

COPY OF :

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC SERVICES – Tamil Nadu General Subordinate Service – Despatch Assistants-
Amendment to Rule 4 of Adhoc Rules – Issued.

PUBLIC (ESTABLISHMENT.I & LEGISLATURE) DEPARTMENT

G.O.Ms.No.399

Dated: 20.05.2002.

READ:

1. G.O.Ms.No.130, Personnel and Administrative (Per.G) Department, dated: 3.6.1994.
2. G.O.Ms.No.941, Public (Estt.I & Leg.) Department, Dated: 1.8.1997.
3. G.O.Ms.No.1616, Public (CDB) Department, Dated: 5.10.1998.
4. G.O.Ms.No.1691, Public (Estt.I & Leg.) Department, Dated: 15.10.1998.

ORDER:

The Government in the G.O. read above, sanctioned as accorded for the conversion of 21 posts of Assistants in Public (CDB) Department, as Despatch Assistants in the pre-revised scale of pay of Rs.975-25-1150-30-1660. It was also ordered therein that the posts of Despatch Assistants shall be filled up by transfer from the post of Record Assistants, pending framing of adhoc rules for the post.

2. In the G.O. second read above, the Adhoc Rules for the post of Despatch Assistants have been framed.

3. In the G.O. third and fourth read above, orders have been issued that Central Despatch Branch under the control of Public Department be decentralised and the concerned administrative departments be made responsible for their dispatch work. It has also been ordered therein that 21 posts of Despatch Assistants, 1 post of Record Assistant, 3 post of Record Clerks and 3 posts of Office Assistants in Public (CDB) Department, be transferred to various Departments of Secretariat including the Public Department.

---2

-2-

4. Consequent on the decentralization of Central Despatch Branch and transfer of Despatch Assistants, Record Assistants / Record Clerks and Office Assistants

to various Departments, rule 4 of the Adhoc Rules already framed for the post of Despatch Assistant have to be amended suitably.

5. The following Notification shall be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the provision to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the rules published with the Public Department Notification No.SRO. B-126/97, dated the 1st August 1997, at pages 132 and 133 of Part III section 1(6) of the Tamil Nadu Government Gazette, dated the 24th September 1997.

2. The amendment hereby made shall be deemed to have come into force on the 21st October 1998.

AMENDMENT

In the said Rules, in rule 4, for the expression "Public Department", the expression "concerned Departments of Secretariat" shall be substituted.

(BY ORDER OF THE GOVERNOR)

T.PITCHANDI
SECRETARY TO GOVERNMENT.

To
All Departments (OP) of Secretariat.
The Public (Bills-B) Department, Chennai-9.
The Pay and Accounts Officer, Chennai-9.
The Accountant General, Chennai-9/18.
Copy to:
All Sections in Public Department, Chennai-9.
The Personnel and Administrative Reforms (Per.A/G/AR) Department, Chennai-9.
The Finance (Public) Department, Chennai-9.
Clean copy for the file.
sf/sc.

/Forwarded by order//

Sdxxxxxx
SECTION OFFICER

COPY OF :

GOVERNMENT OF TAMIL NADU

ABSTRACT

PUBLIC (ESTT.I & LEGISLATURE) DEPARTMENT

G.O.Ms.No.941

Dated: 01.08.1997.

READ:

G.O.Ms.No.130, Personnel & Administrative Reforms (Per-G) Department., dated. 3.6.1994.

ORDER:

The Government in the G.O. read above, sanctioned has been accorded for the conversion of 21 posts of Assistants in Public (CDB) Department as 'Despatch Assistants' in the scale of pay of Rs.975-25-1150-30-1660. It has also been ordered therein that the posts of Despatch Assistants shall be filled up by appointment by transfer of Record Assistants.

2. The following Notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following rules:-

(2) The rules hereby made shall be deemed to have come into force on the 3rd June, 1994.

RULES

The General Rules applicable to the holders of the permanent post of Record Assistant in Class LXXIX of the Tamil Nadu General Subordinate Service shall apply to the holder of the temporary post of Despatch Assistant sanctioned subject to the modifications specified in the following rules –

2. Constitution.-The post shall constitute a separate category in the said class of the said service:

3. Appointment.-Appointment to the post shall be made as follows:-

(i) by transfer from the holders of the post of Record Assistant in the Departments of Secretariat in Class LXXIX of the Tamil Nadu General Subordinated Service; or

(ii) by promotion from the holders of the post of Record Clerk in the Departments of Secretariat in Class XXII of the Tamil General subordinate Service; or

(iii) by recruitment by transfer from any other service.

4. Appointing authority.- The appointing authority for the post shall be the Deputy Secretary to Government / Joint Secretary to Government, as the case may be, who is dealing with the Establishment matters in the Public Department.

5. Qualification.- No person shall be eligible for appointment to the post by promotion unless he has completed ten years of service in the post of Record Clerk in the departments of Secretariat.

6. Probation.- Every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty, be on probation for a total period of one year on duty, within a continuous period of two years.

7. Pay.- There shall be paid to the holder of the post a monthly pay calculated in the scale of pay of Rs.975-25-1150-30-1660.

(BY ORDER OF THE GOVERNOR)

M.DEVARAJ
SECRETARY TO GOVERNMENT.

To

The Director of Stationery & Printing, Chennai -1.

(for the publication of notification and for sending 6 copies to Government).

The Accountant General, Chennai-9

The Accountant General, Chennai-18.

The Pay Accountant General, Chennai-9.

All Departments of Secretariat, Chennai-9.

The Public (Bills) Department, Chennai-9.

Copy to

The Public (Estt.V) Department, Chennai-9.

The Personnel and Administrative Reforms (Per.G) Deptt., Chennai-9.

The Law Department, Chennai-9.

//Forwarded//

Sdxxxxxxx
SECTION OFFICER.