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Personnel and Administrative
Reforms (P) Department,
Secretariat, Chennai-9.

Letter (Ms.) No. 121/ P/2006 - 1 Dated: 10 .8.2006

From

**Thiru L.K. THIPATHY, I.A.S.,
CHIEF SECRETARY TO GOVERNMENT.**

To

All Departments of Secretariat, Chennai- 9.
The Tamil Nadu Legislative Assembly Secretariat, Chennai-9
All Heads of Departments.
All Collectors and District Judges/
The Personnel and Administrative Reforms Department, Chennai- 9 (All Sections)
The Secretary, Tamil Nadu Public Service Commission, Chennai -2.
The Registrar, High Court, Chennai -104.
The Government Pleader, High Court, Chennai- 104.
The Registrar (incharge), Tamil Nadu Administrative Tribunal, Chennai- 6.
The Managing Director, Tamil Nadu Ex-Servicemen Corporation Limited ,
Chennai -15.
The Senior Standing Counsel, Tamil Nadu Administrative Tribunal, Chennai -6.
The Accountant General, Chennai- 18.
The Commissioner of Treasuries and Accounts, Chennai -5.
The Director of Employment and Training, Chennai- 5.
The Pay and Accounts Officer (North), Chennai -79.
The Pay and Accounts Officer (South), Chennai -35.
The Pay and Accounts Officer (East), Chennai- 5.
The Pay and Accounts Officer (Secretariat), Chennai -9.
All Treasury Officers.
The Chief Minister's Office, Chennai- 9.

Sir,

Sub: Public Services - Filling up of vacancies - Clarification-
Issued.

Ref: 1. G.O.Ms.No.91, P&A.R.(P) Department, dt. 6.7.2006.
2. G.O.Ms.No.95, P&A.R.(P) Department, dt. 12.7.2006.

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I am directed to invite attention to the Government Orders cited and to state that orders have been issued among others that all estimate of vacancies for all categories of recruitments should be placed before the Staff Committee for approval and that the orders issued in G.O.Ms.No.49, Personnel and

Administrative Reforms (F) Department, dated 14.5.2002 for appointment to Group-D posts other than Office Assistant through outsourcing and instructions issued in Letter No.56532/2001-3, Public (Ex-Servicemen) Department, dated 7.8.2002 for utilising the services of personnel from the Tamil Nadu Ex-Servicemen Corporation Limited on contract appointment as Security personnel, Drivers etc. may be followed.

2. In order to fill up vacancies expeditiously in various posts in the State and Subordinate Services the following clarifications are issued :-

- (i) Estimate of vacancies for all posts in the State and Subordinate Services to be filled by direct recruitment alone may be got approved by the Staff Committee ;
- (ii) In respect of posts for which the Government are the appointing authority, irrespective of method of appointment (i.e. for all methods of appointment) the approval of Staff Committee may be obtained;
- (iii) In respect of posts to be filled by other methods for which Government are not appointing authority, the respective authorities empowered in the service rules concerned may process such cases as per rules /instructions in force for fixing estimate of vacancies.
- (iv) Secretaries to Government are empowered to order the filling of 50% vacancies in a post to be filled by direct recruitment through Employment Exchange on need basis except in respect of common category posts such as Junior Assistant, Typist and Group D posts including Office Assistant pending approval of estimate of vacancies by the Staff Committee.
- (v) Outsourcing of Group D post except Office Assistant and Driver through Tamil Nadu Ex-Servicemen Corporation Limited may be continued wherever possible. In respect of cases where outsourcing is not possible, Secretaries to Government may be requested to obtain prior permission for resorting direct recruitment by furnishing suitable justification while sending proposal for approval of Staff Committee.

3. The above clarifications may be followed in all cases scrupulously .

Yours faithfully,

(Signature)
for CHIEF SECRETARY TO GOVERNMENT.
10/8/02