To

The Registering Authority

The Trade Certificate issued to me/us bearing number ................. and valid up to
............................. has been mutilated/soiled/lost/destroyed/in the following circumstances
and is not in my possession for the reasons specified below:

I/We surrender the * mutilated/soiled trade certificate.

I/We hereby declare that to my/our knowledge the trade certificate has not been either
suspended or cancelled under the provisions of the rules and that the above certificate is
not in the use of any one else. I undertake to surrender, the trade certificate if it is found by
me or restored to me.

I hereby deposit the fee of Rupees ...........................................................
and apply for the issue of duplicate trade certificate.

Signature of the applicant

Address: ...............................................................

Dated: ...................................

* Strike out whichever is inapplicable.