



**FINANCE [Salaries] DEPARTMENT**

**G.O.Ms.No.221, Dated 20<sup>th</sup> June 2012.**

*(Aani-6, Thiruvalluvar Aandu-2043)*

**ABSTRACT**

**MEDICAL AID – New Health Insurance Scheme, 2012** for Employees of Government and their Family Members – Selection of a Public Sector Insurance Company for implementation – Interim Arrangements for providing health care assistance till implementation of **New Health Insurance Scheme, 2012** – Orders Issued.

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**Read:-**

G.O.Ms.No.139, Finance (Salaries) Department, dated 27-04-2012.

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**ORDER:**

In the Government Order read above, orders have been issued for implementation of the New Health Insurance Scheme, 2012 beyond 10-06-2012 to provide for comprehensive health care assistance to the Employees of Government, etc. and their eligible Family Members with provision to avail assistance upto Rupees Four Lakh for the block period of four years after a suitable Public Sector Health Insurance Company selected through National Competitive Bidding as in the case of the Chief Minister's Public Insurance Scheme.

2. Accordingly, the Tender Inviting Authority has called for Open Tender by issue of Notice Inviting Tender on 27-04-2012. The Committee of Tender Accepting Authority to select a Public Sector Health Insurance Company has submitted its report to Finance Department on 06-06-2012 with its recommendation. The Government after careful consideration of the recommendations of the Committee has decided to accept the same. The United India Insurance Company Limited, Chennai-600 006 has been selected for implementation of the New Health Insurance Scheme, 2012 with effect from 1-7-2012.

3. The present New Health Insurance Scheme launched on 11-06-2008 for the block period of four years ended on 10-06-2012. As the New Health Insurance Scheme, 2012 will be launched from 1-7-2012 for further block period of four years, the reimbursement claims from the Government Employees for surgeries / treatments undergone during the period between 11-06-2012 and 30-06-2012 have to be settled.

4. The Government hereby accords sanction for providing health care assistance to Government Employees and their eligible Family Members for the period from 11-06-2012 to 30-06-2012.

5. The Government accordingly direct that the following arrangements be made for providing health care assistance by way of reimbursement to the

Employees of Government and their eligible Family Members for the period from 11-06-2012 to 30-06-2012:-

- (i) Government delegate powers to the following authorities for sanctioning reimbursement claims from the Government Employees surgeries / treatments undergone during the interim period between 11-06-2012 and 30-06-2012 and designate them as Sanctioning Authority;
  - (a) The Secretaries to Government in respect of employees in Secretariat Departments;
  - (b) The Heads of Departments in respect of employees in Chennai District; and
  - (c) The District Collectors in respect of employees other than Chennai District.
- (ii) The Government Employees shall submit claims for reimbursement of medical expenses for the approved surgeries / treatment through proper channel as per the format prescribed in the Annexure-I to this order along with Discharge Summary and Original Bills / Vouchers to the Sanctioning Authority mentioned in para 4(i) above.
- (iii) The Sanctioning Authority shall process the applications submitted by the employees and forward the same to Director of Medical Education in respect of employees in Chennai District and to Joint Directors of Health Services in districts in respect of employees other than Chennai District for obtaining remarks.
- (iv) On receipt of application from the Sanctioning Authority, the Director of Medical Education, Chennai / Joint Director of Medical Services in districts shall scrutinize the medical records and Bills/Vouchers with reference to the list of diseases, treatments / surgeries and hospitals which were already approved for the New Health Insurance Scheme for the block year 2008-2012 and the reimbursement provided for the same during the period 2008-2012 as per standard rates. Remarks as per the format prescribed in the Annexure-II to this order with the eligible quantity of reimbursement, countersign in the Bills/Vouchers should be provided and the same shall be returned to the concerned Sanctioning Authority.
- (v) After obtaining the remarks of Director of Medical Education / Joint Director of Health Services as the case may be, the amount authorised by them shall be sanctioned by issuing necessary proceedings as per the format prescribed in the Annexure-III to this order by Sanctioning Authority.
- (vi) The Sanctioning Authority after issuing proceedings, send the sanctioned proceedings to the Pay and Accounts Officers concerned in Chennai District and Treasury Officers in districts in respect of other than Chennai District for preparation of the bill in the Miscellaneous Bill Form No.40 of T.N.T.C. and to draw and disburse reimbursement amount to the claimants as per the funds allotted by the Commissioner of Treasuries and Accounts, Chennai.
- (vii) The payment shall be made by cheques in favour of the Government Employee through the concerned Drawing and Disbursing Officer.

- (viii) The list of diseases, treatments / surgeries and hospitals which were already approved for the New Health Insurance Scheme for the block year 2008-2012 shall be adopted.
- (ix) The maximum coverage shall be allowed upto Rupees Two Lakh per employee and their eligible Family Members including the amount already availed under New Health Insurance Scheme for the block year 2008-2012 so that the total assistance under the scheme shall not exceed Rupees Two Lakh from 11-06-2008 till 30-06-2012. The eligibility of the Government Employee and their eligible Family Members and the claim status shall be verified through the existing database by the Director of Medical Education, Chennai / Joint Director of Health Services in districts concerned.

6. The Government also sanction an initial lumpsum amount of Rs.5,00,00,000/- (Rupees Five Crore Only) towards payment of health care assistance claims.

7. The Commissioner of Treasuries and Accounts, Chennai-15 shall distribute the amount to the all Pay and Accounts Officers and Treasury Officers concern to incur the expenditure according to their requirements.

8. The expenditure shall be debited to the following new Head of Account to be opened under Demand No.16. Finance Department:

- 2075.00. MISCELLANEOUS GENERAL SERVICES
    - 800. Other Expenditure
      - I. Non-Plan
        - IC. Payment of Health Care Assistance to Government Employees till implementation of New Health Insurance Scheme, 2012
    - 09. Grants-in-Aid
      - 3. Grants for Specific Schemes
- (DPC 2075 00 800 IC 0938)**

9. The Commissioner of Treasuries and Accounts (HoD Code 1602), Chennai-15 shall be Estimating, Reconciling and Controlling authority in respect of the Heads of Account mentioned in para 8 above. The Pay and Accounts Officers / Treasury Officers concerned shall open the above Head of Account in their books of accounts.

10. The expenditure sanctioned above shall constitute an item of "New Service" and the approval of the Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure shall be initially met by an advance from the Contingency Fund, orders regarding which will be issued by the Government in Finance (BG-I) Department based on the application in the prescribed format along with a copy of this order.

11. The Commissioner of Treasuries and Accounts, Chennai-15 shall apply for the required funds from Contingency Fund to the Finance (BG-I) Department in the prescribed format along with a copy of this order.

12. The Commissioner of Treasuries and Accounts, Chennai-15 shall also send necessary Supplementary Notes for inclusion of the above expenditure in the Supplementary Estimates, 2012-2013 at the appropriate time.

13. The Local Bodies, State Public Sector Undertaking and Statutory Boards, State Government Universities and State Organisations / Institutions already covered under the New Health Insurance Scheme 2008-2012 may extend this health care assistance to their employees during the interim period from 11-06-2012 to 30-06-2012 from their own funds.

14. This order is issued with Additional Sanction Ledger No.453 (Four Hundred and Fifty Three).

**(BY ORDER OF THE GOVERNOR)**

**K.SHANMUGAM  
PRINCIPAL SECRETARY TO GOVERNMENT.**

To

All Secretaries to Government, Chennai-600 009.

All Departments of Secretariat (OP/Bills), Chennai-600 009.

The Secretary, Legislative Assembly Secretariat, Chennai-600 009.

The Secretary to the Governor, Chennai-600 032.

The Comptroller, Governor's Household, Raj Bhavan, Chennai-600 032.

The Governor's Secretariat, Raj Bhavan, Guindy, Chennai-600 032.

All Heads of Departments.

All Public Sector Undertakings and Statutory Boards.

All District Collectors / All District Judges / All Chief Judicial Magistrates.

The Accountant General (A&E) Chennai-600 018.

The Accountant General (Audit-I) / (Audit-II) Chennai-600 018.

The Accountant General (CAB) Chennai-9 / Madurai.

All Chief Educational Officers. / All District Elementary Educational Officers.

All Pay and Accounts Officers / All Treasury Officers / Sub-Treasury Officers.

The Commissioner of Treasuries and Accounts, Chennai-15.

The Chief Internal Auditor and Chief Auditor of Statutory Boards, 807, Anna Salai, Chennai-2.

The Secretary, Tamil Nadu Public Service Commission, Chennai-600 002.

The Registrar General, High Court, Chennai-600 108.

All Commissioners of Tribunal for Disciplinary Proceedings.

The Registrars of all Universities / Agricultural Universities, Coimbatore.

The Project Co-ordinator, Tamil Nadu Integrated Nutrition Project, Chennai.

The Commissioners, Corporation of Chennai, Coimbatore, Madurai, Trichy, Tirunelveli, Salem, Tiruppur and Erode.

All Municipalities. / The Tamil Nadu Science and Technology Centre, Chennai-25.

The Anna Institute of Management, Chennai-600 028.

The International Institute of Tamil Studies, Chennai-600 113.

The Tamil Nadu Energy Development Agency, Chennai.

Copy to:

The Chief Minister's Office, Chennai-600 009.

The Private Secretary to the Chief Secretary to Government, Chennai-600 009.

The Special Personal Assistant to Finance Minister, Chennai – 600 009.

The Private Secretary to the Principal Secretary to Govt., Finance Department, Chennai-600 009.

The Finance (BG-I / BG-II / T & A / Public) Department, Chennai-600 009.

All Officers in Finance Department, Chennai-600 009.

All Sections in Finance Department, Chennai-600 009.

All Recognised Associations / Stock File / Spare Copies.

**-/ Forwarded : By Order /-**

*A. Shanmugam*  
20/6/2012

**SECTION OFFICER.**

**ANNEXURE-I****APPLICATION FOR CLAIMING REIMBURSEMENT OF MEDICAL EXPENSES**  
**FOR THE INTERIM PERIOD FROM 11-06-2012 TO 30-06-2012.**

1. Name of the Government :  
Employee
2. NHIS Unique Reference Number \* :
3. GPF / CPS / TPF No. with Suffix
4. Designation :
5. Office in which employed :
  
6. Marital Status of the Employee :
7. Name of the Patient :
8. Relationship with Government :  
Employee
9. Name of the Surgery / Treatment :
10. Whether the Surgery / Treatment is :  
included in the list of New Health  
Insurance Scheme for the block  
year 2008-2012
11. Period of Surgery / Treatment :
12. Name of the Hospital wherein the :  
Surgery / Treatment has been  
taken
  
13. Whether the Hospital is included in :  
the list of hospitals which were  
already approved for the New  
Health Insurance Scheme for the  
block year 2008-2012

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\* The Government Employees invariably indicate the New Health Insurance Scheme Unique Reference Number allotted to them. In case the Unique Reference Number is not obtained, necessary certificate in lieu of Identity Card obtained from the Drawing and Disbursing Officers may be enclosed with this application.

14. Whether the Discharge Summary :  
is enclosed.
15. Whether the Original Bills / :  
Vouchers are enclosed
16. Total Claim Preferred as per :  
Original Bills and Vouchers of the  
above
17. Amount of claims already availed :  
under the NHIS for the block year  
2008-2012

Certified that the above particulars are correct and true.

**SIGNATURE OF THE APPLICANT.**

Certified that the particulars from Sl. No.1 to 8 of the Employee are verified  
with the Service Register of the Employee.

**Signature of the Drawing  
and Disbursing Officer  
with Date and Seal**

**-/ True Copy /-**

*A. Anantharaman*  
20/6/2012

**SECTION OFFICER.**

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**ANNEXURE-II****RECOMMENDATION OF THE DIRECTOR OF MEDICAL EDUCATION,  
CHENNAI / JOINT DIRECTOR OF HEALTH SERVICES IN DISTRICTS  
FOR CLAIMING REIMBURSEMENT OF MEDICAL EXPENSES FOR THE  
INTERIM PERIOD FROM 11-06-2012 TO 30-06-2012.**

Office of the Director of Medical Education, Chennai / Joint Director of Health Services, .....

Present Thiru/Tmt. \_\_\_\_\_

Letter Ref. No. \_\_\_\_\_, Dated: \_\_\_\_\_

Sub: Medical Aid – Interim Arrangements for providing Health Care Assistance till implementation of New Health Insurance Scheme, 2012 – Medical Reimbursement to Thiru / Tmt. \_\_\_\_\_ for surgery / treatment undergone – Sanctioned.

Ref: 1. G.O.Ms.No.221, Finance (Salaried) Department, dated 20-06-2012.

2. Representation received from Thiru / Tmt. \_\_\_\_\_, dated \_\_\_\_\_.

**-oOo-**

1. Name of the Government Employee :
2. NHIS Unique Reference Number \* :
3. Designation :
4. Office in which employed :
5. Name of the Patient :
6. Name of the Surgery / Treatment :
7. Whether the Surgery / Treatment is included in the list of New Health Insurance Scheme for the block year 2008-2012 :
8. Period of Surgery / Treatment :
9. Name of the Hospital wherein the Surgery / Treatment has been taken :
10. Whether the Hospital is included in the hospitals which were already :

**P.T.O.**

approved for the New Health Insurance Scheme for the block year 2008-2012

11. Total Claim as per Original Bills :  
and Vouchers of the above
12. Eligible amount recommended :
13. Amount of claim if any, already :  
availed under the NHIS for the  
block year 2008-2012
14. Authorised Amount for Payment :
15. Remarks, if any :

**Signature of the Director of  
Medical Education /Joint Director  
of Health Services in Districts  
with Date and Seal.**

**-/ True Copy /-**

*Ambroshegan*  
20/6/2012

**SECTION OFFICER.**

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**ANNEXURE-III****FORMAT FOR ISSUANCE OF PROCEEDINGS BY THE SANCTIONING  
AUTHORITY FOR CLAIMING REIMBURSEMENT OF MEDICAL EXPENSES FOR  
THE INTERIM PERIOD FROM 11-06-2012 TO 30-06-2012.**

Proceedings of the \_\_\_\_\_

Present Thiru/Tmt. \_\_\_\_\_

Rc. No. \_\_\_\_\_, Dated: \_\_\_\_\_

Sub: Medical Aid – Interim Arrangements for providing Health Care Assistance till implementation of New Health Insurance Scheme, 2012 – Medical Reimbursement to Thiru / Tmt. \_\_\_\_\_ for surgery / treatment undergone – Sanctioned.

Ref: 1. G.O.Ms.No.221, Finance (Salaried) Department, dated 20-06-2012.

2. Representation received from Thiru / Tmt. \_\_\_\_\_, dated \_\_\_\_\_.

3. From the Director of Medical Education, Chennai / Joint Director of Health Services, \_\_\_\_\_ Letter Ref. No. \_\_\_\_\_, dated \_\_\_\_\_.

**-oOo-****ORDER:**

In the Government Order first cited, the Government have sanctioned for providing health care assistance to Government Employees and their eligible Family Members for the interim period from 11-06-2012 to 30-06-2012.

2. Thiru/Tmt. \_\_\_\_\_ working as \_\_\_\_\_ in the office of the \_\_\_\_\_ has applied for medical care assistance for the interim period from 11-06-2012 to 30-06-2012 to Self / Wife / Son / Daughter of Thiru/Selvi \_\_\_\_\_ for the surgery / treatment undergone for \_\_\_\_\_ (Name of the Diseases) \_\_\_\_\_ made on \_\_\_\_\_ at \_\_\_\_\_ hospital which is one of the approved hospital under the New Health Insurance Scheme 2008-2012. Thiru / Tmt. / Selvi \_\_\_\_\_ was admitted in the above mentioned hospital from \_\_\_\_\_ to \_\_\_\_\_ and

**P.T.O.**

discharged on \_\_\_\_\_. The actual expenditure incurred by the individual towards the above surgery / treatment was Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) The assistance should be limited to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) as per the recommendation of the Director of Medical Education, Chennai / Joint Director of Health Services, \_\_\_\_\_.

3. In the reference third cited, the Director of Medical Education, Chennai / Joint Director of Health Services, \_\_\_\_\_ has recommended that:

- (i) the Surgery / Treatment undergone by the individual is included in the list of New Health Insurance Scheme for the block year 2008-2012;
- (ii) the Hospital is also included in the list of hospitals which were already approved for the New Health Insurance Scheme for the block year 2008-2012;
- (iii) the Bills/Vouchers of the above surgeries / treatments are countersigned by the Director of Medical Education, Chennai / Joint Director of Medical Services in districts ; and
- (iv) the amount authorised for medical reimbursement is Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

4. Under the powers delegated in the Government Order first read above, sanction is hereby accorded for a payment of Rs. .... (Rupees .....only) being the medical reimbursement to Thiru/Tmt. .... working in the Office of the ..... in connection with the surgery / treatment undergone at ..... hospital on ..... for self / his / her family members .

5. The Pay and Accounts Officers, Chennai / Treasury Officers in district is authorised for preparation of the bill in the Miscellaneous Bill Form No.40 of T.N.T.C. and to draw and disburse the same to Thiru/Tmt. \_\_\_\_\_ working as \_\_\_\_\_ in the office of the \_\_\_\_\_ by cheques payable at \_\_\_\_\_ in favour of Government Employee through the concerned Drawing and Disbursing Officer.

6. The concerned Drawing and Disbursing Officer is requested to handover the Cheque to the individual after obtaining proper acknowledgement through the office concerned.

7. The expenditure shall be debited under the following Head of Account in Demand No.16. Finance Department:

- 2075.00. MISCELLANEOUS GENERAL SERVICES
    - 800. Other Expenditure
      - I. Non-Plan
        - IC. Payment of Health Care Assistance to Government Employees till implementation of New Health Insurance Scheme, 2012
    - 09. Grants-in-Aid
      - 3. Grants for Specific Schemes
- (DPC 2075 00 800 IC 0938)**

**Signature of the Sanctioning Authority.**

To  
 The individual (through proper channel).  
 The Pay and Accounts Officer, .....  
 The Treasury Officer, ..... District.  
 The Commissioner of Treasuries and Accounts, Chennai-600 005.  
 The Accountant General (A&E), Chennai-600 018.  
 The Accountant General (Audit), Chennai-600 035.

**-/ True Copy /-**

*A. Anandaraman*  
 20/6/2012

**SECTION OFFICER.**