



Letter No.6188/P/2007-6,  
Personnel & Administrative  
Reforms (P) Department,  
Secretariat, Chennai 9.  
Dated: 18.12.2007

From

Thiru T.S. Sridhar, IAS.,  
Special Commissioner and  
Secretary to Government.

To

All the Departments of Secretariat, Chennai - 9.  
The Tamil Nadu Legislative Assembly,  
Secretariat, Chennai - 9.  
All Heads of Departments including District Collectors,

Sir,

**Sub: Recruitment (Direct) - Group IV Services Special competitive Examination 2007 - Forwarding of applications of eligible Candidates working under Heads of the Departments to Tamil Nadu Public Services Commission - Instructions - Issued.**

- Ref:**
1. GO.Ms.No.84, Personnel and Administrative Reforms (G) Department, dated 04.07.2003.
  2. GO.Ms.No.85, Personnel and Administrative Reforms (G) Department, dated 04.07.2003.
  3. GO.Ms.No.425, Personnel and Administrative Reforms (G) Department, dated 04.12.2003.
  4. GO.Ms.No.155, Personnel and Administrative Reforms (P) Department, dated 19.09.2007.
  5. GO.Ms.No.163, Personnel and Administrative Reforms (P) Department, dated 22.09.2007.
  6. Group IV Services Special Competitive Examination 2007 - Notification dated 06.12.07.
  7. The Secretary, Tamil Nadu Public Service Commission letter No.5301/RND-D1/2006, dated 12.12.2007, addressed to all Heads of Departments.

\*\*\*\*\*

I invite attention to the references cited and request that the procedures laid down in the above notification be followed scrupulously while forwarding the OMR application of all eligible candidates working in your Department along with employment certificate in original issued by the Unit officers under your control and sent to the Tamil Nadu Public Service Commission before 5.45 pm. on 22.01.2008, the last date fixed for receipt of application.

2. A separate list of eligible candidates in the format given below may also be furnished along with the application to the Tamil Nadu Public Service Commission. The eligibility of the candidates to appear for the Special Competitive Examination has to be certified by the Unit officers and verified.

Sl. No	Name of the candidate (Name of the Temporary Contract Assistant/Junior Assistant)	GO. by which the candidate has been appointed	Date of Joining	Whether continuing in service	Whether the pay bill of the candidate has been verified	Recommended/ Not recommended

3. This may be treated on priority basis and the application of all eligible candidates and the said list furnished to the Tamil Nadu Public Service Commission as per schedule prescribed.

Yours faithfully,

for Special Commissioner and Secretary to Government.

**Copy to**

The Deputy Secretary to Government, (B&E)

Personnel and Administrative Reforms Department,

Chennai - 9. (w.e) - With a request to obtain and furnish the Particulars in respect of Assistants working in the Department of Secretariat including Finance, Tamil Nadu Legislative Assembly, Secretariat and Tamil Nadu State Marketing Corporation Limited, Chennai - 8.

The Managing Director,

Tamil Nadu State Marketing Corporation Limited,

Chennai - 8. (w.e) - With a request to obtain and furnish the particulars in respect of Assistants working in the Tamil Nadu State Marketing Corporation Limited, as Supervisor etc. to the Government in Personnel and Administrative Reforms Department, Chennai - 9 for onward transmission to the Tamil Nadu Public Service Commission well before the time stipulated.

The Secretary, Tamil Nadu Public Service Commission,  
Chennai - 2 for information.