



ABSTRACT

Personnel – Tamil Nadu Secretariat Service – Personal Assistants in the Departments of Secretariat under One Unit – Qualification prescribed for appointment to the post of Personal Assistant – Orders – Issued.

Personnel and Administrative Reforms (H2) Department

G.O. (Ms.) No.183

Dated 24.12.2012.

நந்தன, மார்கழி 9,
திருவள்ளூர் ஆண்டு 2043

Read :

ORDER :

Under rule 14 of the Tamil Nadu Secretariat Service Rules, a Minimum General Educational Qualification has been prescribed for appointment by promotion / recruitment by transfer to the post of Personal Assistant (Category 2A) in the Departments of Secretariat other than Finance Department. Whereas, a Bachelor's Degree qualification has been prescribed for appointment to the post of Personal Clerk / Senior Personal Clerk which are the feeder category posts for the post of Personal Assistant. Further, in the Finance Department, a Bachelor's Degree qualification has been prescribed for promotion to the post of Personal Assistant (Category 4B) from the category of Senior Personal Clerk / Personal Clerk under rule 14 of the Tamil Nadu Secretariat Service Rules.

2. The Government after careful examination has decided to prescribe 'a Bachelor's Degree' as the requisite educational qualification for appointment to the post of Personal Assistant (Category 2A) by recruitment by transfer / by promotion in rule 14 of the Tamil Nadu Secretariat Service Rules, in the Departments of Secretariat other than Finance Department and order accordingly.

3. Necessary amendments to the Tamil Nadu Secretariat Service Rules will be issued separately.

(BY ORDER OF THE GOVERNOR)

M. KUTRALINGAM
PRINCIPAL SECRETARY TO GOVERNMENT

To
All Departments of Secretariat, Chennai – 600 009.
The Personnel and Administrative Reforms (U) Department, Chennai – 600 009.
(for amending rule)

Copy to:

The Special Personal Assistant to the Hon'ble Minister (School Education,
Sports and Youth Welfare, Law, Courts and Prisons), Chennai – 600 009.
The Private Secretary to the Principal Secretary to Government,
Personnel and Administrative Reforms Department, Chennai – 600 009.
Law (P&AR Scrutiny) Department, Chennai – 600 009.
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Section Officer.