

ANNEXURE IV

APPLICATION FORM FOR RECLASSIFICATION OF LAND IN THE APPROVED DETAILED DEVELOPMENT PLAN

Change of land use

(Application should be submitted to the Commissioner of Town and Country Planning, 807 – Anna Salai, Chennai – 2.

Proforma : General

- A. If the Change of use proposed with respect to single local Planning Authority, the applicant should submit the application to the DTCP through local body and Regional Deputy Director of Town and Country Planning.
- B. If the Change of use proposed for the composite Local planning Authority Area, the application should be submitted to the DTCP, through Local Body, Local Planning Authority, New Town Development Authority and Regional Deputy Director of Town and Country Planning.
- C. The following Maps, details and enclosures is to be Submitted along with the application form.

i) Applicant Application with Rs.2/- Court fee stamp (affixed)

ii) Commissioner/Executive Officer/Member Secretary letters with recommendation report.

- i. Local Body and Local Planning Authority Resolution
- iv) Town Planning Officer inspection report.
- ii. Part of Total S.F.Nos and Sub Division S.F.No. of change of Plan area

- iii. Part of Total S.F.Nos. and Sub Division S.F.Nos
of change of plan area
- iv. S.F.No. and Sub division S.F. Numberwise Area
- v. F.M.B. Sketch map with Sub Division Area
- vi. If the proposed site falls in the Master Plan
Area, Master Plan extract map to be enclosed.

ix) D.D.Plan extract map copy
- vii. Topo sketch showing the surrounding land use and

Present status details within the radius

xii) For the DD Plan sanctioned under T&C.P. Act, matters necessitating issuance of order u/t 33 of the Act and necessary changes in schedule are the only items considered as D.D.Plan variation.

xiii) As per G.O.Ms.No.57 H&U.D.Depat. dt 8.01.90 all applications forwarded to the Commissioner of Town and Country Planning for change of land use Should enclose D.D. to a sum of Rs.2500/- as Publication charges, in the name of Director of Town and Country Planning, 807, Anna Salai, Chennai – 2.

- i. If the applicant want variation in the D.D.Plan Map
No.2 and consented D.D.Plan area, a meagre
Permission from the DTCP is enough and need
not pay publication charges.
- ii. At least 3 copies of maps and enclosures should

Accompany the request change of land
use application.