

ANNEXURE II

FORM

FORM TO ACCOMPANY BUILDING APPEAL PETITION REFERRED
TO DIRECTOR OF TOWN AND COUNTRY PLANNING/GOVERNMENT

1. Reference Number-Corporation/Municipality/

Town Panchayat :

2. a) Applicant Name :

b) S.F.No./R.S.NO. :

c) Location :

d) Street Name

e) Door Number

f) Permission rejected Date

g. Date of receipt of appeal petition

h. Whether the applicant already made appeal

Petition, state the DTCP's approval or

Disapproval details namely File No. and date :

3. i) Whether the applicant's appeal petition

application is enclosed :

ii) Whether necessary court fee stamp has

been affixed with the appeal petition. :

iii) Whether the file of the respective

corporation/Municipality/enclosed :

iv) If the appeal petition submitted to the

DTCP, 4 sets of Map copies enclosed : Yes/No

v) If the appeal petition submitted to the

Govt, 6 sets of map copies enclosed : Yes/No

5. Master Plan

i) Stage of the Master Plan :

ii) Consented/approved :

iii) Land use contemplated in the Master Plan :

iv) Whether the Master Plan extract Map enclosed :

6. Detailed Development Plan

g. Name of the D.D.Plan

ii) State of the D.D.Plan :

iii) Land use contemplated in the D.D.Plan :

iv) Whether the D.D.Plan Extract Map enclosed

incorporating applicants land and

boundary details :

5. Layouts details :-

i) Approved layout number and date :

ii) Unapproved Layout/Natham/Private site :

8. Approach Road for the site :

i) Whether the approach road to the site is maintained/not maintained by corporation/ Municipality/Township/Town Panchayat :

9. Topo Sketch

In the site plan the land use details, namely burial/cremation Ground, Railway line, Pond, Tank, river like water bodies, Electric line and protected area are marked. : Yes/No

10. Site details:-

i) Site total area :

ii) Building area :

iii) Open space area :

iv) Width of the site :

v) Length of the site :

11. Nature of construction

i) New :

ii) Reconstruction :

ii) Addition :

iv) Alteration :

v) Constructed against the approved building Plan :

vi) Unauthorised Construction :

12. Building Use :-

- 1) Residential house :
- 2) Shop/Shops :
- 3) Lodges/Restaurant/Hospitals/others :

13. Construction stages of the building as on the

Date of submission of appeal plan :

- i) Proposal level :
- ii) Construction under progress :
- iii) Construction completed :

14. Height and Floor particulars of the building:-

i) No of Floors :

i. Height of building under road

Level(exclusion of compound wall) :

12. Building Area:-

i) Ground Floor :

- i. 1st Floor:
- ii. 2nd Floor:
- iii. 3rd Floor:
- iv. 4th Floor:

12. A certifier from the Commission/Executive

Officer stating whether the building Plans
and site plans with surrounding details
have been verified and found correct, is
obtained. :

13. If the appeal plan is submitted to the

DTCP/or to the Government atleast 2 set
Of copies to Government to be enclosed

On the following items.

(Commissioner/EO Covering letter, building

Inspector inspection report, offending rules

Schedule and applicant appeal application)

Whether the following are enclosed. :

14. Whether the proposed additional/alteration/

Unauthorised construction are clearly marked

And indicated in different colours in the Map :

15. Whether the Inspection reports of Building

Inspector/TPO/CTO/Commissioner/Executive

Officer are enclosed. :

16. Offended rules for the consideration of

Exemption/relaxation:-

S.No.	Offended Rule	Required Existing	Deficit % of deficit
Rules details available excess			

Tamil Nadu District Municipalities Building Rules 1972

Planning Rules

Layout conditions

Multi storied and Public Building Rules 1973

Other building Rules

(Panchayat building Rules 1970, Cyclone prone area

building rules 1982, etc.)

17. Town Planning Officer/Chief Town Planning Officer/

Executive Officer/Commissioner Recommendations.

Sd.

Commssioner/Executive Officer.