



## ABSTRACT

"Thane Cyclone" - December 2011 - Disaster caused - Voluntary contribution to Chief Minister's Public Relief Fund for Relief and Rehabilitation measures to the affected people - One day salary contribution by Government Employees Associations / Unions - Procedures - Orders - Issued.

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### Personnel and Administrative Reforms (K) Department

G.O. (Ms) No.10

Dated: 19.01.2012

தை 5, திருவள்ளூர் ஆண்டு 2043

#### ORDER:

Disaster caused by "Thane Cyclone" at Cuddalore and Villupuram Districts in December 2011 was unprecedented rendering lakhs of people homeless and destroying roads and bridges etc., besides damages to crops. It was widespread in scale affecting villages and towns. The requirement of funds for relief and rehabilitation of the affected is colossal.

2. Several Tamil Nadu Government Employees Associations / Unions have come forward and expressed their willingness to donate one day's salary as their contribution to the massive relief effort initiated by the Government of Tamil Nadu for the affected people. The following procedure may be followed to facilitate the contributions / donations made by members of the Associations / Unions:-

- (1) Any employee wishing to voluntarily donate one day's salary may give his/her willingness in writing to the concerned pay drawing officer. The Pay Drawing and Disbursing Officer will work out the amount to be deducted on the basis of the gross amount of salary for the month of January 2012 divided by 31 days. An advance salary Bill for one day for the month of January 2012 shall be prepared and presented by the Pay Drawing and Disbursing Officers in the respective Pay and Accounts Offices / Treasury / Sub Treasury. The Pay Drawing and Disbursing Officer will obtain a consolidated Cheque in favour of "the Chief Minister's Public Relief Fund". The cheque along with a statement of Names, Designation and the name of the office of the contributing

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employees shall be sent to the District Officer in the Department, who shall be the Nodal officer for that District in that Department nominated by the concerned Heads of Department. The Nodal Officer, in turn, will send the Cheques so received along with the Statement of particulars to the Joint Secretary to Government and Treasurer, Chief Minister's Public Relief Fund, Finance Department, Secretariat, Chennai-9, under intimation to the concerned Heads of Department. The Heads of Department will monitor the collection and forwarding of contributions along with the Statements to the Chief Minister's Public Relief Fund. Heads of Department shall nominate an officer of his Department in each District as Nodal Officer.

- (2) In respect of Offices of Heads of Department and the departments of Secretariat, the same procedure shall be followed and the drawing and disbursing officer shall send the cheques and statement of particulars direct to Chief Minister's Public Relief Fund.
- (3) In respect of Self-drawing officers the same procedure outlined above can be followed and the cheques so obtained along with the particulars may be handed over to the Pay Drawing and Disbursing Officer of their Office for onward transmission to the Nodal Officer.
- (4) The drawing and disbursing officer shall allow tax exemption to the extent of 100% on the contribution to Chief Minister's Public Relief Fund based on these orders. Employees who have contributed to Chief Minister's Public Relief Fund other than salary deduction may get receipt for such contribution from Chief Minister's Public Relief Fund, to avail tax exemption.
- (5) Any employee willing to contribute more than one day's salary may also be permitted to do so as per the willingness given following the procedure under item (1) above.
- (6) The Salary for the remaining days in the month of January 2012 shall be drawn and disbursed following the regular procedure.
- (7) These orders shall apply mutatis mutandis to all employees of Local Bodies, Universities, Boards and Corporations, Aided Educational Institutions and other institutions receiving grants from the Government and also to the employees drawing Consolidated Pay.

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3. Pay drawing / disbursing officers shall ensure that the contributions are purely voluntary and the above procedure is evolved to facilitate the request for donation to the Chief Minister's Public Relief Fund made by the Staff Associations and Unions.

4. This order issues with the concurrence of Finance Department vide its U.O. No. 167/FS/P/2012, dated 12.01.2012.

(BY ORDER OF THE GOVERNOR)

DEBENDRANATH SARANGI,  
CHIEF SECRETARY TO GOVERNMENT.

To

All Secretaries to Government, Chennai-9.  
All Heads of Departments.  
All District Collectors.  
All Service Associations.  
All Universities.  
The Registrar, High Court, Chennai and Madurai.  
All Public Sector Undertakings/Boards/ Corporations.  
All Treasury Officers.  
The Accountant General, Chennai-9/18/35.  
The Pay and Accounts Officer, Chennai-5/9/35/79.  
The Commissioner of Treasuries and Accounts, Chennai-5.

Copy to:

The Secretary to Hon'ble Chief Minister.  
The Personal Assistant to Minister for Commercial Taxes  
and Registration, Law, Courts and Prisons.  
The Personal Assistant to Minister for Finance.  
The Private Secretary to Chief Secretary to Government, Chennai-9.  
The Private Secretary to Principal Secretary to Government,  
Finance Department, Chennai-9.  
The Private Secretary to Principal Secretary to Government,  
Personnel and Administrative Reforms Department, Chennai-9.  
Personnel and Administrative Reforms (AR-II) Department, Chennai-9.  
SF/SC

//Forwarded By Order//

*N. Pul*  
19/1/2012  
SECTION OFFICER.