



**GOVERNMENT OF TAMILNADU
ABSTRACT**

Leave – Unearned Leave on Medical Certificate – Sanction of Unearned Leave on Medical Certificate – Further instructions - Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (FR.III) DEPARTMENT.

G.O.Ms.No.411

Dated 5th April 1980.

Read:

1. G.O.Ms.No.460, Finance, dated 21.4.1976.
2. Memorandum No.1642, Finance (FR.II), dated 22.3.1978.
3. Memo No.60429/78-6, Personnel and Administrative Reforms (FR.II), dated 26.4.1979.

Read also:

4. G.O.Ms.No.1119, Personnel and Administrative Reforms (FR.II)Department, dated 28.9.1979.
5. G.O.Ms.No.233, Personnel and Administrative Reforms (FR.II) Department, dated 3.3.1980.

ORDER:

Orders were issued in G.O.Ms.No.460, Finance, dated 21.4.1976, inter-alias, to the effect that recommendation of the Medical Committee is compulsory for grant of Unearned Leave on Medical Certificate when such leave is applied for after receipt of orders of transfer. In the Memorandum second read above instructions were issued requesting Heads of Departments to refer cases requiring the recommendation of the Medical Committee immediately on receipt of the leave applications and it was also ordered that in cases where such reference could not be made, only leave other than Unearned Leave Medical Certificate should be granted. With a view to avoid delay, the Heads of Officers themselves have also been authorized subsequently to refer the cases to the Medical Committee.

2. Representations have been received that the grant of medical leave was being delayed unnecessarily in offices on the ground that the recommendation of the Medical Committee could not be obtained before expiry of the leave, and that Government servants were being sanctioned leave to which they are otherwise eligible, thereby depriving them of medical leave, for no fault of theirs. It has, therefore, been represented that even if the opinion of the Medical Board is not received in time, only Unearned Leave on Medical Certificate should be

sanctioned. After careful examination, Government have not accepted the above suggestion.

3. The present position is that a reference to the Medical Committee should be made even when the medical leave applied for exceeds one month. The Medical Committee is likely to take about 15 days time to offer its opinion. Keeping this in view, the Government would like to lay down the following time limits for submission of leave applications by Government servants and for the offices to take action on such applications.

(i) A Government servant intending to go on Unearned Leave on Medical Certificate should submit his application well in advance i.e., before going on Unearned Leave on Medical Certificate and in exceptional cases, where such advance application is not possible, within 7 days from the date of entering on such leave.

1. (ii) On receipt of such application, where reference to the Medical Board is necessary, such reference should be made within 3 days by treating the current on top priority basis.

4. If Government servants do not adhere to the time limit prescribed in para-3(i) above, or resort to piecemeal extension, which may warrant a reference to Medical Committee, observation of the time limits as in para – 3(ii) above may not be possible and the instructions issued in Memorandum second cited should be followed.

5. This order takes effect from the date of issue of orders.

(BY ORDER OF THE GOVERNOR)

S.P.SRINIVASAN
SECOND SECRETARY TO GOVERNMENT.