

GOVERNMENT OF TAMIL NADU

PERSONNEL AND ADMINISTRATIVE REFORMS (PER-A) DEPARTMENT

Letter Ms.No.185, dated 15.06.1993.

From

THIRU.T.V. VENKATARAMAN, I.A.S.,
Chief Secretary to Government.

To

All Secretaries to Government.

All Departments of Secretariat.

All Heads of Departments including District Collectors, District Judges, Chief
Judicial Magistrates.

The Secretary, Tamil Nadu Public Service Commission, Madras-2 (with covering
letter)

The Registrar, High Court, Madras-104. (with covering letter).

The Registrar, Tamilnadu Administrative Tribunal, Madras-6.

Sir,

Sub :Public Servants – Tamilnadu Government Servants’ Conduct Rules,
1973 – Participation of Government Servants in private Functions – Instructions –
Issued.

As per rule 4 of the Tamilnadu Government Servants’ Conduct Rules, 1973, no
Government servant shall except with the previous sanction of the Government,
receive any complimentary or valedictory address or accept any testimonial or attend
any meeting or entertainment held in his honour, or in the honour of any other
Government servant. Again as per the proviso under the above said rule, the above
rule will not apply to :-

1. (i) a farewell entertainment of a substantially private and informal character
held in honour of a Government servant or any other Government servant on
the occasion of his retirement or transfer or any person who has recently quit
the service of any Government;
2. (ii) the acceptance of simple and inexpensive entertainments arranged by
public bodies or institutions or
3. (iii) the sitting for or acceptance of a copy of a group photograph of the
Officers of his office or department on the occasion of his transfer or
retirement.

2. A question was raised whether it would be in consonance with the spirit of this rule
for Government servants to accept invitations to declare buildings private commercial
undertakings, etc. open or to lay the foundation stones of new buildings, or to allow
bridges, roads, buildings, parks or public institutions such as hospitals, schools or
colleges be named after them. The Government have decided that it would not only

be against the spirit of this rule, for Government servants to act in the manner set forth above, but it would be inappropriate and inconsistent with the rule of detached impartially legitimately expected of them and that it would generally have an unwholesome effect.

3. While it is possible that there may be occasion when Government servants may have to participate in such functions as have a cultural or sociological significance, especially in remote areas, they should, as far as possible, refrain from associating themselves with such functions. In cases, where they are in doubt, they would be well advised to take the prior permission of their superior officers. The guiding factor in such cases should be the relevance of participation by the concerned government servant coupled with the likely cost and time involved.

4. I am directed to request you to circulate the above decisions of the Government to all the Government Servants under your control for strict adherence.

5. The receipt of this letter may be acknowledged immediately.

Yours faithfully,

(Sd.)

A. SURIYAKUMARI,
for CHIEF SECRETARY TO GOVERNMENT.

Copy to :

All Sections in Personnel and Administrative Reforms Department, Madras-9.

PROFORMA

FORM FOR VIGING INTIMATION UNDER RULE 7(4) OF TAMIL NADU GOVERNMENT SERVANTS CONDUCT RULE, 1973 FOR TRANSACTIONS IN SHARES, SECURITIES, DEBENTURES AND INVESTMENT IN MUTUAL FUNDS SCHEME, ETC.

1. Name and Designation :
2. Scale of Pay and present pay :
3. Details of each transaction made :
in shares, securities, debentures
mutual funds scheme etc. during
the calendar year
4. Particulars of the party/firm with :
whom transaction is made :-

- (a) Is party related to the applicant :
- (b) Did the applicant have any :
dealings with the party in his
official capacity at any time or is
the applicant likely to have any
dealings with him in the near
future?
5. Source or sources from which :
financed :-
- (a) Personal Savings :
- (b) Other sources giving details :
6. Any other relevant fact which :
applicant may like to mention.

Declaration : I hereby declare that the particulars given above are true.

Station :
Date :

Signature :
Designation.