



## **ABSTRACT**

Technical Education – Sub-Mission on Polytechnic under Co-ordinated Action for Skill Development Programme – Scheme of Community Development Through Polytechnics – Expenditure for 2013-2014 – Sanction – Orders – Issued.

### **Higher Education (B2) Department**

**G.O.(Ms).No.118**

**Dated : 22.7.2014**

ஐய வருடம், ஆடி, 06  
திருவள்ளூர் ஆண்டு 2045.

Read :-

1. From the Deputy Educational Adviser (T), Government of India, Ministry of Human Resource Development, Department of Higher Education, letter F.No.21-6/2011-TS.IV, dated 11.05.2011.
2. From the Under Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, Government of India, New Delhi, F.No.21-11/2012-TS.IV (Gen/SC/ST), dated 14.09.2012.
3. From the Under Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, Government of India, New Delhi, F.No.21-9/2013-TS.IV (Gen/SC/ST), dated 21.03.2014.
4. From the Commissioner of Technical Education letter No.DOTE-SPCU/CDTP/Reminder/2014, dated 28.03.2014.

### **ORDER :-**

The Government of India is providing financial assistance of Rs.17.00 lakh per annum per polytechnic for implementing the scheme of Community Development Through Polytechnics. This project has been initiated under the scheme of 'Sub-Mission of Polytechnic under Coordinated Action for Skill Development' for providing employment oriented skill development programmes, to various sections of the community by utilizing the infrastructure available with the existing polytechnics.

2. The grants under this scheme had been released directly into the bank accounts of each grantee polytechnic until 2010-2011. Since the financial year 2011-2012, the Government of India has been releasing grants to grantee Polytechnics through the State Government for successful implementation of the scheme.

3. In the letter second read above, the Government of India has released recurring grant of Rs.2,46,50,000/- (Rs.1,91,04,000 for General + Rs.36,96,000/- for SC + Rs.18,50,000/- for ST) as second instalment for the financial year 2013-14 for implementing the scheme of "Community Development Through Polytechnics" at 17 polytechnic colleges in the State.

4. The Government of India has released the grant under the following conditions:-

- i) The Principals of the grantee Institutes may ensure preparation and approval of the Annual Operational Plan (AoP) by concerned National Institute of Technical Teachers Training and Research, as envisaged in the Scheme's Norms & Guidelines Document

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and should ensure that every expenditure incurred under the Scheme is incurred only for the activities / items as per the approved AoP. The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants / limits and Ministry would not ordinarily be liable to reimburse the same, on a routine basis, except as per rules.

- ii) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the Scheme of Community Development through Polytechnics, strictly in accordance with the Salient Features Document and other Instructions and Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme's proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows:-
  - a) Short term non-formal skill development courses – 600 trainees p.a.
  - b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a.
  - c) Minimum 5 Technical and Support Services Camps per annum per polytechnics.
  - d) Extension Centres to be established – 05 – 10 locations.
- iii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/ self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.
- iv) All project staff should be engaged only as prescribed in the Scheme's Salient Features Document and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.
- v) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;
- vi) The above Institutes are required to utilize the assets accumulated under the erstwhile Scheme of Community Polytechnics, to implement the new Scheme. The grantee Institution shall maintain a year wise Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old Scheme of Community Polytechnics, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be utilized for any purpose other than for which it is sanctioned;
- vii) The institutions shall furnish regularly, Quarterly Financial Reports, giving item-wise details of the recurring and non recurring expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, to the concerned National Institute of Technical Teachers Training and Research (NITTTR) of their Region, within 10 days of the close of the quarter. The principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay / failure of the Polytechnic to submit the required information, within prescribed time limits;

- viii) The institutions shall furnish a Half-yearly Physical Progress Report, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, to the concerned National Institute of Technical Teachers Training and Research of their Region.
- ix) Utilization Certificates for grants released in 2012-2013 will be submitted through / by the respective State/ Union Territory Governments. The Utilization Certificate issued by the State / Union Territory Government may be accompanied by the accounts and physical progress report on utilization of the grant, submitted by the concerned polytechnic (as described in Paras X & XI below). It is requested that the State Government may kindly issue/forward separate Utilization Certificate for each grantee Polytechnic, to ensure that release of grants to better performing polytechnics are not held up due to some other polytechnics not submitting Utilization Certificates on time. The State Government is required to submit the Utilization Certificate for above grant by the close of financial year (31.03.2013), as per General Financial Rules, 2005 and further recurring grant may be released only after receipt of the Utilization Certificates of previous year.
- x) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and each grantee shall furnish to the concerned State Government, latest by 31.03.2013, an Utilization Certificate (UC) in the prescribed form GFR-19A, supported by the Audited Statement of Accounts (SoA), in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal / Director of the institution, to the effect that the grant-in-aid (GIA) has been utilized for the purpose for which it was sanctioned. The grant-in-aid in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.
- xi) At the close of the financial year, each Grantee should also furnish an Annual Physical Achievement Report (PAR), duly signed by the Principal and to be attached with the Utilization Certificate, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;
- xii) The Principal / Director of each grantee Institution should submit, within 10 days of the close of financial year i.e. 10<sup>th</sup> April 2013, a one page summary report on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31<sup>st</sup> March 2013, separately for Recurring and Non-recurring grants. This report must be communicated to the Ministry / concerned National Institute of Technical Teachers Training and Research, by Fax / Email / Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay / failure of the Polytechnics to submit the required information, within prescribed time limits;
- xiii) The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;
- xiv) In future, grants will be released to the institute only after they have satisfied the Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.

- xv) The organization shall fully implement Official Language Policy of the Union Government i.e. the organization shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.

5. The Government of India has requested the State Government to transfer the sanctioned funds to the Technical Education Department at the earliest for onward release to the Polytechnic Colleges concerned. It has also requested to make expenditure of central grants strictly as per the conditions mentioned in the sanction letter and to submit the progress report regularly.

6. The Government after careful consideration sanction a sum of Rs.2,46,50,000/- (Rupees Two crore and forty six lakh and fifty thousand only) towards release of central assistance to the 17 Polytechnic Colleges mentioned in the Annexure to this order, for implementing the scheme of "Community Development Through Polytechnics."

7. The expenditure sanctioned in Para 6 above shall be debited to the following heads of account:-

1) General (Rs.1,91,04,000/-)

2203 – 00 – Technical Education – 800 Other Expenditure – Schemes in the Twelfth Five Year Plan – III Centrally Sponsored – SA Community Development Through Polytechnics under National Mission on Skill Development – 09 Grants-in-Aid – 03 Grants for Specific Schemes.  
(DPC 2203 00 800 SA 0936)

2) SCP (Rs.36,96,000/-)

2203 – 00 – Technical Education – 789 Special Component Plan for Scheduled Castes – Schemes in the Twelfth Five Year Plan – III Centrally Sponsored – SA Community Development Through Polytechnics under National Mission on Skill Development – 09 Grants-in-Aid – 03 Grants for Specific Schemes.  
(DPC 2203 00 789 SA 0932)

3) TSP (Rs.18,50,000/-)

2203 – 00 – Technical Education – 796 Tribal Area Sub-Plan – Schemes in the Twelfth Five Year Plan – III Centrally Sponsored – SA Community Development Through Polytechnics under National Mission on Skill Development – 09 Grants-in-Aid – 03 Grants for Specific Schemes.  
(DPC 2203 00 796 SA 0937)

8. Necessary additional funds will be provided in RE/FMA 2014-15, pending provision of such funds in RE/FMA 2014-15 the Commissioner of Technical Education is authorised to draw and disburse the amount sanctioned above to the 17 grantee Polytechnic Colleges mentioned in the Annexure to this order. The Commissioner of Technical Education is directed to include this item of expenditure while sending proposal for RE/FMA 2014-15. However, this expenditure will be brought to the notice of the Legislature by Specific inclusion in the Supplementary Estimate 2014-15. The Commissioner of Technical Education is requested to send necessary proposals for inclusion of the expenditure in Supplementary Estimate and in RE/FMA 2014-15.

9. This order issues with concurrence of Finance Department vide it's U.O.No.35652/JS(RSM)/2014, dated 16.07.2014 and ASL No.705 (Seven hundred and five).

(BY ORDER OF THE GOVERNOR)

**HEMANT KUMAR SINHA,  
PRINCIPAL SECRETARY TO GOVERNMENT**

To:-

The Commissioner of Technical Education, Chennai-25.  
The Secretary to Government of India, MHRD, Department of Higher Education,  
Shastri Bhavan, New Delhi.  
The Deputy Educational Adviser, MHRD, Government of India,  
Department of Higher Education, Shastri Bhavan, New Delhi.  
The Principals of concerned Polytechnic Colleges.  
(through the Commissioner of Technical Education, Chennai.)  
The Commissioner of Treasuries and Accounts, Panagal Building, Saidapet, Chennai-15.  
The Accountant General, Chennai-18/35.  
The Pay and Accounts Officer, Chennai-35.  
The Pay and Accounts Officer, Chennai-79.  
The Pay and Accounts Officer, Madurai.  
The concerned District Treasury Officers.

Copy to:-

The Secretary to Chief Minister, Chennai-9.  
The Principal Secretary to Government, Finance Department, Chennai-9.  
The Secretary to Government, Finance (Expenditure) Department, Chennai-9.  
The Special PA to Minister (Higher Education), Chennai-9.  
The Special PA to Minister (Finance), Chennai-9.  
The Finance (Edn-I/BG-II) Department, Chennai-9.  
The Planning, Development and Special Initiatives Department, Chennai-9.  
The Private Secretary to Principal Secretary to Government, Higher Education Department,  
Chennai-9.  
National Informatics Centre, Chennai-9.  
SF/SC.

//Forwarded/By Order//

Section Officer.

**[G.O.(Ms).No.118, Higher Education (B2) Department, Dated 22.07.2014]**

**ANNEXURE**

Sl. No.	Name of the Institutions	Grants-in-Aid (Rs. in Lakhs)			
		General	SCP	TSP	Total
1	Thanthai Periyar EVR Govt. Polytechnic College, Vellore-632 002.	10.46	2.03	1.01	13.50
2	Nachimuthu Polytechnic College, Pollachi, Coimbatore-642 003.	5.81	1.13	0.56	7.50
3	KS Rangasamy Institute of Technology, Tiruchengode, Namakkal-637 215.	14.72	2.85	1.43	19.00
4	SSM Polytechnic College, Komarapalayam, Namakkal-638 183.	13.56	2.63	1.31	17.50
5	Thai Moogambigai Polytechnic College, Mogappair, Thiruvallur Dist-600107.	5.04	0.97	0.49	6.50
6	Meenakshi Ammal Polytechnic College, Uthiramerur, Kanchipuram Dist-603 406.	15.89	3.07	1.54	20.50
7	Seethaiammal Polytechnic College, Veerapanchan, Madurai-625 020.	3.88	0.75	0.37	5.00
8	Thangam Muthu Polytechnic College, Periyakulam, Theni-625 604.	13.56	2.63	1.31	17.50
9	MSP Velayutha Nagar, Lakshmithaiammal Polytechnic College, Pavoorchatram, Tirunelveli Dist-627808.	8.14	1.57	0.79	10.50
10	Seikalathur Kamatchi Amman Polytechnic College, Manamadurai, Sivagangai-630606	9.69	1.87	0.94	12.50
11	Ramu-Seetha Polytechnic College, Kariapatti, Virudhunagar Dist-626 106.	8.53	1.64	0.83	11.00
12	Annai JKK Sampoorani Ammal Polytechnic College, TN Palayam, Gobi, Erode, Tamil Nadu – 638 506.	34.10	6.60	3.30	44.00
13	Ratnavel Subramaniam Polytechnic College, RVS Nagar, N Pariapatti, Dindigul, Tamil Nadu – 638 506.	4.26	0.83	0.41	5.50
14	Muthayammal Polytechnic College, Rasipuram, Namakkal-637 408.	13.95	2.70	1.35	18.00
15	PSG Polytechnic College, Peelamedu, Coimbatore-641 004.	7.75	1.50	0.75	10.00
16	Sakthi Polytechnic College, Bhavani Tk., Erode-638 315.	11.63	2.24	1.13	15.00
17	Arulmigu Palaniandavar Polytechnic College Palank, Dindigul, Tamil Nadu – 624 601.	10.07	1.95	0.98	13.00
	<b>TOTAL</b>	<b>191.04</b>	<b>36.96</b>	<b>18.50</b>	<b>246.50</b>

HEMANT KUMAR SINHA,  
PRINCIPAL SECRETARY TO GOVERNMENT

/True Copy/

Section Officer