli.

Category 2

Deputy Superintendent of Police posted as—

- (a) Assistant Commissioner of Police, Armed Reserve, Chennai City;
- (b) Assistant Commissioner of Police, Transport, Chennai City;
- (c) Principal, Police Recruits School, Coimbatore;
- (d) Deputy Superintendent of Police, Care Camp and Care Home, Melpakkam; and
- (e) Deputy Superintendent of Police, Armed Reserve, Madurai, Ramanathapuram and Tiruchirappalli.

Recruitment by transfer from Inspectors (Armed Reserve) of the Tamil Nadu Police Sub-ordinate Service.

Category 3

Assistant Commandant in the Tamil Nadu Special Police.

Recruitment by transfer from the Adjutant Inspector and Inspectors, Tamil Nadu Special Police Sub-ordinate Service.

Category 3A

Assistant Commandants (Small Arms).

Recruitment by transfer from Inspector-Adjutant / Inspector of Police, Tamil Nadu Special Police Subordinate Service who had undergone the training in the Assistant Inspector of Police, Arms, Electrical and Mechanical Assistant Engineers (Small Arms) course at E.M.E. Centre or by transfer from among the holders of the post of Assistant Commandant who had undergone the aforesaid course.

Category 3B

Deputy Superintendent of Police (Finger Print).

Recruitment by transfer from the category of Inspector of Police (Finger Print) in the Tamil Nadu Police Sub-ordinate Service.

(ii) Promotion to the posts of Commandants of Tamil Nadu Special Police II Battalion and Tamil Nadu Special Police III Battalion, Additional Superintendent of Police, Deputy Commandants of Tamil Nadu Special Police in class I shall be on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

2A. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by promotion or by recruitment by transfer, the crucial date on which the candidates should be qualified shall be the first day of June of every year:

Provided that for the purpose of drawing up of annual list of approved candidates for appointment to the post of Superintendent of Police (Technical) and Additional Superintendent of Police (Technical) by promotion and Deputy Superintendent of Police (Technical) by recruitment by transfer, the crucial date on which the candidate should be qualified shall be the first day of September of every year.

3. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to the appointment of Deputy Superintendent of Police, category 1 by direct recruitment.

4. Qualification.—(A) No person shall be eligible for appointment as a Deputy Superintendent of Police, category 1 by direct recruitment unless he --

- (i) has completed the age of 21 years and has not completed the age of 30 years on the first day of July of the year in which the selection is made:

Provided that in the case of a member of the Scheduled Caste, Scheduled Tribes, Backward Classes or Most Backward Classes and Denotified communities the upper age limit shall be 35 years:

Provided further that in respect of the selection made to the posts of Deputy Superintendent of Police (category 1) in 1976, the age limit shall be reckoned with reference to 1st July 1975.

- (ii) holds a degree of any University incorporated by an Act of the Central or State Legislature in India or any other educational institution established by an Act of Parliament or declared to be deemed as a University under section 3 of the University Grants Commission Act 1956 (C.A 3 of 1956).

Provided that other things being equal.

- (iii) is not less than 165 Centimeters in height:

Provided that in the case of Women Candidates, the minimum height shall be 155 Centimeters.

- (iv) is not less than 86 Centimeters round the chest on full inspiration and a chest expansion of not less than 5 Centimeters on full inspiration:

Provided that this clause shall not apply the women candidates; and

- (v) satisfies a Medical Board in Chennai as to his physique, fitness and capacity for active outdoor work and is certified by the Superintendent of the Government Ophthalmic Hospital, Chennai that his vision comes up to the requirements specified below without the use of contact glasses.

(A contact glass or lens is defined as a glass shall, the concavity of which is in contact with the globe of the eye, a layer or liquid being interposed between the lens and the cornea. The meaning of the word 'glasses' wherever used below is to be interpreted as not covering contact glasses.)

The examination for determining the acuteness of vision includes two tests, one for distant; the other for near vision. Snellen's test types will be used for the distant without glasses at a distance of 6 meters and for the test for near vision without glasses at any

distance selected by the candidates. The standards of the minimum acuteness of vision which will be used for guidance in the examination of a candidate are detailed below: --

STANDARD I

Distant vision without glasses	6/6 each eye.	
Near vision	Right eye	0.5 (sn).
	Left eye	0.5 (sn).

STANDARD II

There shall be no limit for minimum naked eye vision but the naked eye vision of the candidate shall, however be recorded by the Medical Board or other medical authority issuing the certificate in every case, to have on record the basic information in regard to the condition of the eye.

	Better eye.	Worse eye.
Distant vision without glasses	--	--
Distant vision with glasses	6/9	6/9
Near vision	6/6	6/12
	0.6D (sn)	0.5D (sn)

Total amount of Myopia including cyclinder shall not exceed (-) 4D.
Total amount of Hypermetropia including the cyclinder shall not exceed (+) 4D.

STANDARD III

There shall be no limit for minimum naked eye vision but the naked eye vision of the candidate shall, however be recorded by the Medical Board or other Medical authority issuing the certificate in every case, to have on record the basic information in regard to the condition of the eye.

	Better eye.	Worse eye.
Distant vision without glasses	--	--
Distant vision with glasses	6/6	6/9
		or
	6/6	6/12

Candidates with defective vision should produce eye fitness certificate from qualified eye specialist.

(1) The Medical Officer must possess in addition to the medical qualification a special diploma in Ophthalmology; or

(2) Must have undergone one year's post-graduate training in a recognized Ophthalmic Hospital, department or clinic attached to the Government Medical Institutions or have been on the staff of such a hospital, department or clinic for at least two years provided they practice ophthalmic as a speciality. The concession of granting certificate will be restricted to Government Medical Officers of all grades, Honorary Surgeons and Physicians and Honorary Assistant Medical Officers appointed to Government Medical Institutions.

Special certificate should contain the following points: -

Distant vision without glasses (each eye separately)

Distant vision with glasses (each eye separately)

The amount of hypermetropia, myopia or astigmatic defect and strength of correction glasses used: -

Near vision (each eye separately):-

Whether suffering from squint or any morbid condition of the eye lids

(trachoma like of either eye): -

Each eye, field of vision:-

Each eye colour vision:-

Each eye fungus appearance: -

Standard of vision :-

Having regard to the vision whether

is or is not fit for appointment as
 squint will be a disqualification.
 Trachoma without complications is not a disqualification.....
 Colour vision should be tested with Ishibaras chart or Board of Trade
 Lamp and recorded. Defective colour vision will be a disqualification.
 Preference shall be given to candidates who possess National Awards
 for Physical efficiency.

(B) No Inspector of Police shall except in very special cases, be eligible for appointment as Deputy Superintendent of Police, category 1 by recruitment by transfer unless he has completed five years of service in the rank of Inspector, officiating or permanent.

Explanation.—For reckoning the period of five years of service referred to in this sub-rule, service rendered in an equivalent or higher post on deputation with the Government of India or on foreign service shall be taken into account.

(C) No Inspector-Adjutant or Inspector of Tamil Nadu Special Police Subordinate Service shall, except in very special circumstances, be eligible for appointment as Assistant Commandant or Assistant Commandant (Small Arms), as the case may be by recruitment by transfer unless —

- (i) he has completed five years of service in the rank of Inspector officiating or permanent ;
and
- (ii) he is the holder of a Secondary School Leaving Certificate eligible for college courses of study.

Explanation.—For reckoning the period of five years referred to in clause (i) above, service rendered in an equivalent or higher post on deputation with the Government of India or on foreign service shall be taken into account.

(D) No Reserve Inspector shall, except in very special circumstances be eligible for appointment as Deputy Superintendent of Police, category 2 by recruitment by transfer unless --

- (i) he has completed five years of service as Reserve Inspector; and
- (ii) he is the holder of a Secondary School Leaving Certificate eligible for college course of study:

Provided that the qualifications prescribed in clause (ii) above shall not apply to Inspectors (Armed Reserve) who entered service before 15th March 1971.

Explanation.—For reckoning the period of five years referred to in clause (i) above, service rendered in an equivalent or higher post on deputation with the Government of India or on foreign service shall be taken into account.

(E) No Deputy Superintendent of Police, category 1 of class II shall, except in very special circumstances, be eligible for promotion as Additional Superintendent of Police, unless he has completed four years of service in the rank of Deputy Superintendent of Police, category 1 irrespective of the post held by him at the time of selection.

Explanation.—For reckoning the period of four years referred to above, service rendered in an equivalent or higher post on deputation with the Government of India or on foreign service will be taken into account.

(F) No person shall be eligible for appointment to the categories specified in column (1) of the table below, by the methods of recruitment specified in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Method of recruitment (2)	Qualifications (3)
Superintendent of Police (Technical)	(i) Promotion	Must have served for a period of not less than five years in the case of engineering graduate and for a period of not less than eight years in the case of others, in the

- category of Additional
Superintendent of Police
(Technical).
- (ii) Deputation from Central Government or State Government or Public Sector Undertakings.
- (1) Must not have completed 45 years of age on the first day of July of the year in which the selection for appointment is made.
 - (2) Must hold a first class degree in Electronics and Communications Engineering:
Provided that preference shall be given to a candidate possessing post graduate qualification in addition to the above such as research work conducted in Radio or Wireless laboratories in an University or a Radio or Computer or Networking components manufacturing factory or design and construction of Wireless equipment like Radio receivers and transmitters for a period of not less than three years.
 - (3) Must have experience for a period of not less than seven years in the following:-
 - (a) Wireless transmitters and receivers of Microwave or High Frequency or Very High Frequency or Very High Frequency equipments including digital trunking.
 - (b) Aerial Systems.
 - (c) Petrol and oil driven generation plant.
 - (d) Motor and measuring instruments in any established government or private manufacturing or serving laboratory.
 - (4) Must have rudimentary knowledge in Finance, Accounting and Personnel Management. He should have had held mid-managerial position for a period of at least three years.
 - (5) Must have basic knowledge in Computer Hardware and Software including Networking Security and Interactive Voice Response System.
 - (6) Must have kept abreast of the latest advancement in the field of Information Technology including Nano-technology, 3G-4G Wireless communications.

Additional Superintendent of Police (Technical)	Promotion	<ul style="list-style-type: none"> (1) Must be an approved probationer in the post of Deputy Superintendent of Police (Technical); and (2) Must have completed four years of service in the post of Deputy Superintendent of Police (Technical).
Deputy Superintendent of Police (Technical)	(i) Direct recruitment	<ul style="list-style-type: none"> (1) Must not have completed 28 years of age on the first day of July of the year in which the selection for appointment is made. (2) Must have a first class degree in Electronics and Communications Engineering. (3) Must have had continuous experience for a period of not less than three years in receiver serving field (installing, maintaining and repairing Radio receivers) in any well known firm or institution.
	(ii) Recruitment by transfer	<ul style="list-style-type: none"> (1) Must be an approved probationer in the category of Inspector of Police (Technical). (2) Must have completed five years of service in the category of Inspector of Police (Technical).

5. Probation.— (a) Every person appointed to a category in class II shall, from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

(b) The authority competent to declare the satisfactory completion of probation of persons appointed to any of the categories in class II shall be the Inspector-General of Police, provided no relaxation of rule is involved.

6. Tests.—(a) A person appointed to the service by direct recruitment shall pass on or before the fifth half-yearly examination held after his appointment the examination in —

	Marks	
	Maximum	Minimum
A. The Indian Penal Code	100	40
Special and Local Criminal Laws	100	40
The Code of Criminal Procedure	100	40
Explanation. —The candidate may pass each paper separately.		
B. The Indian Evidence Act	100	40
C. Glaister's Medical Jurisprudence and Toxicology, Sixth Edition.	100	40
D. (i) Police Departmental Orders	100	60
(ii) Scientific Aids to investigation	100	40

For tests A, B and C the papers shall be set by the Deputy Inspector-General of Police or the Inspector-General of Police. For tests D (i) and D (ii) the papers will be set by the Deputy Inspector-General of Police, CID, Chennai. The syllabus for tests A to D is described in Annexure IV to the Tamil Nadu Police Standing Orders, Volume I.

These examinations are conducted by the Tamil Nadu Public Service Commission half yearly in the months of March and September.

(b) The State Government may, in exceptional circumstances exempt any such person from passing the examination in any or all of the above said subjects or prescribe for him such further period as they deem appropriate for passing the examination in all or any of the above said subjects:

Provided that the Inspector-General of Police shall be competent to grant, extension of time once to pass the prescribed tests for Deputy Superintendent of Police, category 1;

(c) Notwithstanding anything contained in the General rules but subjects to the exceptions specified in sub-rule (d) —

- (i) no person shall be eligible for increment in his time-scale of pay or for appointment or for appointment as a full member of the service unless and until he has passed the examination in all the subjects specified in sub-rule(a);
- (ii) if any such person has satisfactorily completed the prescribed period of probation and has passed the examination in all the said subjects at or before the fifth half-yearly examination held after his appointment, he shall count his service for increments and be deemed to have become a full member of the service on and from the date on which he completed the period of probation or passed the said examination whichever is later; and
- (iii) if any such person fails to pass the examination in any of the said subjects as required by sub-rule (a) he shall, by order be discharged from the service.

(d) If such person has under sub-rule (b) been exempted from passing the examination in all or any of the said subjects or allowed a further period or periods for passing the said examination, he shall be appointed as a full member and shall count his service for increment on and from such date as may be determined by the State Government but such date shall not be earlier than the date of fifth half -yearly examination held after his appointment to the service.

7. Training.— (i) a probationer recruited directly as Deputy Superintendent of Police, category 1 shall, during the prescribed period of probation undergo —

- (a) a course of training for such periods as may be prescribed by Government from time to time at the Police Training College and Tamil Nadu Regimental Centre;
- (b) a course of practical training under a Superintendent of Police for such period as may be prescribed by the Government from time to time.

(ii) the period of training shall count for increments in the scale of pay admissible to members of the service.

(iii) the pay of the probationer recruited directly as Deputy Superintendent of Police, category 1, while undergoing training prescribed in sub-rule (i) above shall be the minimum of the time scale of pay applicable to the post;

(iv) a probationer recruited direct shall during the period of training in the Police Training College, Chennai occupy the Police Mess attached to the College.

(v) a Reserve Inspector, selected for appointment as Deputy Superintendent of Police, category 2 by transfer shall undergo —

- (a) a course of training in the Police Training College, Chennai for such period as may be prescribed by the Government from time to time;
- (b) a course of practical training under a Superintendent of Police for such period, as may be prescribed by the Government from time to time.

(vi) an Inspector-Adjutant or Inspector of Tamil Nadu Special Police selected for appointment as Assistant Commandant or Assistant Commandant (Small Arms) by transfer shall undergo —

- (a) a course of training in Police Training College for such period as may be prescribed by the Government from time to time;
- (b) a course of training in the Tamil Nadu Regimental Centre, for such period as may be prescribed by the Government in case he has not attained the age of 45 years and is physically fit; and
- (c) a course of practical training under a Superintendent of Police for such period as may be prescribed by the Government from time to time.

The pay of a Reserve Inspector or Inspector-Adjutant or Inspector of Tamil Nadu Special Police during the period of training mentioned in sub-rules (v) and (vi) above shall be the amount which he would have drawn but for his training.

(vii) Candidate selected for appointment as Deputy Superintendent of Police by direct recruitment, shall before he is actually admitted to the training, be required to execute a bond in the prescribed form as specified by the Government from time to time that he will serve the Government for a period of not less than five years failing which the entire amount spent by the Government on such person during the said training shall be recovered.

8. Grant of uniform.—(a) A member of the service shall, on first appointment to the service be given a free grant of Rupees one thousand and five hundred towards the cost of uniform:

Provided that —

- (i) this grant shall not be drawn except under the sanction of the Inspector-General of Police who shall, before according the sanction, satisfy himself in each case that the grant is necessary;
- (ii) this grant shall be utilized solely for the purpose for which it is made; and
- (iii) no member who is appointed to the service by transfer shall be entitled to this grant until he is declared to have satisfactorily completed the period of probation prescribed in rule 5.

Explanation.—(1) The initial grant of Rupees one thousand and five hundred towards the cost of uniforms is subject to review biennially to find out whether it should be continued or modified having regard to the trend of prices of clothing and even earlier, if there is a general substantial fall in prices.

Explanation.—(2) The initial uniform grant has to be paid to State Police Service Officers irrespective of their service as Deputy Superintendent of Police, Assistant Commandant or Assistant Commandant (Small Arms) or Deputy Superintendent of Police (Technical) before retirement.

(b) A member whose probation is terminated or who has not utilized the grant made under sub-rule (a) solely for the purpose for which it was made may be required by the State Government to refund the grant or such portion of the grant made under the said sub -rule as the State Government may determine.

If within three years of his first appointment to the service any member resigns the service or is dismissed or removed there from or retires from service on Medical invalidation he shall refund such portion of the grant made to him under sub-rule (a) as the State Government may determine.

(c) Members of the service shall be given a free grant of Rupees five hundred each at intervals of five years towards renewal of their uniform. The first renewal grant to Deputy Superintendent of Police recruited by transfer from the Tamil Nadu Police Subordinate Service and Deputy Superintendent of Police, category 2 recruited by transfer from the Tamil Nadu Special Police Sub-ordinate Service and Deputy Superintendent of Police (Technical) shall be given on the expiry of a period of five years of total gazetted

service including the period of probation prescribed in rule 5. The grant shall not, however, be paid to a member of the service if it become payable to him within a period of two years preceding the date on which he is due to retire.

In the case of Deputy Superintendent of Police who have completed more than five years on the 20th April 1955 from the date of their initial uniform grant (including the period of probation in the case of officers promoted from the Tamil Nadu Police Subordinate Service, the officers should be paid proportionately higher renewal grants on the 20th April 1955, according to the length of such period in excess of five years. Subsequent renewal grants in the case of such officers would accrue every five years after the 20th April 1955:

Provided that in the case of Deputy Superintendent of Police who were sanctioned a renewal grant of Rs.400 under the old rules and who have completed more than ten years on the 20th April 1955, from the date of their previous renewal grant, the officers should be paid proportionately higher, renewal grant on the 20th April 1955, according to the length of such period in excess of ten years. Subsequent renewal grants, in the case of such officers would accrue every five years after the 20th April 1955:

Provided further that the members of the service in categories 1A and 2A in class I and in category 3B in class II shall not be eligible for any grant of uniform.

9. Postings and transfers.—(a) All postings and transfers from one place to another of Deputy Superintendent of Police, Assistant Commandant and Assistant Commandant (Small Arms) shall be ordered by the Inspector-General of Police, subject to the condition that such transfer and postings of Deputy Superintendent of Police as Assistant Commissioner of Police, in the Chennai City Police shall be ordered in consultation with the Commissioner of Police, Chennai.

(b) Transfer of Assistant Commissioners of Police from one sub division to another in the City of Chennai shall be made by the commissioner of Police.

(c) All postings and transfers of Deputy Superintendent of Police from the Police Wing to the Prohibition and Excise Wing and vice versa shall also be ordered by the Inspector General of Police, after obtaining the prior concurrence of the Commissioner for Prohibition and Excises, Chennai.

- (cc) (i) All Postings and transfers in respect of Additional Superintendent of Police (Technical) and Deputy Superintendent of Police (Technical) shall be ordered by the Director General of Police, Tamil Nadu, Chennai
- (ii) The Inspector General of Police (Technical) shall be competent to repost the Deputy Superintendent of Police (Technical) on return from leave.

(d) All other postings and transfers including transfers from one category to another in class II of the members of the service shall be made by the State Government.

10. Conditions for transfer of members of the service from categories 2, 3 and 3A to category 1 under class II.—(a) No Deputy Superintendent of Police, category 2 shall, except in very special cases, be posted or transferred as Deputy Superintendent of Police, category 1, unless he—

- (i) possesses a good record of service;
- (ii) has completed the prescribed period of probation as Deputy Superintendent of Police category 2;
- (iii) has undergone a course of training in the Police Training College, Chennai for six months and a course of practical training for six months under, a Superintendent of Police; and
- (iv) has passed the tests in the subject mentioned in rule 6(a).

(b) No Assistant Commandant or Assistant Commandant (Small Arms) shall except in every special cases be posted or transferred as Deputy Superintendent of Police, category 1, unless he —

- (i) possesses a good record of service;
- (ii) has completed the prescribed period of probation as Assistant Commandant or Assistant Commandant (Small Arms); and
- (iii) has passed the tests in the subject mention in rule 6(a):

Provided that an Assistant Commandant appointed by direct recruitment after, 10th September 1958, and working in Tamil Nadu Special Police Battalions shall have completed 4 years of service on that category, and shall have undergone a course of training in the Police Training College, Chennai, Regimental Centers, Wellington, for a period of not less than 2 weeks, and a course of training in Tamil Nadu Special Police for a period of not less than 6 months and in the case of an Assistant Commandant appointed by transfer from the category of Inspector-Adjutant and Inspectors of the Tamil Nadu Special Police Subordinate Service shall have undergone a course of training in the Police Training College, Chennai for a period of not less than 6 months and a course of practical training under a Superintendent of Police for a period of not less than 6 months before consideration for transfer as Deputy Superintendent of Police, category 1 under this rule.

(c) No Deputy Superintendent of Police, category 2 or Assistant Commandant or Assistant Commandant (Small Arms) shall be posted or transferred as Deputy Superintendent of Police category 1 under this rule, unless he is below 48 years of age.

(d) Every Deputy Superintendent of Police, category 2 or Assistant Commandant or Assistant Commandant (Small Arms) posted or transferred as Deputy Superintendent of Police, category 1 under this rule shall be in-charge of a Police sub-division for a period of not less than one year and after satisfactory completion of this charge he shall be confirmed in category 1 in their next available vacancy.

(e) The selection of suitable officers belonging to category 2, 3 and 3A under class II for being posted or transferred under this rule shall be made by Government.

11. (a) The seniority of Deputy Superintendent of Police, category 1 appointed from the posts of Deputy Superintendent of Police, category 2 and Assistant Commandant shall be fixed giving them credit for their entire regular service in the posts of Deputy Superintendent of Police, category 2 and Assistant Commandant.

(b) The seniority of the officer of any class or category of the Service who has been granted accelerated promotion shall be determined with reference to the date of accelerated promotion and the name of such officer shall be placed at the bottom of the seniority list of the respective higher category existing on the date of joining duty in the higher post.

12. Pay during training.—While under training in the Police Training College, Chennai and in district, Deputy Superintendent of Police, category 2 and Assistant Commandant (i.e. the existing direct recruits and promotes regularly appointed to the service) shall draw the pay that was last drawn by them as Deputy Superintendent of Police, category 2 or Assistant Commandant, as the case may be.

13. Administrative control.—(a) The categories of Superintendent of Police (Finger Print), Additional Superintendent of Police (Finger Print) and Deputy Superintendent of Police (Finger Print) in the city of Chennai will be under the administrative control of the Deputy Inspector-General of Police (Technical Services), Chennai.

(b) The categories of Additional Superintendent of Police (Finger Print) and Deputy Superintendent of Police (Finger Print) in the Districts and the cities, other than city of Chennai shall be under the administrative control of the respective Superintendent of Police or Commissioner of Police, as the case may be.

14. Technical control.—(a) The category of Superintendent of Police (Finger Print) shall be under the technical control of the Deputy Inspector-General of Police (Technical Services) Chennai.

(b) The categories of Additional Superintendent of Police (Finger Print) and Deputy Superintendent of Police (Finger Print) shall be under the Technical control of the Superintendent of Police (Finger Print).

SECTION 23 – THE TAMIL NADU PORT SERVICE.

Part I

The service shall consist of the following branches, namely: –

Branch 1	The State Port Officer and Port Officers.
Branch 2	Inspecting Dredging Engineer.
Branch 3	Engineering (Civil).
Branch 4	Personal Assistant (Gazetted) to State Port Officer.
Branch 5	Administrative Officers.
Branch 6	Engineering (Mechanical).
Branch 7	Engineering (Electrical).

Part II

Branch 1 – State port Officer and Port Officers

1. Constitution.— This branch shall consist of the following categories of officers, namely :-

Category 1	State Port Officer and Agent for Government consignments.
Category 2	Port Officers.

2.Appointment.— Appointment to the posts shall be made as follows:-

Category (1)	Method of appointment (2)
State Port Officer and Agent for Government consignments	By promotion from Port Officers.
Port Officers	By direct recruitment.

Promotion to the post of State Port Officer and Agent for Government consignments shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3.Qualifications.— A candidate for appointment to the post of Port Officer shall possess the following qualifications, namely :-

- (a) Must not have completed the age of forty years on the first day of July of the year in which the sanction for appointment is made; and
- (b) Must hold a certificate of competency having validity throughout the Commonwealth as Master of a Foreign going Steamship and must have served as Chief Officer; and
- (c) Must produce a certificate of sight test in form vision only, issued by the Mercantile Marine Department of the Government of India.

4.Training.—A candidate selected for appointment to the post of Port Officer shall undergo training at the Mercantile Marine Department at Chennai for a period of one month followed by a training for a period of two months at the Out-Ports in Tamil Nadu. The period of training shall count for probation and increment. During the period of training, the candidate shall be entitled to a pay at the minimum of the time scale of pay and other allowances admissible under the rules in force from time to time. He shall be eligible to draw Travelling Allowance under the Tamil Nadu Travelling Allowance Rules during the period of training:

Provided that if any candidate fails to complete the training satisfactorily, either his period of probation shall be liable to be extended or his services shall be liable to be terminated.

5.Probation.—Every person appointed to the post of a Port Officer shall from the date on which he joins duty, be on probation for a continuous period of six months on duty.

6. Tests.— Every person appointed to the post of Port Officer shall within a period of two years from the date of his appointment pass the following tests, namely:—

- (a) The Account Test for Executive Officer; and
- (b) Port Department Test (Higher grade – Part A).

If he fails to pass within the said period, his increments shall be liable to be stopped until he passes the tests, but such stoppage shall not operate to postpone future increments after he passes the tests.

7. Concessions.— Every person appointed to the post of Port Officer shall be entitled to the following concessions, namely: –

- (a) Rent free Quarters;
- (b) To undertake Private Survey of vessels and receive remuneration therefor.
- (c) To go to sea in turn periodically on the ships of any of the Indian Shipping Corporation on deputation and receive sea wages from the Shipping Companies as applicable to their ranks.

Branch 2 – Inspecting Dredging Engineer.

1. Constitution.—This branch shall consist of the category of Inspecting Dredging Engineer, Tamil Nadu Port Department.

2. Appointment.—Appointment to this category shall be made by direct recruitment.

3. Qualifications.—A candidate for appointment to the post shall possess the following qualifications, namely:—

- (a) Must not have completed the age of forty years on the first day of July of the year in which the selection for appointment is made;
- (b) Must possess a certificate of competency issued by Ministry of Transport, Government of India as First Class Engineer in Diesel or Steam and Diesel; and
- (c) Must be certified to possess the visual standard specified below, namely:—

	Right eye	Left eye
1. Distant vision	V 6/6	V 6/6
Near vision	Reads 0.6	Reads 0.6
2. Each eye must have full field of vision.		
3. Squint or any morbid condition of the eyes or of the lids (Trachoma like) of either eye shall be deemed to be a disqualification but not colour blindness.		

4. Probation.—Every person appointed to the post shall from the date on which he joins duty be on probation for a continuous period of six months on duty.

5. Tests.— Every Person appointed to the post shall, within a period of two years from the date of his appointment, pass the following tests, namely:—

- (i) Account Test for Executive Officers; and
- (ii) Port Department Test (Higher Grade - Part A)

If he fails to pass the tests within the said period, his increment shall be liable to be stopped until he passes the tests but such stoppage shall not operate to postpone future increments after he passes the test.

Branch 3 – Engineering (Civil)

1. Constitution.— This branch shall consist of the following categories of officers, namely :—

- Category 1 Executive Engineer (Civil)
- Category 2 Assistant Executive Engineer (Civil).

Category 3	Assistant Engineer(Civil).
Category 4	Junior Engineer (Civil).

2.Appointment.— Appointment to the posts shall be made as follows:—

Category (1)	Method of appointment (2)
1.Executive Engineer (Civil)	By promotion from the category of Assistant Executive Engineer (Civil) in Tamil Nadu Port Service.
2. Assistant Executive Engineer (Civil)	By direct recruitment or by promotion from category 3 or recruitment by transfer from among the holders of the posts of Junior Engineer (Civil) in category 4 of Tamil Nadu Port Service or from among the Assistant Executive Engineer (Civil) of the Tamil Nadu Engineering Services, Branch 1 – Public Works: Provided that recruitment by transfer from the post of Junior Engineer (Civil) shall be made only if no suitable Assistant Engineer (Civil) is available from promotion to the post.
3.Assistant Engineer (Civil)	By direct recruitment or recruitment by transfer.
4. Junior Engineer (Civil)	(i) By direct recruitment ; or (ii) By promotion from any other lower category of Tamil Nadu Port Subordinate Service; or (iii) For special reasons by recruitment by transfer from any other service: Provided that promotion to the post of Junior Engineer (Civil) shall be made on grounds of merit and ability, seniority being considered only when merit and ability are approximately equal.

2A. Liability to serve in defence services.—Every person possessing a degree in Engineering appointed as Assistant Engineer (Civil) by direct recruitment on or after 12th December, 1964 shall during his service including service for any higher category to which he may be appointed, be liable to serve for a minimum period of four years (including the period spent on training) in the Armed Forces or on works relating to defence efforts anywhere in India or abroad, if so required. The liabilities to serve in the Armed Forces, shall be limited to the first ten years of service from the date of first appointment as Junior Engineer (Civil) and shall not ordinarily apply to him, if he is above forty years of age.

2B. Preparation of annual list for approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post of Assistant Executive Engineer (Civil) by promotion and recruitment by transfer, the crucial date on which the candidates should be qualified shall be the 15th November of every year.

3. Preferential treatment in making appointment.—While making appointment to the post of Assistant Engineer (Civil) by direct recruitment, if other things being equal, preference shall be given to candidates who have undergone one year of apprenticeship under the Government of India Scheme or one year of Training under the Government of Tamil Nadu Scheme for the training of unemployed technical personnel.

4. Qualifications.— No person shall be eligible for appointment to the posts by the methods specified in column (2) of the table below, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof :—

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
1.Executive Engineer (Civil)	By promotion	No person shall be eligible for appointment to the post unless he has put in a total service of not less than seven years in Tamil Nadu Port Department, of which two years must be in the category of Assistant Executive Engineer (Civil).
2.Assistant Executive Engineer (Civil)	By direct recruitment	Must not have completed the age of thirty years on the first day of July of the year in which recruitment is made; and Must possess B.E.degree in Civil Engineering.
	By promotion and by recruitment by transfer.	<p>(i) Must possess B.E.degree in Civil Engineering or must hold the Diploma in Civil Engineering or the Upper Subordinate, Diploma of the College of Engineering, Guindy; and</p> <p>(ii) Must have put in a continuous service of not less than five years as Assistant Engineer (Civil) or Junior Engineer (Civil).</p> <p>(iii) Must have passed Account Test for Public Works Department Officers and Subordinates: Provided that every person appointed prior to the 6th July 1982 shall pass the above test within 4 years from the date of his appointment. The penalty for failure to pass the tests, within the prescribed period shall be stoppage of increment without cumulative effect.</p>
3. Assistant Engineer (Civil)	By direct recruitment	<p>1. Must have not completed 28 years on the first day of July of the year in which recruitment is made;</p> <p>2(i) Must possess B.E degree in Civil Engineering; or</p> <p>(ii) Must have obtained a pass in Section 'A' & 'B' of the Institution of Examinations: Provided that the candidates referred to in 2(ii) above, must have completed three years of service after passing Section "A" and "B" of the Institution of Examination.</p>

4. Junior Engineer (Civil)	By direct recruitment; or By recruitment by transfer from any category of Tamil Nadu Port Subordinate Service; or Recruitment by transfer from any other service.	(i) A degree in Civil Engineering; or (ii) A diploma in Civil Engineering (L.C.E. / D.C.E) awarded by the State Board of Technical Education and Training, Chennai or by any other Institution or Board recognized by the Government of India or by any of the State Governments. (iii) Must have practical experience for a period of not less than one year in supervising Civil Engineering Construction works: Provided that the qualification prescribed in item (i) and (ii) above shall not be necessary for promotion as Junior Engineer (Civil) in the case of Draughtsman (Civil) with National Trade Certificate in Draughtmanship with not less than eight years of experience as Draughtsman (Civil) in Tamil Nadu Port Department.
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5. Probation.—Every person appointed to a post by direct recruitment and recruitment by transfer from any other service shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

6. Tests.—Every person appointed to the posts by direct recruitment shall, within four years from the date of appointment, pass the Account Test for Public Works Department Officers and Subordinates. If he fails to pass the said Test within the said period, his increment shall be liable to be stopped until he passes the test, but such stoppage shall not operate to postpone future increments after he passes the test:

Provided that every person appointed to the post of Junior Engineer (Civil) on or after 1st July 1977, shall within a period of four years from the date of regular appointment, pass the Account Test for Public Works Department Officers and Subordinates. If he fails to pass the test within the said period, his increment shall be liable to be stopped until he passes the test, but such stoppage of increment shall not have the effect of postponing his future increment after he passes the test:

Provided further that persons who were regularly appointed to the post of Junior Engineer (Civil) prior to the 1st July 1977 and who have not passed the above test shall pass the test within a period of four years from 1st July 1977 failing which their future increments shall be postponed, but such stoppage will not have the effect of postponing their future increments after they pass the test.

7. Appointing authority.—The appointing authority for the post of Assistant Engineer (Civil) and Junior Engineer (Civil) shall be the State Port Officer, Chennai.

Branch 4 – Personal Assistant (Gazetted) to State Port Officer.

1. Constitution.—This branch shall consist of the post of Personal Assistant (Gazetted) to State Port Officer.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from among the Superintendents in the Office of the State Port Officer in Tamil Nadu Ministerial Service.

2A. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the post by recruitment by transfer, the crucial date on which the candidates should be qualified shall be the 15th Novembers of every year.

3. Qualifications.—No person shall be eligible for appointment to the post unless he has served for a period of not less than three years as Superintendent in the Office of the State Port Officer.

4. Probation.—Every person appointed to the post shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

5. Tests.—Every person appointed to the post shall within the period of his probation pass the Account Test for Executive Officers.

Branch 5 – Administrative Officers

1. Constitution.—This branch shall consist of the posts of Administrative Officers in Tamil Nadu Port Department.

2. Appointment.—Appointment to the post shall be made by recruitment by transfer from the category of Port Conservator in Tamil Nadu Port Subordinate Service.

3. Qualifications.—No person shall be eligible for appointment to the post unless he has put in a service of not less than eight years as Port Conservator, out of which five years must be as Port Conservator at Out-Ports.

4. Probation.—Every person appointed to the post shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

5. Tests.— Every person appointed to the post shall within the period of his probation, pass the Account Test for Executive officers.

6. Preparation of annual list of approved candidates.— For the purpose of preparing the annual list of approved candidates for appointment to the post of Administrative Officers in Tamil Nadu Port Department the crucial date on which candidates should be qualified shall be the 15th November of every year.

7. Postings and transfers.— The State Port Officer is the authority for postings and transfers of the Administrative Officers from one port to another.

Branch 6 – Engineering (Mechanical)

1. Constitution.—This branch shall consist of the following categories of officers in the Tamil Nadu Port Department.

Category 1	Assistant Executive Engineer (Mechanical).
Category 2	Assistant Engineer (Mechanical).
Category 3	Junior Engineer (Mechanical)

2. Appointment .—Appointment to the posts shall be made as follows:—

Category (1)	Method of appointment (2)
1. Assistant Executive Engineer (Mechanical)	(i) By promotion from the post of Assistant Engineer (Mechanical). (ii) By recruitment by transfer from the post of Mechanical Supervisor (now re-designated as Junior Engineer (Mechanical)) in the Tamil Nadu Port

department in the Tamil Nadu General Subordinate Service (since included in the Tamil Nadu Port Subordinate Service) and Marine Foreman in the Tamil Nadu Port Subordinate Service; or

		(iii)	By direct recruitment, if no qualified and suitable persons are available for appointment by any of the first two methods.
2	Assistant Engineer (Mechanical)		By direct recruitment.
3	Junior Engineer (Mechanical)	(i)	By direct recruitment ; or
		(ii)	By promotion from any other lower category in Tamil Nadu Port Subordinate Service ; or
		(iii)	For Special reasons by recruitment by transfer from any other service ; or
		(iv)	For Special reasons by recruitment by transfer from any other class in the Tamil Nadu Port Subordinate Service:
			Provided that promotion to the post of Junior Engineer (Mechanical) shall be made on grounds of merit and ability and seniority being considered only where merit and ability are approximately equal.

2A.Liability to serve in defense service.—Every person possessing a degree in Engineering, appointed as Junior Engineer (Mechanical) by direct recruitment on or after 12th December 1964, shall during his service including service for any higher category to which he may be appointed, be liable to serve for a minimum period of four years including the period spent on training in the Armed Forces or on any work relating to defence efforts anywhere in India or abroad, if so required. The liability to serve in the Armed Forces shall be limited to the first ten years of service from the date of first appointment as Junior Engineer (Mechanical) and shall not ordinarily apply to him, if he is above forty years of age.

3.Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post of Assistant Executive Engineer (Mechanical) by promotion and recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 15th November of every year.

4.Qualifications.—No person shall be eligible for appointment to the post by the method specified in column(2) of the table below, unless he possess the qualifications specified in the corresponding entries in column(3) thereof :-

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
1. Assistant Executive Engineer (Mechanical)	1. By direct recruitment	(i) Must have completed or will not complete thirty years of age on the 1 st day of July of the year in which the selection for appointment is made; (ii) Must possess a degree in Mechanical Engineering; (iii) Must possess practical experience for a period of not less than three years in

		erection, operation and maintenance of large structures, winches, internal combustion engines, steam engines and boilers and workshop machineries in the supervisory capacity in any Government / Quasi Government / Private undertakings after obtaining the degree.
	2. By promotion	Must have served as Assistant Engineer (Mechanical) in the Tamil Nadu Port Department for a period of not less than five years.
	3. By recruitment by transfer	Must have served as Mechanical Supervisor now re-designated as Junior Engineer (Mechanical) or Marine Foreman for a period of not less than five years.
2. Assistant Engineer (Mechanical)	By direct recruitment	<p>(i) Must not have completed or will not complete thirty years of age on the first day of July of the year in which the recruitment is made;</p> <p>(ii) Must possess a degree in Mechanical Engineering;</p> <p>(iii) Must possess practical experience for a period of not less than one year in erection, operation and maintenance of large centrifugal pumps, steel structure, winches, internal combustion engine, steam engines and boilers and workshop after obtaining the degree:</p> <p style="padding-left: 40px;">Provided that other things being equal, preference shall be given to the holders of Post Diploma in Diesel Traction.</p>
3. Junior Engineer (Mechanical)	By direct recruitment; or by recruitment by transfer from any category in Tamil Nadu Port Subordinate Service; or recruitment by transfer from any other service;	<p>(i) A degree in Mechanical Engineering; or</p> <p>(ii) A diploma in Mechanical Engineering (LME/DME) awarded by the State Board of Technical Education and Training, Chennai or by any other Institution; or Board recognized by the Government of India or by any of the State Government ;</p> <p>(iii) Must have practical experience for a period of not less than one year in erection, operation & maintenance of large centrifugal pumps, steel structures, winches, steam engines, boilers and workshop after obtaining a degree or diploma:</p> <p style="padding-left: 40px;">Provided that other things being equal, preference shall be given to the holders of the Post Diploma in Diesel Traction.</p>

5. Probation.—Every person appointed by direct recruitment to either of the posts shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

Every person appointed to it by recruitment by transfer shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

6. Test.— Every person appointed to either of the posts shall within a period of four years from the date of commencement of probation, pass the Account Test for Public Works Department Officers and Subordinates. If he fails to pass the said test within the said period, his increment shall be liable to be stopped till he passes the test. But such stoppage of increment shall not operate to postpone future increments after he passes the test.

7. Postings and transfers.—All postings and transfers shall be made by the State Port Officer, Chennai.

Branch 7 – Engineering (Electrical)

1. Constitution.— This branch shall consist of the following categories of officers in Tamil Nadu Port Department.

Category 1	Assistant Executive Engineer (Electrical)
Category 2	Junior Engineer (Electrical)

2. Appointment .— Appointment to the post shall be made as follows:-

Category (1)	Method of appointment (2)
1. Assistant Executive Engineer (Electrical)	(i) By promotion from the post of Assistant Engineer (Electrical); or (ii) By recruitment by transfer from the post of Electrical Supervisor (now re-designated as Junior Engineer (Electrical) in the Tamil Nadu Port Department) in the Tamil Nadu General Subordinate Service (since included in the Tamil Nadu Port Subordinate Service). (iii) By direct recruitment, if no qualified and suitable persons are available for appointment by any of the first two methods.
2. Junior Engineer (Electrical)	(i) By direct recruitment ; or (ii) By recruitment by transfer from any category in Tamil Nadu Port Subordinate Service ; or (iii) For special reasons by recruitment by transfer from any other service: <div style="margin-left: 40px;"> Provided that promotion to the post of Junior Engineer (Electrical) shall be made on grounds of merit and ability and seniority being considered only wherever merit and ability are approximately equal. </div>

2A. Liability to serve in defence service.—Every person possessing a degree in Engineering, appointed as Junior Engineer (Electrical) by direct recruitment on or after 12th December, 1964 shall during his service including service for any higher category to which he may be appointed be liable to serve for a minimum period of Four years (including the period spent on training) in the Armed Forces or on any works relating to defence efforts anywhere in India or abroad; if so required. The ability to serve in the Armed Force shall be limited to the first ten years of service from the date of first appointment as Junior Engineer (Electrical) and shall not ordinarily apply to him, if he is above forty years of age.

3. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the post Assistant Executive Engineer (Electrical) by promotion and recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 15th November of every year.

4. Qualifications.—No person shall be eligible for appointment to the post by the method specified in column (2) of the table below, unless he possess the qualifications specified in the corresponding entry in column(3) thereof :—

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
1. Assistant Executive Engineer (Electrical)	1. By direct recruitment	(i) Must not have completed or will not complete thirty years of age on the 1 st day of July of the year in which the selection for appointment is made; (ii) Must possess a degree in Electrical Engineering. (iii) Must possess practical experience for a period of not less than three years in erection, operation and maintenance of H.T / L.T Transformer switch-gear Distribution lines, A.C.Motors upto 300H.P. and other electrical equipments in supervisory capacity in any Government / Quasi Government / Private Undertakings after obtaining the degree.
	2. By promotion	Must have served as an Assistant Engineer (Electrical) in the Tamil Nadu Port Department for a period of not less than five years.
	3. By recruitment by transfer	Must have served as Electrical Supervisor (now re-designated as Junior Engineer (Electrical) in the Tamil Nadu Port Department for a period of not less than five years.
2. Junior Engineer (Electrical)	By direct recruitment or by recruitment by transfer from any category of Tamil Nadu Port Subordinate Service or recruitment by transfer from any other service.	(i) A degree in Electrical Engineering; or (ii) A diploma in Electrical Engineering (LEE/DEE) awarded by the State Board of Technical Educational & Training, Chennai or any other Institution or Board recognized by the Government of India or by any of the State Governments ; and (iii) Must have practical experience for a period of not less than one year in erection, operation and maintenance of transformer, switch gear distribution Lines and A.C.Motors of about 100 H.P. after obtaining the degree or diploma: Provided that other things being equal, preference shall be given to the holders of Post diploma in Diesel / Traction.

5. Probation.—Every person appointed to the post by direct recruitment shall from the date or which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

Every person appointed to the post by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

6. Tests.—Every person appointed to the post shall within a continuous period of four years from the date of commencement of probation, pass the Account Test for Public Works Department Officers and Subordinates. If he fails to pass the said test within the said period, his increment shall be liable to be stopped till he passes the test. But such stoppage of increment shall not operate to postpone future increments after he passes the test.

7. Postings and transfers.— All postings and transfers shall be made by the State Port Officer, Chennai.

SECTION 24 —THE TAMIL NADU PUBLIC HEALTH SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers, namely:-

Class I

Category-

1. Director of Public Health and Preventive Medicine.
- 1A. Joint Director (State Bureau of Health Intelligence).
2. Deputy Director of Public Health and Preventive Medicine, Officer incharge Orientation Training Centre, Poonamallee and Professors of Social and Preventive Medicine in Medical Colleges.
- 2A. Deputy Director (Training).
- 2B. Deputy Director (Data Management).
3. Health Officers, Regional Malarialogists, District Health Officers, Municipal Health Officers, Reserve Health Officers, Assistant District Health Officers, Assistant Municipal Health Officers, Research Health Officer, Nutrition Officer, Health Educator Training Officer, Assistant-in-charge, Orientation Training Centre, Poonamallee and Assistant Professors of Social and Preventive Medicine in Medical Colleges.
4. Statistical Officer.
- 4A. Assistant Director (State Bureau of Health Intelligence).
5. Medical Officer (Maternal and Child Health).
6. Chief Entomologist (Central Malaria Laboratory).
7. Senior Entomologists/District Malaria Officer/District Entomologist /Lecturer in Medical Entomology/Entomologist/Biologist.

Class II

Category-

1. Government Analyst.
- 1A. Public Analyst in Food Analysis Laboratory.
2. Deputy Government Analyst.
3. Senior Analyst.
4. Chief Water Analyst.
5. Assistant Water Analysts.

2. Appointment.—Appointment to the two classes and the categories, thereunder shall be made as follows:-

Category (1)	Method of recruitment (2)
Class I	
1. Director of Public Health and Preventive Medicine.	(a) By promotion from the category of Joint Director of Preventive Medicine (re-designated as Additional Director of Public Health and Preventive Medicine); or (b) By promotion from the category of Deputy Director of Public Health and Preventive Medicine (re-designated as Joint Director of Public Health and Preventive Medicine), if no qualified and suitable person available by the method (a) above; or (c) By promotion from the category of Assistant Director of Public Health and Preventive Medicine (re-designated as Deputy Director of Public Health and Preventive Medicine), if no qualified and suitable person is available by the methods (a) and (b) above.
1A. Joint Director (State Bureau of Health Intelligence).	By promotion from the categories of Deputy Director (Training); or Deputy Director (Data Management) in the Tamil Nadu Public Health Service.

2. Deputy Director of Public Health and Preventive Medicine, Officer incharge Orientation Training Centre, Poonamallee and Professors of Social and Preventive Medicine in Medical Colleges.
- By promotion from category 3
- 2A. Deputy Director (Training) }
 2B. Deputy Director (Data Management) }
- By promotion from the categories of Statistical Officer ; or Assistant Director (State Bureau of Health Intelligence) in the Tamil Nadu Public Health Service.
3. Health Officers, Regional Malarialogists, District Health Officers, Municipal Health Officers, Reserve Health Officers, Assistant District Health Officers, Assistant Municipal Health Officers, Research Health Officer, Nutrition Officer, Health Educator Training Officer, Assistant-in-charge, Orientation Training Centre, Poonamallee and Assistant Professors of Social and Preventive Medicine in Medical Colleges;
- By direct recruitment.
4. Statistical Officer }
 4A. Assistant Director (State Bureau of Health Intelligence) }
- (i) By recruitment by transfer from the category of Statistical Assistant governed by the Special rules for the Tamil Nadu Public Health Subordinate Service (category 1 of class 1) and from the category of Statistical Assistant (sanctioned for the improvement of registration of vital statistics) governed by the adhoc rules issued in G.O.Ms.No.900, Health, dated 24.5.66 as subsequently amended or Statistical Assistant deployed from the post of Statistical Investigator, as per G.O.Ms.No.61, Health, dated 5.2.1996.
 (ii) By direct recruitment, if no qualified and suitable candidate is available for recruitment by transfer.
5. Medical Officer (Maternal and Child Health)
- (i) By direct recruitment by the holder of the post of Women Medical Officer (Maternal and Child Welfare), Grade II under the Corporation of Chennai or Medical Officer (Maternal and Child Health) under a Municipal Council or a District Board; or
 (ii) By direct recruitment.
6. Chief Entomologist (Central Malaria Laboratory)
- Promotion from senior Entomologist and Lecturer in Medical Entomology in the Medical Colleges.

7. Senior Entomologist/
District Malaria Officer/
District Entomologist/
Lecturer in Medical
Entomology/ Entomologist/
Biologist.
- (i) By transfer of Entomological Assistants in the Tamil Nadu Public Health Subordinate Service; or
(ii) If there is no suitable Entomological Assistant available for such transfer, by transfer from the Tamil Nadu Educational Subordinate Service or Tamil Nadu Agricultural Subordinate Service; or
(iii) By direct recruitment.

Class II

1. Government Analyst.
- (i) By promotion from among Public Analyst in Food Analysis Laboratory or Deputy Government Analyst; or
(ii) By recruitment by transfer from any other service; or
(iii) By direct recruitment, if no suitable candidate is available by the above methods.
- 1A. Public Analyst in Food Analysis Laboratory.
- (i) By promotion from among Deputy Government Analyst or Senior Analyst; or
(ii) By recruitment by transfer from any other service; or
(iii) By direct recruitment, if no suitable candidate is available by the above methods.
2. Deputy Government Analyst
- (i) Promotion of Senior Analyst; or
(ii) Direct recruitment, if no qualified and suitable person is available by promotion.
3. Senior Analysts
- (i) Recruitment by transfer from the category of Junior Analyst in the Tamil Nadu Public Health Subordinate Service; or
(ii) Direct recruitment, if no suitable and qualified person is available by recruitment by transfer.
4. Chief Water Analyst
- (i) Promotion from the category of Deputy Chief Water Analyst; or
(ii) Promotion from the category of Assistant Water Analyst, if no Deputy Chief Water Analyst is available; or
(iii) Direct recruitment, if no qualified and suitable person is available by promotion.
5. Assistant Water Analysts
- (i) Recruitment by transfer from the category of Junior Water Analyst in the Tamil Nadu Public Health Subordinate Service; or
(ii) Direct recruitment, if no qualified and suitable person is available by recruitment by transfer.

Promotion to the following posts shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal:-

Class I

Director of Public Health and Preventive Medicine.
Deputy Director of Public Health and Preventive Medicine,
Officer incharge Orientation Training Centre, Poonamallee and
Professors of Social and Preventive Medicine in Medical Colleges.
Chief Entomologist.

Class II

Government Analyst,
Public Analyst in Food Analysis Laboratory,
Deputy Government Analyst; and
Chief Water Analyst.

2A. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the posts either by promotion or by recruitment by transfer, the crucial date on which the candidate should be qualified shall be the 15th February of every year.

3. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply to appointments to the posts included in category 3.

4. Qualifications.—(1) No person shall be eligible for appointment to the category and by the method specified in columns (1) and (2) of the table below unless he possesses the qualifications specified in the corresponding entry in column (3) thereof:-

TABLE

Category (1)	Method of recruitment (2)	Qualifications (3)
Class I		
1. Director of Public Health and Preventive Medicine	Promotion	Service for a total period of not less than 12 years in one or more of the following posts either separately or in the aggregate:- (i) Assistant Director of Public Health and Preventive Medicine (re-designated as Deputy Director of Public Health and Preventive Medicine) (ii) Deputy Director of Public Health and Preventive Medicine (re-designated as Joint Director of Public Health and Preventive Medicine) (iii) Joint Director of Public Health and Preventive Medicine (re-designated as Additional Director of Public Health and Preventive Medicine)
1A. Joint Director (State Bureau of Health Intelligence)	Promotion from the categories of Deputy Director (Training) and Deputy Director (Data Management).	Must possess M.Sc. degree in Statistics with Mathematics as a special subject or Mathematics with Statistics as a special subject or M.Sc. degree in Bio-Statistics or M.A. degree in Demography.
2. Deputy Director of Public Health and Preventive Medicine, Officer incharge Orientation Training Centre, Poonamallee and Professors of Social and Preventive Medicine in Medical Colleges.	Promotion from category 3.	Medical Graduates with approved service as Health Officer for a total period of not less than five years.
2A. Deputy Director (Training); 2B. Deputy Director (Data Management)	Promotion from the categories of Statistical Officer or Assistant Director (State Bureau of Health Intelligence).	Must possess M.Sc., degree in Statistics with Mathematics as special subject or Mathematics with Statistics as special subject or M.Sc. degree in Bio-Statistics or M.A. degree in Demography.

<p>3. Health Officers, Regional Malariologists, District Health Officers, Municipal Health Officers, Reserve Health Officers, Assistant District Health Officers, Assistant Municipal Health Officers, Research Health Officer, Nutrition Officer, Health Educator Training Officer, Assistant-in-charge, Orientation Training Centre, Poonamallee and Assistant Professors of Social and Preventive Medicine in the Medical Colleges.</p>	<p>Direct recruitment</p>	<p>(i) Must not have completed or will not complete 35 years of age on the first day of July of the year in which the selection is made: Provided that selection made by the Tamil Nadu Public Service Commission in the year 1974, the age limit shall be reckoned with reference to first July 1973.</p> <p>(ii) B.Sc., degree of Institution recognised by the University Grants Commission for the purpose of its grant or the diploma in Public Health of the University of Calcutta ; or</p> <p>(iii) A certificate of having undergone a special course of training in Sanitary Science in the Medical College, Chennai for a period of not less than one year and of having passed the examination for licenciate in Public Health held at the end of the course: Provided that preference shall be given to candidates who possess the qualification specified in item (ii): Provided further that if fully qualified candidates are not available for appointment to category 3. Candidates possessing the MBBS degree of Institutions recognized by the University Grants Commission for the purpose of its grant or candidates possessing diploma of Medicine and surgery or the diploma of L.M.P. granted by the Board of Examiners, Medical College, Chennai may be appointed to the said category subject to the following conditions:-</p>
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Such candidates should undergo an Orientation course in Public Health for a period of three months before they are appointed to category 3. During the period they undergo the Orientation course, they will be paid the minimum in the time scale of pay applicable to Officer in category 3 and dearness allowance admissible under the rules.

Note.—(i)The Director of Public Health and Preventive Medicine shall be the authority competent to depute such candidates to undergo the Orientation course.

(ii)The candidates should acquire the Public Health qualification within a period of four years from the date of their appointment.

(iii) During the period they undergo the course for acquiring the Public Health qualification, the candidates will be allowed to draw Rs.475/- per mensem plus the appropriate Dearness Allowance during the period of the course. They will be exempted from all tuition fees and examination fees due to the Government.

(iv) The period of the course of training for acquiring the Public Health qualification will be allowed to count for purposes of increments and pension but not for probation of the candidates concerned.

(v) Before the candidates join the Medical College for undergoing the course for acquiring the Public Health Qualification the candidates should execute a bond undertaking to serve the Government for a minimum period of ten years.

(vi) They shall not be deemed to have satisfactorily completed their probation and shall not be entitled to appointment as full members until they acquire the said qualification. If they fail to acquire the said qualification within the said period of four years the appointing authority shall forthwith, by order, terminate their probation and discharge them from service.

4. Statistical Officer 4A. Assistant Director (State Bureau of Health Intelligence)	}	(a) Recruitment by transfer	(i)	B.Sc. degree in Statistics with Mathematics as a special subject or Mathematics with Statistics as a special subject.
			(ii)	Must have put in 5 years of service in the post of Statistical Assistant governed by Special rules for the Tamil Nadu Public Health Subordinate Service (category 1 of class I) or Statistical Assistant, (sanctioned for the improvement of Registration of Vital Statistics) governed by the adhoc rules issued in G.O.Ms.No.900, Health, dt.24.5.1966 as subsequently amended or Statistical Assistant deployed from the post of Statistical Investigator as per G.O.Ms.No.61, Health, dated 5.2.1996, for a period not less than five years.
		(b) Direct recruitment.	(i)	M.Sc. degree in Statistics or Bio-Statistics or Demography.
			(ii)	Must not have completed or will not complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.

- (b) Direct recruitment
- (i) Must possess a first or second class B.Sc.(Hons.) or M.A. degree or the M.Sc. degree in Zoology or M.Sc., degree in Medical Entomology of a University or Institution recognized by the University Grants Commission for the purpose of the grant with practical experience in laboratory work for atleast 3 years; and
 - (ii) Must be less than 35 years of age on the first day of July of the year in which the selection for appointment is made.

Class II

1. Government Analyst Promotion or recruitment by transfer or direct recruitment.
- (i) A degree in Science with Chemistry or Bio-Chemistry or Food Technology or Food and Drugs or its equivalent with experience for a period of not less than five years after graduation, in the analysis of food; or
A Master's degree in Chemistry or Bio-chemistry or Food Technology or Microbiology or Food and Drugs or its equivalent with experience for a period of not less than three years after graduation in the analysis of food.
 - (ii) Must have been declared as qualified for appointment as Public Analyst by a Board appointed and notified by the Central Government for such purpose:
Provided that a person who is a Government Analyst and his name has been notified as a Public Analyst on the date of commencement of the Prevention of Food Adulteration (Amendment) Rules, 1980 or who has worked as a Public Analyst for a period of not less than three years before such commencement may hold office as such, subject to the terms and conditions of service applicable to him even though he does not possess the qualifications specified above:
Provided further that a person who is a notified Public Analyst on the date of commencement of the

IA. Public Analyst in Food Analysis Laboratory	Promotion or recruitment by transfer or direct recruitment.	(iii)	<p>Prevention of Food Adulteration (Amendment) Rules, 1980 or has worked as a Public Analyst for a period of not less than three years before such commencement shall be eligible for promotion as Government Analyst, eventhough he does not possess the qualifications prescribed above; and</p> <p>Must not have completed or will not complete the age of thirty four years for appointment by direct recruitment on the first day of July of the year in which the selection for appointment is made.</p>
		(i)	<p>A degree in Science with Chemistry or Bio-chemistry or Food Technology or Food and Drugs or its equivalent with experience for a period of not less than five years after graduation in the analysis of food; or</p>
			<p>A Master's degree in Chemistry or Bio-Chemistry or Food Technology or Microbiology or Food and Drugs or its equivalent with experience for a period of not less than three years after graduation in the analysis of food;</p>
		(ii)	<p>Must have been declared as qualified for appointment as a Public Analyst by a Board appointed and notified by the Central Government for such purposes:</p>
			<p>Provided that a person who is a notified Public Analyst on the date of commencement of the Prevention of Food Adulteration (Amendment) Rules, 1980 or who has worked as a Analyst for a period of not less than three years before such commencement may hold office as such subject to the terms and conditions of service applicable to him eventhough he does not possess the qualifications specified above:</p>
			<p>Provided further that a person who is a Deputy Government Analyst and his name has been notified as a Public Analyst on the date of</p>

2. Deputy Government Analyst.	Promotion or recruitment by transfer from any other service or direct recruitment	(iii)	<p>commencement of the Prevention of Food Adulteration (Amendment) Rules, 1980 or has worked as a Deputy Government Analyst for a period of not less than three years before such commencement shall be eligible for promotion as Public Analyst and Government Analyst eventhough he does not possess the qualifications specified above; and</p> <p>Must not have completed or will not complete the age of thirty four years for appointment by direct recruitment on the first day of July of the year in which the selection for appointment is made.</p>
		(i)	<p>A degree in Science in Chemistry or Bio- Chemistry or Food Technology or Food and Drugs or its equivalent with experience for a period of not less than five years after graduation in the Analysis of food; or</p>
			<p>A Master's degree in Chemistry or Bio-Chemistry of Food Technology or Microbiology or Food and Drugs or its equivalent with experience for a period of not less than three years after graduation in the Analysis of food.</p>
		(ii)	<p>Must have been declared as qualified as a Public Analyst by a Board appointed and notified by the Central Government for such purposes:</p> <p>Provided that a person who is a Deputy Government Analyst and his name has been notified as a Public Analyst on the date of commencement of the Prevention of Food Adulteration (Amendment) Rules, 1980 or who has worked as a Public Analyst for a period of not less than three years before such commencement may hold office as such, subject to the terms and conditions of service applicable to him eventhough he does not possess the qualifications specified above; and</p>

- (iii) Must not have completed or will complete the age of thirty four years appointment by direct recruitment on the first day of July of the year in which the selection for appointment is made.
3. Senior Analysts Recruitment by transfer from the category of Junior Analyst or direct recruitment.
- (i) (a) Must have obtained the degree of B.A.(Hons) or B.Sc., (Hons) in Chemistry of a University or Institution recognised by the University Grants Commission for the purpose of its grant; and
 (b) Must have acquired practical experience in a food analysis laboratory for a period of not less than three years; or
- (ii) (a) Must have obtained the degree of M.A. or M.Sc. in Chemistry of a University or Institution recognised by the University Grants Commission for the purpose of its grant.
 (b) Must have acquired practical experience in a food analysis laboratory for a period of not less than two years.
- (iii) (a) Must have obtained the degree of B.A., or B.Sc., in Chemistry or B.Pharmacy of a University or Institution recognized by the University Grants Commission for the purpose of its grant; and
 (b) Must have acquired practical experience in a food analysis laboratory for a period of not less than five years.
- (iv) Must not have completed 30 years of age for appointment by direct recruitment on the first day of July of the year in which the selection for appointment is made.
4. Chief Water Analyst Direct recruitment Must have obtained a degree of B.Sc.(Hons) M.A. or M.Sc. in Chemistry of a University or Institution recognized by the University Grants Commission for the purpose of its grant and must produce satisfactory evidence of having undergone a course of studies in Botany & Zoology during the Collegiate course

and must not have completed the age of 30 years on the first day of July of the year in which the selection of appointment is made.

5. Assistant Water Analysts

Recruitment by transfer

Must have served satisfactorily as a Junior Water Analyst in the Tamil Nadu Public Health Subordinate Service for a period of not less than five years:

Provided that-

(i) A person appointed to the post of Assistant Water Analyst (Water Bacteriology and Chemistry) shall possess not less than three years experience in Water Bacteriology and Water Chemistry.

(ii) A person appointed to the post of Water Analyst (Water Biology) shall possess not less than three years experience in Water Biology and Algal control.

Direct recruitment

(i) Must have obtained a first or second degree in B.Sc.(Hons) M.A. or M.Sc. in Chemistry, Zoology or Botany of a University or Institution recognized by the University Grants Commission for the purpose of its grant.

Preference shall be given to a candidate who possess in addition, post graduate research experience in Water Bacteriology and Water Chemistry or Water Biology, as the case may be.

(ii) Must not have completed the age of 30 years on the first day of July of the year in which the selection for appointment is made.

The period of service rendered by a candidate as short service/ Regular Commissioned Officer in the Army Medical Corps subject to a maximum period of five years, shall be excluded in computing his age for appointment to the posts of Health Officers and Medical Officers (Maternal and Child Health).

(2) No person shall be eligible, for appointment to any of the categories either by promotion or by recruitment by transfer unless he has passed the Account Test for Executive Officers:

Provided that any person holding any of the posts on the date of issue of this sub-rule, other than those who are of 45 years of age and above, shall not be eligible to be appointed to a higher category after a period of four years from the date of issue of this sub-rule, unless he has passed the Account Test for Executive Officers.

5. Probation.—Every person appointed to any one of the categories mentioned in rule 1, by direct recruitment shall from the date on which he joins duty as such be on probation for a period of two years on duty within a continuous period of three years:

Provided that the period of probation for those appointed to the post by recruitment by transfer shall be one year on duty within a continuous period of two years:

Provided further that a person who was a probationer in any one of the categories mentioned in rule 1 on the 15th July 1969 shall be treated as an approved probationer in the respective category.

The Director of Public Health and Preventive Medicine shall be competent to consider and decide whether or not a probationer in the category of Health Officers or in any lower category is suitable for full membership of that category to declare such probationer to have satisfactorily completed his probation or to extend his probation to enable him to pass the prescribed departmental test.

6. Test.—(a) Any person appointed in any of the posts by direct recruitment and any person other than those who are of 45 years of age and above appointed to any of the posts by recruitment by transfer or promotion, before the expiry of a period of four years from the date of issue of this sub-rule, shall within the period of probation, pass the Account Test for Executive Officers. If a probationer so appointed fails to pass the said test, he shall not be deemed to have completed his probation satisfactorily and shall not be entitled to the second and further increments in the time scale of pay applicable to the posts, unless and until he has passed the said test. But such ineligibility for increments shall not operate to postpone future increments after he has passed the said test. If such probationer does not pass the said test within a period of four years from the date of his appointment, he shall either be discharged from service or reverted to the post from which he was promoted, as the case may be.

(b) Medical Officers (Maternal and Child Health), shall within the period of their probation, undergo such course of training in Maternity and Child Welfare and pass such examination at the end of the course of training as may be prescribed by the State Government if they have not already undergone such training and passed the said examination the period of such training shall be treated as on duty. If a probationer fails to pass the said examination, she shall not be deemed to have completed her probation satisfactorily and shall not be entitled to appointment as full member or to the second and further increments in the time-scale of pay applicable to her, unless and until she has passed the said examination. But such ineligibility for increments shall not operate to postpone future increments after she has passed the said examination. If a probationer does not pass the said examination within the period of four years from the date of her appointment, she shall be discharged from service.

(c) A candidate selected for appointment as Chief Water Analyst, by direct recruitment shall undergo before such appointment; practical training in the Institute for a period of not less than six months (three months in Bacteriological work and three months in Chemical works). During the period of training, he shall be paid a sum of equal to one half of the minimum of the time-scale of pay of the post per mensem:

Provided that this rule shall not apply to those who have commenced their probation on or before 30th July 1963.

7. Private practice.— No member of the service shall engage himself in private practice.

8. Notwithstanding anything to the contrary contained in these rules or any other rules, the following provisions shall apply to members of the service in category 3, who were deputed for military duty in connection with the last war:-

- (a) Any period of field service rendered by any such members shall, for the purposes of probation and increments of pay, count as duty in a post borne on the cadre of the said category for twice that period was actually posted to an operational unit or not.
- (b) Persons who have done military duty shall be entitled to appointment in substantive vacancies in the cadre of the said category in preference to those who have not done military duty. As between persons who have military service, preference shall be given to those who went for military duty earlier.
- (c) Persons officiating in a post borne on the cadre of the said category who have done military duty shall not be discharged for want of vacancies until all the persons who are officiating in posts borne on the said cadre but have not done military duty have discharged. As between persons who have done military duty, a person who went for military duty earlier shall not be discharged for want of a vacancy before a person who went for military duty later.

- (d) Persons who have been discharged for want of vacancies shall be re-appointed as vacancies arise in the inverse of the order of their discharge.
- (e) The period spent on military duty by any such member shall count for the accumulation of leave under the rules applicable to the Tamil Nadu Public Health Service the period of leave, if any, taken during military duty being deducted from the leave earned.

9. Appointing authority.—The appointing authority in respect of Statistical Officer, Assistant Director (State Bureau of Health Intelligence), Medical Officer (Maternal and Child Health), Chief Entomologist (Central Malaria Laboratory) and Senior Entomologist / District Malaria Officer/ District Entomologist / Lecturer in Medical Entomology/ Entomologist/ Biologist and Lecturers in Medical Entomology in the Medical Colleges shall be the Director of Public Health and Preventive Medicine.

**SECTION 24A—THE TAMIL NADU PUBLIC HEALTH AND MUNICIPAL
ENGINEERING SERVICE.**

(Deleted)

SECTION 25— THE TAMIL NADU REGISTRATION SERVICE.

1. Constitution.— The service shall consist of the following categories of officers:-

- Category 1 Deputy Inspector-General of Registration.
- Category 2 Inspector of Registration Offices; Additional Director of Chits and Personal Assistant to the Inspector-General of Registration.
- Category 3 District Registrars including Inspecting Officer of Chits.

2. Appointment.— Appointment to the posts in the service shall be made as follows:-

Post (1)	Method of recruitment (2)
Deputy Inspector-General of Registration	Promotion from among the holders of the posts of Inspectors of Registration Offices or District Registrars, the promotion being made on the grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
Inspector of Registration Offices; Additional Director of Chits and Personal Assistant to the Inspector-General of Registration.	Promotion from District Registrars on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
District Registrars including Inspecting Officer of Chits	By direct recruitment or by recruitment by transfer from among the Sub-Registrar, Grade I in the Tamil Nadu Registration Subordinate Service: Provided that the substantive vacancies of District Registrars including Inspecting Officer of Chits shall be filled or reserved to be filled in the ratio of 1:5 between direct recruitment and recruitment by transfer at any given time and this will be exclusive of directly recruited District Registrars including Inspecting Officers of Chits occupying higher posts in the department or outside. If in any particular year, a direct recruit is to be appointed, he shall be given the first vacancy.

3. Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply to the appointments of District Registrars including Inspecting Officers of Chits otherwise than by transfer or promotion.

4. Qualification.—No person shall be eligible for appointment as District Registrar or as Inspecting Officer of Chits, unless he possesses the following qualifications, namely:-

Method of recruitment (1)	Qualification (2)
Direct recruitment	(i) Must have completed the age of twenty-one years and must not have completed the age of thirty years on the first day of July of the year in which the selection for appointment is made: Provided that for candidates belonging to Backward Classes, Most Backward Classes, Denotified Communities, Scheduled Castes and Scheduled Tribes, one must not have

completed the age of thirty-five years on the first day of July of the year in which the selection for appointment is made.

(ii) Must possess a degree.

Recruitment by transfer (i) Must not have completed or will not complete fifty seven years of age on the first day of April of the year in which the selection for appointment is made.

(ii) Must have passed the Account Test for Executive Officers.

4A. Preparation of annual list of approved candidates.— For the purpose of preparation of the annual list of approved candidates for appointment to the posts in the service by promotion or by recruitment by transfer, the crucial date on which the candidates should be qualified shall be the 1st April of every year.

5. Probation.— Every person appointed as District Registrar or as Inspecting Officer of Chits shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

6. Tests.—The following tests shall be passed by probationers within the period of their probation:-

District Registrars and
Inspecting Officer of Chits
recruited direct.

- (i) Registration Test;
- (ii) Account Test for Executive Officers;
- (iii) Third Class Language Test in a language of the State as may be specified by the Government;
- (iv) The Tamil Nadu Government Office Manual Test.

7. Training, etc.—(a) A District Registrar including Inspecting Officer of Chits recruited direct shall within the period of probation, undergo such course of training as may be prescribed by the Inspector-General of Registration.

(b) In addition to the training specified in sub-rule(a), District Registrar including Inspecting Officer of Chits recruited direct on or after the 1st July 1975 shall within the period of probation undergo the Foundational Training Course A for a period of five weeks at the Civil Services Training Institute, Bhavanisagar or any other centre that may be specified by the Government and pass the test conducted at the end of the training, which shall be a pre-condition for declaration of probation.

(c) A District Registrar including Inspecting Officers of Chits recruited by transfer on or after the 1st July 1976 shall within the period of probation undergo the Foundational Training Course A for a period of five weeks at the Civil Services Training Institute, Bhavanisagar or any other centre that may be specified by the Government and pass the test conducted at the end of the training which shall be a pre-condition for declaration of probation:

Provided that persons who have less than five years of service before their superannuation on the date of commencement of the training shall not be required to undergo such training.

(d) A District Registrar including Inspecting Officer of Chits recruited direct, while undergoing the training specified in sub-rules (a) and (b), shall be allowed the minimum in the time scale of pay applicable to the post of District Registrar. The period of training shall count for probation and increment.

SECTION 25A—THE TAMIL NADU TRANSPORT SERVICE.

(Deleted)

SECTION 25B — THE TAMIL NADU EX-SERVICEMEN'S WELFARE SERVICE.

1. Constitution.—The service shall consist of the following categories of posts, namely:-

Category 1	Joint Director of Ex-Servicemen's Welfare.
Category 2	Deputy Director of Ex-Servicemen's Welfare.
Category 3	Assistant Director of Ex-Servicemen's Welfare.

Provided that on and from the 11th May 1979, this service shall consist of the following categories of posts, namely:-

Category 1	Joint Director of Ex-Servicemen's Welfare.
Category 2	Assistant Director of Ex-Servicemen's Welfare.

2. Appointment.— Appointment to the categories of posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

	Category (1)	Method of appointment (2)
1.	Joint Director of Ex-Servicemen's Welfare.	(i) By direct recruitment from Ex-Indian Commissioned Officers of the Army or Navy or Air Force; or (ii) By promotion from among the holders of the posts of Deputy Director till 10 th May 1979 and from among the holders of the posts of Assistant Director in the Department of Ex-Servicemen's Welfare on and from the 11 th May 1979.
2.	Deputy Director of Ex-Servicemen's Welfare.	(i) By direct recruitment from Ex- Indian Commissioned Officers of the Army or Navy or Air Force; or (ii) By promotion from among the holders of the posts of Assistant Director in the Department of Ex-Servicemen's Welfare.
3.	Assistant Director of Ex-Servicemen's Welfare.	(i) By direct recruitment from Ex-Indian Commissioned Officers of the Army or Navy or Air Force; or (ii) By recruitment by transfer from among the holders of the posts of Superintendent or Assistant Secretary in the Department of Ex-Servicemen's Welfare; or (iii) By recruitment by transfer from among the holders of the posts of Welfare Organiser in the Department of Ex-Servicemen's Welfare.

Explanation.— The ratio between direct recruitment and recruitment by transfer from the post of Superintendent and Welfare Organiser in the department of Ex-Servicemen's Welfare for the post of Assistant Director of Ex-Servicemen's Welfare shall be 1:1:1. However, when no qualified candidates are available for appointment by recruitment by transfer, direct recruitment shall be resorted to fill up such vacancies also.

2A.Appointing authority.—The appointing authorities for the post of Joint Director of Ex-Servicemen's Welfare and the post of Assistant Director of Ex-Servicemen's Welfare shall be the Chief Secretary to Government and the Director of Ex-Servicemen's Welfare, respectively.

2B.Rule of reservation.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment to the post of Assistant Director of Ex-Servicemen's Welfare by direct recruitment.

3.Qualification.—No person shall be eligible for appointment to the categories of posts specified in column (1) of the table below by the method specified in the corresponding entries in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method of appointment (2)	Qualifications (3)
1. Joint Director of Ex-Servicemen's Welfare.	Direct recruitment	(1) Must have held the rank of a substantive Lieutenant Colonel in the Army or its equivalent rank in the Navy or Air Force.
		(2) Must not have completed three years from the date of retirement from the Defence Forces, on the date of selection for appointment.
		(3) Must be a resident of Tamil Nadu.
	Promotion	(1) Minimum general educational qualification prescribed in Schedule I to the General rules; and
		(2) Must have served as Deputy Director or Assistant Director or both in the Department of Ex-Servicemen's Welfare for a period of not less than five years.
2. Deputy Director of Ex-Servicemen's Welfare.	Direct recruitment	(1) Must have held the rank of substantive Major in the Army or its equivalent rank in the Navy or Air Force.
		(2) Must not have completed three years from the date of retirement from the Defence Forces, on the date of selection for appointment.
		(3) Must be a resident of Tamil Nadu.
	Promotion	(1) Minimum general educational qualification prescribed in Schedule I to the General rules; and
		(2) Must have served as Assistant Director in the Department of Ex-Servicemen's Welfare for a period of not less than five years.
3. Assistant Director of Ex-Servicemen's Welfare.	Direct recruitment	(1) Must have held the rank of a Captain in the Army or its equivalent rank in the Navy or Air Force.
		(2) Must not have completed three years from the date of retirement from the Defence Forces, on the date of selection for appointment.
		(3) Must be a resident of Tamil Nadu.
	Recruitment by transfer	(1) Minimum general educational qualification prescribed in Schedule I to the General rules; and

- (2) Must have served either as Superintendent or as Assistant Secretary in the Department of Ex-Servicemen's Welfare for a period of not less than three years or as Welfare Organiser in the Department of Ex-Servicemen's Welfare for a period of not less than six years.

4.Method of selection.— For the purpose of selection of candidates for appointment to the post in categories 1 and 2 by direct recruitment, a panel of names of qualified shall be obtained from the Director General Resettlement, Ministry of Defence, Government of India and application shall also be called for by issue of advertisements in the newspaper, selection shall be made by a Selection Board consisting of the following persons, namely:-

Chairman	The Chief Secretary to Government of Tamil Nadu or his nominee.
Members	<ol style="list-style-type: none"> 1. The Commander, Tamil Nadu and Kerala Sub-Area, Chennai. 2. One Ex-Services member from the Tamil Nadu Soldiers', Sailors' and Airmen's Board. 3. One officer not below the rank of Deputy Secretary to Government, belonging to Scheduled Castes or Scheduled Tribes, to be nominated by the Secretary to Government, Public Department.
Member Secretary	The Director of Ex-Servicemen's Welfare.

Provided that the absence of a member other than the Chairman, shall not invalidate the proceedings of the Selection Board, if more than half of the members of the Selection Board present at the meeting.

5.Tenure of appointment.—The appointment to the post of Joint Director of Ex-Servicemen's Welfare by direct recruitment shall be on tenure basis of three to five years or upto the age of fifty eight years:

Provided that in no case, the tenure of appointment shall be beyond the age of fifty eight years.

6. Probation.—Every person appointed to the post of Assistant Director by direct recruitment, shall be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to the post of Assistant Director by recruitment by transfer, shall be on probation for a total period of one year on duty within a continuous period of two years.

7.Test.—Every person appointed to the post of Assistant Director shall pass the following tests conducted by the Tamil Nadu Public Service Commission within the period of probation, failing which his services will be terminated:-

1. The Tamil Nadu Government Office Manual; and
2. Account Test for Executive Officers.

SECTION 26 — THE TAMILNADU STATIONERY AND PRINTING SERVICE.

1. Constitution.— The service shall consist of the following categories of officers :—

Category —

1. General Manager.
2. Works Manager.
3. Deputy Works Manager.
4. Assistant Works Manager.
- 4A. Deputy Director.
5. Assistant Director / Personal Assistant to Director.

2. Appointment.—(a) Appointments to the posts specified in column (1) of the table below shall be made by the methods specified in column (2) thereof:—

Posts (1)	TABLE Methods of appointment (2)
1. General Manager	(i) By promotion from the post of Works Manager ; or (ii) By direct recruitment.
2. Works Manager	(i) By promotion from the post of Deputy Works Manager; or (ii) By direct recruitment; or (iii) For special reasons, by recruitment by transfer from any other service.
3. Deputy Works Manager	(i) By promotion from the post of Assistant Works Manager; or (ii) By direct recruitment; or (iii) For special reasons, by recruitment by transfer from any other service.
4. Assistant Works Manager	(i) By direct recruitment; and (ii) By recruitment by transfer from the category of Overseer in the Tamil Nadu Government Press Subordinate Service.
4A. Deputy Director	By promotion from the post of the Assistant Director or Personal Assistant to the Director in the Stationery and Printing Department.
5. Assistant Director / Personal Assistant to Director	By recruitment by transfer from the post of Superintendent or any other post on identical scale of Printing Department in the Tamil Nadu Ministerial Service.

(b) Promotions to the posts of General Manager, Works Manager and Deputy Works Manager and Deputy Director shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) Notwithstanding anything contained in General rule 6 for the Tamil Nadu State and Subordinate Service, appointment to the post of Assistant Works Manager shall be made by direct recruitment against temporary vacancies also.

(d) Appointment to the post of Assistant Works Manager shall be made by direct recruitment and by recruitment by transfer in the ratio of 1:2 on cadre strength.

(e) The employees borne on the Tamil Nadu Government Press Subordinate Service are exempted from the operation of clause (14) of rule 2 of the Tamil Nadu State and Subordinate Services Rules for direct recruitment to the post of Assistant Works Manager.

3. Reservation of appointment.—The rule relating to the reservation of appointments (General rule 22) shall apply to the appointment by direct recruitment to the post of Assistant Works Manager of which the cadre strength is more than ten.

4. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the posts in the service by promotion or recruitment by transfer or by transfer, the crucial date on which the candidates shall be qualified shall be the 15th November of every year.

5. Qualifications.—No person shall be eligible for appointment to the categories specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entry in column (2) thereof:—

Provided that other things being equal, first preference shall be given to a candidate who possesses all the following four qualifications; second preference to a candidate who possesses any three of the four qualifications; third preference to a candidate who possesses any two of the four qualifications; and fourth preference to a candidate who possesses any one of the four qualifications—

- (1) A pass in the examination in Typography or Lithography conducted by the City and Guild Institute, London;
- (2) A pass in the examination in Costing by any institute, recognised by the Government of Tamil Nadu or by the Government of India;
- (3) Completion of one year of apprenticeship in the Printing Technology, either under Government of India Scheme or under the Government of Tamil Nadu apprenticeship scheme.
- (4) A degree from any University recognised by the University Grants Commission for the purpose of awarding its grants:

Provided further that in the case of all the candidates possessing only one of the preferential qualifications, preference shall be given to those who possesses the qualifications in the order specified.

TABLE

Category (1)	Qualification (2)
1. General Manager	1. Promotion— Must have served as Works Manager for a period of not less than one year. 2. Direct recruitment— (i) Must possess a degree or diploma in Printing Technology; (ii) Must possess experience for a period not less than 15 years in Letter Press and Lithographic printing in a reputed printing press of which five years service should be in a senior Managerial position; (iii) Must possess a Post graduate degree / diploma in Business Administration or must have attended Management courses in reputed Institution like the Administrative Staff College of India, Institute of Public Administration, National Productivity Council, etc., and (iv) Must not have completed or shall not complete forty five years of age on the first day of July of the year in which selection for appointment is made.
2. Works Manager	1. Promotion— (i) Must have served as Deputy Works Manager for a period of not less than three years; (ii) Must have passed the Account Test for Executive Officers; (iii) Must have passed the Departmental Test for Government Press Officers.

2. Direct recruitment—

- (i) Must possess a minimum general educational qualification as prescribed in the Schedule to Part II of the Tamil Nadu State and Subordinate Services Rules;
- (ii) Must possess experience in printing for a minimum period of fifteen years out of which ten years must be in supervisory cadre with administrative and managerial function;
- (iii) Must possess diploma in Printing Technology (Letter Press or Offset);
- (iv) Must not have completed forty years of age on the 1st day of July of that year in which selection for appointment is made.

3. Recruitment by transfer from any other service—

- (i) Must possess a minimum general educational qualification as prescribed in the schedule to Part II of the Tamil Nadu State and Subordinate Services Rules;
- (ii) Must possess a diploma in Printing Technology (Letter Press or Offset);
- (iii) Must possess experience in Printing for a minimum period of fifteen years out of which ten years must be in supervisory cadre with administrative and managerial function.

3. Deputy Works
Manager

1. Promotion—

- (i) Must have served as Assistant Works Manager for a period of not less than three years;
- (ii) Must have experience as Assistant Works Manager in the Regional or Branch Press in Mofussil for a period not less than two years;
- (iii) Must have passed the Account Test for Executive Officers;
- (iv) Must have passed the Departmental Test for Government Press Officers.

Other things being equal preference shall be given to a person who already managed an independent press unit as Branch Manager, either in City Unit or Mofussil.

2. Direct recruitment—

- (i) Must possess a minimum general educational qualification as prescribed in the Schedule to Part II of the Tamil Nadu State and Subordinate Services Rules;
- (ii) Must possess a diploma in Printing Technology (Letter Press or Offset);
- (iii) Must possess experience in printing for a minimum period of twelve years out of which seven years must be in supervisory cadre with administrative and managerial functions;
- (iv) Must not have completed forty years of age on the 1st July of that year in which selection for appointment is made.

3. Recruitment by transfer from any other service, for special reasons—

- (i) Must possess a minimum general educational qualification as prescribed in the Schedule I to Part II of the Tamil Nadu State and Subordinate Services Rules;

- (ii) Must possess a diploma in Printing Technology (Letter Press or Offset);
- (iii) Must possess experience in Printing for a minimum period of twelve years, out of which seven years must be in supervisory cadre with administrative and managerial function.

4. Assistant Works
Manager

1. Recruitment by transfer from Overseer in the Tamil Nadu Government Press Subordinate Service—
 - (i) Must possess minimum general educational qualification as prescribed in the Schedule I to Part II of the Tamil Nadu State and Subordinate Services Rules;
 - (ii) Must possess a diploma in Printing Technology (Letter Press or Offset);
 - (iii) Must have passed the Departmental test for Government Press Officers;
 - (iv) Must have passed the Account Test for Executive Officers; and
 - (v) Must have practical experience for not less than five years in the different branches of printing.
2. Direct recruitment—
 - (i) Must possess a B.E. degree in Printing Technology from a recognised University; or
 - (ii) Must possess minimum general educational qualification as prescribed in the Schedule I to Part II of the Tamil Nadu State and Subordinate Services Rules and a diploma in Printing Technology (Letter Press or Offset) with practical experience in Letter Press or Offset printing in a reputed printing press for not less than five years, out of which two years must be in a supervisory capacity; and
 - (iii) Must not have completed thirty years of age on the 1st day of July of that year in which selection for appointment is made. But this age limit shall not apply to persons who are already employed in the Stationery and Printing Department.

4A. Deputy Director

Must have served as Assistant Director or Personal Assistant to the Director in the Stationery and Printing Department or both put together for a period of not less than one year.

5. Assistant Director /
Personal Assistant to
Director

- (i) Must have passed Account Test for Subordinate Officers, Part I;
- (ii) (a) Must have passed the Stationery and Printing Department Test, Parts A and B; and
(b) Tamil Nadu Government Office Manual Test or erstwhile Part 'C' of Stationery and Printing Department Test.
- (iii) Must have put in a total service for a period of three years as Superintendent or any other post on identical scale of pay in the Stationery and Printing Department in the Tamil Nadu Ministerial Service.

6. Probation.—(a) Every person appointed to any category in the service by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to any category in the service by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(c) The authority competent to declare the satisfactory completion of probation in respect of the following categories shall be the Director of Stationery and Printing:—

- (1) Assistant Works Manager;
- (2) Assistant Director / Personal Assistant to Director.

7. Training.—(i) The candidates recruited direct to the post of Assistant Works Manager shall undergo in-service training in various technical Management and modern method of management in the Stationery and Printing Department for a period of six months from the date of joining duty.

- (ii) The period of in-service training shall count for probation.
- (iii) During the training period the candidates shall be paid the minimum of the scale admissible for the post.
- (iv) The period of in-service training shall count for increment.

8. Test.—(a) (i) Every person appointed to the posts of Works Manager, Deputy Works Manager and Assistant Works Manager by direct recruitment or by recruitment by transfer shall pass the departmental Test for Government Press Officers within a period of two years from the date of appointment.

(ii) Every person appointed to the posts of Works Manager and Deputy Works Manager by direct recruitment or by recruitment by transfer and every person appointed to the post of Assistant Works Manager by direct recruitment shall pass the Account Test for Executive Officers within a period of two years from the date of appointment, if he has not already passed the said test.

(b) If a person fails to pass either of the above two tests within the prescribed period, his second and further increments shall be liable to be stopped until he passes the said tests; but such stoppage of increments shall not operate to postpone his future increments.

9. Postings and transfers.—Postings and transfers of members of the service shall be made by the Director of Stationery and Printing.

SECTION 26A –THE TAMIL NADU STATISTICS SERVICE.

1. Constitution.—This service shall be known as the Tamil Nadu Statistics Service and shall consist of the following categories:-

Category 1	Director of Statistics.
Category 2	Deputy Director of Statistics.
Category 3	Assistant Director of Statistics.

2. Appointment.—(a) Appointment to the posts shall be made as follows:-

Post (1)	Method of recruitment (2)
Director of Statistics	1. Direct recruitment; or 2. Promotion from among the holders of the post of Joint Director of Statistics; or 3. Transfer from any other service.
Deputy Director of Statistics	1. Promotion from among the holders of the post of Assistant Director of Statistics; or 2. Recruitment by transfer from any other service.
Assistant Director of Statistics	1. Direct recruitment; or 2. (a) Recruitment by transfer from among the holders of the posts of Statistical Officers in the Department of Economics and Statistics; or from members of any other service other than the Superintendents and Statistical Inspectors in the Department of Economics and Statistics. (b) Notwithstanding anything contained in rule 6 in Part II of General rules for the Tamil Nadu State and Subordinate Services Rules, the proportion of all vacancies in category 3 to be filled or reserved to be filled by recruitment by transfer and direct recruitment shall be in the order of rotation specified below: (1) Recruitment by transfer. (2) Recruitment by transfer. (3) Direct recruitment. (4) Recruitment by transfer. (5) Recruitment by transfer.

(b) Notwithstanding anything contained in clause(14) of rule 2 in Part I Preliminary of the Tamil Nadu State and Subordinate Services Rules, regular members in any of the services of the Government of Tamil Nadu shall also be eligible for appointment to the posts of Director of Statistics and Assistant Director of Statistics by direct recruitment.

3. Promotion.—Promotion to the posts of Director of Statistics, Deputy Director of Statistics shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3A. Reservation of appointment.—The rule of reservation of appointment (General rule 22) shall apply to the appointment of Assistant Director of Statistics by direct recruitment.

4. Qualification.—No person shall be eligible for appointment to the posts specified in column (1) of the table below by the methods of appointment specified in the corresponding entries in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Method of Appointment (2)	Qualification (3)
Director of Statistics	Direct recruitment	<ol style="list-style-type: none"> 1. Must not have completed 40 years of age on the first day of July of the year in which the selection for appointment to the post is made; 2. Must hold a degree of M.A., or M.Sc., or a first class degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as the main subject; and 3. Must have experience in the Statistical Investigation for a period of not less than three years in the case of persons holding Master's degree and five years in the case of persons holding a Bachelor's degree.
	Recruitment by transfer from any other service	<ol style="list-style-type: none"> 1. Must not have completed 50 years of age on the first day of July of the year in which the selection for appointment to the post is made; 2. Must hold a degree of M.A., or M.Sc., or a first class degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as the main subject; 3. Must have experience in the Statistical Investigation for a period of not less than three years in the case of persons holding Master's degree and five years in the case of persons holding a Bachelor's degree; and 4. Must have passed the Account Test for Executive Officers: <p style="margin-left: 40px;">Provided that a person who has passed the Account Test for Subordinate Officers, Part I need not pass the Account Test for Executive Officers.</p>
	Promotion	Must have put in a service for a period of not less than two years in the post of Deputy Director of Statistics in the Economics and Statistics Department.
Deputy Director of Statistics.	Recruitment by transfer from any other Service.	<ol style="list-style-type: none"> 1. Must not have completed 48 years of age on the first day of July of the year in which the selection for appointment to the post is made; 2. Must hold a degree of M.A., or M.Sc., or a first class degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as the main subject; 3. Must have experience in the Statistical Investigation for a period of not less than three years in the case of persons holding a Master's degree and five years in the case of persons holding a Bachelor's degree; and 4. Must have passed the Account Test for Executive Officers: <p style="margin-left: 40px;">Provided that a person who has passed the Account Test for Subordinate Officers Part I need not pass the Account Test for Executive Officers.</p>

Promotion Must have put in a service for a period of not less than two years in the post of Assistant Director of Statistics of which service for a period of one year on duty shall be in the district units of the Economics and Statistics Department other than Chennai district:

Provided that such district service shall not be insisted in respect of promotion to be made for one year from the 3rd January 1984.

Assistant
Director of
Statistics.

Direct recruitment.

1. Must not have completed 30 years of age on the first day of July of the year in which the selection for appointment to the post is made;
2. Must hold a Master's degree in Statistics; or Master's degree in Economics / Operations Research / Computer Applications / Computer Science / Mathematics / Mathematical Economics/ Econometrics with Statistics as ancillary/ allied subject:

Provided that the candidates with the above degrees in subjects other than Statistics are, apart from being fully conversant with basic level concepts of Statistics (including Bayes' theorem in Probability, Probability distributions like Binomial, Poisson, Normal, t, Chi-Square & F, Probability Generating Functions, Moment Generating Function, Theory of Estimation, Testing of Hypothesis using various Statistical Tests like Z, t, F, Chi-Square, basics of Multiple Regression and Multivariate analysis and Sampling designs) should also have adequate knowledge in advanced level statistical concepts like logistic regression Logit and Probit models, Time Series Models including Auto-Regressive Integrated Moving Average (ARIMA) models, Multivariate analysis including Factor analysis, Cluster analysis, Principal component analysis, Design of Experiments, Non-parametric tests and Generalized Linear Models. In addition, they should have basic skills in using MS-Excel and either Statistical Package for the Social Sciences (SPSS) or Statistical Analysis System (SAS) for Statistical data analysis.

Recruitment by
transfer from any other
service.

1. Must hold a degree of M.A., or M.Sc., or a first class degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as the main subject;
2. Must have experience in Statistical Investigation for a period of not less than three years in the case of persons holding a Masters' degree and five years in the case of persons holding a Bachelor's degree; and
3. Must have passed the Account Test for Executive Officers:

Provided that a person who has passed the Account Test for Subordinate Officers, Part I need not pass the Account Test for Executive Officers:

Provided further that the first class degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as main subject referred to in item (2) above shall not be insisted upon in the case of Statistical Officers of the Economics and Statistics Department who have put in a total service of not less than two years of Statistical Officer, either in the

Economics and Statistics Department or in the borrowing Department, if the person is on other duty, on deputation or on Foreign Service from the Economics and Statistics Department and are holding a degree of B.A., or B.Sc., with Statistics, Mathematics, Economics or Mathematical Economics as the main subject:

Provided also that field experience for a period of not less than one year on duty in the post of Statistical Officer in any of the Revenue Divisions in the District Statistical Units shall be insisted:

Provided also that such field experience shall not be insisted in respect of recruitment by transfer from any other service to be made for a period of two years from the 29th May 1989.

5. Probation.—Every person appointed to the posts by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and every person appointed to the posts by recruitment by transfer shall be on probation for a total period of one year on duty within a continuous period of two years:

Provided that, in calculating the period of probation the period of training, if any, undergone under rule 6 shall be included.

6. Training.—(a) A Probationer in the category of Assistant Director of Statistics appointed by recruitment by transfer or a probationer in the category of Assistant Director of Statistics appointed by direct recruitment or by recruitment by transfer from any other service shall, immediately on appointment, undergo a course of training in such institute or office as the State Government may decide, for a period of not less than two months, unless he has already undergone such training. The period of training shall count for increment.

(b) A probationer appointed by direct recruitment shall, during the period of training, be entitled to draw pay at the minimum of the time scale of pay applicable to the post.

(c) A probationer appointed by recruitment by transfer from any other service shall draw either his substantive or officiating pay drawn by him immediately prior to his appointment to the post of Deputy Director of Statistics or Assistant Director of Statistics or the minimum in the time scale of pay applicable to the post, whichever is higher, and in this case, the period of training shall count for increment.

(d) A probationer appointed by direct recruitment shall refund the pay and allowance drawn by him during the training period, if he does not serve the State Government for a period of not less than five years on completion of the training:

Provided that the said training course shall not be required in the case of probationer in the category of Assistant Director of Statistics, appointed by recruitment by transfer from the category of Statistical Officer in the Tamil Nadu General Subordinate Service in the Department of Economics and Statistics.

7. Postings and transfers.—The authority competent to order postings and transfers in respect of officers in category 3 shall be the Director of Economics and Statistics, Chennai-6.

8. Preparation of the annual list of approved candidates.—For the purpose of drawing up the annual list of approved candidates for appointment to the categories in the service by recruitment by transfer/promotion, the crucial date on which the candidates should be qualified shall be the 1st September of every year.

9. Test.—Every person appointed to the posts of Director of Statistics and Assistant Director of Statistics by direct recruitment shall within the period of probation pass the Account Test for Executive Officers.

SECTION 27—THE TAMIL NADU SURVEY AND LAND RECORDS SERVICE.

1. Constitution.— The service shall consist of the following classes and categories of officers, namely:-

Class I

- Category 1 Joint Director of Survey and Land Records.
- Category 2 Deputy Director of Survey and Land Records.
- Category 3 Assistant Director of Survey and Land Records.

Class II Photographic and Printing Expert, Central Survey Office, Chennai.

2. Appointment.— Appointment to the several categories shall be made as follows:-

Category (1)	Method of recruitment (2)
Joint Director of Survey and Land Records	Promotion from Deputy Director of Survey and Land Records on grounds of merits and ability, seniority being considered only where merit and ability are approximately equal.
Deputy Director of Survey and Land Records	Promotion from Assistant Director of Survey and Land Records on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.
Assistant Director of Survey and Land Records	Recruitment by transfer from Inspector of Survey and Land Records in the Tamil Nadu Survey and Land Records Subordinate Service;
Photographic and Printing Expert, Central Survey Office, Chennai.	Recruitment by transfer of Head Photo zincographer of the Central Survey Office, Chennai, in the Tamil Nadu Survey and Land Records Subordinate Service; or If no qualified and suitable candidate is available, direct recruitment.

3. Reservation of appointment.—The rule of reservation of appointment (General rule 22) shall apply to appointments of Assistant Directors of Survey and Land Records.

4. Qualification.— No person shall be eligible for appointment to the class, category and the method of recruitment specified in columns(1), (2) and (3) respectively of the table below, unless he possesses the qualifications specified in the corresponding entry in column (4) thereof:-

TABLE

Class (1)	Category (2)	Method of recruitment (3)	Qualification (4)
I	Assistant Director of Survey and Land Records	Recruitment by transfer	Must not have completed fifty seven years of age on the 1 st day of July of the year in which the selection for appointment is made.
II	Photographic and Printing Expert, Central Survey Office, Chennai	Recruitment by transfer	Must not have completed fifty five years of age on the 1 st day of July of the year in which the selection for appointment is made.

4A. Crucial date for preparation of annual list of approved candidates.—The crucial date for the preparation of the annual list of approved candidates for appointment to the posts in the service by promotion or by recruitment by transfer shall be the 22nd February of every year.

5. Probation.—(a) Any person appointed as Assistant Director of Survey and Land Records shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years .

(b) Any person appointed as Photographic and Printing Expert, Central Survey Office, Chennai shall from the date on which he joins duty be on probation for a total period of two years and six months on duty if recruited direct; or for a total period of two years on duty within a continuous period of three years, if recruited by transfer.

(c) The Board of Revenue shall declare the satisfactory completion of probation of Assistant Director of Survey and Land Records and Photographic and Printing Expert, except in cases where rules have to be relaxed or where probation has to be extended.

6. Training.—(a) An Assistant Director of Survey and Land Records appointed by recruitment by transfer, shall, within the prescribed period of probation undergo a course of training in Settlement and Land Revenue work for a period of two weeks. A directly recruited Assistant Director of Survey and Land Records shall undergo the training specified below within a period not exceeding two years from the commencement of his probation:-

	Months
Survey training including traverse computation training in Central Survey Office, Chennai (as prescribed in Appendices XI and XII for survey Manual, Volume I)	15
Sub-section charge	1
Section charge	3
Maintenance work	2
Settlement and Land Revenue work	1
Training in Office Manager's work	1

During the period of training, the directly recruited Assistant Director of Survey and Land Records shall receive pay at Rs.325/- per mensem.

(b) A Photographic and Printing Expert, Central Survey Office, Chennai, recruited direct, shall within the prescribed period of probation, undergo a course of training in the Photographic, Zincographic and Map mounting processes for two years.

(c) The periods of training prescribed in sub-rule (a) and (b) for persons appointed by direct recruitment as Assistant Director of Survey and Land Records and Photographic and Printing Expert respectively, shall not count for increment.

7. Tests.—(a) An Assistant Director of Survey and Land Records shall, within the prescribed period of probation pass-

- (1) the examination in subjects connected with land revenue administration held at the end of the course of training prescribed in sub-rule (a) of rule 6;
- (2) the Second Class Language Test (Full Test) in any of the following languages namely:- Tamil, Telugu, Malayalam, Kannada , Urdu and Hindi.
- (3) if recruited direct, the Account Test for Executive Officers; and
- (4) if recruited direct, the Head Surveyor and Sub-Assistant's Tests.

(b) A Photographic and Printing Expert, Central Survey Office, Chennai recruited direct, shall within the period of his training pass the Account Test for Executive Officers.

8. Postings and transfers.—Postings and transfers of Assistant Director of Survey and Land Records shall be made by the Board of Revenue.

SECTION 28 – THE TAMIL NADU TRANSPORT SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely :-

- Category 1 Deputy Transport Commissioner.
 Category 2 –
1. Regional Transport Officer and Additional Regional Transport Officer.
 2. Assistant Secretary, State Transport Authority.

2. Appointment.—(a) Appointment to these categories shall be made as follows: –

Category (1)	Method of appointment (2)
Category 1 Deputy Transport Commissioner	(1) By promotion from Category 2; or (2) For special reasons, by recruitment by transfer from any other service on tenure basis.
Category 2 - 1 Regional Transport Officer and Additional Regional Transport Officer 2 Assistant Secretary, State Transport Authority	By recruitment by transfer from among – (i) Motor Vehicles Inspectors, Grade I in the Tamil Nadu Transport Subordinate Service; or (ii) Personal Assistant to Deputy Transport Commissioner, Personal Assistant to State Transport Authority and Personal Assistant to Regional Transport Officer in the Tamil Nadu Ministerial Service.

(b) Promotion to category 1 shall be made on grounds of merit and ability, seniority being considered only where merit and ability of competing candidates are approximately equal.

(c) The vacancies in category 2 shall be filled up by rotation, the first, second, fourth and fifth vacancies being filled up by recruitment by transfer from among Motor Vehicles Inspectors, Grade I and the third vacancy being filled up by recruitment by transfer from Personal Assistant to Deputy Transport Commissioner, Personal Assistant to State Transport Authority and Personal Assistants to Regional Transport Officers in the Ministerial Service:

Provided that this rotation shall be followed in respect of appointments made on and from the 26th June 1978:

Provided further that the temporary appointments to category 2 made on and from the 15th September 1974 to the 25th June 1978 shall be regulated in the proportion of 1:1 between Motor Vehicles Inspectors, Grade I and Personal Assistant to Deputy Transport Commissioner, Personal Assistant to State Transport Authority, including Personal Assistants to Regional Transport Officers in the Ministerial Service.

3. Qualification.— No person holding the post specified in column (2) of the table below, shall be eligible for appointment to the category specified in column (1), unless he possesses the qualifications specified in column (3) thereof :-

TABLE

Category (1)	Post (2)	Qualification (3)
Category 1 Deputy Transport Commissioner.	1. Regional Transport Officer and Additional Regional Transport Officer . 2. Assistant Secretary, State Transport Authority	Must have served for a total period of not less than five years in category 2 out of which service not less than two years as a Regional Transport Officer or Additional Regional Transport Officer and one year as Assistant Secretary, State Transport Authority or Secretary, State Transport Appellate Tribunal or Departmental Representative, State Transport Appellate Tribunal.
Category 2 - 1 Regional Transport Officer and Additional Regional Transport Officer.	Motor Vehicles Inspector, Grade I	Must have served for a total period of not less than five years as Motor Vehicles Inspector, Grade I out of which not less than two years must be in a field office.
2 Assistant Secretary, State Transport Authority.	Personal Assistant to Deputy Transport Commissioner, Personal Assistant to State Transport Authority and Personal Assistants to the Regional Transport Officers.	Must have served for a total period of not less than five years as Superintendent or a Personal Assistant to the Regional Transport Officer of which not less than two years shall be as a Personal Assistant to the Regional Transport Officer:

Provided that this rule shall not be applicable to appointments made prior to the date of 1st July 1978.

4. Other qualification.—No person shall be eligible for appointment by recruitment by transfer to category 2 unless he has passed the following tests, namely:-

- (i) Departmental Test on the Motor Vehicles Act, 1939 (Central Act IV of 1939), the Tamil Nadu Motor Vehicles Taxation Act, 1974 (Tamil Nadu Act 13 of 1974) and the Rules and Notifications made thereunder ;
- (ii) Account Test for Executive Officers; and
- (iii) Departmental Test in Chapters I to VI, XII to XXI, XXIII to XXVII and XXXII of the Code of Criminal Procedure, 1973 (Central Act 2 of 1974):

Provided that a person who has already passed the Account Test for Subordinate Officers, Part I need not pass the Account Test for Executive Officers.

5. Probation.—Every person appointed by recruitment by transfer to a category otherwise than on tenure basis, shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

6. Preparation of annual list of approved candidates.— A list of approved candidates for appointment by promotion to category 1 and recruitment by transfer to category 2 shall be prepared every year. The crucial date for inclusion in the panel of all eligible officers for such appointment shall be the 1st July of the year in which the selection for appointment is made.

7. Tenure of appointment.—(1) Appointment of a member of any service other than the Tamil Nadu Transport Service to category 1 shall be for a period of two years at a time.

(2) A member of any service appointed to category 1 on tenure basis shall not by reason only of such appointment cease to be a member of the service from which he was appointed; nor shall such appointment confer on him any claim to substantive appointment to the posts included in category 1 or to appointment thereto in any subsequent acting or temporary vacancy.

**SECTION 28 A —THE TAMIL NADU TREASURIES
AND ACCOUNTS SERVICE.**

1.Short title.—Omitted.

2.Constitution.—The service shall consist of the following classes and categories of posts:-

Class I		Omitted.
Class I A	Category 1	Joint Director.
	Category 2	Pay and Accounts Officer.(In the cadre of Joint Director).
Class II	Category 1	Treasury Officer.
	Category 2	Personal Assistant (Administration) to the Commissioner of Treasuries and Accounts.
	Category 3	Personal Assistant (Treasury Control) to the Commissioner of Treasuries and Accounts.
	Category 4	Pension Pay Officer.
	Category 5	Assistant Superintendent of Stamps.
Class IIA		Omitted.
Class III	Category 1	Accounts Officer.
	Category 2	Assistant Pay and Accounts Officer.
	Category 3	Omitted.
Class III A		Additional Treasury Officer.
Class IV		Assistant Accounts Officers.

3.Appointment.—(a) Appointment to the classes specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Class (1)	Method of appointment (2)
Class I	Omitted.
Class I A	Promotion from among the holders of the posts in class II.
Class II	(i) Promotion from among the holders of the post in any of the categories in class III; or (ii) Recruitment by transfer from among the holders of the post of Section Officers in class XII in the Tamil Nadu General Service excluding the post of Section Officers in Law Department.
Class III	(i) Direct recruitment ; or (ii) Promotion from among the holders of the post of Assistant Accounts Officer ; or (iii) Recruitment by transfer among the holders of the posts of Assistant Treasury Officer and Senior Superintendents in the Treasuries and Accounts Subordinate Service.
Class III A	Recruitment by transfer from among the holders of the posts of Senior Superintendent and Assistant Treasury Officers in Category 2 of the Tamil Nadu Treasuries and Accounts Subordinate Service.

- Class IV
- (i) Recruitment by transfer from among the holders of the posts in the category of Sub-Treasury Officers and Superintendents in the Treasuries and Pay and Accounts Offices; or
 - (ii) Recruitment by transfer from among the holders of the posts of Superintendents, Accountants or Auditors borne on the Tamil Nadu Ministerial Service in the scale of pay applicable to Superintendents and above or from among persons holding similar supervisory posts carrying scale of pay not less than that of Superintendents in any other service or from among the holders of the post of Commercial Accountants in the Tamil Nadu Ministerial Service.

(b) Promotions to the posts shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(bb) Out of the vacancies in class II both permanent and temporary, eighty percent of the vacancies shall be filled up from among the holders of the post in class III and twenty percent of the vacancies shall be reserved for appointment by recruitment by transfer from the category of Section Officer of the Departments of Secretariat. The vacancies so reserved for the Section Officer of the Finance Department and the Section Officer under the One Unit in the ratio of 1:3. Out of every twenty vacancies in class II, the ninth vacancy shall be filled up from among the category of Section Officer in the Finance Department and the tenth, nineteenth and twentieth vacancies from among the category of Section Officer in Departments of Secretariat in One Unit. The seniority of the persons selected to the post shall be fixed in the above cyclic order by which selection is made:

Provided that if no qualified candidate is available in the Finance Department, such vacancy shall be filled up by the Section Officer of the Departments of Secretariat other than Law and vice-versa:

Provided further that if no qualified candidate is available, either in the Finance Department or in the Departments of Secretariat other than Law, such vacancy shall be filled up by promotion from among holders of the post in class III.

(c) Out of every ten vacancies in class III, both permanent and temporary the first vacancy shall be reserved for direct recruitment and the other vacancies by recruitment by transfer and the direct recruit shall rank first in the seniority among the ten. Of the remaining nine vacancies, the first eight vacancies shall be filled up from among the holders of the post of Assistant Accounts Officer and the remaining one vacancy shall be filled up from among the holders of the post of Assistant Treasury Officer and Senior Superintendent. The seniority of the persons selected to the post shall be fixed in the above cyclic order by which selection is made:

Provided that if no qualified person is available for appointment under any of the methods referred to in sub rule (a)(ii) and (iii) for class III posts, such vacancy in such method or category, as the case may be, shall not lapse but such vacancy shall be filled up in the cyclic order prescribed above, by other method or category, as the case may be:

Provided further that with effect from on and from the 15th June 1988, if any vacancy reserved for direct recruitment and falling under Open Competition and Backward Classes quota could not be filled up in any year, it shall be filled up by recruitment by transfer from among the holders of the post of Assistant Treasury Officer and Senior Superintendents in the Treasuries and Accounts Subordinate Service. In that case, the first eight vacancies shall be filled up from among the holders of the posts of Assistant Accounts Officer and the ninth and tenth vacancies shall be filled up from among the holders of the Assistant Treasury Officer and Senior Superintendent:

Provided also that in a particular panel from which appointments shall be made to class III posts if the turn of a Assistant Accounts Officer who is senior to the Assistant Treasury Officer and Senior Superintendent does not come for inclusion in the panel but the turn of the Assistant Treasury Officer and Senior Superintendent comes for consideration in that panel the name of Assistant Treasury Officer and Senior Superintendents shall not be considered in that panel till his senior in the feeder category and acting Assistant Accounts Officer is considered and the vacancy reserved for persons holding the posts of Assistant Treasury Officer and Senior Superintendents shall lapse.

(d) Appointment to the post in any category under class III shall be made from the list of approved candidates drawn up by the appointing authority from among eligible candidates as on the 1st day of April of every year consistent with the number of vacancies existing and / or anticipated in the one year period from that date and ending on the 31st March of the following year.

(e) Omitted.

(f) Omitted.

(g) Out of every five vacancies in class IV, the first two vacancies shall be reserved for recruitment by transfer from Sub-Treasury Officer and Superintendents in the Treasuries and Pay and Accounts Offices and that the remaining three vacancies shall be reserved for recruitment by transfer from among persons holding the post of Superintendents, Accountants or Auditors borne on the Tamil Nadu Ministerial Service in the scale of pay applicable to Superintendents as above or from among persons holding similar supervisory posts carrying scale of pay not less than that of Superintendents in any other services or from among the holders of the post of Commercial Accountants in the Tamil Nadu Ministerial Service:

Provided that if in any year, the aforesaid ratio cannot be followed for want of qualified persons from Sub -Treasury Officer and Superintendent in the Treasuries and Accounts Department the said reserved vacancies shall be filled in by recruitment by transfer from the posts specified in item (ii) in column 2 in the table under this rule and vice versa:

Provided further that to maintain equitable representation not less than one person from each department shall be chosen subject to availability:

Provided also that no department shall have a representation of more than three times the combined cadre strength of posts of Assistant Accounts Officer, Accounts Officer and Chief Accounts Officer in each department.

3A. Preparation of annual list of approved candidates.—For the purpose of preparation of annual list of approved candidates for appointment to the posts in the service by promotion or by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification, if acquired the prescribed qualification, if any, shall be the “15th June” of every year.

4.Appointing authority.—The Principal Secretary / Commissioner of Treasuries and Accounts shall be the appointing authority in respect of the posts in class II, class III and class III A from among the persons in the panel approved by the Government and in respect of the class IV.

5.Qualification.—No person shall be eligible for appointment to any of the posts in the class specified in column (1) of the table below by the methods specified in the corresponding entries in column (2) of the table unless he possesses the qualification prescribed in the corresponding entries in column (3) thereof:-

TABLE

Class (1)	Method of appointment (2)	Qualification (3)
Class I	Omitted	-
Class I A	By Promotion	Must have put in a minimum service of one year as Treasury Officer in a District Treasury.
Class II	By promotion from class III.	(a) Must be an approved probationer in the class or category from which appointment is made; and (b) Must have passed Accountancy Higher Grade Examination.

By recruitment by transfer from among the holders of the post of Section Officer in class XII in the Tamil Nadu General Service excluding the post of Section Officer in Law Department	<p>(a) Must be an approved probationer in the post of Section Officer;</p> <p>(b) Must have passed the Account Test for Subordinate Officers, Parts I and II and Accountancy Higher Grade Examination;</p> <p>(c) Must have undergone Training for a period of not less than six months in the Pay and Accounts Office including Huzur Treasury, the Public Debt Office (Reserve Bank of India) the Accountant General's Office and Treasuries ; and</p> <p>(d) Must have served as Section Officer in the Secretariat for a period of not less than three years:</p>
Class III Recruitment by transfer from among the holders of the posts of Assistant Accounts Officer and Assistant Treasury Officer / Senior Superintendent.	<p>(a) Must have passed the Accountancy Higher Grade Examination;</p> <p>(b) Must have passed the Departmental Test for Subordinate Officers of the Treasuries and Accounts Department:</p> <p>Provided that a person who possesses the B.Com. degree need not be required to pass the Accountancy Higher Grade examination.</p>
Direct recruitment	<p>(a) Must not have completed 30 years of age on the first day of July of the year in which the selection for appointment is made:</p> <p>Provided that in respect of persons who are in regular service under the Government of Tamil Nadu the above age limit shall be raised by five years.</p> <p>(b) Must have passed the Final Examination conducted by the Institute of Chartered Accountants / Cost Accountants.</p> <p>(c) Notwithstanding anything contained in clause (14) of rule 2 in Part I of the Tamil Nadu State and Subordinate Services rules, persons who are in regular service under the Government of Tamil Nadu shall also be eligible to be recruited direct to the post.</p>
Class IV (a) Recruitment by transfer from among the Sub-Treasury Officers and Superintendent in the Treasuries and Accounts Department	<p>(1) Must possess the minimum general educational qualification;</p> <p>(2) Must have passed the Account Test for Subordinate Officers, Part I and II;</p> <p>(3) Must have passed the Departmental Test for Subordinate Officers in the Treasuries and Accounts Departments; and</p> <p>(4) Must have passed the Accountancy Lower Grade:</p> <p>Provided that the person who possesses the B.Com. degree shall not be required to pass the Accountancy Lower Grade examination.</p>

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|--|--------|---|
| (b) Recruitment by transfer from among the holders of the posts of Superintendents, Accountants or Auditors borne on the Tamil Nadu Ministerial Service in the scale of pay applicable to Superintendents as above or from among persons holding similar supervisory posts carrying scale of pay not less than that of Superintendents in any other service or from among the holders of the post of Commercial Accountants in the Tamil Nadu Ministerial Service. | (1) | Must possess the minimum general educational qualification; |
| | (2) | Must have passed the Account Test for Subordinate Officers, Parts I and II; |
| | (3) | Must have passed the Accountancy Lower Grade:
Provided that the person who possesses the B.Com. Degree shall not be required to pass the Accountancy Lower Grade Examination. |
| | (4)(a) | Must have worked in sections dealing with the subjects relating to Accounts, Audit, Budgeting or Control of expenditure for a period of not less than five years as Superintendent, Accountant or Auditor borne on the Tamil Nadu Ministerial Service or in any other similar supervisory posts carrying pay not less than that of the Superintendent in other service or as Commercial Accountant in the Tamil Nadu Ministerial Service; and |
| | (b) | Must be an approved probationer in the category from which appointment is made; or in any of the lower categories in that service to which he was recruited. |

6. Probation.— Every person appointed to the service by recruitment by transfer except in class II shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years and every person appointed to the class III by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that probationers in the posts in class III and Assistant Accounts Officers shall be entitled to count towards their probation the services rendered by them under foreign service terms or in other Departments of Government and deputation if, but for such service they would have rendered service in posts in class III counting towards their probation:

Provided further that probationers in the posts in class III and Assistant Accounts Officers shall be entitled to count towards their probation the services rendered by them under foreign service terms or in other Departments of Government on deputation if, but for such service, they would have rendered service in the posts in class III and Assistant Accounts Officers counting towards their probation.

7. Training.—Every person appointed by direct recruitment to the posts in Class III shall undergo training for a total period of not less than six months in the District and Sub - Treasuries, Pay and Accounts Office, Accountant General's office and Secretariat before appointment. During the period of training he is entitled to draw the minimum of the time scale of pay applicable to the post. The period of training shall count for increment in the time scale of pay applicable to the post and for probation in the post with effect from 26.12.79.

8. Tests.—(1) Every person appointed by direct recruitment to the post in class III shall pass the following tests within a period of two years from the date of his appointment. The second and subsequent increments shall be sanctioned only after passing all these tests namely:-

- (i) Account Test for Subordinate Officers, Parts I and II;
- (ii) Departmental Test for Subordinate Officers in the Treasuries and Accounts Department; and
- (iii) Tamil Nadu Government Office Manual Test.

(2) Every person appointed to the post in class IV, other than from among the holders of the posts in category 4 in the Tamil Nadu Treasuries and Accounts Subordinate Service must pass the

Departmental Test for the Subordinate Officers in the Treasuries and Accounts Department within two years from the date of appointment to that post. Any such person who fails to pass the test within the said period shall be liable to stoppage of increment without cumulative effect and shall not be eligible for appointment as full member in the post of Assistant Accounts Officer, until he passes the said test.

9. Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply to the appointment by direct recruitment to the post in class III.

10. Postings and transfers.—Postings and transfers of the officers in class II, class III, class IIIA and class IV shall be made by the Principal Secretary / Commissioner of Treasuries and Accounts.

11. Seniority.—(1) For the purpose of appointment to the post in class IV, the inter-se-seniority of the persons selected from the posts of Sub-Treasury Officer, Superintendents and from the posts in the feeder categories namely, Accountants, Superintendents etc., in the Department other than Treasuries and Accounts Department shall be fixed with reference to the dates of their regular appointment in the post of Sub-Treasury Officer or Superintendents Grade and in the said feeder categories respectively:

Provided that the seniority of those included in the panel of Assistant Accounts Officers for 1963 and 1964 shall be fixed with reference to the pay drawn by them at the time of drawing of the panels:

Provided further that the seniority of those selected for the panel of Assistant Accounts Officers from the holders of the post of Sub -Treasury Officer or Assistant Treasury Officers or Superintendents included in the Directorate of Treasuries and Accounts Proceedings D.Dis.348/66, dated the 27th January 1966 shall be fixed with reference to the dates of their regular or temporary appointment to the corresponding categories in the old set up, namely, Deputy Tahsildar, Huzur Head Accountant, Superintendent in the Pay and Accounts Office, Taluk Head Accountant of any other allied Selection Grade category:

Provided also that the inter-se-departmental seniority of persons belonging to different departments and the Treasuries and Accounts Department shall be maintained for each panel.

(2) Nothing contained in these orders shall affect adversely the persons already appointed with reference to the existing rules.

(3) Nothing contained in these rules shall adversely affect the persons already appointed as Assistant Accounts Officers from the 1st April 1977 to 15th June 2000.

SECTION 29 — THE TAMIL NADU STATE HIGHER JUDICIAL SERVICE.

(Deleted)

SECTION 30—THE TAMIL NADU STATE JUDICIAL SERVICE.

(Deleted)

SECTION 30A—THE TAMIL NADU STATE MAGISTERIAL SERVICE.

(Deleted)

SECTION 31

(Deleted)

SECTION 32—THE TAMIL NADU VIGILANCE SERVICE.

(Deleted)

SECTION 33 —THE TAMIL NADU LEGAL EDUCATIONAL SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers, namely:-

Class (1)	Category (2)	Post (3)
I		Director of Legal Studies.
II	1.	Lecturers (Selection Grade).
	2.	Lecturers (Senior Scale).
	3.	Part-time Lecturers.
III		Librarian.

2. Appointment to the service.—(a) Appointment to the several classes and categories of the service shall be made as follows:-

Class and category (1)	Method of appointment (2)
Class I Director of Legal Studies	(i) Promotion from the category of Principals of Law colleges in the State; or (ii) Recruitment by transfer - (a) from the Tamil Nadu State Higher Judicial Service; or (b) from the category of Joint Secretary to Government, Law Department in the Tamil Nadu General Service; or (iii) Direct recruitment.
Class II— Category 1 Lecturers (Selection Grade)	(i) Direct recruitment; or (ii) Promotion from category 2.
Category 2 Lecturers (Senior Scale)	Direct recruitment.
Category 3 Part-time Lecturers	Direct recruitment.
Class III Librarian	(i) Direct recruitment; or (ii) By recruitment by transfer from the Tamil Nadu Ministerial Service; or (iii) For special reasons, by recruitment by transfer from any other service.

(b) All substantive vacancies arising in the post of Lecturer (Selection Grade) shall be filled or reserved to be as follows:-

- (i) 60% (Sixty percent) by promotion.
- (ii) 40% (Forty percent) by direct recruitment.

(c) Notwithstanding anything contained in clause (14) of rule 2 in Part I - Preliminary of the Tamil Nadu State and Subordinate Services Rules, a member of any service in the State who possesses the prescribed qualifications shall be eligible for direct recruitment to the posts.

(d) Promotion to all the posts in the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

2A. Appointing authority.— The appointing authority for the posts shall be the Government:

Provided that appointment to the categories of Lecturers (Senior Scale) under rule 10(a) (i) and termination of such appointments under rule 10(a) (v) of the General rules for the Tamil Nadu State and Subordinate Services shall be made by the Director of Legal Studies.

3. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to the appointments to the service by direct recruitment to all the categories in the service. The appointments to each category shall be treated as a separate unit.

4. Qualification (a) Age.— No person shall be eligible for appointment by direct recruitment to the posts specified in column (1) of the table below, if he has completed or will complete the age specified in the corresponding entries in column (2) thereof, on the 1st day of July of the year in which the selection for appointment is made :-

TABLE

Post (1)	Age (2)
Director of Legal Studies	50 years
Lecturers (Selection Grade)	45 years
Lecturers (Senior Scale)	40 years
Part-time Lecturers	58 years
Librarian	35 years

Provided that for appointment to the posts of Lecturers (Selection Grade) and Lecturers (Senior Scale), for each year of service, whether regular or temporary, rendered in any of the teaching posts in a Law College in the State by a person, the age-limit will be increased by one year, subject to a maximum of five years.

(b) Other qualifications.—No person shall be eligible for appointment to the posts specified in column (1) of the table below, by the methods specified in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof :-

TABLE

Post (1)	Methods of recruitment (2)	Qualification (3)
Class I Director of Legal Studies.	Direct recruitment	(i) M.L degree of the Madras University or a degree of equivalent standard; and (ii) Teaching experience for a period of not less than seven years as Lecturer (Selection Grade) in a Faculty of Law in a Law College or practice for a period of not less than ten years at the Bar as an advocate.
	Promotion	M.L degree of the Madras University or a degree of equivalent standard.

Recruitment by transfer—

- | | | |
|---|---|---|
| <p>(a) from the Tamil Nadu State Higher Judicial Service; or</p> <p>(b) from the category of Joint Secretary to Government, Law Department in the Tamil Nadu General Service.</p> | } | <p>(i) M.L. degree of the Madras University or a degree of equivalent standard; and</p> <p>(ii) Experience for a period of not less than two years as District Judge either in Grade I or Grade II or as Joint Secretary to Government, Law Department, as the case may be.</p> |
|---|---|---|

Class II-
Category I
Lecturers
(Selection Grade)

Direct recruitment

- (i) Master's degree in Law of any recognised University with not less than 55 percent of marks and a good academic record :
Provided that candidates belonging to Scheduled Castes and Scheduled Tribes shall possess not less than 50 percent marks:
Provided further that the holders of Ph.D. degree in Law, who have passed their Master's degree in Law prior to the 19th September 1991, shall possess not less than 50 percent marks in the Master's degree in Law.
- (ii) Teaching experience for a period of not less than five years in a Faculty of Law in a Law College or practice for a period of not less than seven years at the Bar as an advocate; and
- (iii) Must have qualified in the National Eligibility Test (NET) or an accredited Test.

Promotion

- (i) Master's degree in Law of any recognized University with not less than 55 percent marks; and
- (ii) Experience for a period of not less than five years in the category of Lecturer (Senior Scale):
Provided that the services rendered as Part-time Lecturer in the Law Colleges in the State will be taken into account in calculating the experience rendered in the category of Lecturer (Senior Scale):
Provided further that Lecturers (Senior Scale) who were regularly appointed and were in service on the 21st December 1985 need not possess the 50 percent marks in Master's degree in Law prescribed for appointment by

direct recruitment when their claims are considered for promotion to the post of Lecturer (Selection Grade) according to their regular turn for promotion.

<p>Category 2 Lecturers (Senior Scale)</p>	<p>Direct recruitment</p>	<p>(i) Master's degree in Law of any recognized University with not less than 55 percent marks and a good academic record: Provided that candidates belonging to Scheduled Castes and Scheduled Tribes shall possess not less than 50 percent marks: Provided further that the holders of Ph.D. degree in Law, who have passed their Master's degree in Law prior to the 19th September 1991, shall possess not less than 50 percent marks in the Master's degree in Law;</p> <p>(ii) Must have qualified in the National Eligibility Test (NET) or an accredited Test; and</p> <p>(iii) Must have enrolled as an advocate in the Bar Council: Provided that other things being equal, preference shall be given to persons who have actual experience at the Bar or teaching experience.</p>
<p>Category 3 Part-time Lecturers</p>	<p>Direct recruitment</p>	<p>(a) (i) M.L. degree; (ii) Experience at the Bar for a period of not less than three years; or</p> <p>(b) (i) A first class B.L. degree; (ii) A degree; and (iii) Experience at the Bar for a period of not less than five years; or</p> <p>(c) (i) A second class B.L. degree; and (ii) A second class degree or a post graduate degree; and (iii) Experience at the Bar for a period of not less than five years.</p>
<p>Class III Librarian</p>	<p>Direct recruitment or by recruitment by transfer from the Tamil Nadu Ministerial Service or for special reasons, by recruitment by transfer from any other service.</p>	<p>(i) Master's degree in Library Science with not less than 55 percent of marks; and</p> <p>(ii) A pass in the National Level test for Librarian, conducted by the University Grants Commission or any other agency recognized by the University Grants Commission; or</p>

A pass in the State Level Screening Test for Librarian, conducted by University of Madras or any other University recognized by the University Grants Commission.

5. Probation.—(a) Every person appointed to any category by direct recruitment shall, from the date on which he joins duty, be on probation in such category for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to any category by recruitment by transfer shall, from the date of on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(b) The Director of Legal Studies shall be competent to issue orders declaring satisfactory completion of probation or extending the period of probation for failure to pass the prescribed tests in respect of the members of the service in the categories in Class II.

6. Test.—Every person appointed to the post of Director of Legal Studies or Lecturer (Selection Grade) shall pass the Account Test for Executive Officers within the period of probation in the case of direct recruits or within a period of two years from the date of appointment in the case of others. If, within the period specified above, a person, for whom no probation is prescribed fails to pass the test, his increment other than the first increment shall be stopped without cumulative effect till he passes the test and such ineligibility to draw increments in the time-scale of pay shall not have the effect of postponing his future increments after he passes the test. In the case of direct recruitment, his probation will be extended until he passes the test, subject to rule 5(a).

7. Pension.—Every person appointed to the service and governed by the Pension Rules shall be entitled to the benefits available under Article 404, AA of the Civil Service Regulations.

8. Transfers and postings.—Transfers and postings of all teaching staff of the rank of Lecturers (Selection Grade) and below in Law Colleges, namely, from one Law College to another Law College, shall be made by the Director of Legal Studies.

9. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by promotion or by recruitment by transfer, the crucial date on which the candidates should be qualified shall be the 1st March of every year.

10. Private practice.—Every person appointed to the post of Part-time Lecturer may practice in Courts without detrimental to his normal official duties of such post. He may also take up Part-time jobs with the permission of the Government.

SECTION 34 —THE TAMILNADU HANDLOOMS AND TEXTILES SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

- Category 1 Joint Director of Handlooms and Textiles
- Category 2 Deputy Director of Handlooms and Textiles
- Category 3 Assistant Director of Handlooms and Textiles

2. Appointment.—(a) Appointment to the posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Posts (1)	Method of appointment (2)
Category 1 Joint Director of Handlooms and Textiles	(i) Promotion from among the holders of the post of Deputy Director of Handlooms and Textiles; or (ii) Recruitment by transfer from among the holders of the post of Joint Registrar of Co-operative Societies in the Tamil Nadu Co-operative Service or from among the holders of the post of Joint Director of Industries and Commerce in the Tamil Nadu Industries Service or from the holders of the post of Deputy Director (Cost Accounting) in the Tamil Nadu General Service.
Category 2 Deputy Director of Handlooms and Textiles	Promotion from among the holders of the post of Assistant Directors of Handlooms and Textiles.
Category 3 Assistant Director of Handlooms and Textiles	(i) Recruitment by transfer from among the holders of the post of Textile Control Officers and Senior Technical Assistants in the Tamil Nadu Handlooms and Textiles Subordinate Service; or (ii) By Direct recruitment: Provided that the ratio between the posts of Textile Control Officers and Senior Technical Assistants by recruitment by transfer shall 8 : 1.

(b) Promotion to the posts of Joint Director of Handlooms and Textiles and Deputy Director of Handlooms and Textiles shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) The proportion of substantive and temporary vacancies in category 3 to be filled by direct recruitment and recruitment by transfer shall be in the ratio of 1:2 in the following cyclical order, namely:-

1. Direct recruitment
2. Recruitment by transfer
3. Recruitment by transfer
4. Direct Recruitment
5. Recruitment by transfer
6. Recruitment by transfer

(d) The crucial date on which the candidate shall possess the qualification prescribed for the post by promotion and by recruitment by transfer for the purpose of preparation of the annual list of approved candidates for appointment to the said post shall be the first March of every year.

3. Qualification.—(a) No person shall be eligible for appointment to the posts and by the method specified in columns (1) and (2) of the table below, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof :-

TABLE

Post (1)	Method of appointment (2)	Qualification (3)
Category 1 Joint Director of Handlooms and Textiles	(i) Promotion from among the holders of the post of Deputy Director of Handlooms and Textiles.	Must have completed two years of service as Deputy Director of Handlooms and Textiles.
	(ii) Recruitment by transfer from among the holders of the post of Joint Registrar of Co-operative Societies in the Tamil Nadu Co-operative Service or from among the holders of the post of Joint Director of Industries and Commerce in the Tamil Nadu Industries Service.	Experience in work connected with Handlooms or Textiles Industry for a period of not less than one year in the Department of Handlooms and Textiles.
	(iii) Recruitment by transfer from among the holders of the post of Deputy Director (Cost Accounting) in the Tamil Nadu General Service.	Must have completed 5 (five) years of service as Deputy Director (Cost Accounting) in the Department of Handlooms and Textiles.
Category 2 Deputy Director of Handlooms and Textiles	Promotion from among the holders of the posts of Assistant Director of Handlooms and Textiles	Must have completed two years of service as Assistant Director of Handlooms and Textiles.
Category 3 Assistant Director of Handlooms and Textiles	(i) Recruitment by transfer from among the holders of the posts of - (a) Textile Control Officer (b) Senior Technical Assistant in the Tamil Nadu Handlooms and Textiles Subordinate Service.	Must have completed 2 years of service as Textile Control Officer. Must have completed 3 years of service as Senior Technical Assistant.
	(ii) Direct recruitment.	(i) A degree in Textile Technology; or (ii) A degree in M.Com. or M.A. with Economics as the main subject or M.Sc., with Mathematics as the main subject: Provided that other things being equal, preference shall be given to the holders of Textile Technology degree.

4. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply to the appointment by direct recruitment to the post of Assistant Director of Handlooms and Textiles.

5. Age.—No person shall be eligible for appointment to the post of Assistant Director of Handlooms and Textiles by direct recruitment, if he has completed or will complete 30 years of age on the first of July of the year in which the selection for appointment is made.

6. Probation.—Every person appointed to the post of Assistant Director of Handlooms and Textiles by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years and in the case of recruitment by transfer, the period of probation shall be one year on duty within a continuous period of two years.

Explanation.— A probationer in the category of Assistant Director of Handlooms and Textiles shall be entitled to count towards his probation the period of service rendered by him in any institution under foreign service terms under the administrative control of the Department of Handlooms and Textiles, if, but for such service, he would have continued to officiate as Assistant Director of Handlooms and Textiles.

7. Training.—(a) Every person appointed to the post of Assistant Director of Handlooms and Textiles by direct recruitment shall -

(i) undergo a course of theoretical training in Co-operation, Auditing, Banking and Book-Keeping for a period of not less than nine months and a course of practical training for a period of not less than three months at Co-operative Training College, Chennai or at the Indian Institute of Handloom Technology, Salem or any other centre approved by the Government for the purpose;

(ii) be in-charge of a Handloom Officer's Office for a period of not less than six months.

(b) Every probationary Assistant Director of Handlooms and Textiles shall while undergoing the training and while he is in-charge of Handloom Officer's office be entitled to the minimum pay in the time scale of pay applicable to the post. The period of such training and the period for which he is in-charge of Handloom Officer's office shall count for increment and probation.

8. Tests and Examinations.—Every person appointed to the post of Assistant Director of Handlooms and Textiles by direct recruitment, shall, within the period of his probation pass the following tests and examinations if he has not already passed the same in any other capacity, namely:-

(i) Account Test for Subordinate Officers, Part I or Account Test for Executive Officers; and

(ii) Examination in Co-operation, Auditing, Banking and Book-keeping conducted by the Tamil Nadu Public Service Commission.

9. Special provisions for tests.—For the purpose of these rules, a person who has passed the examinations specified in column (1) of the table below shall be deemed to have passed the examination conducted by the Tamil Nadu Public Service Commission in the subjects specified in the corresponding entries in column (2) thereof:-

TABLE

Examination	Corresponding examination of the Tamil Nadu Public Service Commission
(1)	(2)
1. Government Technical Examination- Book Keeping (Lower Grade). Banking (Lower Grade). Accountancy (Lower Grade).	Book Keeping. Banking . Book Keeping.
2. B.Com. or B.Com. (Hons.) or M.Com. Degree.	Book keeping.

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|---|---|
| 3.B.Com. (Hons.) of the Madras or Annamalai University with Co-operation as one of the subjects. | Co-operation, Auditing, Banking and Book Keeping. |
| 4.M.Com. Degree of the Madras, Madurai or Annamalai University with Co-operation as one of the subjects. | Co-operation and Book keeping. |
| 5.A pass in the Accountancy and General Commercial knowledge of the Intermediate examination of the Andhra University. | Book keeping. |
| 6.A pass in the Government Diploma in Accountancy or Registered Accountants or Associate Chartered Accountants Diploma Final Examination. | Book keeping and Auditing. |
| 7.A pass in the examination of the Certified Associateship of the Indian Institute of Bankers. | Banking. |
| 8.A pass in the Elements of Commerce and Accountancy in the Intermediate or Pre-University Examination of the Madras University. | Book keeping. |
| 9.A pass in the Government Technical Examination in Accountancy (Lower Grade). | Book keeping. |
| 10.A pass in the Elements of Commerce in the Higher Secondary Examination conducted by the Board of Higher Secondary Examination, Tamil Nadu. | Book keeping. |

9A. Postings and transfer.— Postings and transfers of Assistant Director of Handlooms and Textiles shall be made by the Director of Handlooms and Textiles.

10. Savings.— Nothing contained in these rules shall adversely affect any person holding the post during the period commencing on the 30th April 1971 and ending with the 9th August 1979.

SECTION 35—THE TAMIL NADU APPROVED SCHOOLS AND VIGILANCE SERVICE.

1. Constitution.—The service shall consist of the following branches and categories of officers, namely:-

Branch I

Category 1-

- (a) Director of Approved Schools and Vigilance Service;
- (b) Deputy Director of Approved Schools and Vigilance Service.

Category 2-

- (a) Superintendent of Boys' Approved Schools;
- (b) Superintendent of Girls' Approved Schools.

Branch II

Category

- 1. Inspector of Vigilance;
- 2. Superintendent, Government Vigilance Home and Stri Sadana.

Branch III

Category

Superintendent, Garments and Holdall Making Unit, Vellore.

2. Appointment.—(i) Appointment to the categories mentioned in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

	Category (1)		Method of recruitment (2)
		Branch I	
1(a)	Director of Approved Schools and Vigilance Service.	(i)	Direct recruitment; or
		(ii)	Promotion from Deputy Director of Approved Schools and Vigilance Service; or
		(iii)	For special reasons, recruitment by transfer from any other service.
(b)	Deputy Director of Approved Schools and Vigilance Service.	(i)	Direct recruitment; or
		(ii)	Promotion from the post of Superintendent of Government Approved Schools and Vigilance Home and Stri Sadana, Chennai in the Tamil Nadu Approved Schools and Vigilance Service or Inspector of Vigilance; or
		(iii)	Recruitment by transfer from the post of Personal Assistant to the Director of Approved Schools and Vigilance Service in the Tamil Nadu General Service; or
		(iv)	For special reasons, recruitment by transfer from any other service; or
		(v)	Promotion from the post of Assistant Director of Approved Schools and Vigilance Service (Educational Programme):

Provided that direct recruitment shall be resorted to only when appointment cannot be made by the methods (ii) and (iii) above:

Provided further that promotion to categories 1(a) and (b) shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

- 2(a) Superintendent of Boys' Approved Schools
- (i) Direct recruitment; or
 - (ii) Recruitment by transfer from the category of supervisors, Government After Care Homes, Assistant Superintendents of Approved Schools; or
 - (iii) For special reasons, recruitment by transfer from any other service.
- (b) Superintendent of Girls' Approved Schools.
- (i) Direct recruitment; or
 - (ii) Recruitment by transfer from the Deputy Superintendent, Government Vigilance Home and Stri Sadana, Chennai, Supervisor, Government After Care Home for women, Vellore. Superintendent, Government Protective Home, Tiruchirapalli. Deputy Superintendent, Government Special Home for Unattached Women among Burma Repatriates, Mathur, Pudukkottai District, Assistant Superintendents or Approved schools and Vigilance Institutions; or
 - (iii) For special reasons, recruitment by transfer from any other service:

Provided that women alone shall be eligible for appointment to the post of Superintendent, Girls' Approved Schools.

Branch II

Category 1

Inspector of Vigilance

- (i) Direct recruitment; or
- (ii) Promotion from the post or Superintendent of Government Approved Schools and Vigilance Home and Stri Sadana, Chennai; or
- (iii) For special reasons, recruitment by transfer from any other service.

Category 2

Superintendent, Government Vigilance Home and Stri Sadana.

- (i) Direct recruitment; or
- (ii) Recruitment by transfer from the Deputy Superintendent, Government Vigilance Home & Stri Sadana, Chennai Supervisor, Government After Care Home for women, Vellore; Superintendent, Government Protective Home, Tiruchirapalli; Deputy Superintendent, Government Special Home for Unattached Women among Burma Repatriates, Mathur, Pudukkottai District, Assistant Superintendent of the Government Vigilance Home and Stri Sadana, Chennai, Government Protective Home, Tiruchirapalli, Government Approved schools and Junior Supervisor, Government After Care Home for Women, Vellore; or
- (iii) For special reasons, recruitment by transfer from any other service:

Provided that women alone shall be eligible for appointment to the posts of Inspector of Vigilance and Superintendent, Government Vigilance Home and Stri Sadana, Chennai.

(ii) Appointment as Superintendent, Garments and Holdall Making Unit, Vellore, shall be made by direct recruitment or recruitment by transfer from any other service.

3. Qualification.—(i) No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in column (2) thereof unless he/she possesses the qualifications specified in the corresponding entries in columns (3) thereof:-

TABLE

	Category (1)	Method of appointment (2)	Qualification (3)
		Branch I	
1	(a) Director of Approved Schools and Vigilance Service.	(i) Direct recruitment	(a) M.A., or M.Sc., degree in Sociology or Criminology and Forensic Science; (b) Must not have completed or will not complete 35 years of age on the first day of July of the year in which the selection for appointment is made.
		(ii) Promotion; or recruitment by transfer from any other service.	B.A., or B.Sc., or B.Com., degree.
	(b) Deputy Director of Approved Schools and Vigilance Service	(i) Direct recruitment	(a) M.A., or M.Sc., degree in Social Work or Sociology or Psychology or Criminology and Forensic Science; (b) Must not have completed or will not complete 35 years of age on the first day of July of the year in which the selection for appointment is made.
		(ii) Promotion; or recruitment by transfer from any other service	Must have served for a period of not less than five years in the post from which recruitment is made.
		(iii) Promotion from the post of Assistant Director of Approved Schools and Vigilance Service (Educational Programme).	Must have served for a period of not less than two years in the post of Assistant Director of Approved Schools and Vigilance Service (Educational Programme).

- | | | | | | |
|-----------|---|---|------|-------------------------|--|
| 2 | (a) Superintendent, Boys' Approved Schools.
(b) Superintendent, Girls' Approved Schools. | } | (i) | Direct recruitment | (i)(a) A first or second class B.A., or B.Sc., degree or a diploma in Criminology and Forensic Science; and
(b) B.T., or L.T. or B.Ed., degree.
(ii) Must be not less than 160 centimeters in height and 79 centimeters round the chest on full expiration and must have a chest expansion of not less than five centimeters:
Provided that in the case of women, they must be not less than 145 centimeters in height and minimum chest measurement of 71 centimeters on full expiration with an expansion of not less than two centimeters. |
| | | | (ii) | Recruitment by transfer | (i)(a) B.A., or B.Sc., or B.Com., degree; and
(b) B.T., or L.T., or B.Ed., degree.
(ii) Must not have completed or will not complete 50 years of age on the first day of July of the year in which the selection for appointment is made. |
| Branch II | | | | | |
| 1 | Inspector of Vigilance | | (i) | Direct recruitment | (i)(a) A first or second class degree in Arts or Science; and
(b) B.T., or L.T., or B.Ed., degree.
(ii) Must possess a diploma in Social Service including training in Social and Moral Hygiene and After care work.
(iii) Must have completed 30 years of age, but not 40 years of age on the first day of July of the year in which the selection for appointment is made. |

		(ii) Promotion from the post of Superintendent, Government Approved Schools and Government Vigilance Home and Stri Sadana.	Must have served as Superintendent, Government Approved Schools or Government Vigilance Home and Stri Sadana for a period of not less than three years.
		(iii) Recruitment by transfer from any other service.	(i)(a) B.A., or B.Sc., or B.Com., degree; and (b) B.T., or L.T., or B.Ed., degree. (ii) Must not have completed or will not complete 50 years of age on the first day of July of the year in which the selection for appointment is made.
2	Superintendent Government Vigilance Home and Stri Sadana	(i) Direct recruitment	(i) A degree of B.A., or B.Sc., and a degree or diploma in Education. (ii) Must have completed 30 years of age, but not 40 years of age on the first day of July of the year in which the selection for appointment is made.
		(ii) Recruitment by transfer from the post of Supervisor, Government After Care Home for women, Vellore, Superintendent, Government Protective Home Tiruchirapalli. Deputy Superintendent, Government Stri Sadana, Superintendent, Government Special Home for Unattached Women, Mathur, Pudukkottai District, Assistant Superintendent of the Government Vigilance Home and Stri Sadana, Chennai, Government Protective Home, Tiruchirapalli, Government Approved schools and Junior Supervisor, Government After Care Home for Women, Vellore.	(i) A degree of B.A., or B.Sc., and a degree or diploma in Education. (ii) Must not have completed or will not complete 50 years of age on the first day of July of the year in which the selection for appointment is made.

- (iii) Recruitment by transfer from any other service
- (i) A degree of B.A., or B.Sc., and a degree or diploma in Education.
- (ii) Must not have completed or will not complete 50 years of age on the first day of July of the year in which the selection for appointment is made.

(ii) No person shall be eligible for appointment to the post of Superintendent, Garments and Holdall Making Unit, Vellore, unless he possesses the following qualifications, namely:-

- (a) Must be the holder of S.S.L.C. eligible for college course of study;
- (b) Must have passed Government Technical Examination, either in Tailoring and Dress-making (Higher Grade) or Group Certificate in Needle work and Dress making; and
- (c) Must possess practical experience in the manufacture of garments and holdalls for a period of not less than three years.
- (d) No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete 35 years of age on the first day of July of the year in which selection for appointment is made:

Provided that in the case of persons with qualifications higher than those prescribed in these rules and who have got experience for more than five years in the field, the age limit for appointment by direct recruitment shall be 40 years.

3A. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or promotion, the crucial date on which the candidate should be qualified shall be the 15th February of the year to which the list relates.

4.Probation.—(i) Every person appointed to a category either by direct recruitment or recruitment by transfer from any other service shall from the date on which he/she joins duty be on probation for a total period of two years on duty within a continuous period of three years; and

(ii) The authority competent to declare the satisfactory completion of probation in respect of Superintendents of Approved Schools, Inspector of Vigilance, Superintendent, Vigilance Home and Stri Sadana and Superintendent, Garments and Holdall Making Unit, Vellore or to extend the period of probation to enable him/her to pass the prescribed test shall be the Director of Approved Schools and Vigilance Service, provided no relaxation of rule is involved.

5 Tests.— (i) The holders of the posts specified in column (1) of the table below shall pass the tests specified in the corresponding entries in column (2) thereof within the period specified in column (3) thereof:-

TABLE		
(1)	(2)	(3)
1	Branch I	
1 Superintendent, Approved Schools.	1 Jail Test, Part II, The Tamil Nadu Children Act and the rules framed there under.	To be passed within the period of probation: Provided that candidates appointed by recruitment by transfer from any other service who have already passed the Account

- | | | |
|---|--------------------------------------|---|
| 2 | Account Test for Executive Officers. | Test prescribed for such other service shall not be required to pass the Account Test for Executive Officers. |
|---|--------------------------------------|---|

Branch II

- | | | | | | |
|----|--|---|--|--------------------------------------|--|
| 1. | Inspector of Vigilance | } | | | |
| 2. | Superintendent, Government Vigilance Home and Stri Sadana. | | | | |
| | | | | Account Test for Executive Officers. | To be passed within the period of probation or within two years from the date of appointment in the case of promotees:
Provided that candidates appointed by recruitment by transfer from any other service who have already passed the Account Test prescribed for such other service shall not be required to pass the Account Test for Executive Officers. |

(ii) A probationer in the post of Superintendent, Garments and Holdall Making Unit, Vellore, shall within the period of his/her probation, pass the Account Test for Executive Officers:

Provided that a candidate appointed by recruitment by transfer from any other service who has already passed the Account Test prescribed for that service, need not pass the Account Test for Executive Officers.

6. Training.—(i) Branch I.—A person appointed to the post of Superintendent of an Approved School by direct recruitment shall, within the prescribed period of probation, undergo a training for atleast two months in an approved school. The pay admissible to him during the period of training shall be the minimum of the time table. The period of training shall count for probation, but not for increment in the time scale of pay.

(ii) Branch II.— Every person appointed as -

(i) Inspector of Vigilance by direct recruitment; or

(ii) Superintendent, Government Vigilance Home and Stri Sadana otherwise than by recruitment by transfer from the post of Assistant Superintendent of the Vigilance Home, Chennai shall within the period of probation undergo training for a period of three months, the former under the Director of Approved Schools and Vigilance Service and the latter either under the Director of Approved Schools and Vigilance Service or under the Inspector of Vigilance. Every person appointed to the posts of Inspector of Vigilance and the Superintendent, Government Vigilance Home and Stri Sadana during the period of training, be paid the minimum of the time scale of pay. The period of training shall count for probation but not for increment in the time scale of pay.

(iii) Every person appointed to any of the categories in branches I and II by direct recruitment on or after the 1st July 1975 and every person appointed by promotion or by recruitment by transfer to the said categories on or after the 1st July 1976 shall undergo Foundational Training Course B for a period of three weeks in the Civil Services Training Institute, Bhavanisagar, Erode District, provided they are below 53 years of age on the date of commencement of the course and a pass in the test conducted at the end of the said training shall be a pre-condition for declaration of probation. The period of training shall be treated as on duty and it shall count for probation and increment.

7. Transfers and postings.—The Director of Approved Schools and Vigilance Service shall be the authority competent to order transfers and postings of Superintendents of Approved Schools, Inspector of Vigilance, Superintendent, Government Vigilance Home and Stri Sadana and Superintendent, Garments and Holdall Making Unit, Vellore.

SECTION 36 —THE TAMIL NADU AGRICULTURE EXTENSION SERVICE.

1. Constitution.—The service shall consist of the following classes of posts, namely:-

- Class I Joint Director of Agriculture (Extension)
- Class II Deputy Director of Agriculture (Extension)
- Class III Assistant Director of Agriculture (Extension)
- Class IV Agricultural Officer (Extension)

2. Appointment.— (a) Appointment to several classes and posts specified in columns (1) and (2) respectively of the table below shall be made by the methods specified in the corresponding entries in column (3) thereof:-

TABLE		
Class (1)	Post (2)	Method of appointment (3)
Class I	Joint Director of Agriculture (Extension)	Promotion from among the holders of the post of Deputy Director of Agriculture (Extension).
Class II	Deputy Director of Agriculture (Extension)	Promotion from among the holders of the post of Assistant Director of Agriculture (Extension).
Class III	Assistant Director of Agriculture (Extension)	(i) Direct recruitment; or (ii) Promotion from among the holders of the post of Agricultural Officer (Extension).
Class IV	Agricultural Officer (Extension)	(i) Direct recruitment; or (ii) Recruitment by transfer from among the categories of Deputy Agricultural Officer; or Assistant Seed Officer; or Assistant Agricultural Officer in the Tamil Nadu Agricultural Extension Subordinate Service.

(b) Appointment to class III shall be made by direct recruitment and by promotion in the ratio of 1:5 and in the following order of rotation, namely:-

- (i) Direct recruitment;
- (ii) Promotion;
- (iii) Promotion;
- (iv) Promotion;
- (v) Promotion ; and
- (vi) Promotion.

(bb) Appointment to the substantive vacancies arising in class IV shall be made by direct recruitment and recruitment by transfer in the ratio of 9:1.

(c) The posts included in classes I and II shall be treated as selection posts and appointment to the posts in the said classes, by promotion, shall be made on grounds of merit and ability, seniority being considered only where merit and ability and approximately equal.

3. Preparation of annual list of approved candidates.— For preparation of annual list of approved candidates for appointment to the posts in the service by promotion, or by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st April of every year:

Provided that for appointment to the post in class IV by recruitment by transfer, such list shall be prepared with reference to the seniority of the candidates, based on the date of acquiring B.Sc., (Agriculture) degree.

4. Appointing authority.—The appointing authorities for several classes of posts specified in column (1) of the table below shall be the authorities specified in the corresponding entries in column (2) thereof:-

TABLE

Class (1)	Appointing authority (2)
Classes I, II and III	Government.
Class IV	Director of Agriculture.

Explanation.—The Director of Agriculture shall make first appointment of the officers in class III from the panel approved by Government subject to the ratification of the Government to be obtained thereafter.

5. Reservation of appointment.—The rule of reservation of appointments (General rule 22) shall apply for appointment to the posts of Assistant Director of Agriculture (Extension) and Agricultural Officer (Extension) by direct recruitment, separately.

6. Qualification (a) Age.—No person shall be eligible for appointment by direct recruitment to the posts specified in column (1) of the table below, if he has completed or will complete the age specified in the corresponding entries in column (2) thereof, on the first day of July of the year in which the selection for appointment is made.

TABLE

Post (1)	Age (2)
1. Assistant Director of Agriculture (Extension)	32 years
2. Agricultural Officer (Extension)	30 years: Provided that the age limit shall be 32 years in the case of persons holding a post graduate degree in Agriculture such as M.Sc. (Agriculture) or Ph.D.,

(b) Other qualifications.—(i) No person shall be eligible for appointment to the posts specified in column (1) of the Annexure to these rules, by the methods specified in column (2), thereof, unless he possesses the qualifications specified in the corresponding entries in column (3) of the said Annexure:-

(ii) Wherever service for any specific period has been prescribed in these rules as one of the qualifications for appointment, it shall mean only the service rendered in a regular capacity in the Tamil Nadu Agriculture Department including service rendered in equivalent post in other Departments and also service rendered on foreign service.

(c) Notwithstanding the provisions contained in sub-rule (b), an Assistant Director of Agriculture who is in service on the 1st February 1981 and an Agricultural Officer who had commenced his probation as Upper subordinate prior to the 22nd October 1969, shall be eligible for promotion to the post of Deputy Director of Agriculture (Extension) and Assistant Director of Agriculture (Extension) respectively, even though he has not passed the Tamil Nadu Government Office Manual Test. A person so promoted shall pass the Tamil Nadu Government Office Manual Test within a period of three years from the date of his appointment in the higher post, failing which he shall be reverted. He shall not also be eligible to draw his second and third increments until he passes the tests. Such ineligibility shall not have the effect of postponing future increments, if he passes the test within the prescribed period of three years.

7. Tests.—(a) Every person appointed to the post of Assistant Director of Agriculture (Extension), by direct recruitment, shall within a period of two years from the date of his appointment pass the Account Test for Executive Officers, Tamil Nadu Government Office Manual Test and the Departmental Test for Officers of the Tamil Nadu Agriculture Department:

Provided that a pass in the Account Test for Executive Officers shall not be necessary, if he has already passed the Account Test for Subordinate Officers in Parts I and II:

Provided further that a pass in the Tamil Nadu Government Office Manual Test prescribed shall be applicable only to persons appointed on and after the date from which these rules come into force.

(b) Every person appointed to the post of Agricultural Officer (Extension) by direct recruitment or by recruitment by transfer shall, within a period of two years from the date of his appointment, pass the following tests, namely:-

- (i) Account Test for Subordinate Officers, Part I;
- (ii) Agricultural Departmental Test for Technical Officers of the Agriculture Department (Agricultural Departmental Manual—All chapters);
- (iii) Tamil Nadu Government Office Manual Test.

(c) If an Assistant Director of Agriculture (Extension) or Agricultural Officer (Extension) does not pass the tests within a period of two years from the date of his appointment, he shall not be allowed to draw his second and subsequent increments until he passes the tests. Such ineligibility to draw increments shall not have the effect of postponing his future increments after he has passed the tests.

8. Training and Foundational Course.—(i) Every candidate appointed to the post of Assistant Director of Agriculture (Extension) by direct recruitment, shall within the period of probation, undergo the prescribed training for a period of one year. This training shall include Foundational Course 'B' consisting of three weeks duration conducted at Anna Institute of Management, Chennai and after completion of the Foundational Course 'B', a test will be conducted and a pass in the test shall be a pre-condition for deceleration of probation and for the sanction of the second and subsequent increments. During the period of training, he shall draw pay at the minimum of time scale of pay applicable to the post. The period of training shall count for probation and increment. Every candidate on completion of training shall serve the Government for a period not less than five years. He shall be liable to pay a sum of Rs.50,000/- (Rupees Fifty thousand only) if he fails to serve the Government for the said period.

(ii) Every candidate appointed to the post of Assistant Director of Agriculture (Extension) by promotion and who are below 50 years of age shall undergo Foundational Course 'B' consisting of 3 weeks duration conducted at the Anna Institute of Management, Chennai and after completion of the Foundation Course 'B', a test will be conducted and a pass in the test will be a pre-condition for the sanction of the second and subsequent increments. The period of training shall count for increment.

(iii) Every candidate appointed to the post of Agricultural Officer (Extension) by direct recruitment, by recruitment by transfer and who are below 53 years of age, according to their seniority shall undergo Foundational Course 'B' consisting of three weeks duration conducted at the Anna Institute of Management, Chennai and after completion of the said Foundational Course a test will be conducted and the probation of the Agricultural Officer (Extension) shall not be declared until he passes the said test. Such Agricultural Officer (Extension) who have successfully completed the above training need not undergo the training again at the time of their promotion as Assistant Director of Agriculture (Extension) and the period of above training will be treated as duty.

9. Probation.—(a) Every person appointed by direct recruitment to the post of Agricultural Officer (Extension) and Assistant Director of Agriculture (Extension) shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(aa) Every person appointed by recruitment by transfer to the post of Agricultural Officer (Extension) shall from the date on which he joints duty, be on probation for a total period of one year on duty within a continuous period of two years.

(b) The Director of Agriculture shall be the authority competent to declare the satisfactory completion of probation of the holders of the post of Assistant Director of Agriculture (Extension).

(c) The Assistant Director of Agriculture, who is incharge of Division or Taluk or Seed centre, the Deputy Director of Agriculture or the Joint Director of Agriculture, who is incharge of Region, as the case may be, and the Additional Director of Agriculture (Personnel and Planning) in the Heads Office shall be the authorities competent to declare the satisfactory completion of probation or extend the period of probation of the holders of the post of Agricultural Officer (Extension) under their administrative control.

10.Postings and transfers.—(a) Postings and transfers to the several classes of posts specified in column (2) of the table below shall be made by the authorities specified in the corresponding entries in column (3) thereof:-

TABLE

Class (1)	Post (2)	Competent authority (3)
Class I	Joint Director of Agriculture (Extension)	Government.
Class II	Deputy Director of Agriculture (Extension)	Government.
Class III	Assistant Director of Agriculture (Extension)	Director of Agriculture.
Class IV	Agricultural Officer (Extension)	
	1. Transfer within the District	District Joint Director of Agriculture in consultation with the District Officers of the sister department of the district concerned.
	2. Transfer from one sister department to Agriculture department and between sister departments within the district	

Explanation.— “Sister Department” in this context means Agricultural Marketing Department, Oilseeds Department and Seed Certification Department which previously form part of Agriculture Department but are now functioning as separate departments.

(b) The Director of Agriculture shall allot the personnel referred to in sub-rule (a) to the departments of Agricultural Marketing, Oilseeds and Seed Certification and the Heads of the respective departments are empowered to issue posting orders to the personnel allotted to their departments under intimation to Government and the Director of Agriculture. They are also empowered to effect the internal transfers upto the level of Assistant Director of Agriculture under intimation to Government and the Director of Agriculture.

(c) A person so allotted to the sister department shall not be re-transferred by the Director of Agriculture unless the concerned Heads of Departments surrenders him or the person has completed three years of service in that department:

Provided that the Director of Agriculture may transfer a person and post him to any sister department on his promotion to higher posts upto the level of Assistant Director of Agriculture.

ANNEXURE
[Rule 6 (b)]

Class and Post (1)	Methods of recruitment (2)	Qualification (3)
Class I Joint Director of Agriculture (Extension)	Promotion from among the holders of the post of Deputy Director of Agriculture (Extension)	Must have served as Deputy Director of Agriculture (Extension) for a period of not less than two years.

<p>Class II Deputy Director of Agriculture (Extension)</p>	<p>Promotion from among the holders of the post of Assistant Director of Agriculture (Extension)</p>	<p>(1) Must have served as Assistant Director of Agriculture (Extension) for a period of not less than three years.</p> <p>(2) A pass in the following tests, namely:- (i) Account test for Executive officers; (ii) Departmental test for Officers of Tamil Nadu Agricultural Department; and (iii) Tamil Nadu Government Office Manual Test:</p> <p>Provided that a pass in the Account test for Executive Officers is not necessary, if the person concerned has already passed the Account test for subordinate officers, Parts I and II.</p>
<p>Class III Assistant Director of Agriculture (Extension)</p>	<p>Direct recruitment</p>	<p>A degree of M.Sc., in Agricultural Extension or Agricultural Economics: Provided that other things being equal, preference shall be given to those who possess the M.Sc., degree in Agricultural Extension.</p>
	<p>Promotion</p>	<p>(1) Must have served as Agricultural Officer (Extension) for a period of not less than three years, out of which one year shall be in any of the farms in the Agricultural Department and two years shall be as Agricultural Development Officer: Provided that except for administrative reasons, those Agricultural Officers who have not undergone one year Farm Service seniority-wise, shall not be considered for promotion as Assistant Director of Agriculture (Extension).</p> <p>(2) A pass in the following tests, namely:- (i) Account test for Executive Officers; (ii) Departmental test for Officers of Tamil Nadu Agricultural</p>

Department; and
 (iii) Tamil Nadu Government
 Office Manual Test:

Provided that a pass in the Account test for Executive Officers is not necessary, if the person concerned has already passed the Account test for subordinate officers, Parts I and II.

Class IV

Agricultural Officer
 (Extension)

Direct recruitment or
 recruitment by transfer

- (i) A Bachelor degree in Agriculture; and
- (ii) Must possess adequate knowledge of Tamil as defined in the Explanation to sub-rule (a) of rule 12 A of the General rules in Part II of the Tamil Nadu State and Subordinate Services Rules.

SECTION 36A

(Deleted)

SECTION 37 —THE TAMIL NADU HIGHER SECONDARY EDUCATIONAL SERVICE.

1. Constitution.— The service shall consist of the following classes and categories of officers, namely:-

Class I Headmasters and Headmistresses in Higher Secondary Schools.

Class II

- Category 1 Post graduate Assistants in Academic subjects.
- Category 2 Post graduate Assistants in Languages.
- Category 3 Post graduate (State council of Educational Research & Training Post graduate Teachers Certificate Course) Assistants in Academic subjects.

Class III

- Category 1 Physical Directors and Physical Directresses in Higher Secondary Schools.
- Category 2 Physical Directors and Physical Directresses (State Council of Educational Research & Training Post graduate Teachers Certificate Course).

2. Appointment.—(a) Appointment to several classes and categories of the service shall be made as follows :-

Class and category (1)	Method of recruitment (2)
I. Headmasters and Headmistress in Higher Secondary Schools	(i) Recruitment by transfer from the category 10 in class II of the Tamil Nadu Educational Service: Provided that from the 5 th July 1978, recruitment by transfer from class V of the Tamil Nadu School Educational Service and also by recruitment by transfer from the Tamil Nadu Educational Service (B Wing). (ii) Promotion from class II or class III of the service.
II.(1) Post Graduate Assistants in Academic subjects	(i) Direct recruitment; or (ii) Recruitment by transfer from categories 3 and 5 of class II of Tamil Nadu Educational Subordinate Service (Deputy Inspectors of Schools, School Assistants, Pandits and Munishi, Grade I; or If no qualified and suitable candidates are available for appointment by the method specified above, appointment shall be made by recruitment by transfer from category 3 of class V (Physical Training Instructors and Instructresses) of Tamil Nadu Educational Subordinate Service or from category 3 of class III (Physical Training Instructors of Tamil Nadu Educational Subordinate Service B Wing); or (iii) If no qualified and suitable candidates are available for appointment by the method (ii) above, appointment shall be made by recruitment by transfer from category 2 of class I or from category 3 of class III of the Tamil Nadu Educational Subordinate Service.
(2) Post Graduate Assistants in Languages	(i) Direct recruitment; or (ii) Recruitment by transfer from categories 3 and 5 of class II of Tamil Nadu Educational Subordinate Service (Deputy Inspectors of Schools, School Assistants, Pandits and Munishi, Grade I; or

If no qualified and suitable candidates are available for appointment by the method specified above, appointment shall be made by recruitment by transfer from category 3 of class V (Physical Training Instructors and Instructresses) of Tamil Nadu Educational Subordinate Service or from category 3 of class III (Physical Training Instructors of Tamil Nadu Educational Subordinate Service B Wing); or

(iii) If no qualified and suitable candidates are available for appointment by the method (ii) above, appointment shall be made by recruitment by transfer from category 2 of class V or from category 3 of class III of the Tamil Nadu Educational Subordinate Service.

(3) Post Graduate
(State council of
Educational
Research &
Training Post
Graduate
Teachers Certificate
Course) Teachers in
Academic
Subjects.

Recruitment by transfer from category I in class I of Tamil Nadu Educational Subordinate Service.

III (1) Physical Directors
and Physical
Directresses in
Higher Secondary
Schools.

(i) Direct recruitment; or
(ii) Recruitment by transfer from category 1 of class V of the Tamil Nadu Educational Subordinate Service and by recruitment by transfer from category 4 of class I of the Tamil Nadu Educational Subordinate Service (B Wing); or
(iii) If no qualified and suitable candidates are available for appointment by the method (ii).above, by recruitment by transfer from category 2 of class V of the Tamil Nadu Educational Subordinate Service; or
(iv) If no qualified and suitable candidates are available for appointment by the methods (ii) and (iii) by recruitment by transfer from any other service.

(2)Physical Directors
and Physical
Directresses
(State council of
Educational
Research &
Training Post
graduate
Teachers Certificate
Course)

Recruitment by transfer from category I of class VI of the Tamil Nadu Educational Subordinate Service.

(b) (i) Vacancies arising in class I of the service shall be filled up so as to ensure that the proportion of appointment in the service in the said class by recruitment by transfer, by promotion from categories 1 and 2 of class II and category 1 of class III taken together and by promotion from category 3 of class II and category 2 of class III taken together respectively be in the ratio of 2:5:2 and the cycle for such appointment shall be as follows:-

By recruitment by transfer	01
By promotion from category 1 and 2 of class II and category 1 of class III	01
By promotion from category 3 of class II and category 2 of class III	01

By recruitment by transfer	01
By promotion from category 1 and 2 of class II and category 1 of class III	01
By promotion from category 3 of class II and category 2 of class III	01
By promotion from category 1 and 2 of class II and category 1 of class III	01
By promotion from category 1 and 2 of class II and category 1 of class III	01
By promotion from category 1 and 2 of class II and category 1 of class III	01

Provided that if no sufficient number of qualified and suitable candidates are available for appointment by a particular method, such vacancies shall be filled in by the other method prescribed.

(ii) Fifty percent of the substantive vacancies in classes II and III of the service shall be filled or reserved to be filled by direct recruitment:

Provided that fifty percent of the substantive vacancies in category 1, Post Graduate Assistants in Academic subjects under class II of the service shall be filled by direct recruitment and out of this ten percent shall be filled or reserved to be filled from among the qualified Secondary Grade Teachers and other Teachers with Secondary Grade Scale of pay working in recognized Higher Secondary Schools, High Schools, Middle Schools and Elementary Schools under the Local Bodies (Corporation or Municipal) and all Aided Managements:

Provided further that fifty percent of the substantive vacancies in category 2, Post Graduate Assistants in Languages subjects under class II of the service shall be filled by direct recruitment and out of this ten percent shall be filled or reserved to be filled from among Language Pandits working in recognized Higher Secondary Schools, High Schools, Middle Schools and Elementary Schools under the Local Bodies (Corporation or Municipal) and all Aided Managements.

(c) Promotion to class I in the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Appointing authority.—Appointment to the classes and categories of Officers specified in Column (1) of the table below shall be made by the authority specified in the corresponding entries in column (2) thereof :-

Class and category (1)	TABLE	Appointing authority (2)
I. Headmasters and Headmistresses in Higher Secondary Schools	}	Director of School Education.
II.(1) Post Graduate Assistants in Academic subjects		
(2) Post Graduate Assistants in Languages		
(3) Post Graduate (State council of Educational Research & Training Post Graduate Teachers Certificate Course) Teachers in Academic subjects		
III (1) Physical Directors and Physical Directresses in Higher Secondary Schools		
(2) Physical Directors and Physical Directresses (State council of Educational Research & Training Post graduate Teachers Certificate Course)		
		Joint Director of School Education (Higher Secondary).

4.Reservation of appointment.— The rule of reservation of appointments (General rule 22) shall apply to appointments by direct recruitment to all the categories in class II and class III of the service, the appointments to each category being treated as one unit.

4A. Unit for purpose of appointment, discharge for want of vacancies, re-appointment and confirmation.—For the purpose of appointment, discharge for want of vacancies, re-appointment and appointment as a full member, all the categories in class I, every academic subject in categories 1 and 3 in class II, every Language in category 2 in class II and all the categories in class III shall be deemed to be separate units.

5.Appointments in institutions and establishments specially provided for women.— (a) General rule 21 shall apply to appointments to the service in institutions and establishments specially provided for women.

(b) A vacancy in a category in an institution or establishment specially provided for women shall be filled by the transfer of any women member of the same category who may be employed, at that time of vacancy, in an institution or establishment not specially provided for women. When such transfer is not possible, a woman may be appointed by any method admissible under sub-rule (a) of rule 2 but she will not acquire by reason only of such appointment any right in the matter of seniority or full membership in such category or transfer to a vacancy in such category, in an institution or establishment not specifically provided for women or promotion to a higher category.

(c) A man appointed under the proviso to General rule 21 to a category in a vacancy in an institution or establishment specially provided for women shall not, by reason only of such appointment acquire any right in the matter of seniority or full membership in such category or promotion to a higher category and shall be replaced at the earliest opportunity by a qualified and suitable women.

Explanation.— There is no bar to appointment women against vacancies in an institution not specially provided for women.

6. Omitted.

7. Other qualification.—(a) No person shall be eligible for appointment to the categories specified in column (1) of the Annexure by the method specified in column(2) against each, unless he possess the qualification specified in the corresponding entries in column (3) thereof :-

(b) No person whose mother tongue is other than Tamil or who has not acquired knowledge of Tamil language in his / her high school course or who has not passed a second Class language test in Tamil shall be eligible for appointment to any category of the service.

8. Probation.—(a) Every person appointed to any category by direct recruitment shall, from the date on which he joins duty, be on probation in such category for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to any category by recruitment by transfer shall, from the date on which he joins duty, be on probation in such category for a total period of one year on duty within a continuous period of two years.

(c) The Joint Director of School Education (Higher Secondary) is competent to issue orders declaring satisfactory completion of probation in respect of the members in class I of the service and the concerned Chief Educational Officer is competent to issue orders declaring the satisfactory completion of probation in respect of the members in classes II and III of the service.

9. Transfer and posting.—Transfer and posting of all officers in the service shall be made by the Joint Director of School Education (Higher Secondary).

10. Pension.—Every person appointed to class II and III of the service by direct recruitment from among the teachers employed in any school recognized by the Director of School Education shall count for the purpose of superannuation pension in Government service, the period of service counting for pension in such school recognized by the Director of School Education.

11. Savings.—Notwithstanding anything contained in the rule 2 above, the services of those persons who are holding, on the date of issue of these special rules the posts of Headmasters and Headmistresses in Academic subjects, Post Graduate Assistants in Languages and Physical Directors and Physical Directress in Higher Secondary Schools and who possess the Qualification prescribed for such category in the Annexure shall be regularized after obtaining the concurrence of the Tamil Nadu Public Service Commission under the Tamil Nadu Public Service Commission Regulations 1954, and in respect of those persons who do not possess the Qualification prescribed for such category in the Annexure and who are holding such posts on the date of issue of these special rules shall be regularized only after they acquire the said qualification and after obtaining the concurrence of the Tamil Nadu Public Service Commission under the Tamil Nadu Public Service Commission Regulations 1954 provided they acquire the said qualifications on or before 31st May 1993; provided further they shall acquire the qualification regarding of passing of Account Test within a period of three years from the 19th September 1983. If they fail to acquire the said qualifications within the specified period they shall be replaced by suitable and qualified candidates.

12. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer / promotion the crucial date on which the candidate should be qualified shall be the 1st January of every year.

ANNEXURE

[referred to in rule 7 (a)]

Name of the category (1)	Method of recruitment (2)	Qualifications (3)
Headmasters and Headmistress in Higher Secondary Schools	Recruitment by transfer	<p>(i) A Master's degree of a University in the State, for teaching any of the languages under Parts I and II or subjects under Part III, Group A of the syllabus for Higher Secondary Courses or a Master's degree of equivalent standard in any one of the subjects or languages specified in the said syllabus or a certificate issued by the University of Madras for having undergone the Certificate course in Science and Humanities for Graduate teachers in High Schools.</p> <p>(ii) B.T. or B.Ed. degree of a University in the State or a teaching degree of equivalent standard;</p> <p>(iii) Experience for a period of not less than ten years as B.T. School Assistant in a Secondary School / Training School / Higher Secondary School recognized by the Director of School Education; and</p> <p>(iv) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Part I :</p> <p style="padding-left: 40px;">Provided that every member of the service who had already passed the Account Test for Local Body Employees conducted by the Director of Government Examinations need not pass the said test :</p> <p style="padding-left: 40px;">Provided further that the experience in the category of Headmasters and Headmistresses in a school recognised by the Director of School Education shall be taken into account for calculating the experience in the category of B.T. Assistant.</p>

- Promotion from category 1 and 2 of class II and promotion from class III
- (i) A Master's degree of a University in the State or a Master's degree of equivalent standard or a certificate issued by the University of Madras for having undergone the Certificate course in Science and Humanities for Graduate teachers in High Schools;
 - (ii) B.T. or B.Ed. degree of a University in the State or a degree of equivalent standard;
 - (iii)(a) Experience for a period of not less than ten years as B.T. School Assistant or Pandit or Post Graduate Assistant in Academic subject or Post Graduate Assistant in language in a Secondary School or Teaching School or Higher Secondary School recognized by the Director of School Education, subsequent to acquiring teaching degree;
 - (b) In the case of Physical Director / Directress, experience for a period of not less than ten years after acquiring B.T or B.Ed., qualification;
 - (iv) Must have passed the Account Test for Executive Officers or Account Test for Subordinate Officers, Part I:
Provided that every member of the service who had already passed the Account Test for Local Body Employees conducted by the Director of Government Examinations need not pass the said test.
- Promotion from category 3 of class II
- (i) A degree in Mathematics, Physics, Chemistry, Botany and Zoology of a University in the State or a degree of a University of other State considered as equivalent by the Director of School Education, Chennai.
 - (ii) B.T. or B.Ed. degree of a University of the State; and
 - (iii) A pass in the ten months State council of Educational Research & Training Post Graduate Teachers Certificate Course and a Post Graduate degree in any one of the languages under Part I or Part II or subjects under Part III Group A of the syllabus for Higher Secondary Course and who are having experience for a period of not less than ten years as School Assistant in Secondary or Training or Higher Secondary School recognized by the Director of School Education, Chennai.
 - (iv) Must have passed the Account Test for Executive Officers or Account Test for Subordinate Officers, Part I:
Provided that every member of the service who had already passed Account Test for Local Body Employees conducted by the Director of Government Examinations need not pass the said test.

	Promotion from category 2 of class III	<p>(i) A Master's degree of a University in the State in any of the languages under Part I or Part II or subjects under Part III Group A of the syllabus for Higher Secondary Course or Master's degree of equivalent standard;</p> <p>(ii) B.T. or B.Ed. degree of a University in the State or a teaching degree of equivalent standard;</p> <p>(iii) Experience for a period of not less than ten years as School Assistant in a Secondary School or Training School or Higher Secondary Schools recognized by the Director of School Education;</p> <p>(iv) Must have passed the Account Test for Executive Officers or Account Test for Subordinate Officers, Part I:</p> <p>Provided that every member of the service who had already passed Account Test for Local Body Employees conducted by the Director of Government Examinations need not pass the said test.</p>
Post Graduate Assistants in Academic Subjects	Recruitment by transfer	<p>(i) A Master's degree of a University in the State or a Master's degree of equivalent standard in the subject in respect of which recruitment is made:</p> <p>Provided that the ratio for appointment by recruitment by transfer from the among the qualified persons possessing Bachelor's degree and Master's degree in the same subject (Preferential persons) and from among the qualified persons possessing Bachelor's degree and Master's degree in different subjects (non-preferential persons) respectively shall be 1:3 :</p> <p>Provided further that if in any of the Classification (i.e. preferential or non-preferential) no person is available or the list is exhausted , then the remaining vacancies relating to the particular panel year may be filled up by the available persons from other Classification (i.e.) preferential or non-preferential as the case may be as defined in item (i) above:</p> <p>Provided also that person holding the certificate issued by University of Madras for having undergone the certificate course in Science and Humanities for Graduate teachers in High Schools shall be considered for appointment as teachers in the subject relating to Science and Humanities:</p> <p>Provided also that the inducted Post Graduate (State council of Educational Research & Training Post Graduate Teachers Certificate Course) Teachers in Academic subjects who have successfully undergone the ten month's State council of Educational Research & Training Post Graduate Teachers Certificate Course and also who acquire the Post graduate degree in the subject for which they have been inducted shall also be considered:</p>

Provided also that for appointment to certain subjects in which Master's degree are not awarded, persons possessing Master's degree in other subjects as may be considered by the Director of School Education, shall be considered:

Provided also that a Master's degree in Statistics of a University in the state or a Master's degree of equivalent standard on Statistics shall be an alternative qualification for appointment as subject teachers in Maths by recruitment by transfer from the combined category of School Assistants and Deputy Inspectors of Schools in the Tamil Nadu Educational Subordinate Service:

Provided also that the Post-graduate degree holders in the Special Branch of the subject shall be eligible to be appointed in the Higher Secondary Schools to teach the relevant subjects in General Branch:

Provided also that candidates holding Master's degree in Public Administration shall also be considered for appointment as Post-Graduate Assistant in Political Science;

- (ii) B.T. or B.Ed. degree of a University in the State or a teaching degree of equivalent standard.

- Direct recruitment (i) Must have obtained a Master's degree and Bachelor's degree in the same subject or its equivalent in respect of which recruitment is made; and
(ii) B.T. or B.Ed. degree of a University in the State or a teaching degree of equivalent standards;

Post Graduate Assistants in Languages (Tamil)

Recruitment by transfer

- (i) (a) A Bachelor's degree in Tamil of a University in the state or a degree with Tamil of equivalent standard;
(b) A Master's degree in Tamil of a University in the State; and
(c) B.T. or B.Ed., degree of a university in the State or a degree of equivalent standard; or
(ii) (a) A degree in the subject other than Tamil of a University in the State or a degree of equivalent standard;
(b) A Master's degree in Tamil of a University in the State or a Master's degree of equivalent standard; and
(c) B.T. or B.Ed., degree of a university in the State or a degree of equivalent standard:

Provided that for appointment to the post by recruitment by transfer from the post of Tamil Pandits in the High Schools, the Pandits Training or secondary Grade Training shall be considered as equivalent qualification to the B.T. or B.Ed. degree:

Provided further that other things being equal, preference shall be given to those who possess the qualification specified in item (i) above.

	Direct recruitment	<ul style="list-style-type: none"> (i) Must have obtained a Bachelor's degree and Master's degree in Tamil language or their equivalent in respect of which recruitment is made; and (ii) B.T. or B.Ed., degree of a University in the State or a teaching degree of equivalent standard.
Post Graduate Assistants in Languages (other than Tamil)	Recruitment by transfer	<ul style="list-style-type: none"> (i)(a) A Bachelor's degree in the language in respect of which recruitment is made of a University in the state or a degree its equivalent standard; (b) A Post Graduate degree in the language in respect of which recruitment is made or its equivalent standard; and (c) B.T. or B.Ed., degree of a university in the State or a degree of equivalent standard; or <p>(ii)(a) A Bachelor's degree in the subject other than the language of a University in the State in respect of which recruitment is made or a degree of its equivalent standards;</p> <p>(b) A Post Graduate degree in the language in respect of which recruitment is made of a University in the State or a Master's degree of its equivalent standard; and</p> <p>(c) B.T. or B.Ed., degree of a university in the State or a degree of equivalent standard:</p> <p style="padding-left: 20px;">Provided that appointment to the post of Post Graduate Assistants in English language from among the qualified persons possessing Bachelor's degree and Master's degree in the same subjects (preferential persons) and from among the qualified persons possessing Bachelor's degree and Master's degree in different subjects (Non-preferential persons) shall be made in the ratio of 1:1</p> <p style="padding-left: 20px;">Provided further that for appointment to the post by recruitment by transfer from the post of Pandits and Munshis in the High Schools, the Pandits Training or Secondary Grade Training shall be considered as equivalent qualification to the B.T. or B.Ed. degree:</p> <p style="padding-left: 20px;">Provided also that other things being equal, preference shall be given to those who possess the qualification specified in item (i) above:</p> <p style="padding-left: 20px;">Provided also that if qualified person possessing Bachelor's degree and Master's degree in English is not available the remaining vacancies relating to the particular panel year shall be filled up by the available persons provided in item (i) (a),(b) and item (ii) (a),(b) and (c) while filling the post of Post Graduate Assistants in English language only:</p>

Provided also that the third proviso to item(ii) shall not be applicable for the post of Post Graduate Assistants in English language.

Explanation.—In these rules, “Preferential persons” means “qualified persons possessing Bachelor’s degree and Master’s degree in the same subject” and “Non-Preferential persons” means “qualified persons possessing Bachelor’s degree and Master’s degree in different subjects.”

	Direct recruitment	(i) Must have obtained a Bachelor’s degree and Master’s degree in the same language or their equivalent in respect of which recruitment is made; and (ii) B.T or B.Ed degree of a University in the state or a degree of equivalent standard.
Post Graduate (State council of Educational Research & Training Post Graduate Teachers Certificate Course) Teachers in Academic subjects.	Recruitment by transfer from category 1 in class I of the Tamil Nadu School Educational Subordinate Service	(i) A degree in Mathematics, Physics, Chemistry, Botany or Zoology of a University in the State or a degree of a University of other State considered as equivalent by the Director of School Education, Chennai. (ii) B.T. or B.Ed. degree of a University in the State; and (iii) A pass in the ten months State council of Educational Research & Training Post Graduate Teachers Certificate Course.
Physical Directors and Physical Directresses in Higher Secondary School	Direct recruitment and recruitment by transfer	(i) A M.P.Ed. degree of a university in the State or a degree of equivalent standard: or (ii) A diploma equivalent to M.P.Ed. degree.
Physical Directors and Physical Directresses (State council of Educational Research & Training Post Graduate Teachers Certificate Course)	Recruitment by transfer	Certificate for having successfully undergone ten months Post Graduate Certificate Course conducted by the State council of Educational Research & Training.

SECTION 38 – THE TAMIL NADU AGRICULTURAL ENGINEERING SERVICE.

1. Constitution.— The service shall consist of the following classes of posts, namely:-

A. Selection category

- Class I Chief Engineer (Agricultural Engineering)
 Class II Superintending Engineer (Agricultural Engineering)
 Class III -
 1. Executive Engineer (Agricultural Engineering)
 2. Deputy Chief Engineer (Agricultural Engineering)

B. Ordinary category.

- Class IV Assistant Executive Engineer (Agricultural Engineering)
 Class V Assistant Engineer (Agricultural Engineering)

2. Appointment.—(a) Appointment to the several classes of posts specified in column (2) of the table below shall be made by the methods specified in the corresponding entries in column (3) thereof:-

TABLE

Class (1)	Post (2)	Method of recruitment. (3)
Class I	Chief Engineer (Agricultural Engineering)	By promotion from among the holders of the post in class II
Class II	Superintending Engineer (Agricultural Engineering)	By promotion from among the holders of posts in class III.
Class III	Executive Engineer (Agricultural Engineering); and Deputy Chief Engineer (Agricultural Engineering)	By promotion from among the holders of the posts in class IV.
Class IV	Assistant Executive Engineer (Agricultural Engineering)	(i) By direct recruitment; (ii) By promotion from among the holders of the posts in class V; and (iii) By recruitment by transfer among the holders of the post of Junior Engineer (Agricultural Engineering) in the Tamil Nadu Agricultural Subordinate Service.
Class V	Assistant Engineer (Agricultural Engineering)	(i) By direct recruitment; (ii) By recruitment by transfer from among the holders of the posts of Assistant Soil Conservation Officer, Junior Draughting Officer and Agricultural Engineering Foreman in the Tamil Nadu Agricultural Subordinate Service: <p style="margin-left: 40px;">Provided that the Junior Engineer (Agricultural Engineering) in the Tamil Nadu Agricultural Subordinate Service on acquiring a degree in Engineering or a pass in Sections 'A' and 'B' of the AMIE shall be re-designated as Assistant Engineer (Agricultural Engineering) in the Tamil Nadu Agricultural Engineering Service from the date following the last date of examination, notwithstanding the procedures to be followed or appointment by recruitment by transfer.</p>

(b) Appointment to vacancies arising in class IV shall be made by direct recruitment, by promotion from among the holders of the post of Assistant Engineer in class V and by recruitment by transfer from among the holders of the post of Junior Engineer in the Tamil Nadu Agricultural Subordinate Service in the ratio of 1:3:2 and shall be filled up in the following order of rotation, namely:-

- (i) By direct recruitment;
- (ii) By promotion;
- (iii) By recruitment by transfer;
- (iv) By promotion;
- (v) By recruitment by transfer;
- (vi) By promotion:

Provided that for a period of eight years on and from 1st January 1981 appointment to vacancies arising in class IV shall be made only by promotion from among the holders of the posts of Assistant Engineers (Agricultural Engineering) in class V and by recruitment by transfer from among the holders of the posts of Junior Engineers in the Tamil Nadu Agricultural Subordinate Service in the ratio of 3:3 and shall be filled up in the following order of rotation, namely:-

- (1) By Promotion;
- (2) By recruitment by transfer;
- (3) By promotion;
- (4) By recruitment by transfer;
- (5) By Promotion;
- (6) By recruitment by transfer.

(c) The posts included in classes I to III shall be selection posts and promotion to all posts in the said classes shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(d) The proportion for appointment to the vacancies arising in class V by direct recruitment and recruitment by transfer shall be 91:9.

3. Preparation of annual list of approved candidates.—For preparation of the annual list of approved candidates for appointment to the posts in this service by promotion or by recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st April:

Provided that for appointment to the post in class V by recruitment by transfer, such list shall be prepared with reference to the seniority of the candidates based on the date of acquiring B.E. (Civil) or B.E. (Mechanical).

4. Appointing authority.— Appointing authorities for the posts in the classes specified in column (1) below shall be the authorities specified in the corresponding entries in column (2) thereof:-

Class (1)	Appointing authority (2)
I to IV	Government
V	Chief Engineer

Provided that the Chief Engineer (Agricultural Engineering) shall make first appointment to class IV from the panel approved by the Government, subject to the ratification of the Government:

Provided further that the Chief Engineer (Agricultural Engineering) shall regularise the services of the Assistant Executive Engineers (Agricultural Engineering) on receipt of the list of candidates selected by the Tamil Nadu Public Service Commission for regular appointment in the post of Assistant Executive Engineer (Agricultural Engineering), subject to the ratification by the Government.

5. Reservation of appointments.—The rule of reservation of appointments (General rule 22) shall apply to appointments made by direct recruitment, separately, to the posts of Assistant Executive Engineer (Agricultural Engineering) and Assistant Engineer (Agricultural Engineering).

6. Qualification (a) Age.— No person shall be eligible for appointment by direct recruitment to the posts in the classes specified in column (1) of the table below, if he has completed or will complete the age specified in the corresponding entries in column (2) thereof, on the 1st day of July of the year in which the selection for appointment is made:-

TABLE

Class (1)	Age (2)
Class IV	Thirty Two Years
Class V	Thirty Years.

Provided that for appointment to the post of Assistant Engineer (Agricultural Engineering) the age limit shall be thirty-two years in the case of persons holding a post-graduate degree.

(b) **Other qualifications.—** No person shall be eligible for appointment to several classes of posts specified in column (1) of the Annexure to those rules, by the method specified in column (2) thereof, unless he possesses the qualifications specified in the corresponding entries in column (3) of the said Annexure:

Provided that Graduates possessing B.Sc.,(Agriculture) degree who are already in service on the date of issue of these rules shall not be required to possess degree in Engineering:

Provided further that it shall not be necessary for the officers of the Agricultural Engineering Department who have passed the Agricultural Departmental test prior to November 1967 to pass the Tamil Nadu Government Office Manual Test:

Provided also that the Diploma holders shall be eligible for promotion upto the post of Executive Engineer (Agricultural Engineering) only.

(c) Wherever service for any specific period has been prescribed in these rules as one of the qualifications for promotion it shall mean only the service rendered in a regular capacity in the Agriculture Department:

Provided that the Government may permit the service rendered in any post outside the Department to be reckoned as service, for the purpose of this sub-rule, if the duties and responsibilities of the post held are comparable to those of the corresponding post in the Agriculture Department and the nature of work done is predominantly Agricultural Engineering.

(d) Notwithstanding the provisions contained in sub-rule (b), an Assistant Executive Engineer (Agricultural Engineering) and Assistant Engineer (Agricultural Engineering) for promotion to class III and IV posts respectively and the Junior Engineers (Agricultural Engineering) for recruitment by transfer to class IV posts, who is in service on the first February 1981 shall be eligible for appointment to next post, even though he has not passed the Tamil Nadu Government Office Manual Test. A person so promoted or recruited as the case may be shall pass the Tamil Nadu Government Office Manual Test within a period of three years from the date of his promotion or recruitment to the higher post, failing which he shall be reverted. He shall not also be eligible to draw his second and subsequent increments until he passes the said test. Such ineligibility shall not have the effect of postponing future increments, if he passes the test within the prescribed period of three years.

6A. Seniority between the Assistant Engineer (Agricultural Engineering) directly appointed and those re-designated as Assistant Engineer (Agricultural Engineering).—The Junior Engineer (Agricultural Engineering) on re-designation as Assistant Engineer (Agricultural Engineering) in a calendar year shall be assigned rank below the last Assistant Engineer (Agricultural Engineering) in the list of candidates selected by the Tamil Nadu Public Service Commission in that calendar year. If no selection is made by the Tamil Nadu Public Service Commission in the category of Assistant Engineer (Agricultural Engineering) in that calendar year, the Junior Engineer (Agricultural Engineering) so re-designated as Assistant Engineer (Agricultural Engineering) shall be assigned rank below the last Assistant Engineer (Agricultural Engineering) in the list lastly communicated for this purpose. For this purpose, the date of communication of the list by the Commission shall be the criteria to decide the calendar year to which the list belongs:

Provided that for determining the last Assistant Engineer (Agricultural Engineering) in a calendar year prior to 1st February 1981, the list of persons selected by the Tamil Nadu Public Service Commission for the post of Agricultural Engineering Supervisor shall be taken into account.

6B. Inter-seniority between erstwhile categories of Assistant Executive Engineer (Soil Conservation) and Assistant Executive Engineer (Mechanical) before the merger of those posts as Assistant Executive Engineer (Agricultural Engineering).— The inter-se seniority of the persons appointed temporarily between the years 1972 and 1980 to the erstwhile categories of Assistant Executive Engineer (Soil Conservation) and Assistant Executive Engineer (Mechanical) before the merger of those posts as Assistant Executive Engineer (Agricultural Engineering) shall be fixed with reference to the date of their temporary appointment to the respective categories when their appointment had been continuing thereafter:

Provided that the inter-se seniority between the persons temporarily appointed to the categories of Assistant Executive Engineers (Soil Conservation) and Assistant Executive Engineer (Mechanical) by the Director of Agriculture on 7th May 1972 shall be fixed by giving alternative position to them starting from the category of Assistant Executive Engineer (Soil Conservation).

7. Tests and training.—(a) Every person appointed by direct recruitment to the post of Assistant Executive Engineer in class IV shall, within the period of his probation pass the following tests, namely:-

- (i) Account Test for Public Works Department Officers and Subordinates;
- (ii) Departmental Test for Officers of the Tamil Nadu Agriculture Department; and
- (iii) Tamil Nadu Government Office Manual Test:

Provided that a pass in the Account Test for Public Works Department Officers and Subordinates shall not be necessary if he has already passed the Account Test for Subordinate Officers, Parts I and II:

Provided further that the passing of the Tamil Nadu Government Office Manual Test shall not apply to Assistant Executive Engineers who have commenced their probation prior to the date of coming into force of these rules.

(b) Every person appointed to the post of Assistant Engineer in class V shall within the period of his probation, pass the following tests, namely:-

- (i) Account Test for Public Works Department Officers and Subordinates;
- (ii) Departmental Test for Officers of the Tamil Nadu Agriculture Department; and
- (iii) Tamil Nadu Government Office Manual Test:

Provided that a pass in the Account Test for Public Works Department Officers and Subordinates shall not be necessary if he has already passed the Account Test for Subordinate Officers, Parts I and II.

(c) Every person appointed by direct recruitment or by recruitment by transfer to the post of Assistant Executive Engineer (Agricultural Engineering) in class IV shall within the period of his probation and every person appointed by promotion from among the holders of the post in class V to the post of Assistant Executive Engineer (Agricultural Engineering) in class IV shall within a period of three years undergo the Foundational Course 'B' training at the Civil Services Training Institute, Bhavanisagar and pass the tests conducted at the end of the training.

(d) A person appointed by direct recruitment to the posts in class IV shall, within the period of probation, undergo practical training for a period of one year in servicing, maintenance and repairs of tractors and allied machinery including maintenance of stores in a workshop connected with tractors and other agricultural machinery.

8. Probation.— (a) Every person appointed by direct recruitment or by recruitment by transfer to the post in class IV and every person appointed by direct recruitment to the post in class V shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) The Chief Engineer (Agricultural Engineering) shall be the authority competent to declare the satisfactory completion of probation of the holders of the post in class IV.

(c) The Executive Engineer (Agricultural Engineering) or the Deputy Chief Engineer (Agricultural Engineering), as the case may be, shall be the authority competent to declare the satisfactory completion of probation of the holders of the post in class V who are working under their administrative control. The Chief Engineer (Agricultural Engineering) shall be the authority competent to declare the satisfactory completion of probation of the holders of the post in class V who are working in his office.

9. Transfers and postings.—(a) All postings and transfers to the several classes of posts in the service specified in column (1) and in column(2) below shall be made by the authorities specified in the corresponding entries in column (3) thereof:-

Class (1)	Post (2)	Competent authority (3)
Class I	Chief Engineer (Agricultural Engineering)	Government
Class II	Superintending Engineer (Agricultural Engineering)	Government
Class III	Executive Engineer (Agricultural Engineering); and Deputy Chief Engineer (Agricultural Engineering)	Government
Class IV	Assistant Executive Engineer (Agricultural Engineering)	Chief Engineer (Agricultural Engineering)
Class V	Assistant Engineer (Agricultural Engineering) (1) Transfer from one unit to another (2) Transfer within the unit.	Chief Engineer (Agricultural Engineering) Superintending Engineer (or) Executive Engineer i/c of the unit, as the case may be.

(b) The Chief Engineer (Agricultural Engineering) can effect internal transfers within the Department of Agricultural Engineering, persons drawn from Agriculture and other Departments under intimation to the Director of Agriculture and others as the case may be, whenever necessary, in the exigencies of service with due reference to rules regarding postings in native districts, continuance in the same station for a considerable period.

(c) The Chief Engineer (Agricultural Engineering) can effect internal postings and transfers in respect of all technical persons upto the level of Executive Engineer (Agricultural Engineering) permanently transferred to the Department of Agricultural Engineering, subject to the observance of the instructions regarding postings to native districts and continuance in the same station.

ANNEXURE
[See rule 6 (b)]

Class and Post (1)	Methods of recruitment (2)	Qualifications (3)
Class I Chief Engineer (Agricultural Engineering)	By promotion from among the holders of the post in class II.	(1) A degree in Engineering. (2) Service for a total period of not less than three years as Superintending Engineer: Provided that other things being equal, preference shall be given to persons who possess a degree in Agricultural Engineering.

- (3) Must have on the date of promotion, not less than one year of service left before retirement:

Provided that where a person on the date of promotion does not have the required service left but is otherwise fully qualified and found fit for promotion to the post and deserving recognition on the crucial date of the year in which the selection for appointment to the post is made, shall be appointed as Special Chief Engineer (Agricultural Engineering) with the specific assignment and with the same scale of pay as that of the post of Chief Engineer (Agricultural Engineering).

Class II

Superintending Engineer (Agricultural Engineering)	By promotion from among the holders of the posts in class III	(1) A Degree in Engineering; and (2) Service for a total period of not less than three years as Executive Engineer (Agricultural Engineering) or Deputy Chief Engineer (Agricultural Engineering).
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Class III

1. Executive Engineer (Agricultural Engineering)	By promotion from among the holders of the post in class IV.	(1) Service for a total period of not less than three years in the post of Assistant Executive Engineer (Agricultural Engineering);
2. Deputy Chief Engineer (Agricultural Engineering)		(2) A pass in the following tests, namely:- (a) Account Test for Public Works Department Officers and Subordinates; (b) Departmental Test for Officers of the Tamil Nadu Agriculture Department; and (c) Tamil Nadu Government Office Manual Test:

Provided that a pass in the Accounts for Public Works Department Officers and Subordinates shall not be necessary, if he has already passed the Account Test for Subordinate Officers, Parts I and II.

Class IV

Assistant Executive Engineer (Agricultural Engineering)	(i) By Direct recruitment	A Master's degree in Agricultural Engineering; or Master's degree in Civil or Mechanical Engineering, if candidate with Master's degree in Agricultural Engineering is not available.
	(ii) By promotion from among the holders of the post in class V.	(1) Service for a total period of not less than three years in the post of Assistant Engineer (Agricultural Engineering)

(2) A pass in the following tests, namely:-

- (a) Account Test for Public Works Department Officers and Subordinates;
- (b) Departmental Test for Officers of the Tamil Nadu Agriculture Department; and
- (c) Tamil Nadu Government Office Manual Test:

Provided that a pass in the Account Test for Public Works Department Officers and Subordinates shall not be necessary, if he has already passed the Account Test for Subordinate Officers, Parts I and II.

(iii) By recruitment by transfer from among the holders of the post of Junior Engineer (Agricultural Engineering) in the Tamil Nadu Agricultural Subordinate Service.

(1) A diploma in Agricultural Engineering or Civil or Mechanical or Automobile Engineering of the S.B.T.E.T., Tamil Nadu.

(2) Service for a total period of not less than three years as Junior Engineer (Agricultural Engineering).

(3) A pass in the following tests, namely:-

(a) Account Test for Public Works Department Officers and Subordinates;

(b) Departmental Test for Officers of the Tamil Nadu Agriculture Department; and

(c) Tamil Nadu Government Office Manual Test:

Provided that a pass in the Account Test for Public Works Department Officers and Subordinates shall not be necessary, if he has already passed the Account Test for Subordinate Officers, Parts I and II.

Class V

Assistant Engineer (Agricultural Engineering)

(i) By direct recruitment.

(1) B.E. (Agriculture) or B.Tech. (Agricultural Engineering) or B.Sc., (Agricultural Engineering); or

(2) B.E. (Mechanical) or B.E. (Civil) or B.Tech. (Automobile Engineering) or B.E. (Production Engineering) or B.E. (Industrial Engineering):

Provided that candidates possessing the qualification in item (ii) shall be considered only if no candidate with qualification item (i) is available.

(ii) By recruitment by transfer

B.E. (Civil) or B.E. (Mechanical).

SECTION 39 —THE TAMILNADU PANCHAYAT DEVELOPMENT SERVICE.

1. Constitution.— The service shall consist of the following categories of officers, namely:-

Category 1	Additional Director of Rural Development.
Category 2-	(i) Joint Director of Rural Development; and (ii) Principal, Rural Extension Training Centre.
Category 3	Deputy Director of Rural Development.
Category 4	Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department(Audit), Personal Assistant (Development) to Collector.

Explanation 1.—“Joint Director of Rural Development” shall mean and include the Project Officer, District Rural Development Agency, Project Officer, International Fund for Agricultural Development, Lecturer in Area Planning, State Institute of Rural Development.

Explanation 2.—Personal Assistant and Additional Personal Assistant to the Director of Rural Development, Vice-Principal in Rural Extension Training Centre and Lecturers in Rural Extension Training Centre/State Institute of Rural Development shall be treated as posts falling under category 4.

Explanation 3.—“Additional Director of Rural Development” shall mean and include the Principal, State Institute of Rural Development, Chennai.

2.Appointment.— (a) Appointment to the posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Post (1)	Method of appointment (2)
Additional Director of Rural Development	By promotion form among the holders of the post of Joint Director of Rural Development.
Joint Director of Rural Development	By promotion from among the holders of the post of Deputy Director of Rural Development: Provided that on and from 22 nd July 1988 the holders of the post of Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector alone shall be eligible for promotion as Joint Director of Rural Development.
Principal, Rural Extension Training Centre	By promotion from among the holders of the post of Vice-Principal or Lecturer, Rural Extension Training Centre or Lecturer, State Institute of Rural Development.
Deputy Director of Rural Development	By promotion from among the holders of the post of Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department(Audit), Personal Assistant (Development) to Collector.
Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department	(a) By recruitment by transfer from among the holders of the post of Block Development Officer in Panchayat Development Subordinate Service; (b) By recruitment by transfer from among the holders of the post of Section Officer in

(Audit), Personal Assistant (Development) to Collector

Secretariat in the Tamil Nadu General Service; and

(c) By direct recruitment:

Provided that every fifth vacancy in a cycle of five regular vacancies shall be filled by recruitment by transfer from among the holders of the post of Section Officer of the Secretariat:

Provided further that when for any such turn, a Section Officer of the Secretariat is not available, the turn shall lapse and the vacancy shall be filled by the method specified in item (a) above:

Provided also that ten percent of the regular vacancies occurring in a year shall be filled by direct recruitment.

(b) **Promotions.**— Promotions shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) **Reservation of appointment.**—The rule relating to reservation of appointment (General rule 22) shall apply for appointment to the post of Assistant Director of Rural Development Department (Panchayats)/ Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector by direct recruitment.

3. Qualifications.—No person shall be eligible for appointment to the posts specified in column (1) of the table below by the methods specified in the corresponding entries in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Methods of appointment (2)	Qualification (3)
Additional Director of Rural Development	By Promotion	Must have rendered service in the category of Joint Director of Rural Development for a period of not less than one year.
Joint Director of Rural Development	By Promotion	Must have rendered service in the category of Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector for a period not less than two years: Provided that no Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector shall ordinarily be promoted as a Joint Director of Rural Development, unless he has service for a period of not less than one year after such promotion.
Principal, Rural Extension Training Centre	By promotion	Must have rendered service in the post of Vice-Principal or Lecturer, Rural Extension Training Centre or Lecturer, State Institute of Rural Development, for a total period of not less than two years.
Deputy Director of Rural Development	By Promotion	Must have rendered service in the category of Assistant Director of Rural Development Department (Panchayats) / Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector for a period of not less than two years.

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|--|---|--|
| Assistant Director of Rural Development Department (Panchayats)/ Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector | (a) By recruitment by transfer from among the holders of the post of Block Development Officer in the Tamil Nadu Panchayat Development Subordinate Service. | Must have rendered service in the category of Block Development Officer for a period of not less than two years. |
| | (b) By recruitment by transfer from among the holders of the post of Section Officer in the Secretariat in the Tamil Nadu General Service. | Must have served as Section Officer in Secretariat in the Tamil Nadu General Service for a period of not less than two years and must have rendered service as Block Development Officer for a period of not less than two years on tenure basis. |
| | (c) By direct recruitment | <p>(a) Must have completed the age of twenty one years and must not have completed or will not complete the age of thirty years on the first day of July of the year in which the selection for appointment is made:
Provided that in respect of candidates belonging to Scheduled Castes, Scheduled Tribes, Most Backward Classes, Denotified Communities and Backward Classes, the minimum and maximum age limit shall be twenty one years and thirty five years, respectively.</p> <p>(b) Must possess a degree:
Provided that, other things being equal, preference shall be given to holders of any of the following qualifications:-</p> <p>(i) Post graduate degree in Rural Services of the Gandhigram Rural Institute, Madurai district;</p> <p>(ii) Post graduate degree or diploma in Extension;</p> <p>(iii) Post graduate degree or diploma in Sociology.</p> |

4. Probation.—(a) Every person appointed to the post of Assistant Director of Rural Development Department (Panchayats)/Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to the post of Assistant Director of Rural Development Department (Panchayats)/Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector by recruitment by transfer shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years:

Provided that the Director or the Commissioner of Rural Development shall be the competent authority to declare the satisfactory completion of probation of the holders of the post of Assistant Director of Rural Development Department (Panchayats)/Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector.

5. Tests.— Every person appointed to the post of Assistant Director of Rural Development Department (Panchayats)/ Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector by direct recruitment shall, within the period of his probation, pass the Departmental Test for Officers of Panchayat Development Department and the Panchayat Development Account Test conducted by the Tamil Nadu Public Service Commission.

6. Training.— (a) Every person appointed to the service shall undergo the training prescribed by the Government from time to time.

(b) The Assistant Director of Rural Development Department (Panchayats)/ Assistant Director of Rural Development Department (Audit), Personal Assistant (Development) to Collector appointed by direct recruitment or recruitment by transfer shall undergo the Foundational Course 'B' for a period of three weeks at the Civil Services Training Institute, Bhavanisagar or any other centre that may be specified by Government and pass the test conducted at the end of the training. The passing of the above test shall be a pre condition for declaration of probation. The period of training undergone shall count for probation and increment.

7. Preparation of annual list of approved candidates.—For the purpose of drawing up of the annual list of approved candidates for appointment to the posts, by recruitment by transfer or by promotion, the crucial date on which the candidates should be qualified shall be the first March of the year in which the list is prepared.

SECTION 40 – THE TAMILNADU ADI DRAVIDAR WELFARE SERVICE.

1. Constitution.—The service shall consist of the post of District Adi Dravidar Welfare Officer.

2. Appointment.— Appointment to the post shall be made by recruitment by transfer from the Deputy Collectors in the Tamil Nadu Civil Service and Superintendents of the Adi Dravidar and Tribal Welfare Department in the ratio of 11:5. The cyclic order in which the ratio of 11:5 for appointment to the post shall be followed as indicated in the Annexure to these rules.

3. Qualification.—No person from the category of Superintendent of Adi Dravidar and Tribal Welfare Department shall be eligible for appointment to the post by recruitment by transfer unless -

- (i) he has passed the Account Test for Subordinate Officers, Part I or the Account Test for Executive Officers; and
- (ii) he has completed not less than five years of service in the post of Superintendent.

4. Probation.—Every person appointed to the post by recruitment by transfer from the post of Superintendent of Adi Dravidar and Tribal Welfare Department shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

5. Preparation of annual list of approved candidates.—For the purpose of drawing up of annual list of approved candidates for appointment to the post, the crucial date on which the candidate should be qualified shall be the 1st September of every year.

ANNEXURE
(referred to in rule 2)

Cyclic Order	Deputy Collector	Superintendent of Adi Dravidar and Tribal Welfare Department
(1)	(2)	(3)
1.	Deputy Collector	--
2.	--	Superintendent
3.	Deputy Collector	--
4.	Deputy Collector	--
5.	--	Superintendent
6.	Deputy Collector	--
7.	Deputy Collector	--
8.	--	Superintendent
9.	Deputy Collector	--
10.	Deputy Collector	--
11.	--	Superintendent
12.	Deputy Collector	--
13.	Deputy Collector	--
14.	--	Superintendent
15.	Deputy Collector	--
16.	Deputy Collector	--

SECTION 41 —THE TAMIL NADU ARCHITECT SERVICE.

1. Constitution.—The service shall consist of the following categories of officers, namely:-

Category 1	Chief Architect
Category 2	Senior Architect
Category 3	Architect
Category 4	Assistant Architect

2. Appointment.—(a) Appointment to the category mentioned in column (1) of the table below shall be made by the method specified in the corresponding entries in column (2) thereof:-

TABLE

Category (1)	Method of appointment (2)
1. Chief Architect	(i) By promotion from the post of Joint Chief Architect; or (ii) By direct recruitment.
2. Senior Architect	(i) By promotion from among the holders of the post of Architect ; or (ii) By direct recruitment; or (iii) For special reasons, recruitment by transfer from any other service.
3. Architect	(i) By promotion from among the holders of the post of Assistant Architect; or (ii) By direct recruitment; or (iii) For special reasons, recruitment by transfer from any other service.
4. Assistant Architect	(i) By recruitment by transfer from among the holders of the post of Junior Architect; or (ii) By direct recruitment; or (iii) For special reasons, recruitment by transfer from the Tamil Nadu Engineering Subordinate Service or the Tamil Nadu Town- Planning Subordinate Service.

(b) Promotions in the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) Notwithstanding anything contained in clause (14) of rule 2 in Part I of the Tamil Nadu State and Subordinate Services Rules, a member of this service who has completed five years of service, shall be eligible for appointment to any other category in this service by direct recruitment.

3. Qualification (a) Age.— No person shall be eligible for appointment by direct recruitment to the category mentioned in column (1) of the table below, if he has completed or will complete the age specified in the corresponding entry in column (2) thereof on the 1st day of July of the year in which the selection for appointment is made:-

TABLE

Category (1)	Age (2)
1. Chief Architect	45 Years
2. Senior Architect	40 Years
3. Architect	35 Years
4. Assistant Architect	32 Years

Provided that this age limit shall not apply to a member of this service.

(b) **Other qualifications.**— No person shall be eligible for appointment to the category specified in column (1) of the table below by the method specified in column (2) unless he possesses any one of the qualifications specified in the Appendix to these rules and the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Category (1)	Method (2)	Qualification (3)
1. Chief Architect	By promotion	Must have served for a period of not less than two years as Joint Chief Architect.
	By direct recruitment	Must have experience in the preparation of Architectural designs and drawings for a period of not less than fifteen years, out of which two years should have been in a responsible capacity in a position not lower in rank than a Joint Chief Architect.
2. Senior Architect	By promotion	Must have served for a period of not less than five years as Architect.
	By direct recruitment	Must have experience in the preparation of Architectural designs and drawings for a period of not less than seven years, out of which three years should have been in a responsible capacity in a position not lower in rank than an Architect.
	By recruitment by transfer	Must have experience for a period of not less than twelve years in the preparation of Architectural Drawings in one or more categories of Special Grade Draughting Officer, Senior Draughting Officer, Draughting Officer, Junior Draughting Officer of the Tamil Nadu Engineering Subordinate Service, or Architectural Assistant, Planning Assistant, Supervisor, Draughtsman Grade II and III of the Tamil Nadu Town-Planning Subordinate Service.
3. Architect	By promotion	Must have served for a period of not less than three years as Assistant Architect.
	By direct recruitment	Must have experience in the preparation of Architectural designs and drawings for a period of not less than five years, out of which two years should have been in a responsible capacity in a position not lower in rank than an Assistant Architect.
	By recruitment by transfer	Must have experience for a period of not less than eight years in the preparation of Architectural Drawings in one or more categories of Special Grade Draughting Officer, Senior Draughting Officer, Draughting Officer, Junior Draughting Officer of the Tamil Nadu Engineering Subordinate Service or Architectural Assistant, Planning Assistant, Supervisor, Draughtsman Grade II and III of the Tamil Nadu Town-Planning Subordinate Service.

4. Assistant Architect	By direct recruitment	Must have experience in the preparation of Architectural designs and drawings for a period of not less than two years.
	By recruitment by transfer from the holders of the post of Junior Architect in the Tamil Nadu General Subordinate Service	Must have served for a period of not less than two years as Junior Architect in the Tamil Nadu General Subordinate Service.
	By recruitment by transfer from the Tamil Nadu Engineering Subordinate Service or Tamil Nadu Town-Planning Subordinate Service	Must have experience for a period of not less than five years in the preparation of Architectural drawings in the categories of Special Grade Draughting Officer, Senior Draughting Officer, Draughting Officer, Junior Draughting Officer of the Tamil Nadu Engineering Subordinate Service, or Architectural Assistant, Planning Assistant, Supervisor, Draughtsman Grade II or III of the Tamil Nadu Town-Planning Subordinate Service: Provided that in the case of recruitment by transfer, it shall not be necessary for the members in the Tamil Nadu Engineering Subordinate Service or the Tamil Nadu Town-Planning Subordinate Service to acquire the experience specified under column (3) after acquiring one of the qualifications mentioned in the Appendix to these rules.

4. Reservation of appointment.—The rule of reservation of appointment (General rule 22) shall apply for appointment to the post of Assistant Architect by direct recruitment.

5. Preparation of annual list of approved candidates.—The crucial date on which a person should be qualified for selection for appointment to the posts by promotion or by recruitment by transfer shall be the 1st September of every year.

6. Probation.—(a) Every person appointed to a category in the service by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to a category in the service by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years:

Provided that nothing contained in these rules shall adversely affect the interest of any person holding any post under this service from 11th October, 1972 till the date of issue of these rules viz., 11th November, 1986.

7. Training.—Every person appointed as Chief Architect by direct recruitment shall undergo the Foundational Course 'B' conducted by the Civil Services Training Institute, Bhavanisagar and shall pass the said test conducted by the said Institute at the end of the training. A pass in the said test is a pre-condition for declaration of probation. The penalty for failure to pass the test is stoppage of increment, but such stoppage will not operate to postpone future increments after the test has been passed. The period of training shall be treated as duty for all purposes.

8. Leave, transfers and postings.—The Chief Architect shall be competent to sanction leave and to order the transfer and posting of Assistant Architect.

APPENDIX

[referred to in rule 3 (b)]

1. Degree of Bachelor of Architecture of any University or Institution recognised by the University Grants Commission for the purpose of its grants.
2. National Diploma in Architecture awarded by the All-India Council for Technical Education.
3. Degree of Bachelor of Architecture awarded by the Indian Institute of Technology, Karagpur.
4. Five year full time diploma in Architecture of Sir J.J. School of Art, Bombay, awarded after 1941.
5. Diploma in Architecture awarded by the State Board of Technical Education and Training of the Government of Andhra Pradesh with effect from 1960.
6. Diploma in Architecture awarded by the Government College of Arts and Architecture, Hyderabad, till 1959, subject to the condition that the candidates concerned have subsequently passed a special final examination in Architecture held by the State Board of Technical Education, Andhra Pradesh and obtained a Special certificate.
7. Diploma in Architecture awarded by the University of Nagpur with effect from 1965 to the students trained at the Government Polytechnic, Nagpur.
8. Government Diploma in Architecture awarded by Government of Maharashtra.
9. Diploma in Architecture of Kala Bhavan Technical Institute, Baroda.
10. Diploma in Architecture awarded by the School of Architecture, Ahmedabad.
11. Membership of the Indian Institute of Architects.
12. Diploma in Architecture awarded by the University of Nagpur during the period from 1962 to 1964.

SECTION 42—THE TAMIL NADU AGRICULTURAL INCOME TAX SERVICE.

(Deleted)

SECTION 43 —THE TAMIL NADU FORENSIC SCIENCE SERVICE.

1. Constitution.—The service shall consist of the following categories, namely:-

- (1) Director.
- (2) Additional Director.
- (3) Joint Director.
- (4) Deputy Director.
- (5) Assistant Director.

2. Appointment.— (a) Appointment to the posts specified in column (1) of the table below by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Posts (1)	Method of appointment (2)
Director	<ol style="list-style-type: none"> (1) By promotion from among the holders of the post of Additional Director ; (2) By recruitment by transfer; or on deputation basis from any other service.
Additional Director	<ol style="list-style-type: none"> (1) By promotion from among the holders of the post of Joint Director: Provided that if no qualified and suitable person is available from the holders of the post of Joint Director by promotion from among the holders of post of Deputy Director; or (2) By recruitment by transfer; or on deputation basis from any other service.
Joint Director	By promotion from among the holders of the post of Deputy Director.
Deputy Director	By promotion from among the holders of the post of Assistant Director.
Assistant Director	<ol style="list-style-type: none"> (1) By recruitment by transfer from among the holders of the post of Scientific Officer in the Tamil Nadu Forensic Science Subordinate Service ; or (2) By direct recruitment, if no qualified and suitable person is available by method (1) above.

(b) Promotion to the post of Director shall be made on the grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

(c) No person shall be eligible for appointment to the post of Director of Forensic Sciences unless he has not less than one year period of service before retirement on superannuation and those who do not have such a minimum period of left over service of one year, but is otherwise found to be fully qualified, fit for promotion and deserving recognition on the crucial date of preparation of panel shall be compensated by appointing him as "Officer on Special Duty" with a specific assignment and with the same scale of pay as that of Director of Forensic Sciences.

(d) Notwithstanding anything contained in clause 14 of rule 2 in Part I Preliminary of the Tamil Nadu State and Subordinate Services Rules, persons holding regular appointment in a service under the Government of Tamil Nadu or Government of India or any other State Governments shall also be eligible to be recruited direct as Assistant Director even though a period of 5 years had elapsed since their first appointment to the service.

3. Qualification (a) Age.—No person shall be eligible for appointment for the post of Assistant Director by direct recruitment if he has completed or will complete 30 years of age on the first day of July of the year in which the selection for appointment is made.

(b) Other qualifications.—No person shall be eligible for appointment to the posts specified in column (1) of the table below by the methods of appointment specified in the corresponding entries in column (2) unless he possesses the qualification specified in the corresponding entries in column (3) thereon:-

TABLE

Post (1)	Method of appointment (2)	Qualification (3)
Director	By recruitment by transfer; or on deputation basis from any other service.	<p>(a) First Class M.Sc degree in Chemistry or Physics or Botany or Physiology or Zoology or Forensic Science or MBBS degree with a degree in Chemistry from any University or Institution recognized by the University Grants Commission for the purpose of its grant.</p> <p>(b) Must have undergone training in modern methods of analysis for a period of not less than two years; and</p> <p>(c) Must possess practical experience in research work in any one of the subjects specified in item (a) above for a period of not less than ten years. (copies of papers published shall be submitted as evidence of research work):</p> <p>Provided that other things being equal, preference shall be given to a candidate who possess a Doctorate degree in Chemistry or Physics or Botany or Physiology or Zoology or Forensic Science and in the case of a candidate with MBBS degree, a post graduate degree in Forensic Medicine or Pathology:</p> <p>Provided further that other things being equal reference shall be given to a candidate who possesses previous experience for a period of not less than two years in a Forensic Science Laboratory.</p>
Additional Director	<p>(1) By promotion from among the holders of the post of Joint Director:</p> <p>Provided that if no qualified and suitable person is available from the holders of the post of Joint Director, by promotion from among the holders of the post of Deputy Director; or</p>	Service for a period not less than three years as Joint Director or six years as Deputy Director or six years all put together.

- (2) By recruitment by transfer or on deputation basis from any other service.
- (a) First Class M.Sc degree in Chemistry or Physics or Botany or Physiology or Zoology or Forensic Science or MBBS degree with a degree in Chemistry from any University or Institution recognized by the University Grants Commission for the purpose of its grant.
 - (b) Must have undergone training in modern methods of analysis for a period of not less than two years; and
 - (c) Must possess practical experience in research work in any one of the subjects specified in item (a) above for a period of not less than ten years. (copies of papers published shall be submitted as evidence of research work) :

Provided that other things being equal, preference shall be given to a candidate who possesses a Doctorate degree in Chemistry or Physics or Botany or Physiology or Zoology or Forensic Science and in the case of a candidate with MBBS degree, a post graduate degree in Forensic Medicine or Pathology:

Provided further that other things being equal, preference shall be given to a candidate who possesses previous experience for a period of not less than two years in a Forensic Science Laboratory.

Joint Director	By promotion from among the holders of the post of Deputy Director.	Service for a period of not less than three years in the post of Deputy Director.
Deputy Director	By promotion from among the holders of the post of Assistant Director.	Service for a period of not less than three years as Assistant Director in the respective group as given in the annexure below to which he is appointed.
Assistant Director	(1) By recruitment by transfer from among the holders of the post of Scientific Officer in the Tamil Nadu Forensic Science Subordinate Service; or	<ol style="list-style-type: none"> (i) M.Sc degree in the subject specified in the annexure or the division/unit to which he is appointed; or M.Sc.(Forensic Science) degree, the basic degree being in the subject specified for the division/unit in the annexure below; and (ii) Experience for a period of not less than two years as Scientific Officer in the Tamil Nadu Forensic Science Subordinate Service:

Provided that the qualification specified in item (i) shall not apply to the persons who are working as Scientific Officer for appointment as Assistant Director. However, the Scientific Officer with B.Sc qualification who are appointed as Assistant Director shall acquire such M.Sc qualification specified in item (i) within a period of three years from the date of such appointment as Assistant Director.

- (2)By direct recruitment if no suitable and qualified person available by the method (1) above.
- (i) M.Sc degree in the subject specified for the division/unit in the annexure below; or M.Sc (Forensic Science) degree, the basic degree being in the subject specified for the division/unit in the annexure below; and
- (ii) Experience for a period of not less than two years in the Forensic Science Laboratory; or any other laboratory of a college or University recognized by University Grants Commission for the purpose of its grant.

ANNEXURE

S.L No.	Name of group	Division / unit belonging to the group	Subjects eligible for division / unit
1	Biology	(i) Anthropology	Zoology /Physical Anthropology
		(ii) Biology	Zoology/Bio-Chemistry/ Botany/Micro-Biology
		(iii) Serology	Zoology/Bio-Chemistry/ Micro-Biology
2	Chemistry	(i) Chemistry	Chemistry/Analytical Chemistry/Applied Chemistry/Polymer Chemistry
		(ii) Toxicology	Chemistry/Bio-Chemistry Applied Chemistry/ Analytical Chemistry/ Environmental Toxicology
		(iii) Prohibition	Chemistry/Analytical Chemistry/Applied Chemistry/Polymer Chemistry
		(iv) Excise	Chemistry/Analytical Chemistry/Applied Chemistry/Polymer Chemistry

		(v) Explosives	Chemistry/Analytical Chemistry/Applied Chemistry/Polymer Chemistry
		(vi) Narcotics	Chemistry/Analytical Chemistry/Applied Chemistry/Polymer Chemistry
3	Physics	(i) Ballistics	Physics
		(ii) Physics	Physics
4	Common	(i) Research and Development	Zoology/Bio-Chemistry/ Botany/Chemistry/Applied Chemistry/Analytical Chemistry/Polymer Chemistry/ Environmental Toxicology/Microbiology / Physics/ Physical Anthropology
		(ii) Documents	Zoology/Bio-Chemistry/ Botany/ Chemistry/ Applied Chemistry/ Analytical Chemistry/Polymer Chemistry/ Environmental Toxicology/ Microbiology/ Physics/Physical Anthropology
		(iii) Photography	Zoology/Bio-Chemistry/ Botany/Chemistry/Applied Chemistry/Analytical Chemistry/Polymer Chemistry/ Environmental Toxicology/Microbiology/ Physics/ Physical Anthropology
		(iv) Reception	Zoology/Bio-Chemistry/ Botany/Chemistry//Applied Chemistry/Analytical Chemistry/Polymer Chemistry/ Environmental Toxicology/Microbiology/ Physics/ Physical Anthropology
		(v) Mobile Forensic Science Laboratory	Zoology/Bio-Chemistry/ Botany/Chemistry/Applied Chemistry/Analytical Chemistry/Polymer Chemistry/ Environmental Toxicology/Microbiology/ Physics/ Physical Anthropology

Note.—The persons appointed under the common group will also be eligible for Biology/Chemistry/Physics groups according to the subject studied in the under graduate or post graduate degree.

4. Probation.—(1) Every person appointed to the post of Assistant Director by direct recruitment shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years;

(2) Every person appointed to a post by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

5. Reservation of appointment.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment to the post of Assistant Director by direct recruitment.

6. Test.—Every person appointed to the post of Assistant Director shall pass the Account test for Executive Officers within a period of two years from the date of his appointment.

7. Training.—Every person appointed to the post of Assistant Director by direct recruitment shall undergo practical training for a period of not more than six months as fixed by the Director. The period of training shall count for increment and probation.

8. Crucial date for the preparation of annual list of approved candidates.—The crucial date on which the candidate shall be qualified for purpose of drawing up of an annual list of approved candidates for appointment to the post in the service by promotion or by recruitment by transfer shall be the 15th October of every year.

9. Postings and transfers.—The Government shall be the authority competent to make all first postings to various categories under the service and whereas the Director shall be the competent authority for subsequent transfers and postings for the categories of Joint Director, Deputy Director and Assistant Director.

10. Saving clause.—Nothing in these rules shall adversely affect the interest of the holders of the regular posts under these rules as on the date of issue of these rules.

**SECTION 44 — THE TAMILNADU ADI DRAVIDAR AND TRIBAL
WELFARE HIGHER SECONDARY EDUCATIONAL
SERVICE.**

1. Constitution.— The service shall consist of the following classes and categories of officers, namely:-

Class I
Category Headmasters and Headmistresses in Higher Secondary Schools.

Class II
Category-
(1) Teachers in Academic Subjects ;
(2) Teachers in Languages.

Class III Physical Directors and Physical Directresses in Higher Secondary Schools.

2. Appointment.—(a) Appointment to several classes and categories of the service specified in column (1) of the table below shall be made by the methods of recruitment specified in column (2) thereof :-

TABLE

Class and category (1)	Method of recruitment (2)
Class I Headmasters and Headmistresses in Higher Secondary Schools.	(i) Recruitment by transfer from class I, category 1 of the Tamil Nadu Adi Dravidar Welfare Subordinate service; or (ii) Promotion from class II of the service.
Class II - (1) Teachers in Academic Subjects.	(i) Direct recruitment; or (ii) Recruitment by transfer from the Tamil Nadu Adi Dravidar Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above by recruitment by transfer from any other service.
(2) Teachers in Languages.	(i) Direct recruitment ; or (ii) Recruitment by transfer from Tamil Nadu Adi Dravidar Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above, by recruitment by transfer from any other service.
Class III Physical Directors and Physical Directresses in Higher Secondary Schools.	(i) Direct recruitment; or (ii) Recruitment by transfer from category I of class IV of Tamil Nadu Adi Dravidar Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above, by recruitment by transfer from any other service.

(b) (i) Vacancies arising in class I of the service shall be filled up so as to ensure that the proportion of appointment in the service in the said class by recruitment by transfer and by promotion shall be in the ratio of 2:5. The cycle for appointment by recruitment by transfer and by promotion, shall be as follows :-

By recruitment by transfer	1
By promotion	1
By recruitment by transfer	1
By promotion	1
By promotion	1
By promotion	1
By promotion	1

Provided that if no sufficient number of qualified and suitable candidates are available for appointment by a particular method, such vacancies shall be filled in by the other methods prescribed.

(ii) Fifty percent of the substantive vacancies in classes II and III of the service shall be filled or reserved to be filled by direct recruitment.

(c) Promotion to class I of the service shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Appointing authority.— Appointing authority to the various classes and categories of this service shall be the Director of Adi Dravidar and Tribal Welfare.

4. Reservation of appointment.— The rule of reservation of appointments (General rule 22) shall apply to appointments by direct recruitment to all the categories in class II and class III of the service, the appointments to each category being treated as one unit.

5. Unit for purposes of appointment, discharge for want of vacancies, reappointment and confirmation.—For the purposes of appointment, discharge for want of vacancies, reappointment and appointment as full members, all the posts in class I, every academic subject in category I of class II, every language in category 2 of class II and all the posts in class III shall be deemed to be separate units.

6.Appointments in institutions and establishments specially provided for women.— (a)General rule 21 shall apply to appointments to the service in institutions and establishments specially provided for women.

(b) A vacancy in a category in an institution or establishment specially provided for women shall be filled by the transfer of any women member of the same category who may be employed, at the time of the vacancy, in an institution or establishment not specially provided for women. When such transfer is not possible, a women may be appointed by any method admissible under sub-rule (a) of rule 2, but she will not acquire by reason only of such appointment, any right in the matter of seniority or full membership in such category or transfer to a vacancy in such category in an institution or establishment not specifically provided for women or promotion to a higher category.

(c) A man appointed under the provision to General rule 21 to a category in a vacancy in an institution or establishment specially provided for women shall not, by reason only of such appointment acquire any right in the matter of seniority or full membership in such category or promotion to a higher category and shall be replaced at the earliest opportunity by a qualified and suitable woman.

Explanation.—There is no bar to appoint women against vacancies in an institution not specially provided for women.

7.Qualifications as to age.—No person shall be eligible for appointment by direct recruitment to any of the categories specified in column (1) of the table below, if he/she has completed the age specified in the corresponding entries in column (2) thereof:-

TABLE

Name of the category (1)	Age (2)
1.Teachers in Academic subjects.	(a) 40 years for teachers employed in any school recognized by the Director of School Education; and (b) 35 years for others.

2. Teachers in Languages. (a) 40 years for teachers employed in any schools recognized by the Director of School Education; and
(b) 35 years for others.
3. Physical Directors and Physical Directresses in Higher Secondary Schools. (a) 40 years for teachers employed in any school recognized by the Director of school Education; and
(b) 35 years for others.

Explanation.—The age limit specified above shall apply with reference to the 1st day of July of the year in which selection for appointment is made.

8. Other qualifications.—(a) No person shall be eligible for appointment to the categories specified in column (1) of the Annexure by the method specified in column (2) against each, unless he/she possesses the qualifications specified in the corresponding entries in column (3) thereof:-

(b) No person whose mother tongue is other than Tamil or who has not acquired knowledge of Tamil Language in his/her High School course or who has not passed the Second Class Language Test in Tamil shall be eligible for appointment to any category of the service.

9. Probation.—(a) Every person appointed to any category by direct recruitment, shall, from the date on which he/she joins duty be on probation in such category for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to any category by recruitment by transfer shall, from the date on which he/she joins duty be on probation in such category for a total period of one year on duty within a continuous period of two years.

(c) The Deputy Director of Adi Dravidar and Tribal Welfare (Education), Chennai, shall be the competent authority to issue orders declaring satisfactory completion of probation in respect of the members in class I, class II and class III of the service.

10. Transfers and postings.—Transfers and postings of all officers in the service shall be made by the Director of Adi Dravidar and Tribal Welfare.

11. Pension.—Every person appointed to class II and III of the service by direct recruitment from among the teachers employed in any school recognized by the Director of School Education, shall count for the purpose of superannuation pension in Government Service, the period of service counting for pension in such school recognized by the Director of School Education.

12. Savings.—Notwithstanding anything contained in rules 2 and 7 above, the services of those persons who are holding, on the date of issue of these special rules, any of the posts in the service and who possess the qualifications prescribed for the category concerned in the Annexure shall be regularized after obtaining the concurrence of the Tamil Nadu Public Service Commission, under the Tamil Nadu Public Service Commission Regulations, 1954 and in respect of those persons who do not possess the said qualifications shall be regularized only if they acquire the said qualifications on or before the 1st July of 1989 after obtaining the concurrence of the Tamil Nadu Public Service Commission. If they fail to acquire the said qualifications within the said date, they shall be replaced by suitable and qualified candidates.

13. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer/promotion, the crucial date on which the candidate should be qualified, shall be the 1st January of the year to which the list relates.

ANNEXURE

[referred to in rule 8(a)]

Name of the category (1)	Method of recruitment (2)	Qualification (3)
Headmasters and Headmistresses in Higher Secondary Schools.	Recruitment by transfer.	(i) A Master's degree of any University in the State or a certificate issued by an University or Institution for having undergone the Certificate course in Science and Humanities for Graduate teachers in High Schools; (ii) B.T. or B.Ed., degree of any University in the State; (iii) Experience for a period of not less than ten years as B.T. School Assistant in a Secondary School/Training School/Higher Secondary School recognized by the Director of School Education after obtaining a teaching degree; and (iv) Must have passed Account Test for Executive Officers or Account Test for Subordinate Officers, Part I : Provided that the experience in the category of Headmaster and Headmistress in a School recognized by the Director of school Education shall be taken into account for calculating the experience in the category of B.T. Assistant.
	Promotion	(i) A Master's degree of any University in the State or a Certificate issued by an University or Institution for having undergone the certificate course in Science and Humanities for Graduate Teachers in High Schools; (ii) B.T. or B.Ed. degree of any University in the State; (iii) Experience for a period of not less than ten years as B.T. Assistant or Pandit in a Secondary School/Training School/Higher Secondary School recognized by the Director of School Education after obtaining a teaching degree; and (iv) Must have passed the Account Test for Executive Officers or Account Test for Subordinate Officers, Part I.
Teachers in Academic Subjects.	Direct recruitment and recruitment by transfer.	(i) A Master's degree of any University in the State in the subject in respect of which recruitment is made: Provided that other things being equal, preference shall be given to those who have studied the same subject in which he/she has obtained the post graduate degree as main subject under Part III in the Bachelor's degree level: Provided further that persons holding the certificate issued by an University or Institution for having undergone the certificate course in Science and Humanities for graduate teachers in High Schools shall be considered for appointment as teachers in the subject relating to Science and Humanities: Provided also that for appointment to certain subjects in which Master's degree are not awarded,

		persons possessing the Master's degree in other subjects as may be considered equivalent by the Director of School Education, shall be considered; and
		(ii) B.T. or B.Ed., degree of any University in the State.
Teachers in Languages (Tamil).	Direct recruitment and recruitment by transfer	<p>I (a) A Bachelor's degree in Tamil of any University in the State;</p> <p>(b) A Master's degree in Tamil of any University in the State; and</p> <p>(c) B.T. or B.Ed., degree of any University in the State; or</p> <p>II(a) A Bachelor's degree in the subject other than Tamil of any University in the State;</p> <p>(b) A Master's degree in Tamil of any University in the State; and</p> <p>(c) B.T. or B.Ed. degree of any University in the State :</p> <p>Provided that for appointment to the post by recruitment by transfer from the post of Tamil Pandits in the High Schools, the Pandits Training or Secondary Grade Training shall be considered as equivalent qualification to the B.T. or B.Ed; degree:</p> <p>Provided further that other things being equal, preference shall be given to those who possess the qualifications specified in item I above.</p>
Teacher in Languages (Other than Tamil).	Direct recruitment and recruitment by transfer.	<p>I(a) A Bachelor's degree in the Language in respect of which recruitment is made of any University in the State;</p> <p>(b) A Master's degree in the Language in respect of which recruitment is made of any University in the State; and</p> <p>(c) B.T. or B.Ed. degree of any University in the State.</p> <p>II(a) A Bachelor's degree in the subject other than the Language in respect of which recruitment is made of any University in the State ;</p> <p>(b) A Master's degree in the Language in respect of which recruitment is made of any University in the State; and</p> <p>(c) B.T. or B.Ed. degree of any University in the State :</p> <p>Provided that for appointment to the post by recruitment by transfer from the post of Pandits and Munshis in the High Schools, the Pandits Training or Secondary Grade Training shall be considered as equivalent qualification to the B.T. or B.Ed. degree:</p> <p>Provided further that other things being equal, preference shall be given to those who possess the qualification specified in item I above.</p>
Physical Directors and Physical Directresses in Higher Secondary Schools.	Direct recruitment and recruitment by transfer.	<p>(i) A M.P.Ed. degree of any University in the State; or</p> <p>(ii) A Diploma equivalent to M.P.Ed. degree.</p>

SECTION 45—THE TAMIL NADU AGRICULTURAL MARKETING SERVICE.

1. Constitution.—The service shall consist of the post of Secretaries of Market Committees.

2. Appointment.— Appointment to the post shall be made -

(i) by recruitment by transfer from the post of Assistant Director of Agriculture (Extension) in the Tamil Nadu Agricultural Extension Service; or

(ii) by recruitment by transfer from among the holders of the posts in category 1 in the Tamil Nadu Agricultural Marketing Subordinate Service:

Provided that appointment to the post by the methods (i) and (ii) above shall be made not exceeding 50% of the total cadre strength of that post:

Provided further that appointment to the post from the holders of the posts in category 1, in the Tamil Nadu Agricultural Marketing Subordinate Service shall be made from the combined seniority list of holders of the posts in category 1 based on the date of regular appointment to those posts.

3. Preparation of annual list of approved candidates.—For the purpose of preparation of the annual list of approved candidates for appointment to the post in the service, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st April of every year.

4. Qualifications.—No person shall be eligible for appointment to the posts by the methods specified in column (1) of the table below unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

Method of appointment (1)	TABLE	Qualifications (2)
By recruitment by transfer from Assistant Director of Agriculture (Extension) in the Tamil Nadu Agricultural Extension Service.	Must possess a degree in B.Sc.(Agriculture)	
By recruitment by transfer from Tamil Nadu Agricultural Marketing Subordinate Service.	<p>(i) Omitted</p> <p>(ii) Must have worked in any one or more of the posts of Superintendent of Markets, Inspector of Licensed Premises and Manager in the Tamil Nadu Agricultural Marketing Subordinate Service for a period of not less than five years: Provided that the holders of the posts of Manager in the Tamil Nadu Agricultural Marketing Subordinate Service must have worked as Superintendent of Markets or Inspector of Licensed Premises or both for a period of not less than one year out of the total period of five years;</p> <p>(iii) Must have passed the following tests, namely:- (a) Government Technical Examination in Agriculture in Higher Grade. (b) Account Test for Executive Officers or Account Test for Subordinate Officers, Part I and Part II. (c) Departmental Test for Agricultural Marketing Department Employees; or the Departmental Test conducted by the Director of Agricultural Marketing;</p> <p>(iv) Must have successfully completed the Market Secretaries Training Course conducted by the Government of India, Ministry of Rural Reconstruction, Directorate of Marketing and Inspection:</p>	

Provided that the above qualification shall not apply in the case of those who have completed forty eight years of age as on the 1st October 1984.

5. Probation.—(a) Every person appointed to the posts shall from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

(b)The Director of Agricultural Marketing shall be the authority competent to declare the satisfactory completion of probation of the holders of the post.

6. Training.—Every person appointed to the post shall within the period of probation undergo Foundational Course 'B' Training conducted at the Civil Services Training Institute, Bhavanisagar. The period of Foundational Training Course shall count for probation and increment.

SECTION 46 —THE TAMIL NADU HIGHER SECONDARY BACKWARD CLASSES SERVICE.

1. Constitution.—The service shall consist of the following classes and categories of officers, namely:-

Class I Headmasters and Headmistresses in Higher Secondary Schools.

Class II -

1. Teachers in Academic Subjects in Higher Secondary Schools.
2. Teachers in Languages in Higher Secondary Schools.

Class III Physical directors and Physical Directresses in Higher Secondary Schools.

2. Appointments.—(a) Appointments to the classes and categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

Class and category (1)	Method of recruitment. (2)
Class 1 Headmaster and Headmistress.	(i) Recruitment by transfer from category 1 of class 1 of the Tamil Nadu Backward Classes Welfare Subordinate Service.; or (ii) Promotion from class II of the service.
Class II- 1. Teachers in Academic subjects.	(i) Direct recruitment ; or (ii) Recruitment by transfer from the Tamil Nadu Backward Classes Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above, recruitment by transfer from any other service.
2. Teachers in Languages.	(i) Direct recruitment; or (ii) Recruitment by transfer from the Tamil Nadu Backward Classes Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above, recruitment by transfer from any other service.
Class III Physical Directors and Physical Directresses.	(i) Direct recruitment; or (ii) Recruitment by transfer from category 1 of class IV of the Tamil Nadu Backward Classes Welfare Subordinate Service; or (iii) If no qualified and suitable candidates are available for appointment by method (ii) above, recruitment by transfer from any other service.

(b) (i) Vacancies arising in class I shall be filled up so as to ensure that the proportion of appointment in the said class by recruitment by transfer and by promotion shall be 2:5.

Provided that if no sufficient number of qualified and suitable candidates are available for appointment by a particular method such vacancies shall be filled in by the other methods prescribed.

(ii) The cycle for appointment by recruitment by transfer and promotion will be as follows:-

By recruitment by transfer.
By promotion.
By recruitment by transfer.
By promotion.
By promotion.
By promotion.
By promotion.

(iii) Fifty percent of the substantive vacancies in classes II and III shall be filled by direct recruitment.

(c) Promotion to class I shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3.Appointing authority.—The Director of Most Backward Classes and Denotified Communities, Chennai shall be the appointing authority.

4. Reservation of appointment.— The rule of reservation of appointment (General rule 22) shall apply to appointments by direct recruitment to all the posts and each category shall be treated as one unit for this purpose.

4A. Unit for purposes of appointment, discharge for want of vacancies, re-appointment and confirmation.—For the purpose of appointment, discharge for want of vacancies, re-appointment and appointment as full members, all the posts in class I, every academic subject of category I of class II, every language in category 2 of class II and all the posts in class III shall be treated as separate units.

5. Appointment in institutions and establishments specially provided for women.—(a) General rule 21 shall apply to appointments to the service in an institution and establishment specially provided for women.

(b) A vacancy in a category in an institution or establishment specially provided for women shall be filled up by the transfer of any women member of the same category who may be employed, at the time of the vacancy, in an institution or establishment not specially provided for women. When such transfer is not possible, a women shall be appointed by any of the methods provided in sub rule (a) of rule 2 but she will not acquire by reason only of such appointment any right in the matter of seniority or full membership in such category or transfer to a vacancy in such category, in an institution or establishment not specifically provided for women or promotion, to a higher category.

(c) A man appointed under the proviso to General rule 21 to a category in a vacancy in an institution or establishment specially provided for women shall not by reason only of such appointment acquire any right in the matter of seniority or full membership in such category or promotion to a higher category and shall be liable to be replaced at the earliest opportunity by a qualified and suitable women.

Explanation.—There is no bar for appointment of women against vacancies in an institution not specially provided for women.

6.Qualification (a) Age.—No person shall be eligible for appointment by direct recruitment to any of the categories specified in column (1) of the table below, if he / she has completed or will complete the age specified in the corresponding entries column (2) thereof:-

TABLE

Name of the category (1)	Age (2)
1. Teachers in Academic subjects 2. Teachers in Languages 3. Physical Directors and Physical Directresses	(a) Forty years for teachers employed in any school recognized by the Director of School Education; and (b) Thirty five years for others.

Explanation.— The age limit as specified above shall apply with reference to the 1st day of July of the year in which selection for appointment is made.

(b)**Other qualifications.**—(i) No person shall be eligible for appointment to the categories specified in column (1) of the annexure by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

(ii) No person whose mother tongue is other than Tamil or who has not acquired knowledge of Tamil Language in his / her High School course or who has not passed the Second Class Language Test in Tamil shall be eligible for appointment to any category of the service.

7.Probation.—(a) Every person appointed to any of the posts by direct recruitment shall from the date on which he / she joins duty be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed to any of posts by recruitment by transfer, shall from the date on which he / she joins duty be on probation for a total period of one year on duty within a continuous period of two years.

(b)The Director of Most Backward Classes and Denotified Communities, Chennai is the competent authority to declare satisfactory completion of probation of members in class I, class II and class III of the service.

8.Transfers and postings.—Transfer and postings of officers of classes I, II and III shall be made by the Director of Most Backward Classes and Denotified Communities, Chennai.

9. Pension.—Every person appointed to classes II and III by direct recruitment from among the teachers employed in any school recognized by the Director of School Education, Chennai shall count for the purpose of superannuation pension in Government service, the period of service counting for pension in such school recognized by the Director of School Education, Chennai.

10. Savings.—Notwithstanding anything contained in rules 2 and 6 (a) the service of those persons who are holding the posts of Headmasters and Headmistresses, Teachers in Academic subjects, Teachers in Languages and Physical Directors and Physical Directresses on the date of issue of these rules and who possess the qualification prescribed for such category in the Annexure shall be regularized after obtaining the concurrence of the Tamil Nadu Public Service Commission, under the Tamil Nadu Public Service Commission Regulations, 1954 and in respect of those persons who do not possess the qualifications prescribed for such category in the Annexure and who are holding such posts on the date of issue of these rules shall be regularized only after they acquire the said qualifications and after obtaining the concurrence of the Tamil Nadu Public Service Commission under the Tamil Nadu Public Service Commission Regulations, 1954 provided they acquire the said qualification on or before 30th September 1985:

Provided further that they shall acquire the qualification regarding passing of Account Test within a period of three years from the 19th September 1983. If they fail to acquire the said qualifications within the specified period, they shall be replaced by qualified and suitable candidates.

11. Preparation of annual list of approved candidates.— For the purpose of drawing up of the annual list of approved candidates for appointment to the posts in the service by recruitment by transfer / promotion, the crucial date on which the candidates should be qualified shall be the 1st March of every year.

ANNEXURE
[see rule 6 (b) (i)]

Name of the classes / category (1)	Method of recruitment (2)	Qualification (3)
Class I Headmasters and Headmistresses	Recruitment by transfer	<p>(i) A Master's degree of a University in the State; or Master's degree of equivalent standard; or a certificate issued by the University of Madras for having undergone the certificate course in Science and Humanities for Graduate Teachers in High Schools. B.T. or B. Ed., degree of a University in the State or a Teaching degree of equivalent standards.</p> <p>(ii) Experience for a period of not less than ten years as Teacher in Secondary Schools with a degree in Teaching or Training School or Higher Secondary School recognized by the Director of School Education after obtaining the teaching degree in any one or all of the schools specified above; and</p> <p>(iii) Must have passed the Account Test for Executive Officers; or the Account Test for Subordinate Officers, Part I: Provided that the experience in the category of Headmasters and Headmistresses in a school recognised by the Director of School Education should be taken into account for calculating the experience in the category of teachers in Secondary Schools with a degree in Teaching.</p>
	By promotion	<p>(i) A Master's degree of a University in the State; or a Master's degree of equivalent standard; or a certificate issued by the University of Madras for having undergone the Certificate course in Science and Humanities for Graduate Teachers in High Schools.</p> <p>(ii) B.T. or B.Ed., degree of a University in the State or a degree of equivalent standard.</p> <p>(iii) Experience for a period of not less than ten years as Pandits in Tamil or Teacher or both in Secondary Schools with a degree in teaching or Training School recognised by the Director of School Education subsequent to acquiring a teaching degree in any one or all of the schools specified above; and</p> <p>(iv) Must have passed the Account Test for Executive Officers; or the Account Test for Subordinate Officers, Part I.</p>
Class II – 1. Teachers in Academic subjects.	Direct recruitment and recruitment by transfer	<p>(i) Must have - A Master's degree of a University in the State; or a Master's degree of equivalent standard in the subject in respect of which recruitment is made: Provided that other things being equal, preference shall be given to those who have studied in same subject in which he/she has obtained that Post graduate degree as main subject under Part III in the Bachelor's degree level: Provided further that persons holding the certificate issued by the University of Madras for having undergone the certificate course in Science and Humanities for Graduate teachers in High</p>

Schools shall be considered for appointment as teachers in the subject relating to Science and Humanities:

Provided also that for appointment to certain subjects in which Master's degree are not awarded, persons possessing Master's degree in other subjects as may be considered equivalent by the Director of School Education shall be considered; and

- | | | |
|-----------------------------------|--|---|
| 2a. Teachers in Languages (Tamil) | Direct recruitment and recruitment by transfer | <ul style="list-style-type: none"> (ii) B.T. or B.Ed., degree of a University in the State or a teaching degree of equivalent standard. (i) (a) A Bachelor's degree in Tamil of a University in the State; or a degree with Tamil or its equivalent standard; (b) A Master's degree in Tamil of a University in the State; or a Master's degree in Tamil of equivalent standard; and (c) B.T. or B.Ed., degree of a University in the State; or a degree of equivalent Standard ; or (ii) (a) A degree in the subject other than Tamil of a University in the State; or a degree of equivalent standard. (b) A Master's degree in Tamil of a University in the State; or a Master's degree of equivalent standard; and (c) B.T. or B.Ed., degree of a University in the State; or a degree of equivalent standard: |
|-----------------------------------|--|---|

Provided that for appointment to the post by recruitment by transfer from the post of Tamil Pandits in High Schools, the Pandits training or Secondary Grade training shall be considered as equivalent qualification to the B.T. or B.Ed., degree:

Provided further that other things being equal, preference shall be given to those who possess the qualification specified in item (i) above.

- | | | |
|---|---|--|
| b. Teachers in Languages (other than Tamil) | Direct recruitment and recruitment by transfer. | <ul style="list-style-type: none"> (i) (a) A Bachelor's degree of a University in the State in the languages in respect of which recruitment is made; or a degree of equivalent standard. (b) A Master's degree of a University in the State in the language in respect of which recruitment is made; or a Master's degree of equivalent standard; and (c) B.T. or B.Ed., degree of a University in the State; or a degree of equivalent standard; or (ii) (a) A Bachelor's degree of a University in the State in the subject other than the language in respect of which recruitment is made; or a degree of equivalent standard. (b) A Master's degree of a University in the State in the language in respect of which recruitment is made; or a Master's degree of equivalent standard; and (c) B.T. or B.Ed., degree of a University in the State; or a degree of equivalent standard: |
|---|---|--|

Provided that for appointment to the post by recruitment by transfer from the post of Pandits and Munshis in the High schools, the Pandits training or Secondary Grade training shall be considered as equivalent qualification to the B.T. or B.Ed., degree:

Provided further that other things being equal, preference shall be give to those who possess the qualification specified in item (i) above.

Class III

- | | | |
|---|--|--|
| Physical Directors
and
Directresses | Direct
recruitment
and
recruitment
by transfer | (i) A M.P.Ed., degree of a University in the State; or a
degree of equivalent standard; or
(ii) A diploma equivalent to M.P.Ed., degree. |
|---|--|--|

SECTION 47— THE TAMIL NADU ART AND CULTURE EDUCATIONAL SERVICE.

1. Constitution.—The service shall consist of the following post, namely:-

Lecturer in English

2. Appointment.—Appointment to the post shall be made by the following methods, namely:-

- (i) By recruitment by transfer from the post in the Tamil Nadu Educational Subordinate Service; or
- (ii) By direct recruitment.

3. Appointing authority.—The appointing authority for the post shall be the Commissioner of Art and Culture.

4. Qualification (a) Age.—No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) **Other qualifications.**— No person shall be eligible for appointment to the post by the methods specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

TABLE

Method of Appointment (1)	Qualification (2)
By recruitment by transfer	<ul style="list-style-type: none"> (i) Must possess a Master's degree in English; (ii) Must have served as a Graduate teacher in English for a period of not less than 10 years in the Government College of Architecture and Sculpture, Mamallapuram.
By direct recruitment	Must possess a Master's degree in English with not less than 55% of marks from any recognized University and a pass in screening test for Lecturer post conducted by the Government of Tamil Nadu or University Grants Commission or Council for Scientific and Industrial Research or National Entrance Test or equivalent.

5. Reservation of appointment.—The rule 22 of the General rules relating to reservation of appointment shall apply for appointment to the post by direct recruitment.

6. Probation.—Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years:

Provided that every person appointed to the post by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

7. Savings.— Nothing contained in these rules shall adversely affect any person who is a member of the service on the date of issue of these rules.

SECTION 48 —THE TAMIL NADU GEOLOGY AND MINING SERVICE.

1. Constitution.—The service shall constitute the following classes and categories of posts, namely:-

Class I	Additional Director of Geology and Mining.
Class II	Joint Director of Geology and Mining.
Class III -	
Category 1	Deputy Director of Geology and Mining.
Category 2	Deputy Director (Chemicals).
Category 3	Drilling Engineer.
Class IV -	
Category 1	Assistant Director of Geology and Mining.
Category 2	Senior Chemist.
Class V	Personal Assistant (Non-Technical).

2. Appointment.—(a) Appointment to the posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof -

TABLE

Post (1)	Method of appointment (2)
Additional Director of Geology and Mining	Promotion from among the holders of the post of Joint Director of Geology and Mining.
Joint Director of Geology and Mining	Promotion from among the holders of the post of Deputy Director of Geology and Mining.
Deputy Director of Geology and Mining	Promotion from among the holders of the post of Assistant Director of Geology and Mining.
Deputy Director (Chemicals)	Promotion from among the holders of the post of Senior Chemist in the Department of Geology and Mining.
Drilling Engineer	(i) Direct recruitment; or (ii) Recruitment by transfer from any other service.
Assistant Director of Geology and Mining	(i) Recruitment by transfer from among the holders of the post of Assistant Geologist in the Tamil Nadu Geology and Mining Subordinate Service; or (ii) Direct recruitment: Provided that appointment to the post by recruitment by transfer and by direct recruitment shall be made in the ratio of 3:1 respectively.
Senior Chemist	(i) Recruitment by transfer from among the holders of the post of Chemist in the Tamil Nadu Geology and Mining Subordinate Service; or (ii) Direct recruitment: Provided that appointment to the post by recruitment by transfer and by direct recruitment shall be made in the ratio of 1:1.

Personal Assistant (Non-Technical)

Recruitment by transfer from among the holders of the post of Manager or Chief Storekeeper in the Department of Geology and Mining in the Tamil Nadu Ministerial Service.

(b) Promotion shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Reservation of appointment.—The rule relating to reservation of appointment (General rule 22) shall apply for appointment to the posts by direct recruitment.

4. Qualification.—(a) **Age.**—No person shall be eligible for appointment to the posts by direct recruitment, if he has completed or will complete the age of twenty eight years on the first day of July of the year in which the selection for appointment is made:

Provided that no person shall be eligible for appointment to the posts by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made on and from the 27th February 1989.

(b) **Other qualifications.**—No person shall be eligible for appointment to the posts specified in column (1) in the Annexure by the methods specified in the corresponding entries in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof.

5. Probation.—(1) (a) Every person appointed to the post by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

(2) The Director or Commissioner of Geology and Mining shall be the authority competent to declare the completion of probation in respect of the posts in classes IV and V.

6. Test.— Every person appointed to the post by direct recruitment shall, within the period of his probation, pass the Account Test for Executive Officers or the Account Test for Subordinate Officers, Part I.

7. Postings and transfers.—The authority for effecting postings and transfers and sanction of leave in respect of the posts other than the Additional Director of Geology and Mining shall be the Director or Commissioner of Geology and Mining.

8. Preparation of annual list of approved candidates.—The crucial date on which the candidates should possess the prescribed qualifications for the purposes of inclusion in the annual list of approved candidates for appointment to the posts, by promotion and by recruitment by transfer shall be the 15th April of every year.

9. Savings.— Nothing contained in these rules shall adversely affect any person holding the post on the date of issue of these rules.

ANNEXURE
[referred to in rule 4(b)]

Post (1)	Method of appointment (2)	Qualification (3)
Additional Director of Geology and Mining	Promotion from among the holders of the post of Joint Director of Geology and Mining.	Service in the post of Joint Director of Geology and Mining for a period of not less than one year.
Joint Director of Geology and Mining	Promotion from among the holders of the post of Deputy Director of Geology and Mining.	Service in the post of Deputy Director of Geology and Mining for a period of not less than two years.
Deputy Director of Geology and Mining	Promotion from among the holders of the post of Assistant Director of Geology and Mining.	Service in the post of Assistant Director of Geology and Mining for a period of not less than three years.
Deputy Director (Chemicals)	Promotion from among the holders of the post of Senior Chemist.	(i) A Post graduate degree in Chemistry or a Bachelors' degree in Chemistry; and (ii) Service for a period of not less than three years in the post of Senior Chemist in respect of Post graduate degree holders and in respect of Bachelors' degree holders not less than eight years of service in the Department of Geology and Mining out of which, three years in the post of Senior Chemist.
Drilling Engineer	Direct recruitment or by recruitment by transfer from any other service.	A Bachelors' degree in Mechanical Engineering or in Mining Engineering.
Assistant Director of Geology and Mining	1. Recruitment by transfer from among the holders of the post of Assistant Geologist in the Tamil Nadu Geology and Mining Subordinate Service. 2. Direct recruitment:	(i) A Post graduate degree in Geology or a Bachelors' degree in Geology; (ii) Service for a period of not less than three years in the post of Assistant Geologist in respect of Post graduate degree holders and in respect of Bachelors' degree holders not less than eight years of service in the Department of Geology and Mining out of which, three years in the post of Assistant Geologist; and (iii) Must have passed the Account Test for Executive Officers or the Account Test for Subordinate Officers, Part I. (i) A Post graduate degree in Geology; and (ii) Experience in field work including mapping and prospecting for a period of not less than three years.

Senior Chemist	1. Recruitment by transfer from among the holders of the post of Chemist in the Tamil Nadu Geology and Mining Subordinate Service	<ul style="list-style-type: none"> (i) A Post graduate degree in Chemistry or Industrial Chemistry or a Bachelors' degree in Chemistry or Industrial Chemistry; (ii) Service as Chemist for a period of not less than three years in respect of Post graduate degree holders and in respect of Bachelor's degree holders, not less than eight years of service in the Department of Geology and Mining, out of which three years in the post of Chemist; and (iii) Must have passed the Account Test for Executive Officers or the Account Test for subordinate Officers, Part I.
	2. Direct recruitment:	<ul style="list-style-type: none"> (i) A Post graduate degree in Chemistry; and (ii) Practical experience in pure or applied chemistry or analytical chemistry for a period of not less than three years.
Personal Assistant (Non-Technical)	Recruitment by transfer from among the holders of the post of Manager or Chief Storekeeper of the Geology and Mining Department in the Tamil Nadu Ministerial Service	<ul style="list-style-type: none"> (i) Minimum general educational qualification prescribed in Schedule I to the General rules for the Tamil Nadu State and Subordinate Services; (ii) Service as Manager or Chief Storekeeper for a period of not less than three years; and (iii) Must have passed the Account Test for Executive Officers or the Account Test for Subordinate Officers, Part I.

SECTION 49 — THE TAMIL NADU ARCHITECTURE AND SCULPTURE EDUCATIONAL SERVICE.

1. Title.—These rules may be called as Tamil Nadu Architecture and Sculpture Educational Service.

2. Constitution.— The service shall consist of the following categories, namely:-

1. Lecturer in Civil Engineering
2. Lecturer in Indian Philosophy
3. Associate Lecturer in Temple Architecture

3. Appointment.— Appointment to the post specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

Post (1)	Method of appointment (2)
1. Lecturer in Civil Engineering	(i) Recruitment by transfer from the post of Instructor in Civil Engineering in the Tamil Nadu Technical Educational Subordinate Service in the Government College of Architecture and Sculpture, Mamallapuram ; or (ii) Recruitment by transfer from any other service; or (iii) Direct recruitment.
2. Lecturer in Indian Philosophy	(i) Recruitment by transfer from the post of Instructor in Art and Philosophy in the Tamil Nadu Industries Subordinate Service in the Government College of Architecture and Sculpture, Mamallapuram; or (ii) Recruitment by transfer from any other service; or (iii) Direct recruitment.
3. Associate Lecturer in Temple Architecture	(i) Recruitment by transfer from the post of Instructor in Temple Architecture or Traditional Architecture in the College of Architecture and Sculpture, Mamallapuram in the Tamil Nadu Technical Education Subordinate Service; or (ii) Recruitment by transfer from any other service; or (iii) Direct recruitment.

4. Appointing authority.—The appointing authority for the posts shall be the Additional Director of Technical Education upto the 22nd December 1991 and the Commissioner of Art and Culture with effect on and from the 23rd December 1991.

5. Qualifications (a) Age.—No person shall be eligible for appointment to the posts by direct recruitment, if he has completed or will complete the age of thirty years on the first day of July of the year in which the selection for appointment is made.

(b) Other qualifications.—No person shall be eligible for appointment to the post specified in column (1) of the table below by the method specified in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Post (1)	Method of recruitment (2)	Qualification (3)
(1) Lecturer in Civil Engineering	Recruitment by transfer from the post of Instructor in Civil Engineering.	(a) A first class Bachelor's degree of any recognized University in the branch of Civil Engineering; and (b) Must have served as Instructor in Civil Engineering for a period of not less than five years in the Government College of Architecture and Sculpture, Mamallapuram.
	Recruitment by transfer from any other service.	(a) A first class Bachelor's degree of any recognized University in the branch of Civil Engineering; and (b) Must have served as Lecturer in Civil Engineering in any Government Educational Institution or University for a period of not less than five years.
	Direct recruitment.	(a) A Master's degree in the branch of Civil Engineering of any University / Institution recognized by University Grants Commission / All India Council for Technical Education with not less than 55% of marks; Must possess experience for a period of not less than two years in design, construction, estimation or teaching (b) in the branch of engineering concerned; and Must have passed in screening test for the post of Lecturer conducted by the Government of Tamil Nadu or University Grants Commission or a pass in National (c) Eligibility Test or State Level Eligibility Test or its equivalent: Provided that a person who is or has been awarded a Ph.D. degree through a process or admission, registration, course work and external evaluation as laid down in the University Grants Commission (Minimum standards and procedure for award of Ph.D., degree) Regulations, 2009 is exempted from passing the above tests: Provided further that other things being equal, preference shall be given to a person having experience in teaching.
(2) Lecturer in Indian Philosophy	Recruitment by transfer from the post of Instructor in Art and Philosophy	(a) A Master's degree in Indian Philosophy or South Indian Philosophy or Religion and Culture of any recognised University; and (b) Must have served as Instructor in Art and Philosophy for a period of not less than five years in the Government College of Architecture and Sculpture, Mamallapuram.

	Recruitment by transfer from any other service	(a)	A Master's degree in Indian Philosophy or South Indian Philosophy or Religion and Culture of any recognised University; and
		(b)	Must have served as Lecturer in any Government educational institution or University for a period of not less than five years.
	Direct recruitment.	(a)	A Master's degree in Indian Philosophy or South Indian Philosophy or Religion and Culture of any Institution / University recognised by University Grants Commission with not less than 55% of marks;
		(b)	A pass in screening test for the post of Lecturer conducted by the Government of Tamil Nadu or University Grants Commission or a pass in National Eligibility Test or State Level Eligibility Test or its equivalent: Provided that a person who is or has been awarded a Ph.D. degree through a process or admission, registration, course work and external evaluation as laid down in the University Grants Commission (Minimum standards and procedure for award of Ph.D., degree) Regulations, 2009 is exempted from passing the above tests: Provided further that other things being equal, preference shall be given to a person having experience in teaching.
(3) Associate Lecturer in Temple Architecture	Recruitment by transfer from the post of Instructor in Temple Architecture or Traditional Architecture in the College of Architecture and Sculpture, Mamallapuram in the Tamil Nadu Technical Education Sub-ordinate Service	(a)	A first class Bachelor's degree of any recognised University in the branch of Temple or Traditional Architecture; and
		(b)	Must have served as Instructor in Temple or Traditional Architecture for a period of not less than five years in the Government College of Architecture and Sculpture, Mamallapuram.
	Recruitment by transfer from any other service	(a)	A first class Bachelor's degree of any recognised University in the branch of Temple or Traditional Architecture; and
		(b)	Must have served as Lecturer in Temple or Traditional Architecture in any Government Educational Institution or University for a period of not less than five years.
	Direct recruitment	(a)	A Master's degree in the branch of Temple or Traditional Architecture of any University or Institution recognized by University Grants Commission with not less than 55% of marks;

- (b) Must possess experience for a period of not less than two years of teaching in the branch of Temple or Traditional Architecture; and
- (c) Must have passed in screening test for the post of Lecturer conducted by the Government of Tamil Nadu or University Grants Commission or a pass in National Eligibility Test or State Level Eligibility Test or its equivalent:

Provided that a person who is or has been awarded a Ph.D., degree through a process or admission, registration, course work and external evaluation as laid down in the University Grants Commission (minimum standards and procedure for award of Ph.D., degree) Regulations, 2009 is exempted from passing the above tests:

Provided further that other things being equal, preference shall be given to a person having experience in teaching.

6. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply for appointment to the posts by direct recruitment.

7. Probation.— (a) Every person appointed to the posts by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to the posts by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

8. Preparation of annual list of approved candidates.—The crucial date for the purpose of preparation of annual list of approved candidates for appointment to the categories by recruitment by transfer, on which the candidate should be qualified shall be the 1st July of every year.

9. Saving clause.— Nothing contained in these rules shall adversely affect any person who is holding the post in the service on the date of publication of these rules.

10. Pay.—There shall be paid to the holders of the posts, a monthly pay calculated in the scale as follows:-

(1) Lecturer in Civil Engineering	Rs.700-40-900-EB-40-1100-50-1300
(2) Lecturer in Indian Philosophy	Rs.700-40-900-EB-40-1100-50-1300
(3) Associate Lecturer in Temple Architecture	Rs.700-40-900-EB-40-1100-50-1300

Provided that with effect on and from the 1st June 1988, the pay shall be calculated as follows:

(1) Lecturer in Civil Engineering	Rs.2200-75-2800-100-4000
(2) Lecturer in Indian Philosophy	Rs.2200-75-2800-100-4000
(3) Associate Lecturer in Temple Architecture	Rs.2200-75-2800-100-4000

Provided further that with effect on and from the 1st January 1996, the pay shall be calculated as follows:

- (1) Lecturer in Civil Engineering Rs.8000-275-13500
- (2) Lecturer in Indian Philosophy Rs.8000-275-13500

Provided also that with effect on and from the 1st January 2006, the pay shall be calculated as follows:

- (1) Lecturer in Civil Engineering Rs.15600-39100 A.G.P.5400
- (2) Lecturer in Indian Philosophy Rs.15600-39100 A.G.P.5400

SECTION 50 – THE TAMIL NADU FISHERIES ENGINEERING SERVICE.

1. Constitution.— The service shall consist of the following categories of posts, namely:-

Category 1	Superintending Engineer.
Category 2	Executive Engineer.
Category 3	Assistant Executive Engineer.
Category 4	Assistant Engineer.

2. Appointment.— (a) Appointment to the categories of posts specified in column (1) of the table below, shall be made by the methods specified in the corresponding entries in column (2) thereof:-

Categories of post (1)	Method of appointment (2)
Category 1 Superintending Engineer	By Promotion from among the holders of the post of Executive Engineer in category 2
Category 2 Executive Engineer	By Promotion from among the holders of the post of Assistant Executive Engineer in category 3.
Category 3 Assistant Executive Engineer	(i) By promotion from among the holders of the post of Assistant Engineer in category 4; or (ii) By recruitment by transfer from among the holders of the post of Junior Engineer in the Tamil Nadu Fisheries Engineering Sub-ordinate Service.
Category 4 Assistant Engineer	(i) By direct recruitment; or (ii) By recruitment by transfer from among the holders of the post of Junior Engineer and Technical Assistant in the Tamil Nadu Fisheries Engineering Subordinate Service; and (iii) If no qualified and suitable candidate is available by recruitment by transfer such vacancy shall also be filled up by direct recruitment

(b) Promotion to category 1,2,3 and appointment to category 4 by recruitment by transfer shall be made on the grounds of merit and ability, seniority being considered only where merit and ability are approximately equal:

Provided that so far as qualified and suitable candidates are available, out of every four vacancies successively arising among category 3 the first three vacancies shall be filled by promotion from among category 4, who have put in service for a period of not less than five years in the said category and the fourth vacancy shall be filled by recruitment by transfer from among Junior Engineers in the Tamil Nadu Fisheries Engineering Subordinate Service having put in service for a period of not less than ten years in the said post. If no sufficient candidates are available for promotion from category 4, vacant posts shall be filled by recruitment by transfer from Junior Engineers in the Tamil Nadu Fisheries Engineering Subordinate Service.

(c) The ratio for appointment to the category 4 by direct recruitment and recruitment by transfer shall be in the ratio 1:2. The ratio for appointment to category 4 by recruitment by transfer from the post of Junior Engineer and Technical Assistant in Tamil Nadu Fisheries Engineering Subordinate Services shall be 1:1.

(d) The Junior Engineers and Technical Assistants appointed as Assistant Engineers in Tamil Nadu Fisheries Engineering Subordinate Services appointed to category 4, by recruitment by transfer after acquiring, degree in Civil Engineering, awarded by any University recognized by the University Grants

Commission or a pass in Section A and B Examination (AMIE) in Civil Engineering Branch conducted by the Institution of Engineers (India), shall take rank below the last Assistant Engineer in the list of Assistant Engineers selected by the Tamil Nadu Public Service Commission in the calendar year. For this purpose, the date of communication of the list by the Tamil Nadu Public Service Commission shall be the criterion for deciding the calendar year to which the list belongs. However, if a Junior Engineer becomes eligible for appointment to the category 4, by recruitment by transfer by virtue of his seniority in the post of Junior Engineer and not reached his turn for appointment to the category 4, then he shall be considered subsequently for appointment to the category 3 by recruitment by transfer from Junior Engineer.

3. Preparation of annual list of approved candidates.— For the purpose of drawing up of annual list of approved candidates for appointment to the posts in the service by recruitment by transfer or by promotion, the crucial date on which the candidates should have acquired the prescribed qualification shall be the first August of every year.

4. Appointing authority.—The authority specified in column (2) of the table below, shall be the appointing authority for the corresponding categories of posts specified in column (1) thereof:-

TABLE

Categories of post (1)	Appointing authority (2)
Category 1 Superintending Engineer	Government
Category 2 Executive Engineer	Government
Category 3 Assistant Executive Engineer	Government
Category 4 Assistant Engineer	Director of Fisheries

5. Reservation of appointment.—The rule 22 of General rules for the Tamil Nadu State and Subordinate Services shall apply for appointment to the category of Assistant Engineer by direct recruitment.

6. Qualifications.—(a) No person shall be eligible for appointment to the category of Assistant Engineer by direct recruitment, if he has completed or will complete thirty years of age on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualifications.**—No person shall be eligible for appointment to the category specified in column (1) of the table below by the methods of appointment specified in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

TABLE

Categories of post (1)	Method of appointment (2)	Qualification (3)
Category 1 Superintending Engineer	By Promotion	(i) Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or (ii) A pass in Section A and B Examination (AMIE) in Civil Engineering Branch conducted by the Institution of Engineers(India); and (iii) Must have rendered service in the post of Executive Engineer for a period of not less than five years.

Category 2 Executive Engineer	By Promotion	<ul style="list-style-type: none"> (i) Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or (ii) A pass in Section A and B Examination (AMIE) in Civil Engineering Branch conducted by the Institution of Engineers (India); or (iii) Must possess a diploma in Civil Engineering; and (iv) Must have rendered service in the post of Assistant Executive Engineer for a period of not less than five years.
Category 3 Assistant Executive Engineer	(i) By Promotion	<ul style="list-style-type: none"> (i) Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or (ii) A pass in Section A and B Examination (AMIE) in Civil Engineering Branch conducted by the Institution of Engineers(India); (iii) Must have rendered service in the post of Assistant Engineer for a period of not less than five years on duty; and (iv) Must have passed the Account Test for Public Works Department officers and subordinates, Parts I and II.
	(ii) By recruitment by transfer	<ul style="list-style-type: none"> (i) Must have rendered service in the post of Junior Engineer for a period of not less than ten years; and (ii) Must have passed the Account Test for Public Works Department officers and subordinates, Parts I and II.
Category 4 Assistant Engineer	(i) By direct recruitment	<ul style="list-style-type: none"> (i) Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or (ii) A pass in Section A and B Examination(AMIE) in Civil Engineering Branch conducted by the Institution of Engineers(India) and practical training in surveying for a period of not less than one year
	(ii) By recruitment by transfer from the category of the post of Junior Engineer in the Tamil Nadu Fisheries	<ul style="list-style-type: none"> (i) Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or (ii) A pass in Section A and B Examination(AMIE) in Civil Engineering

	Engineering Subordinate Service	(iii)	Branch conducted by the Institution of Engineers (India); Must have rendered service in the post of Junior Engineer for a period of not less than three years on duty; and
		(iv)	Must have passed the Account Test for Public Works Department officers and subordinates, Parts I and II.
(iii)	By recruitment by transfer from the category of Technical Assistant in the Tamil Nadu Fisheries Engineering Subordinate Service	(i)	Must possess a degree in Civil Engineering, awarded by any University recognized by the University Grants Commission; or
		(ii)	A pass in Section A and B Examination (AMIE) in Civil Engineering Branch conducted by the Institution of Engineers(India);
		(iii)	Must have rendered service in the post of Technical Assistant for a period of not less than five years on duty; and
		(iv)	Must have passed the Account Test for Public Works Department officers and subordinates, Parts I and II.

7. Probation.—Every person appointed by direct recruitment, shall from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years:

Provided that every person appointed by recruitment by transfer, shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

8. Training.—(a) Every direct recruited Assistant Engineer during the first year of his probation shall undergo training on Works and Accounts for a specific period that shall be fixed and within the said period of training, he shall also undergo training for a period of two months in the Fisheries Department:

Provided that in cases where the period of training fixed is less than one year, the period of training in Fisheries Department shall be one-sixth of such period.

(b) During the period of training, the trainees shall be paid minimum of time scale of pay applicable to the post and the period of training shall count for increment.

9. Test.—Every person appointed to category 4 by direct recruitment and recruitment by transfer, shall pass the Account test for Public Works Department Officers and Subordinate Officers, Part I and Part II within the period of his probation.

10. Postings and transfers.—(a) The Government shall be the competent authority for postings and transfers for the category 1 and 2.

(b) The Commissioner of Fisheries shall be the competent authority for postings and transfers for category 3 and 4.

11. Seniority.—State wide seniority shall be maintained for all categories.

12. Savings.—Nothing contained in these rules shall adversely affect the interests of the persons holding the posts as on the date of issue of these rules.

SECTION 51 — THE TAMIL NADU HORTICULTURAL SERVICE.

1. Constitution.—The service shall consist of the following classes of posts, namely:-

- Class I Joint Director of Horticulture.
- Class II Deputy Director of Horticulture.
- Class III Assistant Director of Horticulture.
- Class IV Horticultural Officer.

2. Appointment.—(a) Appointment to the posts specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof :-

TABLE

Posts (1)	Method of appointment (2)
(1) Joint Director of Horticulture.	By promotion from among the holders of the post of Deputy Director of Horticulture.
(2) Deputy Director of Horticulture.	By promotion from among the holders of the post of Assistant Director of Horticulture.
(3) Assistant Director of Horticulture.	(i) By direct recruitment; or (ii) By promotion from among the holders of the post of Horticultural Officer: Provided that appointment to the substantive vacancies shall be made by direct recruitment and by promotion in the ratio of 1:3 and shall be filled up in the following order of rotation, namely:- (i) Direct recruitment. (ii) Promotion. (iii) Promotion. (iv) Promotion.
(4) Horticultural Officer.	(i) By direct recruitment; or (ii) By recruitment by transfer from among the holders of the post of Deputy Horticultural Officer in the Tamil Nadu Horticultural Subordinate Service: Provided that appointment to the substantive vacancies shall be made by direct recruitment and by recruitment by transfer in the ratio of 9:1.

(b) The posts included in classes I and II shall be selection posts and promotions to all posts in the said classes shall be made on grounds of merit and ability, seniority being considered only where merit and ability are approximately equal.

3. Preparation of annual list of approved candidates.—For the purpose of preparation of the annual list of approved candidates for appointment to the posts in the service by promotion and recruitment by transfer, the crucial date on which the candidates should have acquired the prescribed qualification shall be the 1st April of every year.

4. Appointing authority.—The appointing authority for the post in class I, II and III shall be the Government and the appointing authority for the post in class IV shall be the Director of Horticulture and Plantation Crops.

5. Reservation of appointments.—The rule relating to reservation of appointments (General rule 22) shall apply to appointments made by direct recruitment to the post in class III and class IV in the service.

6. Qualifications.—(a) **Age.**—No person shall be eligible for appointment by direct recruitment to the posts specified in column (1) of the table below, if he has completed or will complete the age specified in the

corresponding entries in column (2) thereof, on the first day of July of the Year in which the selection for appointment is made.

TABLE

Posts (1)	Age (2)
(1) Assistant Director of Horticulture.	30 years.
(2) Horticultural Officer.	30 years: Provided that the age limit shall be 32 years in the case of persons holding a post-graduate degree or Ph.D. in Horticulture.

(b) **Other qualifications.**—(i) No person shall be eligible for appointment to the posts specified in column (1) of the table under the Annexure to these rules, by the methods specified in the corresponding entries in column (2) thereof, unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

(ii) Wherever service for any specific period has been prescribed in these rules as one of the qualification for appointment, it shall mean only the service rendered in a regular capacity in the Tamil Nadu Horticulture Department:

Provided that the Government may permit the service rendered in any post outside the department to be reckoned as service for the purpose of this sub-rule, if the duties and responsibilities of the post held are comparable to those of the corresponding post in the Horticulture Department and the nature of work done is pre-dominantly in Horticulture.

7. Test.—(a) Every person appointed to the posts of Assistant Director of Horticulture or Horticultural Officer by direct recruitment shall within a period of two years from the date of his appointment, pass the Account Test for Executive Officer, Tamil Nadu Government Office Manual Test and the Department Test for officers of the Tamil Nadu Horticulture Department:

Provided that a pass in the Account Test for Executive Officers shall not be necessary if he has already passed the Account Test for Subordinate Officers Parts I and Part II.

(b) If a person appointed to the post of Assistant Director of Horticulture or Horticultural Officer does not pass the tests within the period of his probation, he shall not be allowed to draw his second and subsequent increments until he passes the tests. Such ineligibility to draw increments shall not have the effect of postponing his future increments after he has passed the tests.

8. Training.—(a) Every candidate appointed to the post of Assistant Director of Horticulture by direct recruitment shall within the period of probation, undergo the prescribed training for a period of one year. This training shall include foundational course – B for three weeks duration conducted at the Anna Institute of Management, Chennai, and a pass in the test conducted at the end of the said training within the period of his probation. The period of training shall be treated as duty and shall count for probation and increment. The probation of the candidate shall not be declared until he passes the test conducted by the Anna Institute of Management, Chennai, at the end of the foundation course training.

(b) Every candidate appointed to the post of Assistant Director of Horticulture by promotion and who are below fifty years of age shall also undergo the said training at the Anna Institute of Management, Chennai and pass the test conducted at the end of the training. A pass in the test will be pre-condition for the sanction of the second and subsequent increments.

(c) Every candidate on the completion of training shall serve the Government for a period of not less than five years, failing which he shall be liable to pay a sum of Rs.50,000/-(Rupees Fifty thousand only).

9. Probation.—(a) Every person appointed to the post of Horticultural Officer / Assistant Director of Horticulture by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) The persons appointed by recruitment by transfer to the post of Horticultural Officer from among the holders of post of Deputy Horticultural Officer in Tamil Nadu Horticultural Subordinate Service shall be on probation for a period of one year on duty within a continuous period of two years.

(c) The Director of Horticulture and plantation crops shall be the authority competent to declare the satisfactory completion of probation of the holders of the post of Assistant Director of Horticulture.

(d) The Joint Director of Horticulture (or) Deputy Director of Horticulture, in charge of a region, as the case may be, and the Director of Horticulture and Plantation Crops in the Directorate shall be the authorities competent to declare the satisfactory completion of probation of the holders of the post of Horticultural Officer under their administrative control.

10. Postings and transfers.— Posting and transfers to the several classes of posts specified in column (1) of the table below shall be made by the authorities specified in the corresponding entries in column (2) thereof :-

TABLE

Classes of Posts (1)	Competent authority (2)
1. Class I Joint Director of Horticulture	Government.
2. Class II Deputy Director of Horticulture	Government.
3. Class III Assistant Director of Horticulture	Director of Horticulture and Plantation Crops.
4. Class IV Horticultural Officer	Transfer from one region to another- Director of Horticulture and Plantation Crops. Transfer within the region- (1) Joint Director of Horticulture or Deputy Director of Horticulture in-charge of the region. (2) Director of Horticulture and Plantation Crops in respect of persons working in the Directorate.

11. Saving clause.—Nothing contained in these rules shall adversely affect any person holding the post of Joint Director of Horticulture or Deputy Director of Horticulture or Assistant Director of Horticulture or Horticultural Officer on the date of issue of these rules.

ANNEXURE
(see rule 6(b))

Classes of Posts (1)	Method of appointment (2)	Qualifications (3)
(1) Class I Joint Director of Horticulture.	By promotion from the holders of the post of Deputy Director of Horticulture.	Must have served as Deputy Director of Horticulture for a period of not less than two years.
(2) Class II Deputy Director of Horticulture.	By promotion from the holders of the post of Assistant Director of Horticulture.	Must have served as Assistant Director of Horticulture for a period of not less than three years.
(3) Class III Assistant Director of Horticulture.	(i) By direct recruitment.	Must possess a degree in M.Sc. (Horticulture).
	(ii) By promotion from the holders of the post of Horticultural Officer.	Must Posses a degree in B.Sc (Agriculture) or B.Sc (Horticulture). Must have served as Horticultural Officer for a period of not less than three years.
(4) Class IV Horticultural Officer.	(i) By direct recruitment.	Must possess B.Sc. (Horticulture).
	(ii) By recruitment by transfer from the post of Deputy Horticultural Officer in the Tamil Nadu Horticultural Subordinate Service.	Must possess B.Sc.(Horticulture); A pass in the following tests:- (i) Account Test for Executive Officer; (ii) Tamil Nadu Government Office Manual test; (iii) Department Test for officers of Tamil Nadu Horticulture Department: Provided that a pass in the Account Test for Executive Officer shall not be necessary if he has already passed the Account Test for Subordinate Officers Parts I and II.