



ABSTRACT

Public Services - Prescription of computer qualification for Typists/Steno-Typists - Amendment - Issued.

Personnel and Administrative Reforms (S) Department

G.O.Ms.No.65

Dated: 20.06.2011

**ஆணி 5,
திருவள்ளூர் ஆண்டு 2042**

Read:

- 1. G.O.Ms.No.130, Personnel and Administrative Reforms (S) Department, dated 22/07/2008.**
- 2. G.O.Ms.No.43, Personnel and Administrative Reforms (S) Department, dated 17.4.2009.**
- 3. From the Commission Letter No.1533/RND-D2/03, dated 17.11.2008.**

ORDER:

In the Government Order first read above, orders have been issued prescribing qualification on computer knowledge (viz. Certificate Course in Computer on Office Automation awarded by the Directorate of Technical Education) for the posts of Typists, Steno-typists prior to completion of probation. In the Government Order second read above, orders have also been issued exempting the existing employees (who are in service at the time of issue of the said Government Order), from qualifying the above said course. In the letter third read above, the Tamil Nadu Public Service Commission has suggested some amendments to the order first read above.

2. The Government have examined the suggestions made by Tamil Nadu Public Service Commission and decided to issue the following amendment to the Government Order first read above:-

AMENDMENT

In the said G.O.(Ms) No.130, P&AR (S) Department, dated 22.7.2008,

in para 2(iii) for the expression

.....2.....

"The certificate course in Computer on Office Automation is being conducted by the Directorate of Technical Education since June 2002 an examination is being held twice in a year only during January & June", the following expression shall be substituted, namely:-

"The certificate course in computer on Office Automation is being conducted by the Directorate of Technical Education since May 2002 and the examination is being held twice in a year only during June and December".

(BY ORDER OF THE GOVERNOR)

M. KUTRALINGAM
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Secretary, Tamil Nadu Public Service Commission, Chennai -6.
The Directorate of Technical Education, Chennai - 32.
The Directorate of School Education, Chennai 6.
The Teachers Recruitment Board, Chennai - 6.
The Registrar General, High Court of Madras, Chennai-104.
Personnel and Administrative (B)/(U) Department (for necessary action),
Chennai 9.
Home (Cs-V) Department, (for necessary action)
All Heads of Departments / All District Collectors.

Copy to:

Chief Minister's Office, Chennai - 9.
All Departments of Secretariat, Chennai - 9.
All Sections in the Personnel and Administrative Reforms Department.
Stock File/Spare copies.

//Forwarded by order//

N. V. G. S. I. I.
SECTION OFFICER.

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01/07/2011