



ABSTRACT

Establishment – Establishment of separate wing for overall Co-ordination of the training activities in the Office of the Director, Anna Institute of Management and Director General of Training - Sanction of staff and other items - Orders – Issued.

Personnel and Administrative Reforms (Trg.III) Department

G.O.(D) No.159

Dated: 11.11.2011

திருவள்ளூர் ஆண்டு 2042
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Read:

1. G.O. Ms.No.187, Personnel and Administrative Reforms (Trg.III) Department, dated : 22.10.1999.
2. G.O. Ms.No.31, Personnel and Administrative Reforms (Trg.I) Department, dated : 16.2.2000.
3. G.O. Ms.No.46, Personnel and Administrative Reforms (Trg.III) Department, dated : 27.4.2009.
4. From the Director, Anna Institute of Management and Director General of Training D.O. Letter No. DGT/298/2011, dated 20.7.2011 and 10.08.2011.

ORDER:

In the Government order first read above, among others, the Government issued orders changing the nomenclature of Director, Anna Institute of Management into that of Director, Anna Institute of Management and Director General of Training (Ex officio). In the G.O. second read above, it was observed that for the purpose of coordinating the activities of all other related training institutions and activities, the Director, Anna Institute of Management and Director General of Training would be functioned as Director General of Training with the assistance of the staff working in the Anna Institute of Management. In the G.O. third read above, the Director, Anna Institute of Management and Director General of Training has been elevated as Head of department and delegated with the administrative and Financial Powers, in respect of these training institutions. In his letter fourth read above, the Director, Anna Institute of Management and Director General of Training has stated that, all these institutions under the control of Director General of Training have grown in size and operation over the years and the administrative issues to be handled in respect of them have also increased substantially. But the Director General of Training was not given any administrative set up to handle these Government Institutions and from the initial stages the work has been managed on an adhoc basis with the slender staff strength available with Anna Institute of Management, which is a registered Society. As the activities of the above three institutions are expanding every year the Director, Anna Institute of Management and Director General of Training has requested the Government that a separate

wing to assist the Director General of Training to effectively control and monitor the above three institutions may be established with the sanction of following personnel at a cost of Rs.33.94 lakhs or 34.00.

S. No.	Designation	No. of post	Pay band & G.P
1.	Deputy Collector	1 post	15600-39100 GP-5400
2.	Assistant Accounts Officer	1 post	9300-34800 GP 4900
3.	Assistant	1 post	5200-20200 GP 2800
4.	Jr. Assistant – cum-Typist	1 post	5200-20200 GP 2400
5.	Driver	1 post	5200-20200 GP 2400
6.	Office Assistant	1 post	4800-10000GP 1300

Apart from that while replying in the Legislative Assembly for demands for grants in respect of Personnel and Administrative Reforms (Trg.) Department for the year 2011-2012, the Hon'ble Minister (Information, Law, Courts & Prisons) has announced that a Co-ordination wing consisting of suitable staff for integrating all the Trainings under the control of Director General of Training will be formed and it will function from the year 2011 onwards.

2) The Government after careful examination of the proposal, accord sanction for a sum of Rs.33,94,000/- (Rupees Thirty three lakhs and ninety four thousand only) (Recurring expenditure per annum – Rs.24.00 lakhs (Rs.22.00 + 2.00) + Non recurring Rs.9.94 lakhs towards forming a separate wing to assist the Director, Anna Institute of Management and Director General of Training, in Co-ordinating and monitoring three Training Institutions with the creation of the following staff initially, for a period of one year from the date of filling up of the posts. However the expenditure for the current year 2011-12 shall be restricted to Rs.17,90,000 (Recurring – Rs.8.00 lakhs (Rs.7.34 + 0.66) + Non recurring – Rs.9.94 lakhs) as detailed in the annexure.

S. No.	Designation	No. of post	Pay band & G.P
1.	Deputy Collector	1 post	15600-39100 GP-5400
2.	Assistant Accounts Officer	1 post	9300-34800 GP 4900
3.	Assistant	1 post	5200-20200 GP 2800
4.	Jr. Assistant – cum-Typist	1 post	5200-20200 GP 2400
5.	Driver	1 post	5200-20200 GP 2400
6.	Office Assistant	1 post	4800-10000GP 1300

3) The expenditure sanctioned in para 2 above shall be debited to the following head of account.

"2052-00-Secretariat - General Services - 090 – Secretariat – I Non Plan – BY – Assistance to Anna Institute of Management – 09 - Grants-in-aid – 09 - Others"
(DPC 2052-00-090-BY-0999)"

4) Necessary funds will be provided in RE/FMA 2011-12. Pending provision of such funds in RE/FMA 2011-12, the Secretary to Government, Personnel and Administrative Reforms (Trg.) Department authorized to incur the expenditure. The Director, Anna Institute of Management and Director General of Training is also

requested to include this item of expenditure IN RE/FMA 2011-12, while sending the budget proposal to Finance Department at the appropriate time. However, this expenditure shall be brought to the notice of the Legislature by specific inclusion in the Supplementary Estimates 2011-2012. The Director, Anna Institute of Management and Director General of Training is also requested to send necessary draft explanatory notes to Government in Finance (BG.1) Department for inclusion of this expenditure in the Supplementary Estimates 2011-2012.

5. The Section Officer (Bills), Personnel and Administrative Reforms Department is authorized to draw and disburse the amount by means of account payee cheque in favour of Anna Institute of Management, Chennai-28 under proper acknowledgement.

6. This order issues with the concurrence of Finance Department vide U.O. No.58912/CMPC/2011, dated 11.11.2011 and ASL No.825 (Eight Hundred and Twenty Five).

(BY ORDER OF THE GOVERNOR)

**V. IRAI ANBU
SECRETARY TO GOVERNMENT**

To
The Director, Anna Institute of Management and
Director General of Training, Chennai – 28.
The Section Officer, Personnel and Administrative Reforms (Bills) Department,
Chennai-9.
The Accountant General, Chennai – 9/18
The Pay and Accounts Officer, Chennai –9
District Revenue Officer, A& B wing Foundation Training Institute, Chennai-28.

Copy to:

Principal Secretary III to Hon'ble Chief Minister, Chennai-9.
Private Secretary to Principal Secretary to Government, Finance Dept, Chennai-9.
Private Secretary to Chief Secretary, Chennai-9.
Senior Personal Assistant to Hon'ble Minister (Information, Law, Courts and Prisons), Chennai-9.
Senior, Personal Assistant to Hon'ble Minister (Finance), Chennai-9.
Office of the Hon'ble Chief Minister, Chennai-9.
The Commissioner of Treasuries and Accounts, Chennai-15.
The Personnel and Administrative Reforms (OP.II/AR.II/CC/Trg.I) Department, Chennai –9.
The Finance (Public/BG.I, II and CMPC) Department, Chennai-9.
SF/SC.

//Forwarded by Order//

V. Irai Anbu
11/11/2011
SECTION OFFICER

S. Kar
11/11/2011

ANNEXURE

I	<u>Recurring Expenditure</u>	-	Rs.
	(i) Salaries & Allowances	-	22,00,000
	(ii) Telephone Charges, Fuel Charges and other Contingencies	-	2,00,000
			24,00,000
II	<u>Non-Recurring Expenditure</u>		
	(i) Telephone Connection with 3 instruments	-	16,000
	(ii) Executive Table - (1 Nos)	-	14,300
	(iii) Table 3 Nos.	-	21,000
	(iv) Executive Chair - 1 No + Chairs - 3 Nos	-	19,500
	(v) Steel Almirah - 4 Nos	-	40,000
	(vi) Computer Table - 4 Nos	-	28,000
	(vii) Desktop Computer - 4 Nos	-	1,08,000
	(viii) Printer - 4 Nos	-	32,000
	(ix) Fax Machine	-	15,000
	(x) Vehicle - 1 No	-	7,00,000
			9,93,800
			or
			9,94,000
			<hr/>
	Recurring Expenditure per annum	-	24,00,000
	Non Recurring Expenditure	-	9,94,000
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	Total	-	33,94,000
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Expenditure for the Current Financial Year 2011-12

<u>Recurring</u>		
	i) Salary for 4 month	- 7,33,333
	ii) Contingent expenditure for 4 month	- 66,667
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		8,00,000
<u>Non Recurring</u>		- 9,94,000
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	TOTAL	- 17,94,000
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V. IRAI ANBU
SECRETARY TO GOVERNMENT

/True copy/

B. Karan
Section Officer

11/11/11