

# GOVERNMENT OF TAMIL NADU

## ABSTRACT

Personnel - Tamil Nadu Secretariat Service - Temporary panel of Assistant Section Officers as on 1.8.97 and 1.8.98 - Regularisation of services - Instructions - Issued.

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### PERSONNEL AND ADMINISTRATIVE REFORMS (U) DEPARTMENT

G.O.Ms.No.25 Dated 12.2.2001

#### Read :

1. This Department's proceedings No.42800/U/97, dated 20.1.1998.
2. This Department's proceedings No.36940/98, dated 21.4.1999.

#### ORDER:

In the references read above, the name of 73/39/112 Assistants/Non Graduate Assistants/Personal Assistants/Personal Clerks/Typists were included in the panel fit for promotion as Assistant Section Officer as on 1.8.1996 and 1.8.1997 respectively were communicated to the Departments of Secretariat.

All the individuals, except those who have relinquished their rights for promotion in the regular line and who have expired, are working as Assistant Section Officers in the Departments of Secretariat.

3. The Departments of Secretariat are requested to regularize the services of the persons whose names are given in the Annexure I and II to this G.O. and who are fully qualified to hold the post of Assistant Section Officer under Rule 39(f) of the General Rules for Tamil Nadu State and Subordinate Services with effect from the date on which they are working as Assistant Section Officers after verifying the entries in the Service Books whether they possess the following qualifications eligibility.

#### I. ASSISTANT SECTION OFFICERS PROMOTED FROM THE CATEGORY OF ASSISTANT:-

(i) Must be a approved probationer (services in the Assistant category must have been regularized)

(ii) Must have undergone Foundational Training conducted by the Personnel and Administrative Reforms (Training) Department and passed the examination held at the end of the training.

#### II. ASSISTANT SECTION OFFICERS PROMOTED FROM THE CATEGORIES OF TYPIST/PERSONAL CLERK/PERSONAL ASSISTANT/NON-GRADUATE ASSISTANT.

(i) Must be an approved probationer;

(ii) Must have completed five years of service;

(iii) Must have passed the Departmental Test for Tamil Nadu Secretariat Service Parts I and II

(OR)

Must have undergone Foundational Training conducted by the Personnel and Administrative Reforms (Training) Department and passed the examination held at the end of the training.

(BY ORDER OF THE GOVERNOR)

**S.MEIKANDADEVAN,**

**SECRETARY TO GOVERNMENT**

To

All Departments of Secretariat (OP),Chennai-9 (w.e.)

Copy to:

The Personnel and Administrative Reforms (D) Department,

Chennai-9.

/FORWARDED/BY ORDER/

Sd/-xxxxxxx

SECTION OFFICER.

ANNEXURE-I

ASSISTANT SECTION OFFICERS PANEL AS ON 1.8.1997

(Vide Proc.42800/U/97 PERSONNEL AND ADMINISTRATIVE REFORMS 9U0 DEPARTMENT, DATED 20.1.1998).

Sl.No.	Name	Designation	Department
1.	Amelia Cecilia Fernandex	Assistant	Public
2.	M.K.Pushpalatha	Assistant	CT&RE
3.	V.Kalavathi	Sr.Typist	BC&MBC

4.	P.Ravichandran	Assistant	P&E
5.	C.Harikrishnan	Assistant	P&AR
6.	V.Subramanian	Assistant	Industries
7.	S.Loganathan	Assistant	Hg.&UD
8.	T.M.Kadirvelu	Sr.Typist	I&T
9.	P.Radhakrishnan	Assistant	Public
10.	E.Murugan	Assistant	E&F
11.	B.Mythili	Assistant	Industries
12.	S.Vaidayanathan	Assistant	CT&RE
13.	S.Gunasekaran	Sr.Typist	MA&WS
14.	S.Kannammal	Assistant	Industries
15.	K.Venkatakrishnan	Assistant	P&E
16.	P.Perumal	Assistant	MA&WS
17.	S.Ramamurthy	Assistant	Public
18.	S.Louis Helen Metilda	Typist	Revenue
19.	A.Ashalatha	Assistant	P.W.D.
20.	K.Hemanth Kumar	Assistant	Highways
21.	P.K.Shiela Grieta	Assistant	Industries
22.	K.Thenmozhi	Assistant	MA&WS
23.	N.Kalaiarasi	Typist	Revenue
24.	T.A.Vijayakumar	Assistant	P.W.D.
25.	B.Pandian	Assistant	P.&.A.R.
26.	K.P.Devadoss	Assistant	H&FW
27.	T.Mohan	Assistant	P&E
28.	K.Devi	Typist	R.D.
29.	T.Soundararajan	Assistant	Public

			(C.M.Cell)
30.	D.Balasubramanian	Assistant	Public
31.	D.V.Gajendran	Assistant	Public
32.	S.Chandrasekaran	Assistant	B.C. & M.B.C.
33.	T.K.Sundari	Typist	AD & TW
34.	V.Chandrasekaran	Assistant	Public
35.	Keerthivasan	Assistant	P.W.D.
36.	K.Murugan	Assistant	Revenue
37.	R.Mathuram	Assistant	S.I.
38.	V.Jothi	Typist	R.D.
39.	K.Chithra	Assistant	Agriculture
40.	S.Sujatha	Assistant	P&AR
41.	K.Narayanan	Assistant	Public
42.	G.Gunavathi	Assistant	H&FW
43.	K.Uthayam	Typist	P&AR
44.	D.Umamaheswari	Assistant	H&FW
45.	A.Usha	Assistant	Home
46.	P.Bai	Assistant	P.W.D.
47.	R.Indira	Assistant	Home
48.	T.A.Venkatachari	Typist	Industries
49.	K.Radhabai	Assistant	H&FW
50.	M.Jambunathan	Assistant	Public
51.	G.Kesavan	Assistant	Home
52.	A.Santha	Assistant	Home
53.	M.Dilliprema	Typist	Industries
54.	J.Muthukumar	Assistant	P&E

55.	M.Meena	Assistant	P&AR
56.	M.Pushpa	Assistant	MA&WS
57.	R.Geetha	Assistant	BC&MBC
58.	K.Vasanth	Typist	R.D.
59.	M.J.Devaraj	Assistant	R.D.
60.	K.V.Nagarajan	Assistant	CT&RE
61.	C.Senthilkumar	Assistant	Public
62.	P.Thirumavalavan	Assistant	H&FW
63.	G.Jayaraman	Typist	Hr.Edn
64.	R.Ruth Gnanamalar	Assistant	E&F
65.	A.Jesu Dayanand	Assistant	Home
66.	P.Kadappan	Assistant	P&AR
67.	S.Ramakrishna Rajan	Assistant	I&T
68.	T.Mahalakshmi	Personal Clerk	Law (Retd)
69.	R.Kumar	Assistant	Agriculture
70.	R.Murali	Assistant	P&AR
71.	K.Saravanan	Assistant	R.D.
72.	J.Meera	Assistant	Hg.& U.D.

S.MEIKANDEDEVAN

SECRETARY TO GOVERNMENT

/ **TRUE COPY**/

SECTION OFFICER.

ANNEXURE - II

LIST OF PERSONS FIT FOR PROMOTION AS ASSISTANT SECTION OFFICERS AS  
ON 01.08.1998.

Sl.No.	Name Tvl/Tmt/Selvi	Designation	Department
1.	J.Shawnawaz	Personal Clerk	Hg.& U.D.
2.	S.A.Thilakendran	Typist	R.D.
3.	Sumitra Loganathan	Assistant (NG)	Public
4.	Charles Arulraj	Assistant	MA&WS
5.	D.Kuppusamy	Assistant	SW&NMP
6.	N.Chandrasekar	Assistant	Public
7.	S.Prema	Assistant	Public
8.	K. V.Suryakumari	Personal Clerk	Home
9.	K.Viswanathan	Typist	Home
10.	M.K.Venkataramanan	Assistant(NG)	Hg & U.D.
11.	B.Chandrasekaran	Assistant	Public
12.	S.Rita Arya Malar	Assistant	E&F
13.	S.Banumathi	Assistant	Home
14.	G.Shanmugam	Assistant	Public
15.	S.Kasiviswanathan	Personal Clerk	Revenue
16.	R.Jaya	Typist	Public
17.	S.Theenathayalan	Assistant(NG)	L&E
18.	A.Baby	Assistant	P.W.D.
19.	S.Sundar	Assistant	H&FW
20.	K.Maheswari	Assistant	L&E
21.	B.Rani	Assistant	P&AR
22.	T.C.Sakunthala	Personal Clerk	Agriculture
23.	Manisha	Typist	Public
24.	K.Loganathan	Assistant(NG)	Home

25.	M.Selvam	Assistant	Agriculture
26.	S.Kamalambal	Assistant	Revenue
27.	D.Anandan	Assistant	Home
28.	P.Meena	Assistant	Revenue
29.	S.Sakshinamoorthy	Personal Clerk	Law
30.	M.S.Menaka	Typist	MA&WS
	N.G.Assistant (NO CANDIDATE)		
31.	C.S.Saravanavisagam	Assistant	R.D.
32.	G.Sundaramoorthy	Assistant	Revenue
33.	E.Paravathy	Assistant	MA&WS
34.	N.Loganathan	Assistant	Revenue
35.	P.Amudha	Personal Clerk	P&AR
36.	S.Baby	Typist	CF&CP
37.	N.Rukmani	Assistant	P&AR
38.	S.Mangayarkarasi	Assistant	MA&WS
39.	P.S.Subathra Devi	Assistant	AH&F
40.	N.V.Renuka Devi	Assistant	AH&F

**S.MEIKANDADEVAN**

**SECRETARY TO GOVERNMENT**

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**SECTION OFFICER.**