



**Personnel and Administrative
Reforms (S) Department,
Secretariat, Chennai-600 009.**

Letter No.47882/S/2009-1, Dated: 23.11.2009

From
Thiru K.N. Venkataramanan, I.A.S.,
Secretary to Government.

To
All Secretaries to Government, Chennai-9.
All Departments of Secretariat, Chennai-9.
All Heads of Departments,
The Secretary, Tamil Nadu Public Service Commission,
Chennai-2.

Sir,

Sub: Recruitment (Transfer)/Promotion – Selection
through Departmental Promotion Committee
– Deferred cases – Inclusion of a candidate's
name after disposal of disciplinary action –
procedure followed – Instructions – Issued –
Further instructions – Issued.

- Ref:1. Government Letter No.53613/S/2000-1,
Personnel and Administrative Reforms (S)
Department, dated.15.12.2000.
2. From the Secretary, Tamil Nadu Public
Service Commission, Letter No.5432/DPD-
A2/2009, dated.06.10.2009.

I am directed to invite your attention to the Government letter first cited wherein the procedure to be followed for selection through Departmental Promotion Committee in respect of deferred cases for inclusion of the name of the individual after disposal of the disciplinary action, were issued. It has been instructed clearly in the above said Government letter that the cases where the Heads of Departments, Administrative Department and the Personnel and Administrative Reforms Department have spelt out clear views agreeing to the inclusion, may be referred to the Commission for its consent straight away without the Departmental Promotion Committee Procedure.

p.t.o.

2. The Secretary, Tamil Nadu Public Service Commission, in his letter second cited has stated that various Government Departments while sending proposals for inclusion have not spelt out the clear views of the Personnel and Administrative Reforms Department agreeing the inclusion of the individual in the panel concerned.

3. In view of the above position and in continuation of the instructions issued in the reference first cited, I am directed to request that the administrative department concerned while seeking the recommendations of the Commission in the cases referred to in para 1 above, shall, clearly spelt out the views of this department in their letter to the extent that ".....The Personnel and Administrative Reforms Department in its U.O.No.....dated..... has offered its views asand agrees for inclusion of the name in the panel".

Yours faithfully,

[Handwritten Signature]
24/11/09

for Secretary to Government.

[Handwritten Initials]
24/11/09

Copy to:

All offices/All Sections in

P&AR Dept., Chennai - 9.

SF/Sec.