



Finance (Salaries) Department  
Secretariat  
Chennai 600 009

**Letter No. 23571/ Finance(Sal)/2007-12, dated 02.07.2007.**

From

Thiru J.Venkatesan, B.Sc., B.L.,  
Joint Secretary to Government.

To

The Secretary to Government, Public Works Department, Chennai-9.  
The Secretary to Government, Highways Department, Chennai-9.  
The Secretary to Government, MA&WS Department, Chennai-9.  
The Secretary to Government, Information and Technology, Chennai-9.  
The Chief Engineer, WRO, PWD, Chennai -5.  
The Chief Engineer, (Buildings), PWD, Chennai -5.  
The Chief Engineer, (Gen.), Highways Deptt., Chennai-5.  
The Chief Engineer, (NABARAD), Chennai-5.  
The Chief Engineer,(NH), Chennai-5.  
The Commissioner of Municipal Administration, Chennai-5.  
The Director of Town Panchayat, Chennai -1.  
The Director of Rural Development, Chennai-15.  
The Managing Director, TWAD Board, Chennai-5.  
The Managing Director, CMWS &SB, Chennai -2.  
The Commissioner, Corporation of Chennai, Chennai- 3.  
The Managing Director., Tamil Nadu Medical Services Corporation, Chennai -8.  
The Chairman, Tamil Nadu Electricity Board, Chennai -2.  
The Director, NIC, Chennai - 20.

Sir,

- Sub: e-Tendering – Introduction of Uploading of Tender Forms in websites – Status of Preparedness – Review meeting.
- Ref: 1. G.O.Ms.No.177, Finance (Salaries) Deptt., dt.22.5.2007.  
2. From the Secretary to Government, Finance Department, Chennai D.O.Lr.No.23571/Sal./2007-7,dated.7.6.2007and addressed to Secretaries to Government, All Deptts. of Secretariat, copy to all HoDs.  
3. Letter No.23571/Finance (Salaries) Deptt./2007-9, dated 26.06.2007.

I am to enclose the minutes of the meeting regarding the status of preparedness for uploading tender forms on the “tenders.tn.gov.in” held on 27.06.2007 under the Chairmanship of Chief Secretary to Government for information and for necessary further action.

Yours faithfully,

//Sd//

for Joint Secretary to Government

**Minutes of the Review Meeting on the status of Preparedness for uploading tender forms on the “tenders.tn.gov.in” taken by Chief Secretary at 2:45 p.m. on 27.06.2007.**

The action taken since the announcement of the Government policy on the introduction of e-tendering in a phased manner till date was briefed by Secretary to Govt. and Special Secretary to Government (KPR) Finance Department.

The Chief Secretary to Government reviewed the action taken by the departments and other Government agencies engaged in infrastructure projects in the introduction of uploading of tender documents on the Government designated website viz., “**tenders.tn.gov.in.**”

The following observations were made:

1. A letter alerting all the departments and PSUs to commence uploading of tender documents on the designated website from 1.7.2007 may be issued from Finance department.
2. All Tender Inviting Authorities and nodal agencies should register with NIC for use of the designated website.
3. Secretary, MAWS department informed that organizations under MAWS Department are uploading tender forms on the departmental websites from 1.6.2007. It was pointed out that the govt. designated website viz., “**tenders.tn.gov.in.**” is the primary website. All tenders exceeding Rs.10.00 lakhs in value should be uploaded to the above website.
4. The DRD informed that All Tender Inviting Authorities have been identified and training with the help of NIC will be imparted and the e-tendering made operational by 1.7.2007.
5. The Deputy Director General, NIC informed that the NIC units in the district headquarters are equipped to render all assistance in commencement of the scheme from 1.7.2007.
6. To a query as to whether the cost of the tender forms could be obtained when the tenders are submitted from the tenderers who use tender forms downloaded from the designated website, it was clarified that the TNTIT Rules, 2000 have been amended to provide for download of tender forms free of cost and it would be sufficient to get EMD alone in respect of such tenderers from 1.7.2007. Copies of Letter.No.9125 / Fin.(salaries) department dated 27.6.2007 wherein the clarifications were issued were distributed.
7. NIC was requested to add a Help Menu regarding step-by-step instructions for the use of TIAs in uploading tender forms.
8. NIC was also requested to maintain a Help Line Desk to furnish clarifications for the use of All Tender Inviting Authorities.

The Chief Secretary advised that All Tender Inviting Authorities should get totally prepared for the introduction of uploading of tender forms for procurements exceeding Rs.10.00 lakhs on to the Government designated websites from 1.7.2007.

L.K.TRIPATHY, I.A.S.,  
CHIEF SECRETARY TO GOVERNMENT.

/ Forwarded: By Order/

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SECTION OFFICER.