

**GOVERNMENT OF TAMIL NADU**

**Letter No.56215/91-19,**

Personnel and Administrative Reforms (Personnel.S) Department,  
Secretariat, Madras-600 009.

**Dated : 28.10.1992.**

From

Thiru.J.S. Gunasekaran, B.Sc.,  
Joint Secretary to Government.

To

All Secretaries to Government, Madras-9.  
All Departments of Secretariat, Madras-9.  
All Heads of Departments including all District Collectors/  
District Judges.  
The Secretary, Tamil Nadu Public Service Commission, Madras-2.  
The Registrar, High Court, Madras-104.

Sir,

Sub : Public Services - Alteration of date of birth - Instructions - Issued.

Ref :1. Government Letter No.56215/91-11, Personnel and Administrative Reforms  
(Per.S) Department, dated 25.5.1992.

From the Principal Commissioner & Commissioner of Revenue Administration,  
Madras, Letter No.G3/15628/92, dated 14.10.1992.

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The Principal Commissioner and Commissioner of Revenue Administration has brought to the notice of Government that most of the applicants are sending their applications for alteration of date of birth direct to the Principal Commissioner and Commissioner of Revenue Administration, wrongly interpreting the instructions issued in Government letter first cited above. I am directed to state that Government issue the following instructions in this regard :-

- (i) Applicants shall submit their applications for alteration of date of birth to their appointing authority concerned and not to the Principal Commissioner and Commissioner of Revenue Administration direct.
- (ii) Such applications, if they are entertained, shall be forwarded by the appointing authority through its Head of the Department to the Principal Commissioner and Commissioner of Revenue Administration after satisfy themselves that necessary documents are supplied by the applicants in support of their claims. Such applications

shall not be forwarded direct to the Revenue Divisional Officer concerned by the appointing authorities themselves.

Yours faithfully,  
(Sd.)  
**for Joint Secretary to Government.**

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